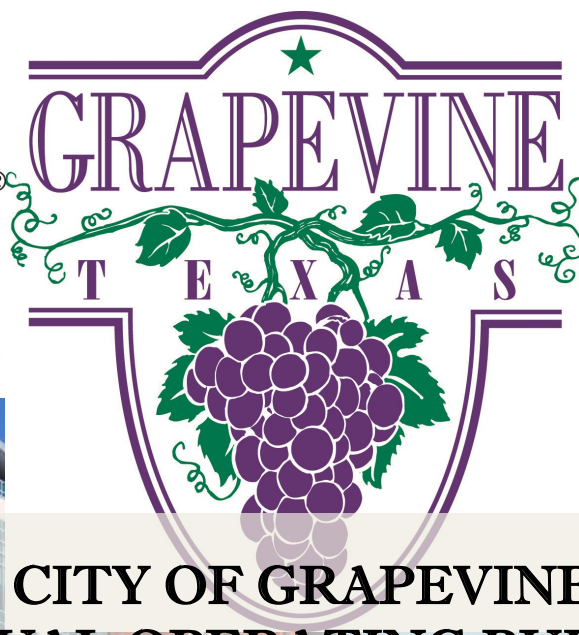




LOOK TO THE FUTURE

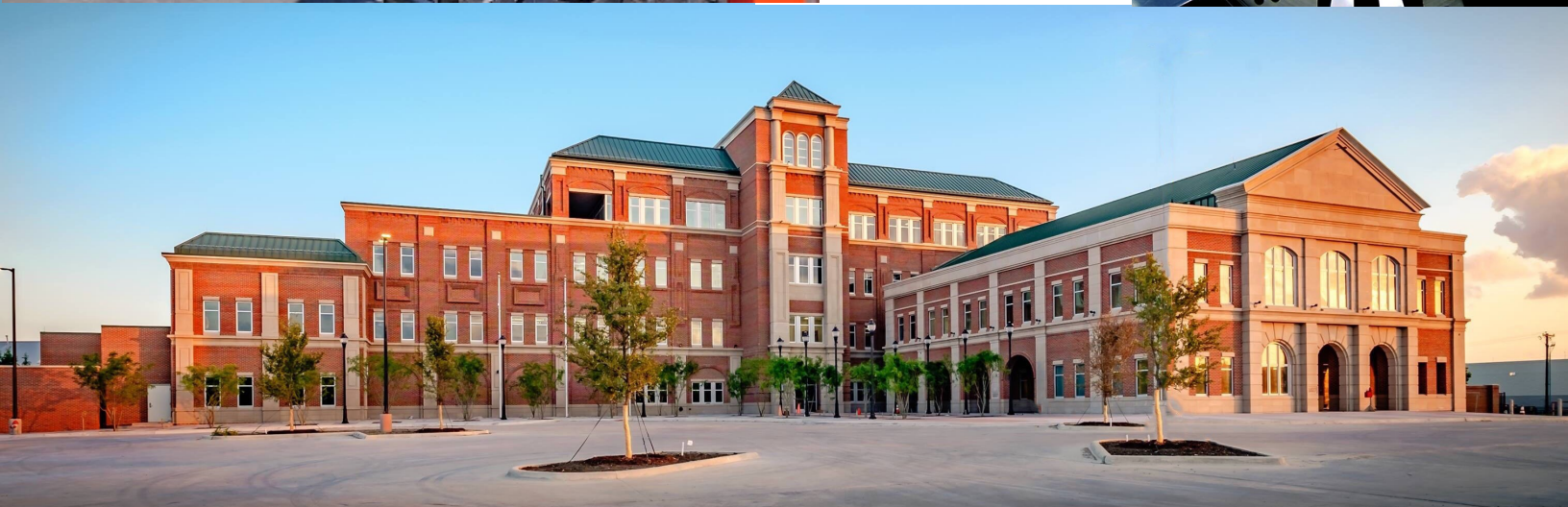
As our City grows, we need to continually improve the services provided to our residents and the thousands of guests who visit our great City every year. Grapevine wants to renovate, expand, and relocate some of our facilities to improve safety, usability, and efficiency and comply with modern industry standards. Passage of the bonds will not result in a tax rate increase.

PROPOSITION A GRAPEVINE ANIMAL SHELTER	PROPOSITION B FIRE STATIONS 2 AND 3	PROPOSITION C GOLF COURSE CLUBHOUSE
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CITY OF GRAPEVINE ANNUAL OPERATING BUDGET FISCAL YEAR 2019 - 2020

McPherson Farmhouse, c. 1886



City of Grapevine

Fiscal Year 2019-2020

Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$1,470,451, which is a 6.0 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$506,717.

The members of the governing body voted on the budget as follows:

FOR: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal

AGAINST: None

PRESENT and not voting: None

ABSENT: None

Property Tax Rate Comparison

	2019-2020	2018-2019
Property Tax Rate:	\$0.284271/100	\$0.289271/100
Effective Tax Rate:	\$0.272399/100	\$0.272565/100
Effective Maintenance & Operations Tax Rate:	\$0.133182/100	\$0.136459/100
Rollback Tax Rate:	\$0.286528/100	\$0.306032/100
Debt Rate:	\$0.142692/100	\$0.158657/100

Total debt obligation for City of Grapevine secured by property taxes: \$13,001,948

City of Grapevine, Texas

ANNUAL OPERATING BUDGET

October 1, 2019 to September 30, 2020

AS ADOPTED BY THE CITY COUNCIL



CITY OF GRAPEVINE, TEXAS

ELECTED OFFICIALS



William D. Tate
Mayor



Darlene Freed
Mayor Pro Tem / Place 4



Paul Slechta
Place 1



Sharron Rogers
Place 2



Leon Leal
Place 3



Chris Coy
Place 5



Duff O'Dell
Place 6

CITY OF GRAPEVINE, TEXAS

ADMINISTRATIVE OFFICIALS

Bruno Rumbelow
City Manager

Jennifer Hibbs
Assistant City Manager

John F. Boyle, Jr.
City Attorney

Tara Brooks
City Secretary

Gregory S. Jordan
Chief Financial Officer

Alan Wayland
Municipal Court Judge

Scott Williams
Director of Development Services

Bryan Beck
Director of Public Works

Michael Hamlin
Chief of Police

Darrell Brown
Fire Chief

Kevin Mitchell
Director of Parks and Recreation

Ruth Chiego
Library Director

P. W. McCallum
Executive Director, Convention & Visitors Bureau

Russell Pulley
Director of Golf

Jeffrey Strawn
*Managing Director of
Financial Services*

Rachel Huitt
*Director of
Human Resources*

Robert Farley
Director of Economic Development

Tessa Allberg
Chief Technology Officer

2019-2020 BOARD AND COMMISSION APPOINTMENTS

Animal Shelter Advisory Board:

Tannetje Crocker, Kristina Valentine, Sherri Olsen, Corey Price, Joy Mayo, Nancy Snyder, and Larry Hallmark

Board of Zoning Adjustments

George Dalton, Tracey Dierolf, John Sheppard, Douglas Anderson, Jonathan Gaspard, Ben Johnson and John Borley

Building Board of Appeals

Joe Lipscomb, Jerrold Sklar, Clint Hallman, Gabe Griess, Shea Kirkman, Neal Cooper, Kosse Maykus and Daniel Prorok

Convention & Visitors Bureau Advisory Board

Daniel Weinberger, Joe Szymaszek, Cynthia Blankenship, Debi Meek, Mark Terpening, Iain Scouller and Chuck Pacioni

Golf Course Advisory Board

Louis Capone, Gary Davis, Tom Kormondy, Bryan Humphreys, Robert Blalock, Ronnie Hatley, Thomas Cherry, Deborah Gore and Jonathan Wall

Grapevine Heritage Foundation

Curtis Ratliff, Becky Hummer, Sue Franks, Frances Jensen, Janet Perkins, Melva Stanfield, Wendy Nelson, Balla Wright and Courtney Fray

Historic Preservation Commission

Sean Shope, Margaret Telford, Ashley Anderson, Paula Wilbanks, J. Eric Gilliland, Chuck Voelker, Vick Cox and Jason Parker

Housing Authority Board of Commissioners

Jane Everitt, Karen Rice, Bonnie McHugh, Linda Troeger, Ethel Anderson and Teri Rhodes-Cantu

Library Board

Janice Cook, Karen Smith, Susan Peabody, Janee Trasler, Debbie Venable, Gerald Shannon and Lynda Brown

Metroport Teen Court Advisory Board

Leon Leal, Aaryn Lamb and Marjorie Lewis

Parks & Recreation Board

Dana Gibson, Dave Buhr, Roy Robertson, Ray Harris, Joe Luccioni, Christian Ross, Terry Musar, Morgan Nichols and Mark Assaad

Planning & Zoning Commission

Larry Oliver, David Hallberg, Jim Fechter, Monica Hotelling, Gary Martin, Beth Tiggelaar, Betty Wilson, Traci Hutton and Dennis Luers

Senior Citizens Advisory Board

Richard Guckel, Tena Burrell, Betty Davis, Roger Jones, Carey Miller, Jan Ramsey and Pam Price

Grapevine 4B Economic Development Board

William D. Tate, Sharron Spencer, Darlene Freed, Chris Coy, Matt Carnes and Lavon Light

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October 1, 2019

Honorable Mayor and Members of the City Council:

On behalf of the entire City organization, I am pleased to present the City's FY 2020 program of services for the City of Grapevine. This is a maintenance budget that responds to current market conditions, fosters long-term sustainability, and maintains current service levels.

The upcoming year is full of exciting new economic development activity. The kickoff of the TEXRail commuter rail service in January has led to a boost in visitors and tourists to our downtown area. On Saturdays, the Grapevine station is the most popular of all the TEXRail stations with more than 17,000 riders coming through since it launched. On weekdays, Grapevine's station is the third most popular behind DFW Terminal B and Fort Worth Central Station. In all, TEXRail had more than 400,000 riders from February through September. Ridership has increased steadily from 32,998 riders at launch in February to 43,757 in September.

As part of the Grapevine station development, "Grapevine Main" is currently under construction as well. Located at the intersection of Main Street and Dallas Road, the project development includes:

- 42,000 square-foot, five-story tall rail station
- "Hotel Vin" - a six-story, 120-room boutique hotel
- 38,000 square-foot outdoor plaza large enough to host 3,500 guests
- 552 space parking garage
- 20,000 square-foot food hall with seven different kitchens

Other projects that are either under construction or will begin construction in 2020 include Paycom, which plans to begin with a new, single building and currently expects to expand to several hundred employees before eventually expanding their physical footprint to accommodate approximately 1,000 well-paying positions; THE TRADE GROUP®, which will be relocating their global headquarters to Grapevine; and Waterlogic USA, Inc., a global manufacturer of drinking water dispensers, which will establish its new North American Headquarters in Grapevine and is expected to create 164 jobs and more than \$1.6 million in capital investment.

Other projects include Silverlake, Standrock, and Salt Lick. Strong economic development partnerships such as these add jobs to our local economy and stimulate consumer spending. Although there will undoubtedly be an increase in the demand on City services, the General Fund budget absorbs these needs. There are no increases in staffing.

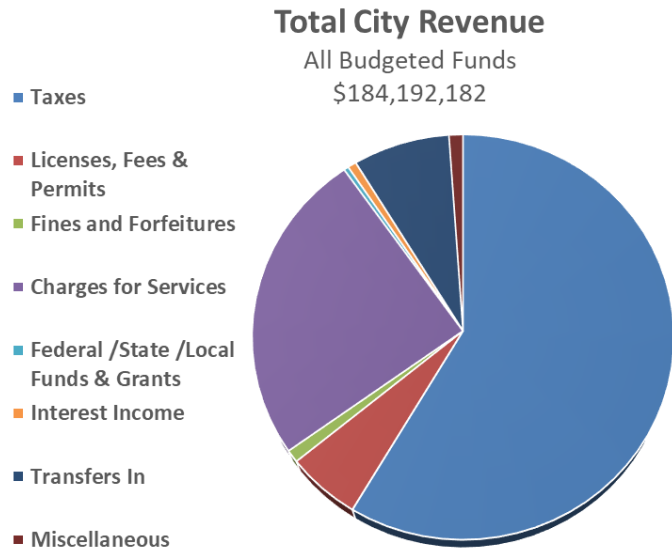


FINANCIAL OVERVIEW

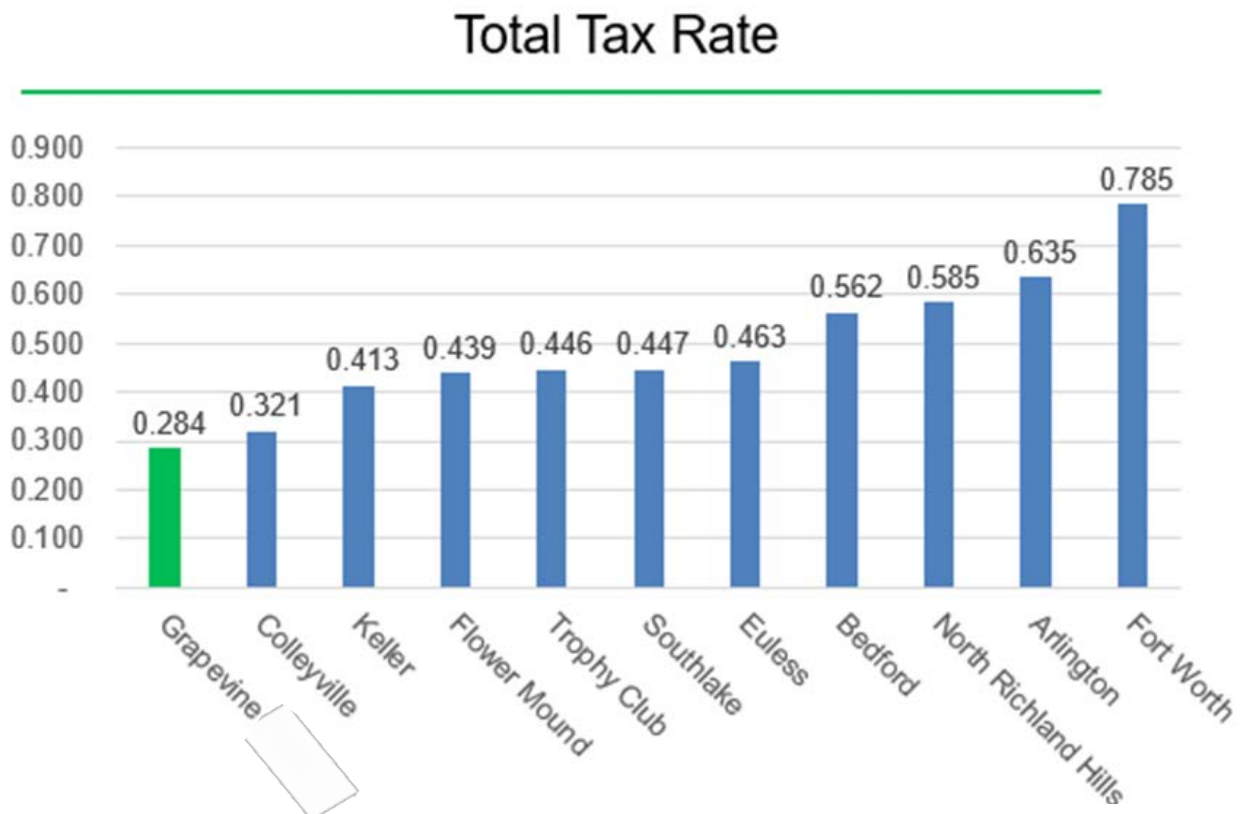
The FY20 budget sets forth the City's financial plan for the upcoming fiscal year, and allocates resources accordingly. Total revenue, which encompasses all operating funds, is projected at \$184,192,182 and represents a 3.5% increase from the FY19 budget.

Taxes represent the largest revenue stream, and are projected at \$107 million in FY20, an increase of 8.25%. Growth in both Sales and Use taxes (10%) and Ad Valorem property taxes (8%) represent the majority of the increase.

The Ad Valorem (property tax) rate for FY20 is \$0.284271, and represents a ½-cent reduction from the prior year. A 6.4% increase in the net taxable value of all property within the city has allowed us to reduce the tax rate while not impacting service levels.



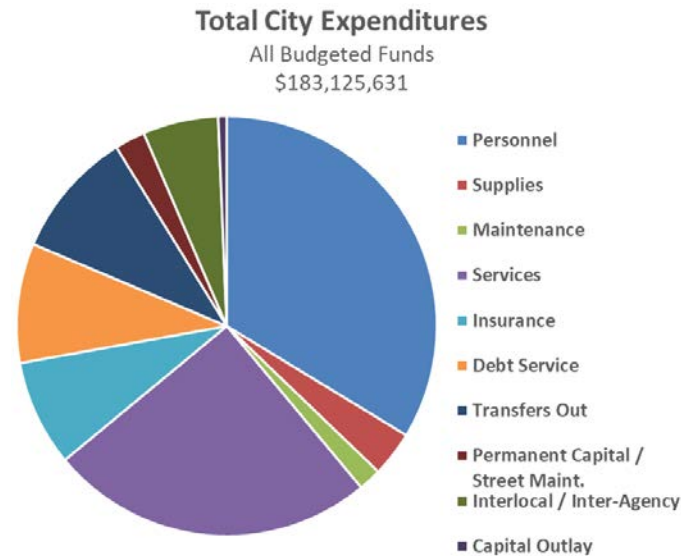
Grapevine continues to have the lowest property tax rate in the area as the following chart illustrates.



Total expenditures are budgeted at \$183,125,631 and represent a 2.9% increase from the FY19 budget. Personnel costs represent the largest category and equal 34% of total citywide expenditures. Expenditures for personnel are budgeted at an increase of \$2.3 million (4.5%) from

the previous year as the budget includes compensation increases to keep Grapevine salaries competitive with its comparison cities, and the recommendations are consistent with the findings of the City's annual compensation review. In order to stay at 50% of market, combinations of merit and market adjustments are included.

General employees will receive a 3% market adjustment and are eligible for a 2% merit based on a passing evaluation score. Those employees at the top of their salary range will receive the 2.5% market adjustment only.



Police and Fire sworn personnel will receive a 3% market adjustment plus 5% or 3% step increase with a passing evaluation. Those employees at the top of their salary range will receive the 3% market adjustment only. an across-the-board market adjustment of 3%; a merit increase of 2% for general employees not topped out, and a 5% step increase for public safety employees.

Compensation Fund Perspective

Compensation (Salaries, IMRS, Medicare)	FY19 Budget	FY20 Approved	\$ Change	% Change
General Fund	\$29,045,806	\$29,994,366	\$948,560	3.3%
CVB	5,578,876	5,902,216	323,340	5.8%
Storm Drainage Utility	529,980	537,235	7,255	1.4%
CCPD	11,431,276	12,180,584	749,308	6.6%
Lake Parks	297,442	340,681	43,239	14.5%
Economic Development	493,629	510,426	16,797	3.4%
Water & Sewer	3,494,619	3,685,157	190,538	5.5%
Golf	1,229,676	1,277,942	48,266	3.9%
Grand Total	\$52,101,304	\$54,428,607	\$2,327,303	4.5%

FY20 Comp	Merit	Steps	Market	Total
General	2%	N/A	3%	5%
Police & Fire	N/A	3% or 5%	3%	6% or 8%

Max of Range	Lump Sum	Steps	Market	Total
General	N/A	N/A	3%	3%
Police & Fire	N/A	N/A	3%	3%

Goals and Objectives

The goals and objectives for the upcoming year remain focused on the Council's vision of maintaining Grapevine as a safe, livable, vibrant community and a world-class tourist destination. The goals, as established in January 2007, are as follows:

- Maintain financial stability and strong fiscal management
- Sustain existing programs at high service levels
- Provide a safe, secure community
- Address future transportation needs
- Continue to enhance tourism development
- Invest in "Quality of Life" capital projects

The City has developed strategic objectives in relation to each of the goals listed above. A review of FY 2019 accomplishments and FY 2020 program highlights for each goal is outlined below.

