

FAIRWAY DRIVE IMPROVEMENTS

Between SH 26 and Marina Drive

Addenda No. 1

Question 1 - On page 5, 2nd paragraph under “Questions and Responses (Q&R):” it mentions “...parts 1, 3, and 4 listed under the section SOQ Submittal Format.” However, there is not a “part 4” on pages 11 or 12. Can you please clarify?

Answer – There is not a part 4. There is only parts 1, 2 and 3.

Question 2 - On page 6, “Precertification Requirements:” it says Task Leaders must be precertified with TxDOT, but does not name any specific work categories. Are any categories sufficient to cover this requirement?

Answer – The Task Leaders must be precertified in the categories related to the Fairway Drive Improvements project.

Question 3 - A “Project Team Composition (PTC) form” is mentioned on page 8 under “Joint Venture Requirements” and on page 9 under “Disadvantaged Business Enterprise (DBE) Goal.” Will the City provide this form? Do we need to complete it and include it in our Statement of Qualifications?

Answer – The City does not have a form. Please create your own Project Team Composition (PTC) form. This form will be outside of Statement of Qualification Questions & Response (Q&R) 10-page limit.

Question 4 - May we include, outside the 10 page limit of part 2: 1) front and back covers? 2) cover letter? 3) staff resumes?

Answer – These pages will be outside of the Statement of Qualification Questions & Response (Q&R) 10-page limit.

Question 5 - Do you have a preference on the type of binder we use for the submittals? Are coil/GBC binding acceptable?

Answer – The City does not have a preference on binding. Any method is acceptable.

Question 6 - Would the City like a Conflict of Interest Form submitted?

Answer – the Conflict of Interest Statement can be included on the Statement of Qualifications Cover Page per the Prime Provider Certification Statements section.

Question 7 - Is the “cover page” a cover letter or is it the typical title, submitted by, and picture(s)?

Answer – the Cover page should be SOQ Cover Page with the Prime Providers Certification Statements.

Question 8 - Under Questions and Responses (O&R): it states:

Responses are limited to the limits stated above. Responses to Part 2: *Questions & Responses*

(Q&R) outside the limits stated above will not be evaluated. Additional pages will not be accepted, **except for the parts 1, 3, and 4** listed under the section **SOQ Submittal Format**. I didn't see Parts 1, 3, and 4 under the SOQ Submittal Format. I see Part 1, 2, & 3. Unless the City would like 1) Preliminary design and engineering work, 3) Preparing and updating of cost estimates, and 4) Acquiring environmental clearance preparation of documents for environmental clearance, coordination with the City for Environmental clearance work?

Answer - There is not a part 4. There is only parts 1, 2 and 3.

Question 9 - If the SOQ Cover Page is the cover letter, can we have an outside cover, table of contents, and/or back cover?

Answer – Yes the outside cover, table of contents and back cover are outside of the Statement of Qualification Questions & Response (Q&R) 10-page limit.

Clarification 1 – Under Selection Procedure: “Interviews will be scheduled week of May 17, 2021” Should read, “Interviews (if needed) will be scheduled week of July 12, 2021”.

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