FY 2019 ACCOMPLISHMENTS:

Goal: Maintain financial stability and strong fiscal management

- License & Permit revenue increased by \$332,000 (20%), led by a \$290,000 increase in building permits.
- Sales and Use tax collections increased by \$6 million (10%).
- Water & Wastewater Purchase/Storage/Treatment costs decreased by \$1.7 million (15%).
- The General, Debt Service, Utility Enterprise, Convention & Visitors and Stormwater Drainage funds ended FY19 with healthy fund balances that meet or exceed their requirement.
- Total fund balances Citywide increased by \$16 million (24%).

Goal: Sustain existing programs at high service levels

- There was no marked impact on service delivery and no reductions in force.
- In departments with staffing vacancies, the utilization of part-time and temporary staff enabled us to maintain existing programs at high service levels, while also decreasing costly overtime expenditures in the General fund by \$229,000 (19%).
- Cash financing of capital facilities and street maintenance programs were unaffected; cash purchases of vehicles and equipment critical to maintain existing service levels were approved.

Goal: Provide a safe, secure community

- The Fire Prevention division held 44 fire prevention programs and completed 4,500 fire inspections.
- The Police department responded to 73,639 calls for service and made 300 DWI arrests.
- The Wastewater division cleaned 607,200 linear feet of sewer lines.
- The Street division completed 80,000 square yards of street overlay repairs.
- Facility Services completed 6,800 major work orders for repairs and maintenance of public buildings and facilities.
- The City partnered with 6 Stones to provide home repairs for community revitalization.

Goal: Address future transportation needs

- Public Works coordinated with the US Army Corps of Engineers in the rehabilitation and re-opening of Fairway Drive across the Grapevine Lake dam.
- Parks and Recreation completed Phase IV and began Phase V of the TxDOT Green Ribbon program along the DFW Connector corridor.
- Began planning and design of the Dallas Road redevelopment project.

Goal: Continue to enhance tourism development

- Conducted over 110 convention and tourism site visits with a potential economic impact sales leads generated of \$690 million.
- Distributed approximately 850,000 brochures and generated web site traffic of 1.95 million sessions.
- Occupancy tax collections were \$19.8 million and represented an increase of \$1 million (6%) over FY18
- Hosted a combined total of 833 events at the Grapevine Convention Center, Palace Arts Center and Grapevine Concourse.

Goal: Invest in “Quality of Life” capital projects

- Completed construction of the city’s first dog park – Bark Park at Bear Creek Park, which encompasses a total of 14 acres on both sides of Bear Creek Park.
- Began renovation of the Oak Grove Ballfield Complex.
- The Grapevine Public Library unveiled its GROW (Grapevine Resources on Wheels) vehicle, mobile library services designed for all ages with a special focus on meeting the needs of the diverse Grapevine community.
- Transferred \$3 million from the General fund to the Quality of Life fund at fiscal year-end.

FY 2020 HIGHLIGHTS:

Goal: Maintain financial stability and strong fiscal management

- Reduced the Ad Valorem tax rate from \$0.289271 to \$0.284271 per \$100 valuation. This means the owner of a home assessed at Grapevine’s average net taxable value of \$275,247 will owe City taxes of \$782.44, down from \$796.21 the previous year.
- The FY20 ending fund balance in the General Fund is projected to equal 26% of expenditures, and exceeds the 20% policy requirement by \$3.8 million.
- The FY20 ending fund balance in the Convention and Visitors Bureau Fund is projected to equal 47% of expenditures, and exceeds the 60-day requirement by \$6.1 million.
- The FY20 ending fund balance in the Debt Service, Stormwater Drainage and Utility Enterprise funds exceed the balance requirement.
- Vehicle and equipment replacements will be financed via cash with no debt issuance. The General fund is providing financing of \$830,000 for the acquisition of a fire truck. The Utility fund is providing financing of \$210,000 for the acquisition of service vehicles.

Goal: Sustain existing programs at high service levels

- Funding is provided for the ninth year of Next Generation Leadership (NGL) program. The program provides customer service and leadership development training to employees throughout the organization. A major program enhancement for FY20 is the change to Even Years Continuing Education / Odd Years New Class. This allows us to provide continuing leadership education to people who have already completed NGL – the alumni. The first year of continuing education for NGL alumni will begin in 2020.
 - Full funding of Permanent Capital and Street Maintenance programs are restored for FY20 at \$3,279,000.
-

Goal: Provide a safe, secure community

- The FY20 budget includes an operating transfer of \$3.4 million from the General to the Crime Control & Prevention (CCPD) fund to bridge a projected shortfall in CCPD revenue, which is funded solely from the ½ cent CCPD sales tax.
- The FY20 budget provides operational support and oversight of the relocation and of Fire Stations 2 and 3, as well as the renovations of Fire Stations 1 and 4 to better serve the needs of Grapevine citizens and businesses.

Goal: Address future transportation needs

- Provide additional support for engineering services related to the design and construction of the 635/121 Interchange Project as part of the DFW Connector project.
- Provide funding for participation in the Highway Safety Improvement Program (HSIP) which identifies projects that eliminate or reduce the number of fatalities and serious injuries on public roadways. The improvements include adding vehicle detection at 25 intersections along SH26, Northwest Highway and Glade Road at Euless Grapevine Road.
- Continued participation in the partnership between Grapevine and Trinity Metro in support of the TEXRail commuter rail program. The FY20 budget allocates 3/8-cent of 4B sales tax collections (\$10.6 million) in payments to Trinity Metro.

Goal: Continue to enhance tourism development

- The FY20 includes continued funding for the upgrade and replacement of holiday decorations in support of the Christmas Capital of Texas(CCOT) program. Included is the purchase and installation of warm white LED lights to illuminate 83 trees on the east and west side of South Main with an estimated 58,500 lights, heavily wrapped 10' – 12' high in trees along the sidewalk.
- Also included in support of the CCOT program is the purchase of large ornaments for the SH26 corridor from Grapevine Mills Mall to Texan Trail.

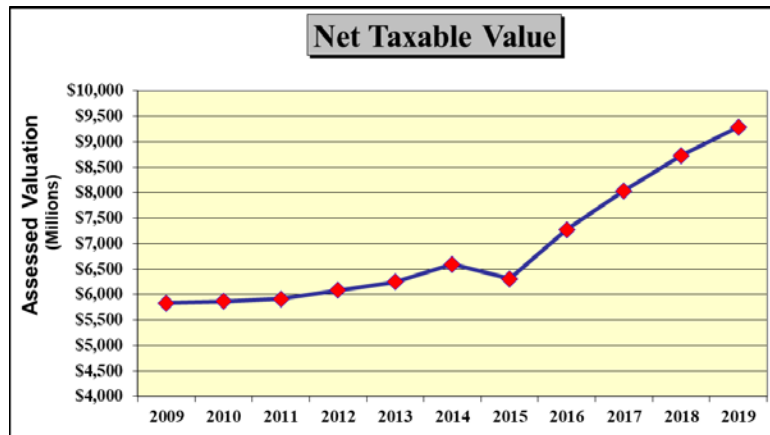
Goal: Invest in "Quality of Life" capital projects

- The FY20 budget includes an operating transfer of \$3,000,000 to the Quality of Life fund from the General fund. Since the fund's inception in 2007, the General fund has provided cash transfers of \$47,121,529.
- FY20 projects includes allocations for Grapevine's continued participation in TxDOT's Green Ribbon highway beautification project.

SUMMARY:

I am confident that this budget continues to lay a firm foundation for a sound financial future. In the last ten years, the city's tax base (net taxable value) has increased by \$3.45 billion, an average annual growth rate of 5.9%. With the new development projects that are underway, we expect the City's NTV to continue to grow in the near future. Grapevine has worked hard over the last 20 years to truly become a "destination" city.

Since 1996, the year before Grapevine Mills mall opened, we have lowered the property tax rate from 42.5 cents to 28.4271 cents while maintaining and expanding existing services, and adding new and enhanced services, while maintaining a strong fund balance.



Property Tax History FY96-FY20

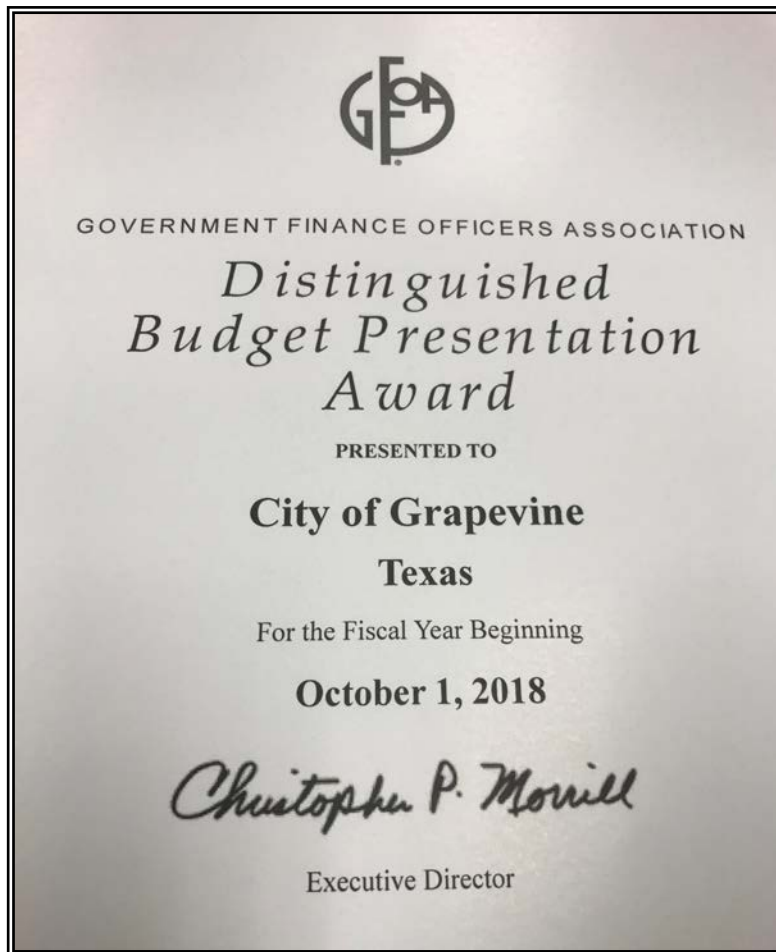


Throughout the upcoming year, we will continue to monitor and evaluate the City's priorities and allocate resources appropriately so that we continue to deliver a positive program of operations for the City. Our Budget and Finance staff will continue to analyze and evaluate financial data and submit quarterly financial reports to Council. If there are significant changes in the City's financial condition, we will prepare and submit a mid-year budget report with proposed alternative strategies.

Sincerely,

Greg Jordan
Chief Financial Officer

Bruno Rumbelow
City Manager



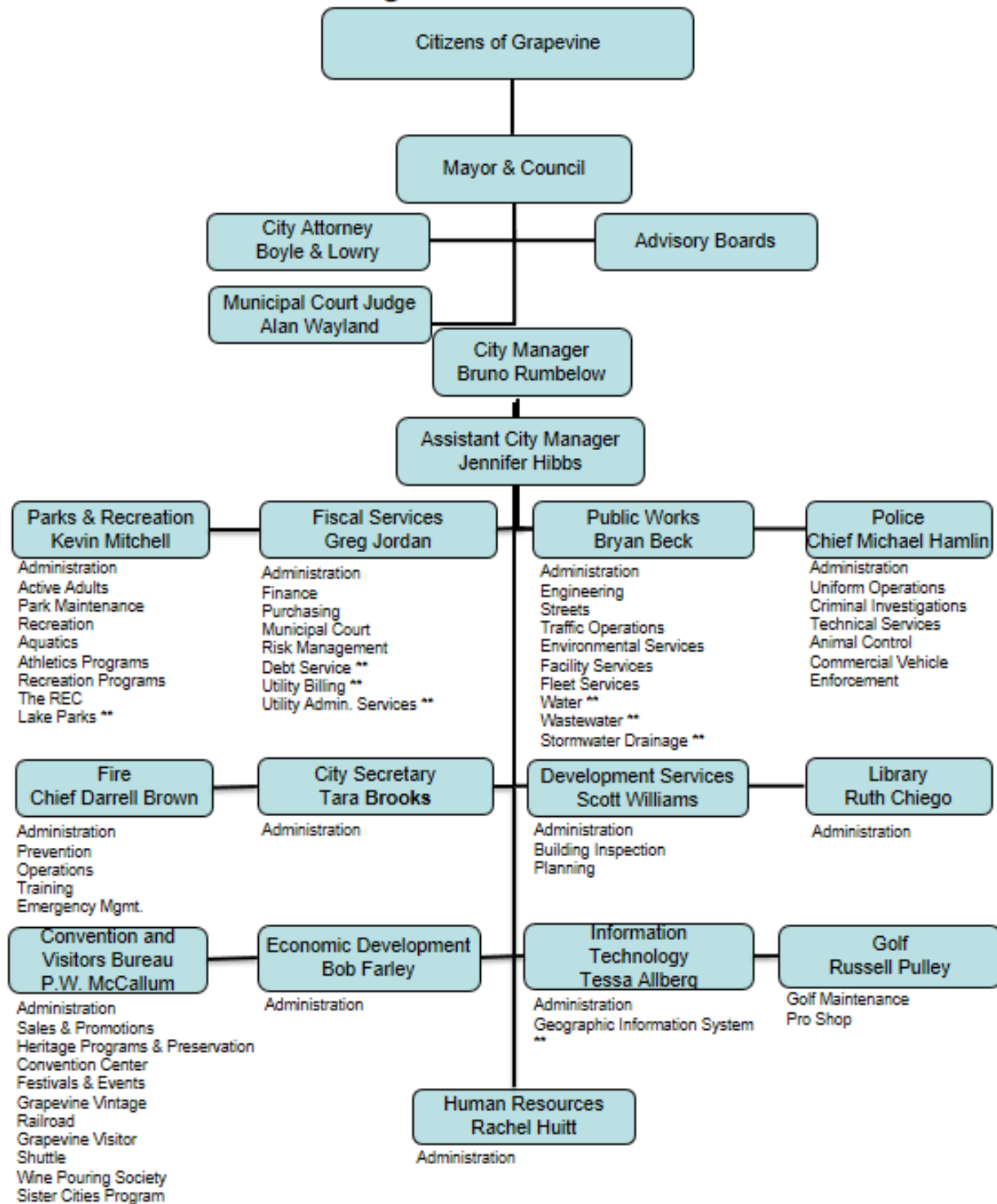
The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Grapevine, Texas for its annual budget for the fiscal year beginning October 1, 2018.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

The City of Grapevine has been awarded the Distinguished Budget Presentation Award for twenty-six years.

City of Grapevine Organization Chart



Introduction

The City of Grapevine is a municipal corporation incorporated under Article XI of the Texas Constitution (Home Rule Amendment). The City operates under a Council-Manager form of government and provides such services as are authorized by its charter to advance the health, welfare, safety and convenience of its citizens.

The City of Grapevine's FY 2020 annual operating budget is the result of many hours of deliberation as well as a response to both internal and external forces that impose fiscal constraints. The mission of the budget office is to produce an accurate and user-friendly document that can be utilized as a resource tool by City staff, citizens of Grapevine, and the community at large.

To accomplish its mission, the budget office has established a set of budget preparation guidelines, which represent generally accepted good budgeting practices:

1. The annual operating budget presents expenditures requests and estimates of revenues for all local government funds, including general tax revenues, fees, licenses and permits, charges for services, fines and forfeitures, and miscellaneous revenues.
2. The annual operating budget balances approved expenditures with anticipated revenue and estimated surplus.
3. Budget for each department/division are broken down into specific cost components, such as personnel costs, supplies, operating expenditures, equipment, etc.
4. Revenue projections are prepared for each revenue source based on an analysis of past revenue trends and current fiscal conditions.
5. The budget process includes a multiyear projection of capital improvement requirements.
6. Performance measures have been developed and performance standards based on those measures are established for each local service or function.
7. Service objectives related to workload and performance measures are established to guide the budgeting process.
8. A budget message, which summarizes local financial conditions and the principal budget issues the locality must face, is presented to the City Council along with the annual budget.

The budget also contains sections outlining the program of services for the Capital / Street Maintenance program. The Capital / Street Maintenance program oversees the maintenance and scheduled repair of the City's permanent infrastructure, which includes buildings, parks, roadways, rights-of-way and traffic signals. Funding is provided by a direct transfer from the general fund.

The following funds are appropriated and included within this document:

<u>Fund No.</u>	<u>Fund Title</u>
100	General
115/216	Convention and Visitors Bureau / Grapevine Visitor Shuttle
215	Convention and Visitors Bureau Incentives
116	Stormwater Drainage
117/217	Crime Control and Prevention / Commercial Vehicle Enforcement
119	Lake Parks
120	4B Transit
124	Economic Development
130	Debt Service
174	Capital / Street Maintenance
200	Utility Enterprise (Water/Sewer)
210	Golf Course

The final components of the budget are the Community Profile and Appendices sections, which contain historical and statistical information, supplemental information and financial disclosures, and City ordinances and resolutions related to the adoption of the budget and tax rate.

The data for each department is organized similarly:

- ◆ Budget-At-A-Glance (includes Personnel Summary by division)
- ◆ Four-Year Expenditure Summary
- ◆ Organization Chart
- ◆ Expenditure Summary by Division
- ◆ Objectives (by division)
- ◆ Performance Indicators (by division)

Each division section contains statistical and financial data for four fiscal years: the current budget year, the fiscal year recently completed as of September 30, 2019 (both original budget and amended estimate), and actual totals for the fiscal years ended September 30, 2018 and September 30, 2017.

BASIS OF ACCOUNTING / BUDGETING

The accounts of the City are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund level financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. In applying the susceptible to accrual concept to intergovernmental revenue, the legal and contractual requirements of the numerous individual programs are used as guidance. Generally, monies must be expended on a specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based upon the expenditures recorded. Ad valorem taxes are recognized as revenues in the year for which they are levied. Sales taxes, franchise taxes, hotel occupancy taxes, charges for services and fines are recognized as revenue as earned, when measurable and available. Licenses, permits, and miscellaneous revenues (except earnings on investments) are recorded as revenues when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available.

All proprietary funds are accounted for using the economic resources measurement focus and the accrual basis of accounting. With this measurement focus, all assets, deferred outflows of resources, liabilities and deferred inflows of resources associated with the operation of these funds are included on the statement of net position. Proprietary fund-type operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net position. Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's water and sewer and municipal golf course are charges to customers for sales and services. Operating expenses for the enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Governmental Fund Types

Governmental fund types are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City's expendable financial resources and the related liabilities (except those accounted for in the Proprietary and Fiduciary fund types) are accounted for through Governmental Fund types. The following are the City's governmental fund types.

-
1. General Government Funds - Includes the General, Debt Service, and Capital / Street Maintenance funds. The General fund is the general operating fund of the City. It is used to account for all revenues and expenditures except those required to be accounted for in other funds. Major functions financed by the general fund include Administration, Public Safety and Public Health, Library, Public Facilities, Parks and Recreation, and Planning and Development. The Debt Service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.
 2. Special Revenue Funds - Special Revenue funds are used to account for the proceeds of specific revenue sources, other than expendable trusts or major capital projects. The Convention and Visitors Bureau Fund, CVB Incentives Fund, Stormwater Drainage Utility Fund, Crime Control and Prevention Fund, Lake Parks Fund and 4B Transit & Capital Fund , and the Economic Development Fund, which account for all revenues and expenditures relating to hotel/motel occupancy taxes, stormwater drainage utility fees, crime half-cent sales tax for crime control, campgrounds and boat ramps, and half-cent sales tax for commuter rail, respectively, are classified as Special Revenue funds.

Proprietary Fund Types

Proprietary fund types operate in a manner similar to private business. Beginning this fiscal year, the City will utilize only the enterprise fund type.

Enterprise Funds - Enterprise funds are used to account for operations that are either financed and operated in a manner similar to private business enterprises, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. The City has established two enterprise funds:

- The Utility Enterprise Fund accounts for water, wastewater and solid waste collection services for residents of the City. All activities necessary to provide such services are accounted for within the fund, including administration, operations, maintenance, financing and related debt service, and billing and collection.
- The Lake Enterprise Fund accounts for all activities necessary to operate and maintain the City-owned golf course.

THE BUDGET PROCESS

The City of Grapevine's Home Rule Charter provides for the submission of the budget to the City Council by the City Manager. The City's fiscal year runs from October 1 through September 30.

At least sixty days and no more than ninety days before the beginning of the fiscal year, the City Manager must submit a proposed budget that includes:

- ◆ A budget message
- ◆ A consolidated statement of anticipated receipts and proposed expenditures for all funds
- ◆ An analysis of the tax rate
- ◆ Indicators showing the tax levies and tax collections by year for at least five years
- ◆ General fund resources in detail
- ◆ Special revenue fund resources in detail
- ◆ A summary of proposed expenditures by function, department, and activity
- ◆ Detailed estimates of expenditures shown separately for each activity to support the proposed expenditure
- ◆ A revenue and expense statement for all bonds
- ◆ A description of all bond issues outstanding
- ◆ A schedule of the principal and interest payments of each bond issue
- ◆ The appropriation ordinance and the tax levying ordinance

The proposed revenues and expenditures must be compared to prior year revenues and expenditures.

The budget preparation process begins early in the calendar year with the establishment of overall city goals and the analysis of current year operations compared to expenditures. Budget policies and procedures are reviewed at that time to reduce errors and omissions. In March, the Budget Manager prepares a comprehensive Budget Preparation Manual for use by all departments. The Budget Preparation Manual includes such items as budget forms, instructions for estimating revenues and expenditures, price planning factors, the official budget calendar, performance measure guidelines, a chart of accounts, and a comprehensive list of all object codes (budget expense categories).

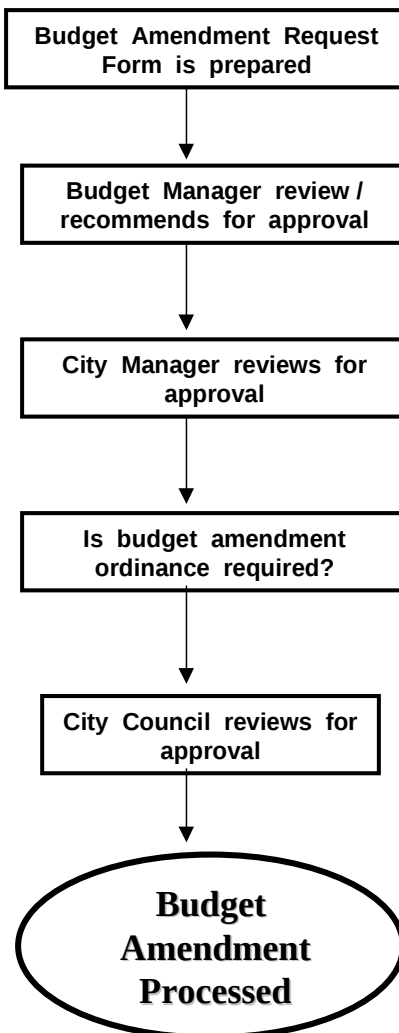
The Budget Preparation Manual, along with all necessary budget materials, is distributed at a budget kickoff meeting in April. The budget kickoff meeting is the venue to announce new procedures and ensure that City staff receives the same interpretation of the instructions.

In May, departmental objectives and performance indicators are submitted to the City Manager. Following the review and approval of the objectives and indicators, department heads submit proposed baseline expenditures for current service levels. Proposals for program enhancements or Increased Service Levels are also submitted at this time. Meetings are then held with the Budget Team (City Manager, Assistant City Manager, Chief Financial Officer, and Management Services Director) and each department.

After all funding levels are established, the proposed budget is presented by the City Manager to the City Council in a workshop session. Public notices of the effective tax rate are published in the local newspaper in accordance with state law. A public hearing is held after the City Council has reviewed the budget during the budget workshop session. In a special meeting held prior to September 15, the City Council approves the level of expenditure (“appropriation”) for each fund to become effective October 1.

BUDGET AMENDMENT PROCESS

To amend the current year budget, the requesting individual/department head must first contact the Budget Manager. The Budget Manager will assist in preparing the necessary budgetary documentation. Upon the recommendation of the Budget Manager, the documentation is forwarded to the City Manager for final approval. If required, an ordinance is then prepared for City Council consideration at a regularly scheduled City Council meeting, where public discussion and debate are possible. If approved by vote of the City Council, the necessary budgetary changes are made.





FY 2019-2020 BUDGET CALENDAR

APRIL	1	Mon	Operating Budget Kickoff
	15	Mon	Objectives & Performance Measures Due
	30	Tues	Departmental Submission Deadline
MAY	1 - 31	Month	Budget Office Review
JUNE	3	Mon	Send Budget Recommendations to Departments
	4 - 11	Tues	Department Budget Reviews begin
	12 - 30	Wed	Final Budget Decisions
JULY	5	Fri	Operating Budget Submitted to City Council
	25	Thurs	Receive Certified Tax Roll from Appraisal Districts
AUGUST	1	Thurs	Operating Budget posted to City website
	6	Tues	City Council Resolution to Accept Certified Tax Roll
	8	Thurs	Budget Workshop
	20	Tues	1 st Public Hearing on Tax Rate
SEPTEMBER	3	Tues	2 nd Public Hearing on Tax Rate City Council Public Hearing on Operating Budget CCPD Board Public Hearing on CCPD Budget
	17	Tues	City Council adoption of Operating Budget City Council adoption of Tax Rate 4B Board adoption of 4B Budget CCPD Board adoption of CCPD Budget

THE BUDGET AS A POLICY DOCUMENT

The City Council has approved the adoption of financial policies that outline a budget process that encompasses the broad scope of governmental planning and decision-making with regard to the use of public resources. The Government Finance Officers Association (GFOA) and the National Advisory Council on State and Local Budgeting (NACSLB) have endorsed these policies.

Financial Planning Policies

Section 9.14 of the Grapevine Code of Ordinances establishes a policy to maintain a prudent level of financial resources to protect against one-time expenditures. Provision is made for a contingent appropriation of not more than three percent of the total budget, to be used in case of unforeseen items of expenditure. Such contingent appropriation shall be under the control of the city manager, and distributed after approval of the City Council.

Section 9.15 of the Grapevine Code of Ordinances establishes a balanced budget provision for the General and Debt Service funds. Total estimated expenditures within these funds shall not exceed the total estimated resources

Section 9.16 of the Grapevine Code of Ordinances provides for disclosure when a deviation from a balanced budget is necessary. The budget may be amended and appropriations altered in cases of public necessity, upon declaration of the City Council.

Section 10.31 of the Grapevine Code of Ordinances establishes policies and guidelines governing cash management and investment of City funds. Safety of principal is the foremost objective of the City in managing its portfolio. The City will also maintain sufficient liquidity to provide adequate and timely working funds.

Section B, Number 5.0 of the Grapevine Administrative Policy Manual establishes the fund balance reserve policy to ensure fund availability for unforeseen emergencies that would severely impact the City's ability to pay for basic operations and guarantee the payment of debt obligations. Any exceptions are to be noted at the time the budget is approved. The emergency reserve is established at the following minimum levels:

- o General Fund – 20% (72 days) of total current budgeted expenditures.
- o Debt Service Fund – 20% (72 days) of total current budgeted net debt service expenditures.
- o Convention & Visitors Fund – 16% (60 days) of total current budgeted expenditures.
- o Utility Enterprise Fund – working capital reserves of 16% (60 days) of total budgeted expenses.
- o Lake Enterprise Fund – working capital reserves of 25% (90 days) of total budgeted expenses.

Section B, Number 14.0 of the Grapevine Administrative Policy Manual outlines the fixed asset capitalization policy, which establishes a uniform and consistent standard for the capitalization of fixed assets owned by the City. This policy also establishes the procedure to inventory and assess the condition of all major capital assets.

Section D, Number 3.1 of the Grapevine Administrative Policy Manual outlines the Vehicle & Equipment Replacement policy, and establishes a standard schedule of vehicle and equipment replacement intervals. Under normal budgeting constraints, it is advantageous to replace vehicles and equipment at specific intervals. Replacement in accordance with this schedule provides the users with the most efficient and reliable vehicle and/or equipment as possible. Fleet replacement procedures consider the most economic replacement point at which the vehicle has the greatest salvage value and has been depreciated to its fullest.

Investment Policy

It is the policy of the City of Grapevine that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with State and Federal Regulations, applicable Bond Resolution requirements, adopted Investment Policy and adopted Investment Strategy.

Effective cash management is recognized as essential to good fiscal management. Aggressive cash management and effective investment strategy development will be pursued to take advantage of interest earnings as viable and material revenue to all City funds. The City's portfolio is designed and managed in a manner responsive to the public trust and consistent with this Policy.

Investments shall be made with the primary objectives of:

1. Preservation of capital
2. Safety of City funds
3. Maintenance of sufficient liquidity
4. Maximization of return within acceptable risk constraints
5. Diversity of investments

In accordance with the Public Funds Investment Act, the City of Grapevine's investment strategies shall address the following priorities (in order of importance):

- Understanding the suitability of the investment to the financial requirements of the City
- Preservation of safety and principal
- Liquidity
- Marketability of the investment prior to maturity
- Diversification of the investment portfolio
- Yield

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Specific investment guidelines have been developed for the following fund-types:

- Operating Funds
- Construction and Capital Improvement Funds
- Debt Service Funds

BUDGET CONTINGENCY PLAN

In 2007 the city developed a Budget Contingency Plan to serve a two-fold purpose of:

- (1) Enacting structural changes that affect the short-term financial outlook;
- (2) Remain in place to monitor financial conditions and serve as an “early warning” mechanism.

The Budget Contingency Plan addresses the following operational areas:

- Service Provision / Efficiency
- Personnel
- Equipment Replacement
- Revenue Enhancement
- Administrative / Operational Policies
- Debt Management
- Fiscal Planning

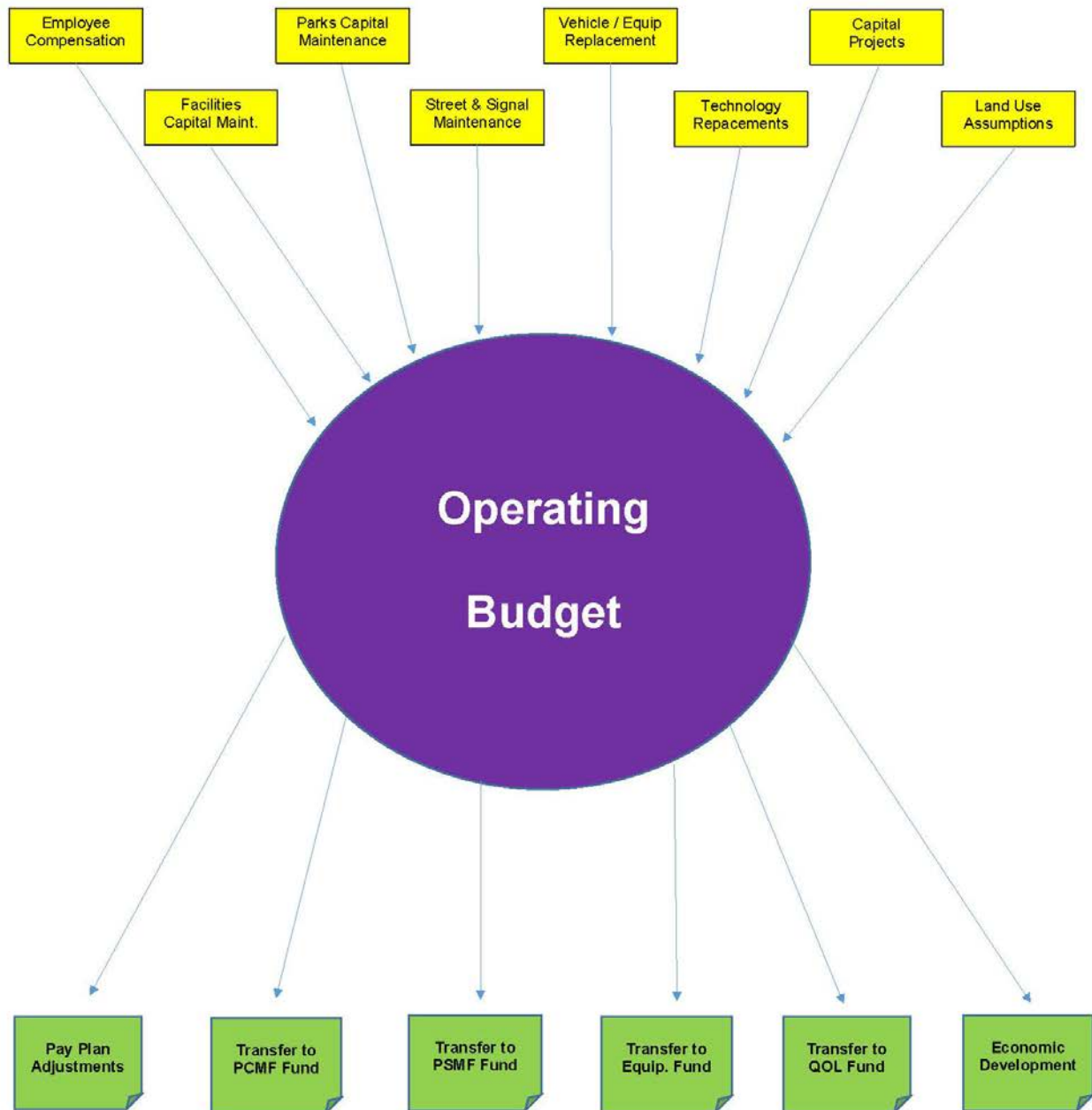
BUDGET CONTINGENCY PLAN	
Operational Area	Recommended Action
Service Provision / Efficiency	Conduct departmental reviews to: (1) identify core services to focus on; (2) identify the cost drivers that inhibit the efficiency and effectiveness of service delivery; and (3) develop strategies to improve the efficiency and effectiveness
Personnel	Freeze all General Fund vacant positions, new positions and promotions; evaluate current positions for creation of attrition list; retain key employees by maintaining competitive local employment market position
Equipment Replacement	Analyze fleet, technology and capital equipment replacement schedules
Revenue Enhancement	Reevaluate all revenue programs; continue to focus on economic development
Administrative / Operational Policies	Examine policies regarding employee take-home vehicles and fund balance reserves
Debt Management	Prioritize capital projects and pay cash whenever fiscally prudent; enact cash funding for all equipment replacement
Fiscal Planning	Develop “early warning” system to monitor revenue and expenditure trends

EFFECT OF PLANNING PROCESSES ON THE OPERATING BUDGET

The City utilizes several planning processes that affect the development of the operating budget. Effective planning processes assist the City in assessing the financial implications of current and proposed policies, programs, and assumptions. An effective plan illustrates the likely outcomes of particular courses of actions.

Name Of Plan	Type Of Planning Process	Description Of Planning Process	Budget Impact
Employee Compensation	Annual review of Open Range and Grade/Step pay scales	Compare jobs and compensation with 18 cities in the DFW area	Maintain 50th percentile in market position
Facilities Capital Maintenance	Five-year plan by facility and maintenance activity or project	The prioritization of departmental requests for projects along with known maintenance requirements	Stability of General fund appropriations
Parks Capital Maintenance	Five-year plan by facility, maintenance activity or project	Identifies, prioritizes and schedules improvements to parks, medians and grounds	Stability of General fund appropriations
Street Maintenance	Five-year plan to maintain and improve roadways, sidewalks, curbs and gutters	Inspection, prioritization and scheduling of surface repair and preventive maintenance of streets	Stability of General fund appropriations
Vehicle / Equipment Replacement	Five-year plan of scheduled vehicle and heavy equipment replacement	Development of replacement intervals based on equipment age, usage, and lifetime repair costs	Timing and sizing of debt issues and payments
Computer Replacement	Three-year plan for the replacement of computers and other technology items	Development of replacement intervals based on equipment age, usage, and lifetime repair costs	Timing and sizing of debt issues and payments
Capital Improvements Plan	Five-year plan of major infrastructure development and improvements	City Council identification of projects; prioritizing; costing; timing; financing and project management	Predictable funding levels, debt service planning
Land Use Assumptions	Ten-year plan of land use assumptions and infrastructure needs	Identification of residential & non-residential land use development opportunities	Water & sewer capacity plans, debt issues

Effect of Planning Processes on the Operating Budget



The budgetary impact of planning processes in FY 2020 is projected at \$21,15,670. Pay Plan adjustments total \$2.3 million, an increase of \$77,303 (3.4%) over last year's adjustments. All eligible employees (both General Government and Public Safety) will receive 3% market adjustments on October 1. All eligible General Government employees will receive a 2% merit adjustment upon successful passage of their annual performance evaluation. Eligible Public Safety employees will receive step increases of 3% or 5% upon successful passage of their annual performance evaluation.

FY 2020 BUDGET IMPACT OF PLANNING PROCESSES	General Government Funds	Special Revenue Funds	Enterprise Funds	Totals
Pay Plan Adjustments	948,560	1,139,939	238,804	2,327,303
Prior Year Budget Impact	1,210,774	855,026	184,200	2,250,000
Increase / (Decrease)	(262,214)	284,913	54,604	77,303
Operating Transfer to Permanent Capital Maint. Fund	1,554,000	0	0	1,554,000
Prior Year Budget Impact	1,510,000	0	0	1,510,000
Increase / (Decrease)	44,000	0	0	44,000
Operating Transfer to Permanent Street Maint. Fund	1,725,000	0	0	1,725,000
Prior Year Budget Impact	1,510,000	0	0	1,510,000
Increase / (Decrease)	215,000	0	0	215,000
Vehicle & Equip. Replacements	830,004	0	210,000	1,040,004
Prior Year Budget Impact	0	0	108,000	108,000
Increase / (Decrease)	830,004	0	102,000	932,004
Operating Transfer to Quality of Life CIP Fund	3,000,000	0	0	3,000,000
Prior Year Budget Impact	3,000,000	0	0	3,000,000
Increase / (Decrease)	0	0	0	0
Economic Development Fund Incentives Appropriation	0	1,823,056	0	1,823,056
Prior Year Budget Impact	0	1,199,872	0	1,199,872
Increase / (Decrease)	0	623,184	0	623,184
TOTALS	8,057,564	2,962,995	448,804	21,115,670

Operating transfers from the General fund to the Permanent Capital Maintenance fund for both facilities and parks total \$1.55 million, an increase of \$44,000 (2.9%) from the last budget year. Operating transfers from the General fund to the Permanent Street Maintenance fund for both street repairs and traffic signals and striping total \$1.725 million, an increase of \$215,000 (14.2%) from the previous year.

Vehicle and equipment replacements for the General fund total \$830,004. In the prior budget year, these were financed via the issuance of a short-term equipment note in the Debt Service fund. The annual operating transfer from the General fund to the Quality of Life Capital Projects fund remains at \$3 million.

Land use assumptions are developed to identify real property relative to deliberation to the purchase, exchange, lease, sale or value of said property. Land use assumptions are also developed to aid in the identification and deliberation of commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code. In support of this effort, the appropriation of Economic Development fund resources in FY20 is \$1,8 million, an increase of \$623,000 (52%) from the prior year.

CITY OF GRAPEVINE, TEXAS
FY 2019-20 APPROVED OPERATING BUDGET
SUMMARY OF ALL FUNDS

- Budget At-A-Glance -

	2016-17	2017-18	2018-19	2019-20
REVENUE AND OTHER FINANCING SOURCES:	Actual	Actual	Budget	Approved
Taxes	94,642,608	100,339,141	99,592,361	107,809,115
Licenses, Fees & Permits	8,512,652	8,630,660	8,910,022	10,271,372
Fines and Forfeitures	1,910,965	1,688,852	1,950,452	1,835,702
Charges for Services	48,842,322	52,226,982	47,518,199	46,228,182
Federal /State /Local Funds & Grants	103,121	387,597	217,690	697,687
Interest Income	837,330	1,455,747	688,900	1,248,550
Transfers In	11,822,801	18,424,297	17,095,518	14,073,793
Miscellaneous	4,846,453	23,029,597	2,022,592	2,027,781
TOTAL	171,518,252	206,182,873	177,995,734	184,192,182

	2016-17	2017-18	2018-19	2019-20
EXPENDITURES AND OTHER FINANCING USES:	Actual	Actual	Budget	Approved
Personnel	52,723,381	55,459,774	59,370,150	61,717,072
Supplies	6,095,969	5,930,141	6,322,376	6,383,296
Maintenance	2,741,014	2,390,385	3,136,905	3,228,682
Services	44,470,462	45,560,056	44,366,267	45,864,571
Insurance	14,126,946	12,125,821	14,926,785	14,985,319
Debt Service	18,032,172	33,570,305	17,553,785	16,836,452
Transfers Out	33,417,995	47,546,485	16,513,713	17,995,507
Permanent Capital / Street Maint.	4,254,852	3,945,949	4,279,000	4,279,000
Interlocal / Inter-Agency	9,077,750	9,466,562	10,389,140	10,641,732
Capital Outlay	5,313,147	1,148,417	1,054,870	1,194,000
TOTAL	190,253,688	217,143,896	177,912,991	183,125,631

CITY OF GRAPEVINE, TEXAS
FY 2019-20 APPROVED OPERATING BUDGET
SUMMARY OF ALL FUNDS

- Budget At-A-Glance -

EXPENDITURES BY FUND:	2016-17 Actual	2017-18 Actual	2018-19 Budget	2019-20 Approved
General	68,087,933	68,872,835	67,724,922	71,054,689
Convention & Visitors Bureau	19,559,626	32,396,860	22,256,698	22,556,423
Convention & Visitors Bureau Incentives	3,242,414	3,122,370	5,286,581	4,996,210
Stormwater Drainage	1,143,420	115,467	1,419,312	1,403,131
Crime Control & Prevention	15,374,215	16,520,473	17,688,130	18,428,614
Lake Parks	2,196,090	2,472,858	2,755,632	2,921,340
4B Transit	9,883,612	9,815,379	10,833,750	11,106,218
Economic Development	24,276,928	33,395,970	3,761,250	4,527,073
Debt Service	17,843,122	16,605,405	15,989,541	15,705,883
Utility Enterprise	21,482,901	28,002,121	23,695,775	23,948,788
Golf Course	2,908,574	2,878,209	3,222,400	3,198,262
Permanent Capital & Street Maintenance	4,254,852	2,945,949	3,279,000	3,279,000
TOTAL	190,253,688	217,143,896	177,912,991	183,125,631

PERSONNEL BY FUND:	2016-17 Actual	2017-18 Actual	2018-19 Budget	2019-20 Approved ⁽¹⁾
General	323.00	323.00	321.00	321.00
Convention & Visitors Bureau	64.00	64.00	69.00	69.00
Stormwater Drainage	8.00	8.00	8.00	8.00
Crime Control & Prevention	131.00	131.00	131.00	131.00
Lake Parks	3.50	3.50	4.50	4.50
Economic Development Fund	3.50	3.50	3.50	3.50
Utility Enterprise	51.00	51.00	51.00	51.00
Golf Course	19.00	19.00	19.00	19.00
Grapevine Housing Authority	1.00	1.00	1.00	1.00 ⁽⁴⁾
TOTAL	604.00	604.00	608.00	608.00

⁽¹⁾ In full-time equivalents

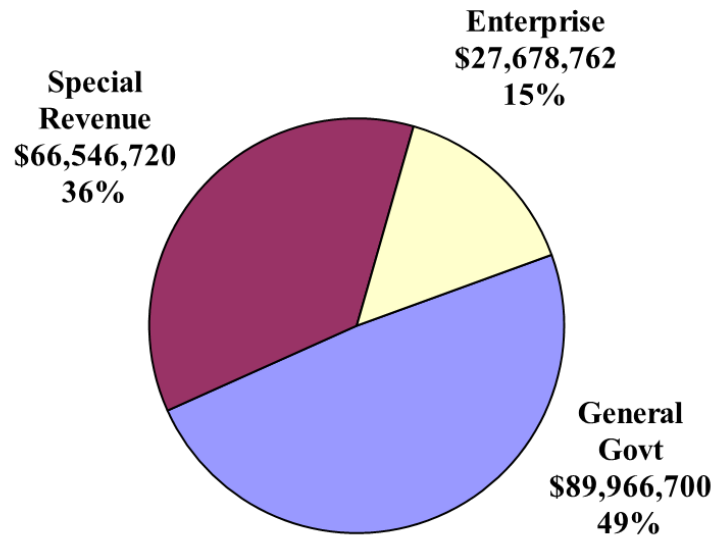
⁽²⁾ The Grapevine Housing Authority receives a subsidy from HUD for management and operations.

CITY OF GRAPEVINE, TEXAS
FY 2019-20 APPROVED OPERATING BUDGET
SUMMARY TABLE OF ALL FUNDS

	General Government Funds	Special Revenue Funds	Enterprise Funds	Total All Funds
REVENUES				
AND OTHER FINANCING SOURCES:				
Property Taxes	26,114,948			26,114,948
Sales & Use Taxes	31,673,580	30,316,581		61,990,161
Occupancy Taxes		19,704,006		19,704,006
Licenses, Fees & Permits	8,831,372			8,831,372
Fines and Forfeitures	1,728,702	107,000		1,835,702
Charges for Services	9,122,928	11,635,600	26,909,654	47,668,182
Interlocal / Inter-Agency	697,687			697,687
Interest Income	424,000	521,550	303,000	1,248,550
Transfers In	10,202,483	3,871,310		14,073,793
Miscellaneous	1,171,000	390,673	466,108	2,027,781
Total Revenues	89,966,700	66,546,720	27,678,762	184,192,182
EXPENDITURES				
AND OTHER FINANCING USES:				
Personnel	34,466,915	21,912,076	5,338,081	61,717,072
Supplies	3,350,597	1,756,139	1,276,560	6,383,296
Maintenance	1,452,632	1,171,550	604,500	3,228,682
Services	12,271,761	19,870,565	13,722,245	45,864,571
Insurance	8,891,956	4,683,268	1,410,095	14,985,319
Debt Service	15,705,883		1,130,569	16,836,452
Transfers Out	10,515,828	5,506,679	1,973,000	17,995,507
Interlocal / Inter-Agency		10,641,732		10,641,732
Permanent Capital / Street Maint.	3,279,000		1,000,000	4,279,000
Capital Outlay	105,000	397,000	692,000	1,194,000
Total Expenditures	90,039,572	65,939,009	27,147,050	183,125,631

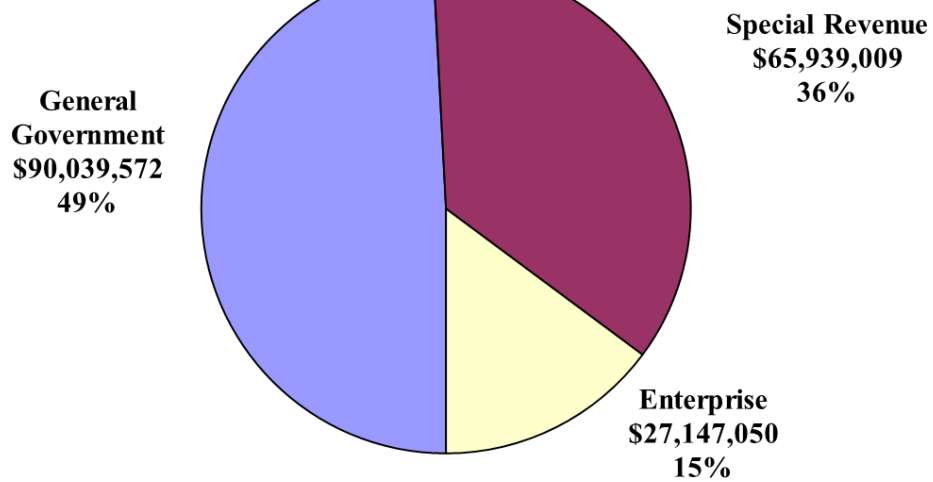
REVENUE FUNDING SOURCES

"Where The Money Comes From"

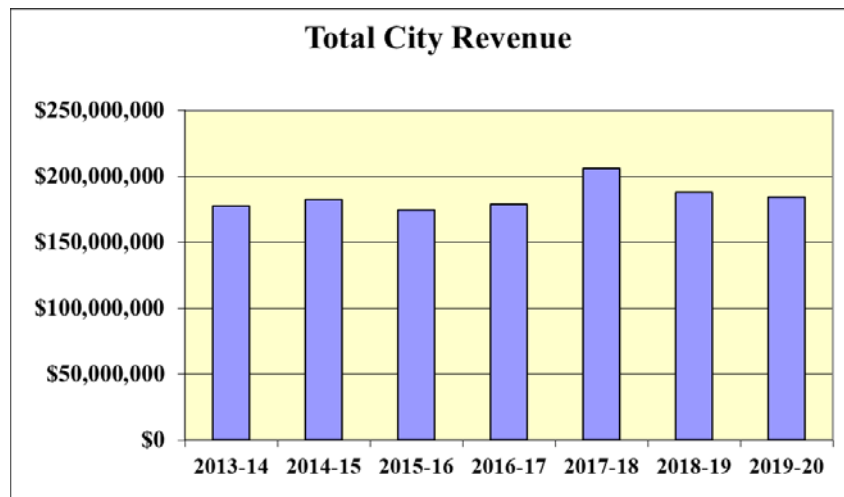


EXPENDITURE FUNDING USES

"Where the Money Goes"



Revenue and Other Financing Sources



Total City revenue (all funding sources) is budgeted at \$184 million, an increase of \$6 million (3.5%) from the previous year. General Government revenue is projected to increase by \$3.6 million over the prior year as both sales tax and mixed beverage tax collections are projected to increase. Ad Valorem tax collections in the Debt Service fund increase 1.1% (\$140,000) from the

prior year. Special Revenue fund segments are projecting revenue increases of \$2.3 million (3.7%) due to projected increases in hotel occupancy tax collections. Enterprise fund revenue is projected to increase by \$176,000 based on projected water and wastewater revenue and rounds of golf played.

Taxes (Ad Valorem, Sales & Use, Mixed Beverage, and Hotel Occupancy) comprise the largest revenue stream at \$107.8 million (58%) and represent an increase of \$8.2 million from the prior year. Sales & Use taxes, the largest component, are budgeted at \$61.9 million, of which \$31.6 million is in the General Government sector and \$30.3 million is in the Special Revenue sector.

Charges for Services are the second largest revenue stream at \$46.2 million (25%) and represent a decrease of \$1.3 million from the previous year. General Government charges are projected at \$9.1 million. Special Revenue charges are projected at \$11.6 million and Enterprise Fund charges are projected at \$26.9 million.

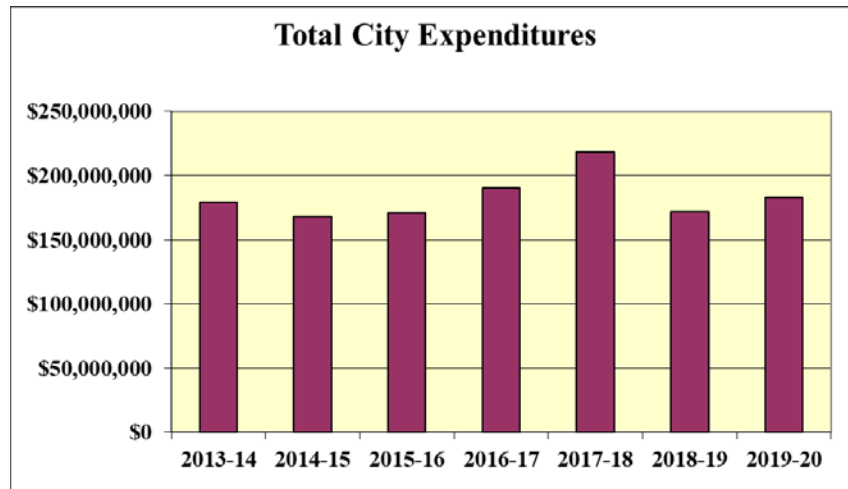
Transfers In are the third largest revenue stream at \$14 million (7.6%) and represent an increase of \$1.6 million from the previous year, due to increases in operating transfers to the General fund.

Revenue for each governmental fund type will be discussed in depth in its respective section of this document.

Expenditures and Other Financing Uses

The FY 2020 adopted budget for all funds totals \$183 million dollars, and represents an increase of \$5.2 million (2.9%) from the prior year budget. Estimated expenditures for the current year (FY19) total \$171.9 million and represent a decrease of \$46 million (-21%) from the FY18 total of \$218 million. The large decrease is attributed to one-time transfers of \$17 million

from the 4B Economic Development fund to the Capital Projects CIP fund to support the commuter rail station project; \$12 million from the Convention & Visitors Bureau fund to support the construction of the Grapevine Main Train Station; and \$5 million from Utility Enterprise fund to the Water & Wastewater CIP fund.



Personnel costs are the largest expenditure category, totaling \$61 million (33%), and represent an increase of \$2.3 million from the previous budget year. Estimated expenditures for FY19 total \$57 and represent an increase of \$1.6 million from FY18. Effective October 1, a 3 percent pay plan adjustment was incorporated into every salary range of every position within the City. In addition, every full-time and part-time civilian employee will receive up to a 2% merit increase on their anniversary date. Full-time and part-time public safety employees on the step plan will receive up to a 5% step increase on their anniversary date.

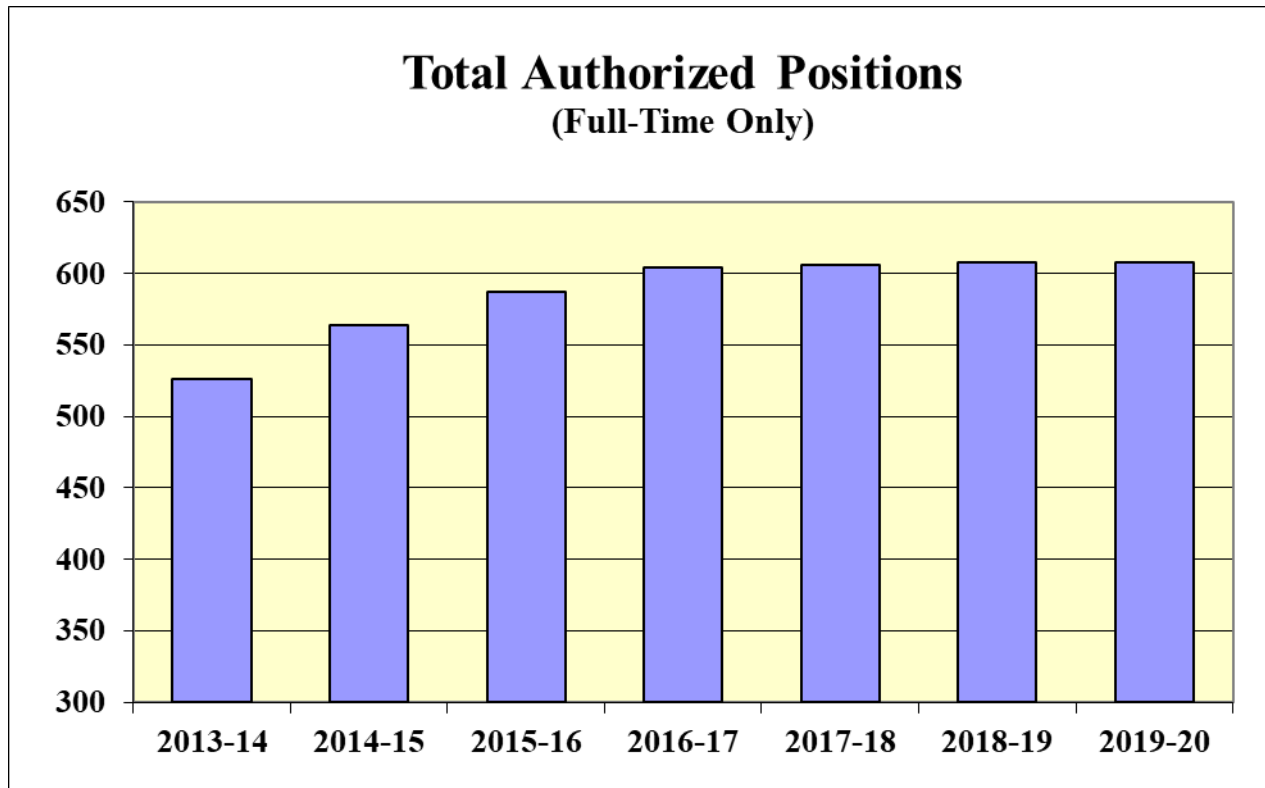
Services are the second largest expenditure category, totaling \$45.8 million (25%), which is an increase of \$1.5 million from the previous budget year. The primary contributors are increased utility costs and professional service fees rate related to the reopening and operation of the expanded community activities center. An additional contributor is increased purchase costs imposed by the Trinity River Authority (TRA) for treated water in Enterprise funds.

Operating Transfers Out represent the third largest expenditure category, totaling \$18 million, and represents an increase of \$1.5 million from the previous budget year. The increase is due in large part to the reinstatement of full-funding of permanent capital and street maintenance from the General fund, as well as an \$830,004 transfer from the General fund to the capital equipment acquisition fund for the purchase of a fire engine.

Debt Service is the fourth largest expenditure category, totaling \$16.8 million, which is 9.2% of total expenditures. Budgeted expenditures for FY20 decrease by \$720,000 as a result of a restructure and refinancing of existing debt in 2019.

Expenditures for each governmental fund type will be discussed in depth in its respective section of this document.

Total Authorized Positions

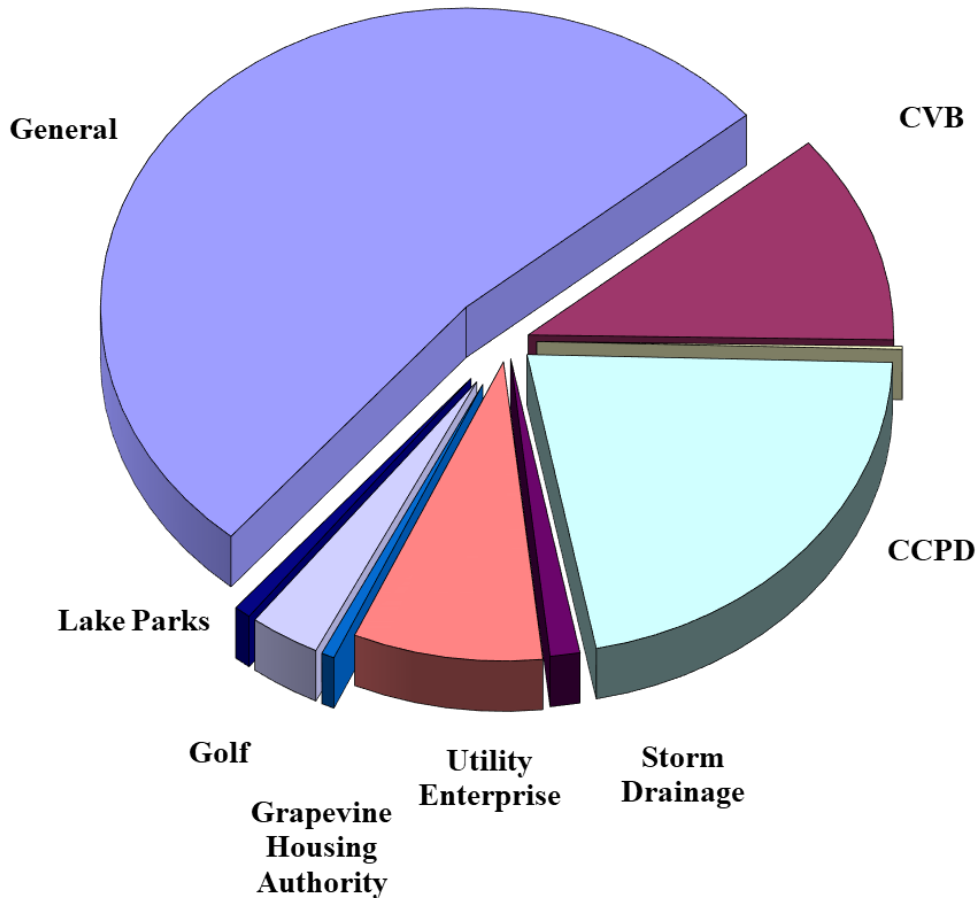


Total authorized positions, (full-time only) total 608 citywide for FY20. This represents no change from the previous year. In the General fund, the vacant position of Purchasing Agent in the Fiscal Services department was abolished and transferred to the Information Technology division of the City Manager's Office. The position will be retitled as an IT Security Analyst. On average, the City currently receives hundreds of phishing attempts via email per day. It is also important to note that malware and ransomware attacks currently occur twice per week. While the City has deployed software to aid in the detection of these attacks, the day to day monitoring and safeguarding of these attacks takes considerable time and effort, detracting from the other job responsibilities of the IT staff. Cyberattacks have been on the rise—especially in regard to email phishing and malware. Hackers are targeting municipal governments, large and small, to steal valuable information or infiltrate computer networks. Information security analysts are valued for their ability to protect an organization's data and information from such attacks and are a necessary addition to the Information Technology division.

Total Authorized Positions

Citywide by Fund

FY 2019-20 Approved Budget



General Fund	321.00
Convention & Visitors Fund	69.00
Crime Control & Prevention Fund	131.00
Stormwater Drainage Fund	8.00
Utility Enterprise Fund	51.00
Golf Fund	19.00
Lake Parks Fund	4.50
Economic Development	3.50
Grapevine Housing Authority	1.00

TOTAL CITYWIDE AUTHORIZED FULL-TIME POSITIONS: 608

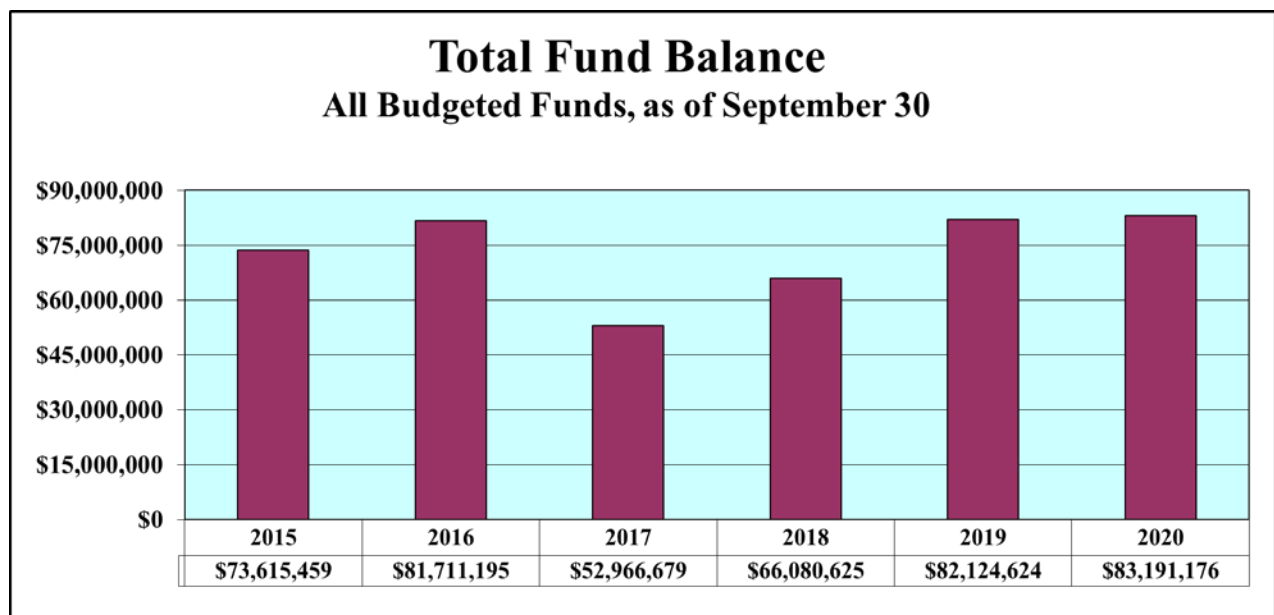
Fund Balances

The total citywide balance of all budgeted funds on October 1 is estimated at \$82 million, an increase of \$16 million from the previous year's total of \$66 million. Increases in the fund balances for the General (\$3 million), Convention & Visitors (\$5 million), and Economic Development (\$16 million) funds were offset by decreases in the fund balances of the Lake Parks (-\$800,000) and Debt Service (-\$1.2 million) funds.

The General fund increased its fund balance by \$2.9 million due in large part to increases in both Ad Valorem and sales and use tax collections. The Convention and Visitors Bureau fund increased its fund balance by \$5.5 million due in large part to increased occupancy tax receipts and interest income. The Debt Service fund decreased its fund balance by \$1.2 million due to a bond refunding in FY19. The Utility Enterprise fund increased its fund balance by \$3 million due to higher water and wastewater sales, and a \$600,00 refund from the Trinity River Authority (TRA). The Crime Control and Prevention District fund decreased its fund balance deficit by \$300,000 as sales tax growth was higher than initial projections.

The Golf and Lake Parks funds continue to carry negative balances as they recover from deficits incurred in previous years. During FY15 and FY16, heavy spring rains led to flooding of the Vineyards Campground, Grapevine Golf Course, Oak Grove Ballfield complex, and all of the lake parks. The heavy spring rains returned in FY19 and resulted in FY19 revenue falling by 35% in the Lake Parks fund.

The total citywide ending fund balance projected at FY20 year-end is \$83.2 million, an increase of \$1 million (1.3%). Increases in the balances of the Convention & Visitors, Stormwater Drainage, and Utility Enterprise funds are projected to be offset by the drawdown of fund balances in the Debt Service and Lake Parks funds. The General, CVB Incentives, Crime Control & Prevention and Economic Development funds are projected with no change in fund balance(s) for FY20.



**ESTIMATED FUND BALANCES
FISCAL YEAR 2018-19**

Fund	Actual Beginning Fund Balance 10/1/2018	Estimated Revenues and other Financing Sources 2018-19	Estimated Expenditures and other Financing Uses 2018-19	Estimated Ending Fund Balance 9/30/2019
General	\$12,851,591	\$67,171,965	\$64,235,788	\$15,787,768
Debt Service	\$8,918,782	\$20,775,240	\$21,976,983	\$7,717,038
Convention & Visitors	\$3,494,535	\$25,834,423	\$20,353,287	\$8,975,671
CVB Incentives	\$13,131,802	\$3,556,106	\$3,769,095	\$12,918,812
Stormwater Drainage	\$1,860,975	\$1,603,797	\$1,276,246	\$2,188,526
Crime Control & Prevention	(\$759,397)	\$17,918,151	\$17,617,969	(\$459,214)
4B Transit	\$8,784	\$10,483,503	\$10,226,439	\$265,848
Economic Development	\$6,098,004	\$8,733,005	\$2,750,925	\$12,080,084
Utility Enterprise	\$22,526,821	\$23,868,689	\$20,728,860	\$25,666,650
Golf	(\$856,471)	\$3,277,944	\$3,186,490	(\$765,017)
Lake Parks	(\$2,297,657)	\$1,662,792	\$2,402,533	(\$3,037,398)
Capital / Street Maintenance	\$1,102,856	\$3,100,507	\$3,417,507	\$785,856
TOTAL	\$66,080,625	\$187,986,122	\$171,942,121	\$82,124,624

**PROJECTED FUND BALANCES
FISCAL YEAR 2019-20**

Fund	Estimated Beginning Fund Balance 10/1/2019	Budgeted Revenues and other Financing Sources 2019-20	Budgeted Expenditures and other Financing Uses 2019-20	Projected Ending Fund Balance 9/30/2020
General	\$15,787,768	\$71,054,689	\$71,054,689	\$15,787,768
Debt Service	\$7,717,038	\$15,609,011	\$15,705,883	\$7,620,166
Convention & Visitors	\$8,975,671	\$23,038,805	\$22,556,423	\$9,458,053
CVB Incentives	\$12,918,812	\$4,996,210	\$4,996,210	\$12,918,812
Stormwater Drainage	\$2,188,526	\$1,470,000	\$1,403,131	\$2,255,395
Crime Control & Prevention	(\$459,214)	\$18,428,614	\$18,428,614	(\$459,214)
4B Transit	\$265,848	\$11,116,218	\$11,106,218	\$275,848
Economic Development	\$12,080,084	\$4,527,073	\$4,527,073	\$12,080,084
Utility Enterprise	\$25,666,650	\$24,480,500	\$23,948,788	\$26,198,362
Golf	(\$765,017)	\$3,198,262	\$3,198,262	(\$765,017)
Lake Parks	(\$3,037,398)	\$2,969,800	\$2,921,340	(\$2,988,938)
Capital / Street Maintenance	\$785,856	\$3,303,000	\$3,279,000	\$809,857
TOTAL	\$82,124,624	\$184,192,182	\$183,125,631	\$83,191,176

Short-term initiatives for the upcoming year

They FY20 budget reflects the City's response to changes in the environment in which it operates and of the key initiatives that guided its development. These initiatives reflect the choices for the fiscal year and are consistent with the City's long-term policies.

Continue to improve the efficiency and effectiveness of service delivery

Funding is provided for the ninth year of Next Generation Leadership (NGL) program. The program provides customer service and leadership development training to employees throughout the organization. All employees are required to attend a Business Culture Guiding Values training session in which participants are introduced to the Grapevine method of (1) How We Treat People; (2) How We Lead Our Employees; (3) How We Manage Our Resources; (4) How We Make Decisions; and (5) How We Confront Challenges.



A major program enhancement for FY20 is the change to Even Years Continuing Education / Odd Years New Class. This allows us to provide continuing leadership education to people who have already completed NGL – the alumni. The first year of continuing education for NGL alumni will begin in 2020. There will 3-4 continuing education opportunities provided in 2020. Previous classes have implemented capstone projects designed to increase efficiency and effectiveness throughout the organization.

Continue to explore new ways to combat spiraling health care costs

Health insurance costs are estimated at \$14.9 million for FY20, an increase of \$60,000 over the previous year. The FY20 budget continues funding for programs geared toward reducing health care cost by developing proactive approaches for assessment and prevention. Programs include Airrosti, Naturally Slim, FitBits, Weight Watchers at Work, and financial incentives for smoking cessation. Also included is the popular Lunch and Learn series, which covers a wide variety of topics to promote health and wellness.

Continue to use excess reserves to invest in “Quality of Life” capital projects

The City Council has adopted the policy of maintaining a 20% fund balance in the General Fund. All reserves in excess of the 20% threshold are to be transferred to the Quality of Life CIP fund at fiscal year-end. The FY20 budget projects excess reserves of \$3 million to be transferred to the Quality of Life CIP fund at fiscal year-end. To date, the General fund has made contributions in excess of \$47 million to the fund.

Continue to enhance tourism by promoting Grapevine as a “destination”

With the establishment of the CVB Incentives fund in 2015, the monies collected by the 1% addition to the hotel/motel occupancy tax are segregated from other CVB funds and restricted for use to attract new group business and new hotel room development as a part of our Economic Development efforts. Since its inception, the additional tax has generated \$11.9 million, and is projected to generate \$2.8 million in FY20.

The start of TEXRail commuter rail service has made a significant impact on tourism in the downtown area. Ridership has been strong with nearly 400,000 rides since service began in January. The city also has plans to expand the Grapevine Visitors Shuttle service, operated by the Grapevine Convention and Visitors Bureau

Continue to pursue economic development opportunities to bring new businesses to Grapevine

In December 2013, the City of Grapevine purchased approximately 185 acres of property in the northeast portion of the city. It is the intention of the city to conduct a market/feasibility study and develop a master plan for the property. The city has been successful in marketing the property to developers, most notably to Kubota and Mercedes Benz, which both signed development deals in 2015.

Kubota Tractor Corporation unveiled its new North American Headquarters building in Grapevine on April 12, 2017 with a ribbon cutting ceremony with Governor Greg Abbott, Masatoshi Kimata, President and Representative Director of the Kubota Group, along with State and local officials. The company's move to Texas from Torrance, California, is the most significant change it has undertaken in its successful 45-year history in the U.S. Kubota's new Corporate Office facility was built with sustainability features designed specifically to qualify for the LEED Gold certification.

In August 2017 the City proudly announced that THE TRADE GROUP® will be relocating their global headquarters to Grapevine, Texas. The company has made the Inc. 5000 list of fastest growing private companies for the past four years and is one of the nation's leading trade show exhibit and event companies. Known for its dedication to design excellence, the company provides trade show exhibit design and fabrication services, state-of-the-art live event planning, event execution and management.

In June 2018 the Grapevine City Council and Paycom are announced that Paycom Software, Inc., ("Paycom") an award-winning U.S.-based human capital management technology provider, will be relocating its Texas operations center to Grapevine, Texas. Oklahoma City-based Paycom will occupy approximately 14 acres of the City of Grapevine property and will be located across from Kubota's North American Headquarters.

Paycom plans to begin with a new, single building and currently expects to expand to several hundred employees before eventually expanding their physical footprint to accommodate approximately 1,000 well-paying positions. Paycom felt that Grapevine would be an ideal location to continue their growth in Texas and consolidate some of their current smaller operations.

The FY20 budget includes funding for additional economic development deals.

Maintain a healthy General Fund balance of at least 20% annually

The FY20 ending fund balance is projected at \$15.7 million and meets the policy requirement of 20% of expenditures.

Debt Management

The Debt Service Fund is used for the accumulation of resources for and the payment of general long-term debt principal, interest and related costs on general obligation bonds and public property finance contractual obligations issued by the City. Revenues are generated by the collection of property taxes dedicated to interest and sinking fund requirements (I&S), interest income, and transfers from the Convention and Visitors, Stormwater Drainage, Utility Enterprise and Lake Enterprise funds.

Over the past decade, the City of Grapevine has issued long-term general obligation (GO) debt of \$149 million to finance capital improvements, the annual street overlay program, to purchase land, and to refinance existing debt at lower interest rates. The issues are primarily the result of a negotiated sale and are issued in denominations of \$5,000 each. Interest is paid semi-annually on February 15 and August 15.

On June 4, 2019 the City Council authorized the issuance and sale of General Obligation Improvement Bonds in the amount of \$24,700,000 through the Public Approved Bond Election held November 7, 2017. The purpose of the issue is to fund projects to (1) design, improve, construct, equip and furnish the Animal Shelter Facility for \$3.9 million; (2) design, construct, improve, renovate, expand equip and furnish new Fire Station 2 and new Fire Station 3 as well as acquire the land for \$16 million; and (3) design, improve, construct, equip and furnish the Clubhouse and multi-use facility at the Grapevine Municipal Golf Course for \$4.8 million.

Additionally, this will authorize the refunding of Series 2009 and 2009-A Certificates of Obligation for combined estimated savings of \$676,000.

Outstanding GO Bond Debt Issues	Original Issue Amount	Date Issued	Use of Proceeds
GO Ref Bonds Series 2009	\$24,280,000	05/21/09	Refunding
GO Ref Bonds Series 2010	\$10,475,000	06/15/10	Refunding, 39% Water & Sewer
GO Ref Bonds Series 2012	\$8,060,000	12/01/12	Refunding, 13.5% Lake Pks, 3.1% CVB
GO Bonds Series 2013	\$65,805,000	06/15/13	Public Safety Bldg; Recreation Center
GO Ref Bonds Series 2015	\$14,695,000	02/01/15	Refunding
GO Ref Bonds Series 2017	\$1,365,000	01/15/17	Refunding
GO Ref & Improv Bonds Series 2019	\$24,700,000	06/04/19	Refunding, Animal Shelter facility, Fire Stations 2 & 3, Golf Clubhouse

The Grapevine 4B Economic Development Corporation issued \$19.5 million in Sales Tax Revenue Bonds in January 2014. Proceeds from the sale of Bonds were used to acquire land within the city used to promote new and expanded business enterprises for economic development. The bonds are secured by the gross proceeds of $\frac{1}{4}$ of the $\frac{1}{2}$ cent sales and use tax levied within the City of Grapevine for the benefit of the Corporation.

In April 2018 the City authorized the issuance of and sale of Sales Tax Revenue Refunding Bonds, Series 2018 to refund the 2014 issue. The refund is estimated to reduce the interest rate from 5.52% to 4.20% and is estimated to save the City approximately \$2,476,583. This action will not extend the term of the bonds, which will be fully retired in 2034.

Outstanding Revenue Bond Issues	Original Issue Amount	Date Issued	Use of Proceeds
Sales Tax Revenue Bonds Series 2018	\$16,930,000	04/15/18	Refunding

During the same period, the City has also issued certificates of obligation (CO) debt of \$58.3 million to finance vehicle and capital equipment replacements, computers, golf carts, land acquisitions, construction of the CVB Headquarters & Museum Complex, improvements at the Vineyards Campground, and for the purchase of mobile electronic hand-held ticket writers. The debt has been issued through both negotiated and competitive sales. The notes are issued in denominations of \$5,000 each. Interest is paid semi-annually on February 15 and August 15.

In April 2018 the City issued \$32,310,000 in Combination Tax and Revenue Certificates of Obligation for the purpose of paying contractual obligations to be incurred for the Grapevine Main Station project, including: (a) planning, developing, constructing, and equipping public plaza and open space improvements in downtown Grapevine; (b) planning, developing, constructing and equipping a public observation and viewing tower; (c) planning, developing, constructing and equipping a public parking garage in downtown Grapevine; (d) planning, developing, constructing and equipping City Convention and Visitors Bureau meeting space and offices; and (e) paying professional services of attorneys, financial advisors and other professionals in connection with the projects and the issuance of the Certificates.

Outstanding CO Debt Issues	Original Issue Amount	Date Issued	Use of Proceeds
Comb Tax & Rev CO Series 2010	\$500,000	11/02/10	Lake Parks improvements at the Vineyards Campground
Public Property Finance Contractual Obligation Series 2012	\$1,225,000	12/01/12	Fire apparatus
Comb Tax & Rev CO Series 2015	\$11,720,000	02/01/15	Public improvements. Water & Sewer 82.94%
Public Property Finance Contractual Obligation Series 2015	\$3,070,000	02/01/15	Vehicles and Equipment
Comb Tax & Rev CO Series 2017	\$9,535,000	01/15/17	IT equipment, land acquisition for fire station relocations
Comb Tax & Rev CO Series 2018	\$32,310,000	04/15/18	Commuter Rail Station

The City has also issued tax notes, which are generally short-term debt instruments, in the amount of \$4.9 million for upgrades to the police/fire radio system, fire apparatus, police vehicles and golf equipment.

Outstanding Tax Note Debt Issues	Original Issue Amount	Date Issued	Use of Proceeds
Tax Notes Series 2013	\$3,965,000	06/15/13	Police/Fire radio system, fire apparatus, police vehicles, golf equipment
Tax Notes Series 2017	\$970,000	10/17/17	Vehicles

Tax notes, GO bonds and COs all represent tax-supported debt, also called governmental debt. Although the CO issues are a combination of tax and revenue supported debt, in the event of a revenue shortfall the City has pledged its taxing authority as surety.

Overall, current outstanding governmental debt is \$217,063,072, (not including TIF) with a principal balance of \$164.5 million. Repayment of this debt is scheduled over a twenty (20) year period and is payable from a general property tax levy.

Debt Instrument	Outstanding Principal	Interest Due	Total Debt	Percentage of Total
General Obligation Bonds	\$92,950,000	\$28,721,399	\$121,671,399	56.05%
Certificates of Obligation	\$50,127,553	\$18,247,282	\$68,374,835	31.50%
Tax Notes and Contractual Obligations	\$5,360,080	\$674,255	\$6,034,335	2.78%
Sales Tax Revenue Bonds	\$16,110,000	\$4,872,503	\$20,982,503	9.67%
Total	\$164,547,633	\$52,515,439	\$217,063,072	100.00%

Rating Agency Reports



City of Grapevine, Texas

“Credit Rating Upgrade to Aa1”

Upgrade Saved an Estimated \$200,000

MOODY'S
INVESTORS SERVICE

Rating Action: **Moody's upgrades to Aa1 Grapevine, TX's GOLT bonds**

New York, May 23, 2019 -- Moody's Investors Service has upgraded to Aa1 from Aa2 the City of Grapevine, TX's issuer rating and rating on the outstanding general obligation limited tax debt. Moody's has also assigned a Aa1 rating to the city's General Obligation Refunding and Improvement Bonds, Series 2019.

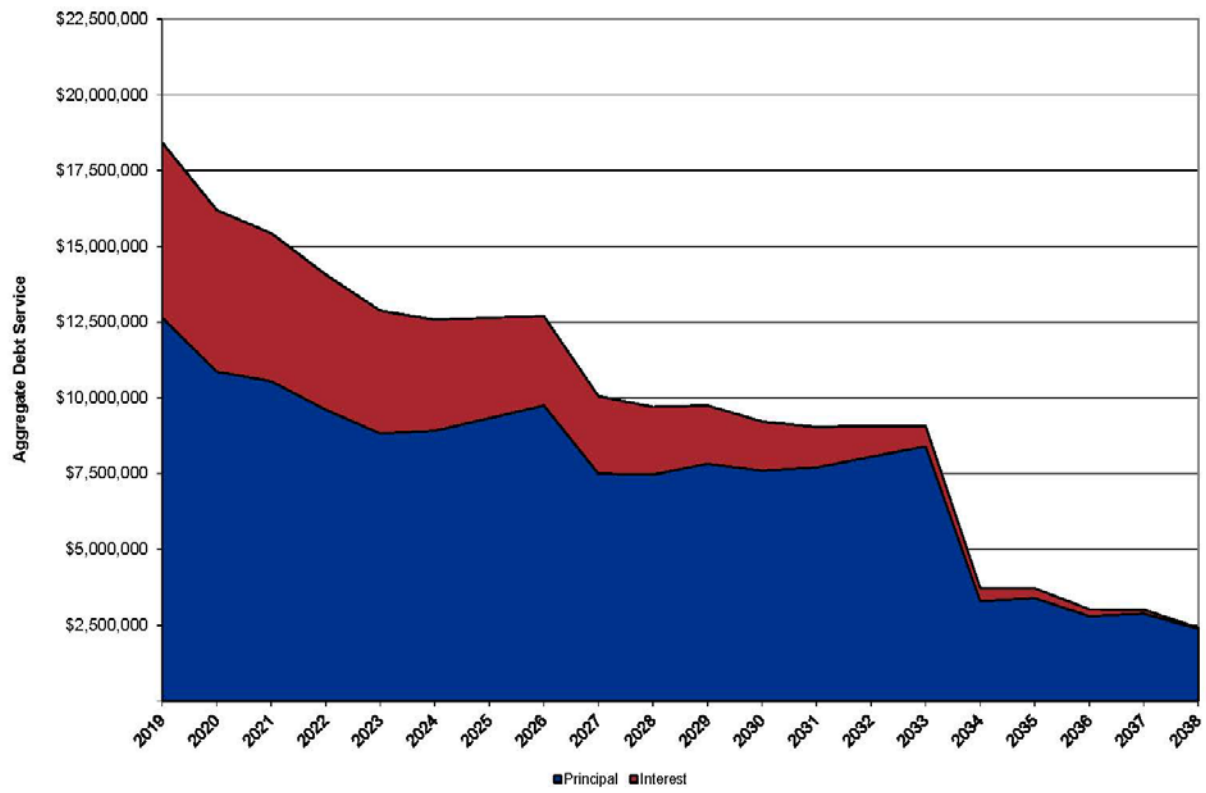
Moody's Investors Service has issued a rating of **Aa2** for Grapevine's GO debt. The credit position for Grapevine is very good, and its Aa2 rating is slightly stronger than the median rating of Aa3 for US cities. The notable credit factors include a robust financial position, strong wealth and income levels and an ample tax base. The credit position also reflects a manageable debt burden and a moderate pension liability.

	Moody's	S&P	Description
Investment Grade	Aaa	AAA	Prime
	Aa1	AA+	High Grade
	Aa2	AA	
	Aa3	AA-	
	A1	A+	Upper Medium Grade
	A2	A	
	A3	A-	
	Baa1	BBB+	Lower Medium Grade
	Baa2	BBB	
	Baa3	BBB-	
Junk	Ba1	BB+	Non-Investment Grade Speculative
	Ba2	BB	
	Ba3	BB-	
	B1	B+	Highly Speculative
	B2	B	
	B3	B-	
	Caa1	CCC+	Substantial Risks
	Caa2	CCC	Extremely Speculative
	Caa3	CCC-	In Default with Little Prospect for Recovery
	Ca	CC	
	C	C	In Default
	D	D	

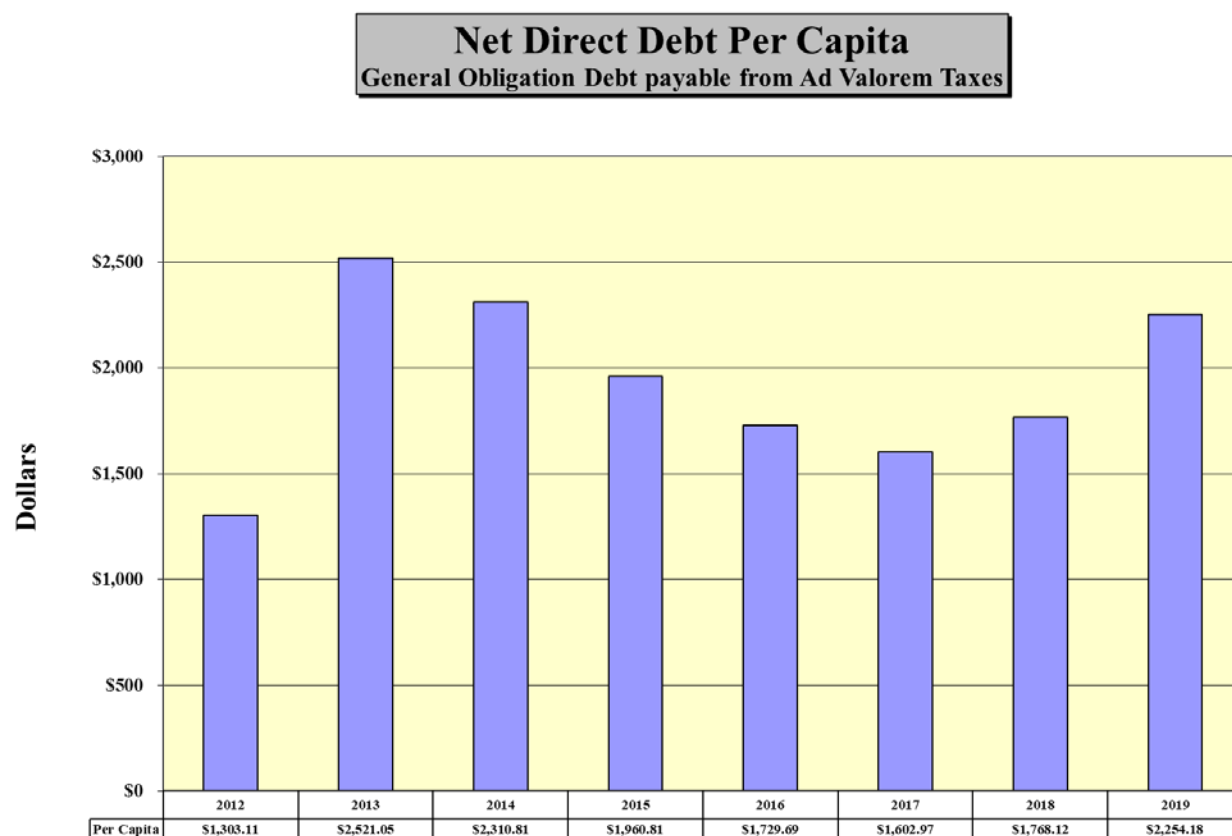
S&P Global Ratings has assigned its 'AA+' long term rating for Grapevine's GO debt. The rating reflects favorably on the City's:

- Very strong economy, with access to a broad and diverse metropolitan statistical area
- Strong management, with good financial policies and practices
- Strong budgetary performance, with operating surpluses in the general fund and at the total governmental fund level
- Very strong budgetary flexibility
- Very strong liquidity

City of Grapevine, Texas
All Outstanding General Obligation Debt



The Government Finance Officers Association (GFOA) recommends the use of outstanding debt indicators to accurately capture the unfunded obligation to be repaid from general revenues. The City's net direct debt per capita is the amount of governmental debt outstanding for each citizen of Grapevine. This allows for a valid comparison among cities of different sizes. Direct debt includes all long-term obligations directly supported by general revenues and taxes. It does not include interest expenses. Grapevine's net debt per capita is calculated at \$2,254.18 (based on an estimated population of 53,976) and represents an increase of \$486.06 (27.5%) from the previous year's calculation of \$1,768.12. A table of previous years' net direct debt per capita is shown below.



Population and net direct debt amounts for the periods listed below are as follows:

Year	Net Direct Debt	Population
2009	\$77,725,000	47,000
2010	\$75,596,365	47,045
2011	\$68,589,652	47,101
2012	\$62,359,082	47,854
2013	\$122,903,477	48,751
2014	\$114,209,419	49,424
2015	\$97,648,222	49,800
2016	\$86,254,210	49,867
2017	\$82,809,565	51,660
2018	\$92,808,409	52,490
2019	\$121,671,399	53,976

The assessed value of all taxable property is an important measure of the capacity of the tax base to support present and future revenue needs, particularly in terms of debt obligations. The ratio of net direct debt as a percentage of net taxable value is relevant for local governments that depend on property taxes as the primary source of debt service revenues. The City's 2019 ratio of net direct debt as a percentage of assessed value is 1.31%.

Year	Net Direct Debt	Net Taxable Value	Ratio
2004	\$94,245,000	\$4,894,958,382	1.96%
2005	\$94,965,000	\$5,243,478,637	1.81%
2006	\$94,531,601	\$5,230,966,070	1.81%
2007	\$92,535,000	\$5,815,838,701	1.59%
2008	\$79,538,716	\$5,954,088,371	1.33%
2009	\$77,725,000	\$5,829,604,089	1.33%
2010	\$75,596,365	\$5,864,643,146	1.29%
2011	\$68,589,652	\$5,912,257,208	1.16%
2012	\$62,359,082	\$6,082,785,223	1.02%
2013	\$122,903,477	\$6,246,787,751	1.96%
2014	\$114,209,419	\$6,593,129,832	1.73%
2015	\$97,648,222	\$6,303,722,379	1.55%
2016	\$86,254,210	\$7,274,810,676	1.18%
2017	\$82,809,564	\$8,037,334,886	1.03%
2018	\$92,808,409	\$8,730,311,903	1.06%
2019	\$121,671,399	\$9,285,556,518	1.31%

Debt Policy

The City's policy is to use bond proceeds for capital expenditures only. Such revenues are never to be used to fund normal City operations. The City Council has also set a goal of capping net general debt service at 25% of the General Fund budget.

Net General Debt Service as Percentage of General Fund Expenditures	FY17 Actual	FY18 Actual	FY19 Estimate	FY20 Approved
General Debt Service	17,843,122	15,635,405	21,976,983	15,705,833
Less: Transfer Funding	(4,087,250)	(3,097,099)	(8,438,308)	(2,387,064)
Net General Debt Service	13,755,872	12,538,306	13,538,675	13,318,769
General Fund Expenditures	68,087,933	68,932,685	64,235,788	71,054,689
Percentage of General Fund Expenditures	20%	18%	21%	19%

Long-Range Financial Forecast

The Long-Range Financial Forecast takes a forward look at the City's General Government (General, Debt Service and Capital / Street Maintenance funds) revenues and expenditures. Its purpose is to identify financial trends, shortfalls, and issues so the City can proactively address them. It does so by projecting out into the future the fiscal results of continuing the City's current service levels and policies, providing a snapshot of what the future will look like as a result of the decisions made in the recent past. The Long-Range Financial Forecast is not intended as a budget, or as a proposed plan. Instead, it sets the stage for the budget process, facilitating both Council and staff in establishing priorities and allocating resources appropriately.

Goals of Long-Range Planning

To maximize the benefit of long-range planning, Council established the following goals:

- Sustain existing programs at high service levels
- Maintain a healthy General Fund balance of at least 20% annually
- Maintain competitive employee compensation at the 50th percentile of the market
- Provide adequate and stable funding for street and facility maintenance projects
- Pay cash for fleet, capital and technology equipment replacements
- Cap debt service at 25% of the General Fund budget
- Use excess reserves to invest in "Quality of Life" capital projects

The Long-Range Financial Forecast is based on assumptions regarding what will happen in the regional and state economy over the next three years, and on near-term and long-term revenue and expenditure drivers.

Key Revenue Drivers

Tax Rate
Net Taxable Value
Sales Tax
Mixed Beverage Tax
Franchise Fees
Licenses & Permits
Charges for Services
Intergovernmental Revenues
Fines & Forfeitures
Interest Income

Key Expenditure Drivers

Overtime Costs
Operating Supplies
Apparatus & Tools
Motor Vehicle Fuel
Maintenance
Travel, Training & Dues
Utility Costs
Professional Services
Insurance Costs
Fleet/Capital Equipment Replacements

Key Accomplishments

A key objective of the Long-Range Financial Forecast is to meet and/or exceed the long-range financial goals established by the City Council. The following table provides a summary of how the FY20 budget meets the objectives.

Goal	Result
Sustain existing program service levels	Yes; No reductions in service levels projected
Maintain General Fund balance of at least 20% annually	Yes; FY20 projected ending balance is 26%
Maintain competitive employee compensation at the 50 th percentile of the market	Yes; FY20 budget includes 3% merit / 5% step pay increases
Adequate and stable street / facility maintenance funding	Yes; FY20 budget restores full funding of PCMF/PSMF
Cash funding of fleet, capital and technology equipment replacements	Yes; No debt issuance for fleet or equipment replacements
Cap debt service at 25% of the General Fund budget	Yes; FY20 ratio is 19%
Use excess reserves to invest in “Quality of Life” capital projects	Yes; Estimated \$3 million investment in FY20

Current Economic Trends Impacting Long-Range Forecasting

Although some economic indicators point toward an upturn in the national economy, many uncertainties still exist within the financial realm. The City’s initial forecast, completed five years ago, assumed a relatively stable economy, low unemployment, and moderate growth in both sales and property taxes. However, with an extended lag in retail sales, combined with elevated foreclosure rates and a slowdown in job growth within the DFW Metroplex, the task of long-range planning has become much more important, as well as much more difficult.

Within the last twelve months, sales tax collections citywide increased by \$3.4 million (6.1%), which followed a \$2.1 million (4%) increase the previous year. Now three years removed from the dramatic \$2 million loss in FY17, sales tax are projected to increase at a more moderate pace of 2% annually through the three-year outlook.

Another indicator of an improved local economy is hotel occupancy tax collections. FY19 collections were down \$437,000 (2.2%) from the prior year. However, FY18 collections were up 5.7% over FY17. A roller-coaster effect in occupancy tax collections could indicate an unstable business travel market. Variances in hotel occupancy can be directly related to the variances in sales tax collections.



Major Development Projects planned and/or underway

Grapevine Main Station

In addition to the Grapevine Vintage Railroad, Cotton Belt Depot and the vintage experience riders get, on January 10, 2019, passenger operation began on Trinity Metro TEXRail, which takes riders from Downtown Fort Worth to North Richland Hills, Grapevine, and Terminal B of the Dallas/Fort Worth International Airport - in all nine rail stations over 27 miles.



On Saturdays, the Grapevine station is the most popular of all the TEXRail stations with more than 17,000 riders coming through since it launched. On weekdays, Grapevine's station is the third most popular behind DFW Terminal B and Fort Worth Central Station.

In all, TEXRail had more than 400,000 riders from February through September.

Ridership has increased steadily from 32,998 riders at launch in February to 43,757 in September.

As part of the Grapevine station development, "Grapevine Main" is currently under construction as well. Located at the intersection of Main Street and Dallas Road, the project development includes:

- 42,000 square-foot, five-story tall rail station
- "Hotel Vin" - a six-story, 120-room boutique hotel
- 38,000 square-foot outdoor plaza large enough to host 3,500 guests
- 552 space parking garage
- 20,000 square-foot food hall with seven different kitchens

On the west side of the project there's a 38,000-square-foot plaza that will be highlighted by a massive statue commemorating the signing of the Treaty at Bird's Fort. The treaty was originally going to take place at Bird's Fort, now part of the Viridian development in Arlington, but the Indians wanted it moved six miles to the north, which would put it in Grapevine.

Called the Peace Circle, it will feature Texas President Sam Houston and 10 tribal leaders or representatives who were present at the signing in August 1843. Other attractions at the plaza will also have a splash pad for those hot summer days. The large outdoor space could also host yoga classes, farmer's markets and wine tastings.

Hotel Vin



The Hotel Vin is scheduled to open in May or June with Harvest Hall, a massive new food hall, opening the following month. Hotel Vin will have 120 rooms on six floors, multiple meeting spaces, a restaurant and a bar. The rooms will range from singles to suites with a sitting room, a master bedroom and an adjoining room for children.

The hotel will be operated by Courty Hospitality, which operates seven boutique hotels and plans to open five more, including Hotel Vin. The hotel will be a Marriott brand so travelers can book through Marriott.com and use rewards from that site. Each room will feature the latest technology for entertainment and room service.

Harvest Hall

Harvest Hall is an expansive food and entertainment venue coming to downtown Grapevine right at Main Street and Dallas Road. Located directly in front of the new TexRail line, Harvest Hall will open in the summer of 2020 and feature diverse cuisine from around the world, an extensive wine, craft beer, and spirits menu, as well as curated cultural activities such as live music, theater, children's programs and much more throughout the year.

Divided into three separate yet complementary areas, Harvest Hall will provide guests with the opportunity to select their preferred ambiance within one unified concept. In total, Harvest Hall will seat over 500 people inside and out, who will be treated to a curated mix of upscale casual dining and premier entertainment options in a unique and inviting setting.



Paycom to Relocate its Texas Operations Center to Grapevine, Texas

The Grapevine City Council and Paycom are proud to announce that Paycom Software, Inc., (“Paycom”) an award-winning U.S.-based human capital management technology provider, will be relocating its Texas operations center to Grapevine, Texas. Oklahoma City-based Paycom will occupy approximately 14 acres of the City of Grapevine property and will be located across from Kubota’s North American Headquarters.



Paycom plans to begin with a new, single building and currently expects to expand to several hundred employees before eventually expanding their physical footprint to accommodate approximately 1,000 well-paying positions. Paycom felt that Grapevine would be an ideal location to continue their growth in Texas and consolidate some of their current smaller operations.



City of Grapevine Announces THE TRADE GROUP® Relocating their Headquarters to Grapevine

The Grapevine City Council proudly announces that THE TRADE GROUP® will be relocating their global headquarters to Grapevine, Texas. The company has made the Inc. 5000 list of fastest growing private companies for the past four years and is one of the nation’s leading trade show exhibit and event

companies. Known for its dedication to design excellence, the company provides trade show exhibit design and fabrication services, state-of-the-art live event planning, event execution and management; general contracting services for events; RFID technology/interactive experiences; as well as immersive corporate and commercial design and production.

THE TRADE GROUP® has serviced some of the world’s most prominent clients, such as PepsiCo, Ubisoft, Fidelis Cybersecurity, ONKYO, Deprag, Inc., G6 Hospitality (Motel 6 parent company), Walt Disney, Xbox, Warner Brothers, Community Coffee, Yahoo, Google Nest, RIOT Games/League of Legends, Twitch.tv, and many more. THE TRADE GROUP® also boasts numerous awards for creativity and design.

Waterlogic USA to establish North American Headquarters in Grapevine, create over 160 new jobs

Waterlogic USA, Inc., a global manufacturer of drinking water dispensers, will establish its new North American Headquarters in Grapevine.



The project is expected to create 164 jobs and more than \$1.6 million in capital investment. The new headquarters and Center of Excellence off of Bass Pro Drive will feature a second manufacturing plant, in addition to the company's plant in China, and will also be where leadership will be headquartered. Hiring is expected to ramp up in the next 12 to 18 months, with the first 50 to 75 employees beginning to be brought on in the coming weeks.

After a nationwide search that looked at cities like Reno, Nevada, and Salt Lake City, Utah, and states like Kentucky and Tennessee, a combination of Grapevine's affordable cost of living, labor pool, central location in the U.S. and proximity to an international airport played a role in the decision.

The Long-Range Financial Forecast, as presented below, provides a view of the city's fiscal plan for general government operations, debt service obligations and capital maintenance needs for the next three years. The forecast assumes that the current tax rate of \$0.284271 per \$100 valuation either remains constant, or is lowered to the effective rate, if necessary. The forecast does not assume a tax rate increase.

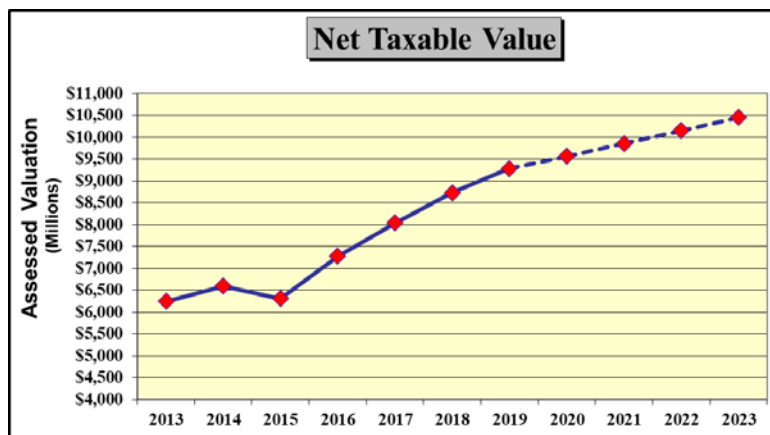
The forecast also includes estimated principal and interest payments for future debt issues for large capital equipment, such as fire apparatus, which require such a long lead time and have such a long useful life that it is economically prudent to finance via debt rather than cash. The forecast also assumes the issuance of \$68.5 million of additional debt for the construction of a new public safety complex and the expansion of the Community Activities Center, subject to the passage of a bond election in November 2012.

The forecast also projects a stable employment level, with no increase or decrease in authorized full-time equivalent (FTE) levels throughout the three-year forecast period. Annual across-the-board market salary adjustments of 2% are also included in the projection.

GENERAL GOVERNMENT LONG-RANGE FINANCIAL FORECAST						
	2017-18 Actual	2018-19 Estimate	2019-20 Approved	2020-21 Projected	2021-22 Projected	2022-23 Projected
REVENUE AND OTHER FUNDING SOURCES						
Taxes	52,721,297	55,680,221	57,788,528	61,782,701	61,761,411	62,156,287
Licenses, Fees & Permits	8,524,264	8,152,133	8,831,372	8,330,000	8,350,000	8,375,000
Fines, Forfeitures & Charges for Services	14,118,119	10,223,236	10,851,630	11,274,844	11,714,562	12,171,430
Interest & Miscellaneous	4,100,420	2,604,459	2,292,687	2,305,000	2,405,000	2,390,000
Transfers In	10,294,052	8,403,490	10,202,483	10,648,757	10,668,022	10,478,757
TOTAL SOURCES OF FUNDS	89,758,152	91,047,712	89,966,700	94,341,301	94,898,996	95,571,474
EXPENDITURES AND OTHER FUNDING USES						
Personnel	32,096,812	32,053,473	34,466,915	35,647,407	36,868,331	38,131,071
Supplies, Maintenance & Services	16,101,355	16,901,070	17,074,990	17,617,240	18,144,857	18,688,303
Capital / Street Maintenance & Outlays	3,055,661	3,681,894	3,384,000	3,405,000	3,455,000	3,505,000
Insurance	12,125,821	5,987,403	8,891,956	9,425,473	9,991,002	10,590,462
Debt Service	15,620,341	15,852,315	15,705,883	14,536,812	13,176,443	11,984,312
Payments on Future Debt Issues	0	0	0	1,917,855	963,248	1,599,563
Transfers Out	9,424,200	9,076,630	10,515,828	9,800,000	9,850,000	9,900,000
TOTAL USES OF FUNDS	88,424,190	89,630,278	90,039,572	92,349,787	92,448,880	94,398,710
NET CHANGE IN FUND BALANCE	1,333,962	1,417,434	(72,872)	1,991,514	2,450,116	1,172,764
BEGINNING FUND BALANCE	16,531,379	17,865,341	19,282,775	19,209,903	21,201,417	23,651,533
ENDING FUND BALANCE	17,865,341	19,282,775	19,209,903	21,201,417	23,651,533	24,824,296

Key Revenue Drivers and Assumptions

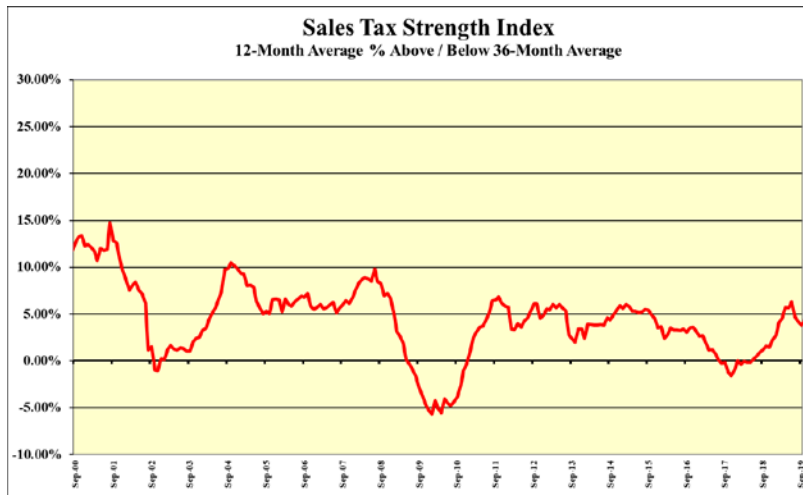
Property taxes are determined by the appraised value of taxable property within the city and the rate of taxation levied by the city. The tax rate is assumed to remain at the current rate of \$0.284271 per \$100 of valuation or less throughout the three-year forecast window. The net taxable value (NTV) of all property within the city increased by \$555 million (6.4%) in 2019, following an 8.6% increase the previous year.



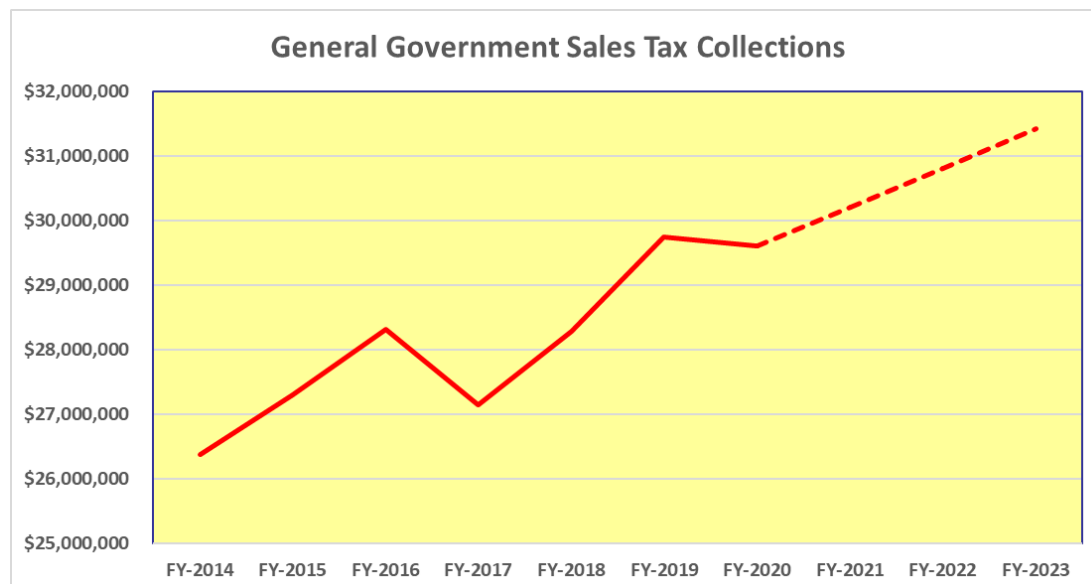
This revenue stream is projected to increase by 3% annually during the forecast window.

Sales Taxes are a volatile revenue source in times of economic uncertainty. Factors such as consumer confidence, unemployment, retail store relocations and weather conditions are just a few of the many unpredictable circumstances which can affect collections. Another factor is sales tax audits conducted by the state Comptroller's office

In order to make sense of sale tax revenue, the sales tax moving average tool is utilized to zoom in on small changes and to help identify trends. This is accomplished by computing the difference between a 12-month average and a 36-month average. When the 12-month moving average is above the 36-month moving average, growth is rising, as most local governments would like to see. When the moving averages rise to the point that the gap is wide, concern should be registered as to the sustainability of such a rise. When the 12-month narrows, touches or finally goes below the 36-month moving average, a yellow flag should turn to red, as this could be an indicator of trouble on the horizon. At some point the actual revenues collected will decline in absolute terms if the downward trend is steep enough or long enough.



The chart dramatizes the data spread so that the tremors can be better identified, along with the trend. The city's 12-month moving average has dipped below zero (negative growth) three times within the last 20 years, with the last occurrence in fall 2017. While it did change course and exceed 5% in February 2019, we know that gain was due to collections posted to Grapevine erroneously. A modest 2% annual increase is projected in the forecast.



Mixed Beverage Tax collections have experienced steady year-to-year growth. Although FY19 collections represented a 17% increase over the prior year, the projection is for 3% growth annually for the next three years.

Licenses, Fees & Permits include franchise fees, building permits and other development and code-related fees. Franchise fees declined by 10% in FY19, after increasing by 4% the previous year. Franchise fees are projected to decline by \$500,000 in FY21 due to the state legislature's ruling on telecom payments in municipal rights-of-way. This revenue stream is projected to remain flat over the next three years.

Fines, Forfeitures and Charges for Services include municipal court fines, parks and recreation service fees, library fines, vital statistics fees and internal charges to non-General fund departments for employee health insurance, fleet maintenance and information technology services. This revenue stream is projected to increase 4% annually over the next three years.

Interest and Miscellaneous Revenues include interest income from investment, intergovernmental revenue, insurance reimbursements, subrogation revenue and lease income from the collocation of communications antennae on city property. As interest rates are not projected to rise substantially in the near future, overall revenue in this category is projected to remain relatively flat over the forecast period.

Transfers In consist of payments in lieu of taxes from outside funds to the General fund for administrative services and contributions to the Debt Service fund for principal and interest payments on each fund's portion of outstanding debt obligations. This revenue stream is projected to increase 3% annually over the next three years.

Key Expenditure Drivers and Assumptions

Personnel costs are based upon the assumption of full employment, with no additional personnel during the next three years. In addition, there are no planned reductions in force.

For FY20, Council authorized employees to receive an across-the-board market adjustment pay increase equal to 3% of their current annual base pay rate. The city's compensation plan relies in part on the Employee Cost Index (ECI), an indicator produced by the federal Labor Department's Bureau of Labor Statistics and a market study conducted by an outside consultant.

During the City Council budget workshop, staff presented survey results from Grapevine's 18 comparison cities. Final survey results at that time revealed the average increase planned by the other 18 cities was at 3%. The City Council subsequently approved merit increases of 2% for all general employees not topped out and 5% step increases for all public safety employees not topped out. The increases will be subject to the employee successfully passing their annual review.

The forecast for the next three years a 2% across-the-board market adjustment pay increase each year.

Supplies, Maintenance and Services are projected to increase at a rate of 3% per year. Supplies have risen at an average rate of 2.9% over the past six years, and are projected to increase by 3% annually. Maintenance costs have actually decreased by an average rate of 1.9% over the past six years and are projected to remain relatively flat. Service costs have increased an average of 3% over the past five years and are projected to continue that trend over the next three years.

Capital / Street Maintenance costs are derived from the five-year plan submitted by the facilities, parks maintenance, streets and traffic divisions. The plan consists of a detailed program of activities for each piece of capital infrastructure within the city.

Insurance costs, which include property and casualty coverage as well as employee medical, dental, vision and life insurance coverage, have risen at an average rate of 10% the past 5 years. Costs during the three-year forecast are projected to increase at an average rate of 7% annually.

Debt Service costs will vary, as it is dependent upon several factors. As debt has been restructured to take advantage of lower interest rates, the amount of property tax required to support debt obligations (the I&S portion of the tax rate) will fall correspondingly as existing debt is paid off. As the I&S portion of the debt rate decreases, the ability to generate additional revenue for the General fund (the M&O portion of the tax rate) is limited due to rollback provisions. In an attempt to maintain the tax rate at the current level of \$0.284271 or the effective rate, some financial considerations must be made.

A preliminary study has indicated that based on current economic and market conditions, the city will need to issue additional debt in upcoming years to sustain the current M&O rate. The projected additional debt service dollars available and projected bond issuance amounts are as follows:

<u>Fiscal Year</u>	<u>Additional Debt Service Available</u>	<u>Projected Bond Issuance</u>
2021	\$ 1,917,855	\$ 23,500,000
2022	963,248	11,500,000
2023	1,599,563	19,000,000

Transfers out include payments to the Capital Equipment Replacement fund for the acquisition of new and/or replacement capital equipment, vehicles, heavy machinery, and technology items. Transfers out also include funds earmarked for the Quality of Life CIP (QOL) fund.

Transfers to QOL in the three-year forecast window total \$9 million. As the CCPD is solely supported by sales tax, it is projected that \$3.5 million annually will be needed to support the CCPD over the next three years.

Fund Balance Summary

The General and Debt Service funds each have a fund balance requirement of 20% of net operating expenditures, the equivalent of 72 days of operations. The General fund meets the balance requirement each of the three years, with funds in excess of the 20% requirement transferred to the QOL fund. The Debt Service fund also exceeds the 20% requirement each of the three years. The Capital / Street Maintenance fund does not currently have a fund balance requirement, as its sole sources of revenue are operating transfers and interest earnings.

GENERAL GOVERNMENT FUND BALANCE SUMMARY						
	2017-18 Actual	2018-19 Estimate	2019-20 Approved	2020-21 Projected	2021-22 Projected	2022-23 Projected
<u>GENERAL FUND</u>						
Beginning Balance	11,452,240	12,851,591	15,787,768	15,787,768	15,512,181	14,742,438
Net Operating Surplus / (Deficit)	3,071,694	2,936,177	0	(275,587)	(769,743)	(1,413,929)
Ending Balance	14,523,934	15,787,768	15,787,768	15,512,181	14,742,438	13,328,508
Percentage of Operating Expenditures	21%	29%	26%	25%	23%	20%
Days of Operation	78	104	95	90	83	72
FUND BALANCE REQUIREMENT	11,918,196	10,880,711	11,941,912	12,380,078	12,836,552	13,311,091
Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).						
<u>DEBT SERVICE FUND</u>						
Beginning Balance	10,922,692	8,918,781	7,717,038	7,620,166	9,887,267	13,107,126
Net Operating Surplus / (Deficit)	(2,003,911)	(1,201,743)	(96,872)	2,267,101	3,219,859	2,586,693
Ending Balance	8,918,781	7,717,038	7,620,166	9,887,267	13,107,126	15,693,819
Percentage of Operating Expenditures	54%	35%	49%	60%	93%	115%
Days of Operation	196	128	177	219	338	421
FUND BALANCE REQUIREMENT						
Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).						
<u>CAPITAL / STREET MAINTENANCE FUND</u>						
Beginning Balance	836,677	1,102,856	785,856	809,856	809,856	809,856
Net Operating Surplus / (Deficit)	266,179	(317,000)	24,000	0	0	0
Ending Balance	1,102,856	785,856	809,856	809,856	809,856	809,856
FUND BALANCE REQUIREMENT --- NONE						

Summaries for the three funds that comprise the General Government Funds group are as follows:

LONG-RANGE FINANCIAL FORECAST - GENERAL FUND						
	2017-18 Actual	2018-19 Estimate	2019-20 Approved	2020-21 Projected	2021-22 Projected	2022-23 Projected
REVENUE AND OTHER FUNDING SOURCES						
Taxes	41,412,092	43,528,067	44,716,581	45,834,496	46,980,358	48,154,867
Licenses, Fees & Permits	8,524,264	8,152,133	8,831,372	8,330,000	8,350,000	8,375,000
Fines, Forfeitures & Charges for Services	14,118,119	10,223,236	10,851,630	11,274,844	11,714,562	12,171,430
Transfers In	4,082,178	2,929,355	4,536,419	4,695,194	4,859,525	5,029,609
Interest & Miscellaneous	3,807,876	2,339,174	2,118,687	2,150,000	2,250,000	2,235,000
TOTAL SOURCES OF FUNDS	71,944,529	67,171,965	71,054,689	72,284,533	74,154,446	75,965,906
EXPENDITURES AND OTHER FUNDING USES						
Personnel	32,096,812	32,053,473	34,466,915	35,647,407	36,868,331	38,131,071
Supplies, Maintenance & Services	16,086,291	16,853,895	17,074,990	17,587,240	18,114,857	18,658,303
Capital / Street Maintenance & Outlays	109,711	264,387	105,000	100,000	100,000	100,000
Insurance	12,125,821	5,987,403	8,891,956	9,425,473	9,991,002	10,590,462
Transfers Out	8,454,200	9,076,630	10,515,828	9,800,000	9,850,000	9,900,000
TOTAL USES OF FUNDS	68,872,835	64,235,788	71,054,689	72,560,120	74,924,189	77,379,835
NET CHANGE IN FUND BALANCE	3,071,694	2,936,177	0	(275,587)	(769,743)	(1,413,929)
BEGINNING FUND BALANCE	11,452,240	12,851,591	15,787,768	15,787,768	15,512,181	14,742,438
ENDING FUND BALANCE	12,851,591	15,787,768	15,787,768	15,512,181	14,742,438	13,328,508
FUND BALANCE REQUIREMENT	11,918,196	10,880,711	11,941,912	12,380,078	12,836,552	13,311,091
PERCENTAGE OF COVERAGE	21%	29%	26%	25%	23%	20%

LONG-RANGE FINANCIAL FORECAST - DEBT SERVICE FUND						
	2017-18 Actual	2018-19 Estimate	2019-20 Approved	2020-21 Projected	2021-22 Projected	2022-23 Projected
REVENUE AND OTHER FUNDING SOURCES						
Taxes	11,309,205	12,152,154	13,071,947	15,948,205	14,781,053	14,001,420
Transfers In	3,097,099	2,454,135	2,387,064	2,653,563	2,458,497	2,049,148
Interest & Miscellaneous	195,190	184,778	150,000	150,000	150,000	150,000
Bond Refunding Proceeds	0	5,984,173	0	0	0	0
TOTAL SOURCES OF FUNDS	14,601,494	20,775,240	15,609,011	18,751,768	17,389,550	16,200,568
EXPENDITURES AND OTHER FUNDING USES						
G.O. Bond Principal & Interest	10,335,020	9,722,770	11,472,976	8,140,615	7,378,808	6,711,215
Cert. of Obligation Principal & Interest	4,524,603	3,510,864	3,620,344	5,960,093	5,402,342	4,913,568
Tax Notes & Notes Payable	760,718	2,618,681	612,563	436,104	395,293	359,529
Fiscal Agent & Bond Fees	15,064	47,175	0	30,000	30,000	30,000
Bond Refunding Payments	0	6,077,493	0	0	0	0
Transfers Out	970,000	0	0	0	0	0
Payments on Future Debt Issues	0	0	0	1,917,855	963,248	1,599,563
TOTAL USES OF FUNDS	16,605,405	21,976,983	15,705,883	16,484,667	14,169,691	13,613,875
NET CHANGE IN FUND BALANCE	(2,003,911)	(1,201,743)	(96,872)	2,267,101	3,219,859	2,586,693
BEGINNING FUND BALANCE	10,922,692	8,918,781	7,717,038	7,620,166	9,887,267	13,107,126
ENDING FUND BALANCE	8,918,781	7,717,038	7,620,166	9,887,267	13,107,126	15,693,819
FUND BALANCE REQUIREMENT	3,275,587	4,335,186	3,098,147	3,251,770	2,795,117	2,685,477
PERCENTAGE OF COVERAGE	54%	35%	49%	60%	93%	115%

LONG-RANGE FINANCIAL FORECAST - CAPITAL / STREET MAINT. FUND						
	2017-18 Actual	2018-19 Estimate	2019-20 Approved	2020-21 Projected	2021-22 Projected	2022-23 Projected
REVENUE AND OTHER FUNDING SOURCES						
Transfers In	3,114,775	3,020,000	3,279,000	3,300,000	3,350,000	3,400,000
Interest & Miscellaneous	97,354	80,507	24,000	5,000	5,000	5,000
TOTAL SOURCES OF FUNDS	3,212,129	3,100,507	3,303,000	3,305,000	3,355,000	3,405,000
EXPENDITURES AND OTHER FUNDING USES						
Facilities Capital Maintenance	524,960	384,356	392,000	400,000	420,000	430,000
Parks Capital Maintenance	712,840	1,084,229	1,162,000	1,150,000	1,155,000	1,175,000
Streets and Traffic Capital Maintenance	1,708,150	1,948,922	1,725,000	1,755,000	1,780,000	1,800,000
TOTAL USES OF FUNDS	2,945,950	3,417,507	3,279,000	3,305,000	3,355,000	3,405,000
NET CHANGE IN FUND BALANCE	266,179	(317,000)	24,000	0	0	0
BEGINNING FUND BALANCE	836,677	1,102,856	785,856	809,856	809,856	809,856
ENDING FUND BALANCE	1,102,856	785,856	809,856	809,856	809,856	809,856

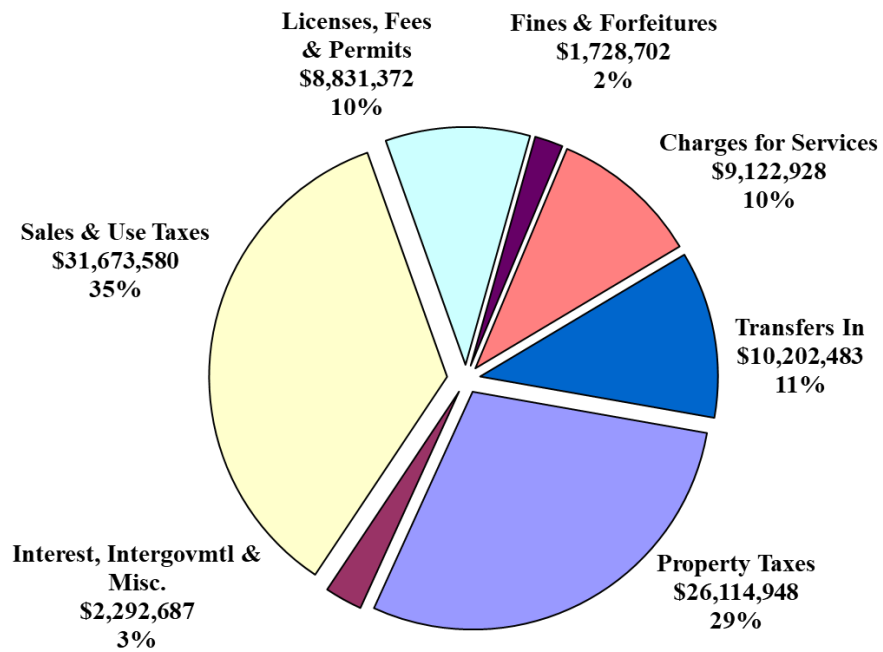
CITY OF GRAPEVINE, TEXAS
FY 2019-20 APPROVED OPERATING BUDGET
SUMMARY TABLE OF ALL FUNDS

-- GENERAL GOVERNMENT FUNDS --

	General Fund	Debt Service Fund	Capital / Street Maintenance Fund	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:				
Property Taxes	13,043,001	13,071,947		26,114,948
Sales & Use Taxes	31,673,580			31,673,580
Licenses, Fees & Permits	8,831,372			8,831,372
Fines and Forfeitures	1,728,702			1,728,702
Charges for Services	9,122,928			9,122,928
Intergovernmental / Inter-Agency	697,687			697,687
Interest Income	250,000	150,000	24,000	424,000
Transfers In	4,536,419	2,387,064	3,279,000	10,202,483
Miscellaneous	1,171,000			1,171,000
Total Revenues	71,054,689	15,609,011	3,303,000	89,966,700
EXPENDITURES AND OTHER FINANCING USES:				
Personnel	34,466,915			34,466,915
Supplies	3,350,597			3,350,597
Maintenance	1,452,632			1,452,632
Services	12,271,761			12,271,761
Insurance	8,891,956			8,891,956
Debt Service		15,705,883		15,705,883
Transfers Out	10,515,828			10,515,828
Permanent Capital / Street Maint.			3,279,000	3,279,000
Capital Outlay	105,000			105,000
Total Expenditures	71,054,689	15,705,883	3,279,000	90,039,572
NET CHANGE IN FUND BALANCE	-	(96,872)	24,000	(72,872)
BEGINNING FUND BALANCE	15,787,768	7,717,038	785,857	24,290,663
ENDING FUND BALANCE	15,787,768	7,620,166	809,857	24,217,791

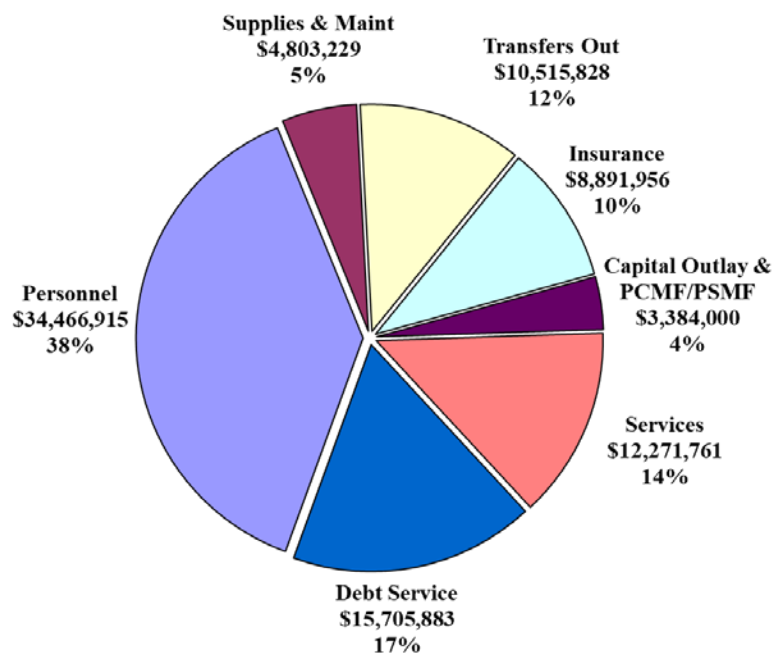
REVENUE FUNDING SOURCES

"Where The Money Comes From"



EXPENDITURE FUNDING USES

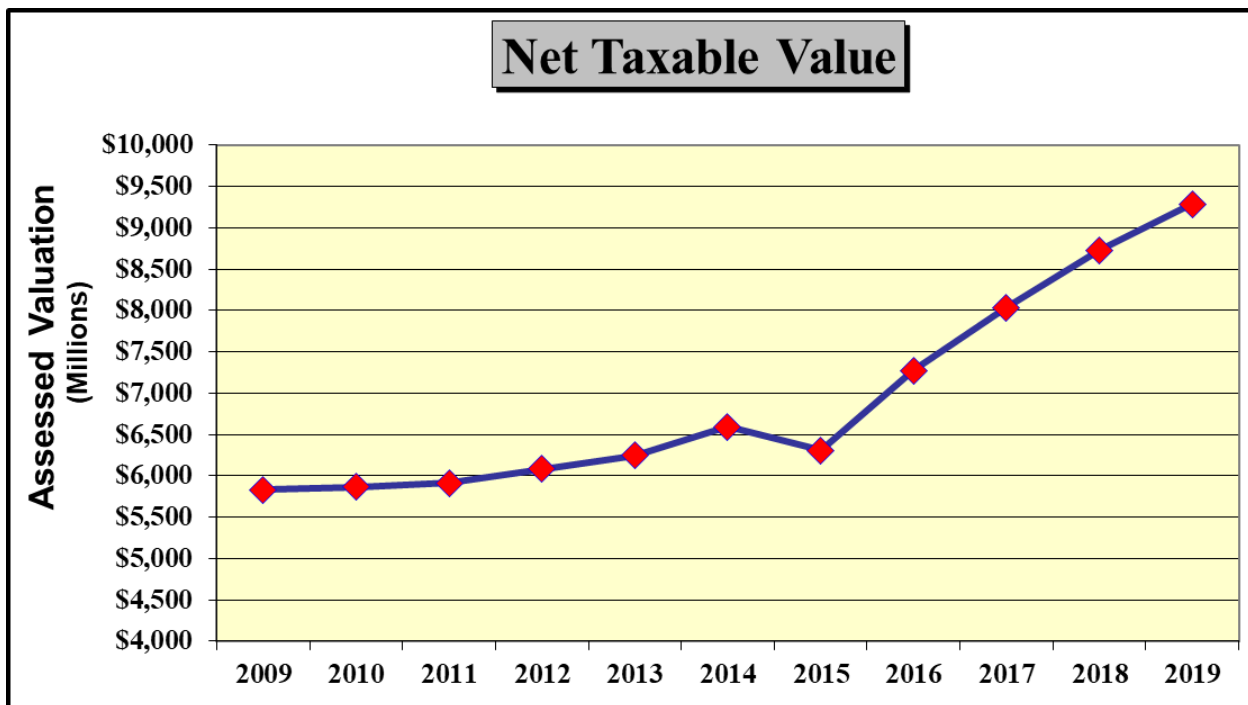
"Where the Money Goes"



Revenue and Other Financing Sources

General Government revenue is budgeted at \$89.9 million, an increase of \$3.6 million (4.2%) from the previous year. The increase in budgeted revenue is primarily in Ad Valorem tax collections, which are budgeted to increase by \$2 million, and Sales and Use tax collections, which are budgeted to increase by \$1 million from the prior year.

Ad Valorem Taxes, or property taxes, are levied each October 1 on the assessed value listed as of the prior January 1 for all real and personal property located within the City. Assessed values represent the appraised value less applicable exemptions authorized by the City Council. Appraised values are established by the Tarrant Appraisal District (TAD) at 100% of estimated market value. Taxes are due October 1, immediately following the January 1 lien date, and are delinquent after the following January 13. Delinquent taxes are subject to a 15% penalty and 6% interest according to Texas state law.

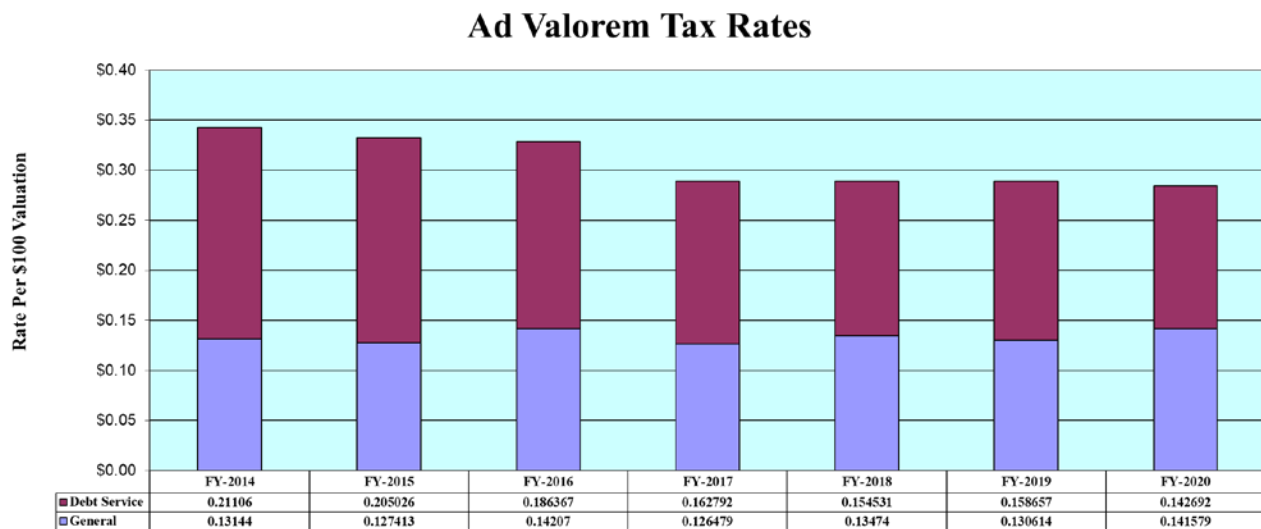


The certified net taxable value (NTV), which includes a projected minimum value for all properties pending disposition before the Appraisal Review Board, totals \$9,285,556,518 and is reflective of all taxable property in the City as of January 1, 2019. This represents an increase of \$555 million, or (6.4%) from the 2018 tax roll.

The City has adopted a tax rate of \$0.284271 per \$100 valuation, which represents a decrease of ½ cent from the previous year. There are two components of the tax rate. The first component is for maintenance and operations (M&O) while the second component relates to debt service interest and sinking fund (I&S) requirements. Ad Valorem taxes for M&O are collected through the General fund. The City has adopted a tax rate of \$0.141579 for the General Fund, meaning 49.8% of tax collections fund maintenance and operations. In comparison, last year's M&O rate of \$0.130614 represented 45.2% of tax collections.

Ad Valorem taxes for I&S are collected through the Debt Service fund. The City has adopted a tax rate of \$0.142692 for the Debt Service fund, meaning 50.2% of tax collections fund principle and interest payments on outstanding debt. In comparison, last year's I&S rate of \$0.158657 represented 54.8% of tax collections.

The total tax levy for FY20 is budgeted at \$26.1 million. Ad Valorem taxes represent 29% of General Government revenues.



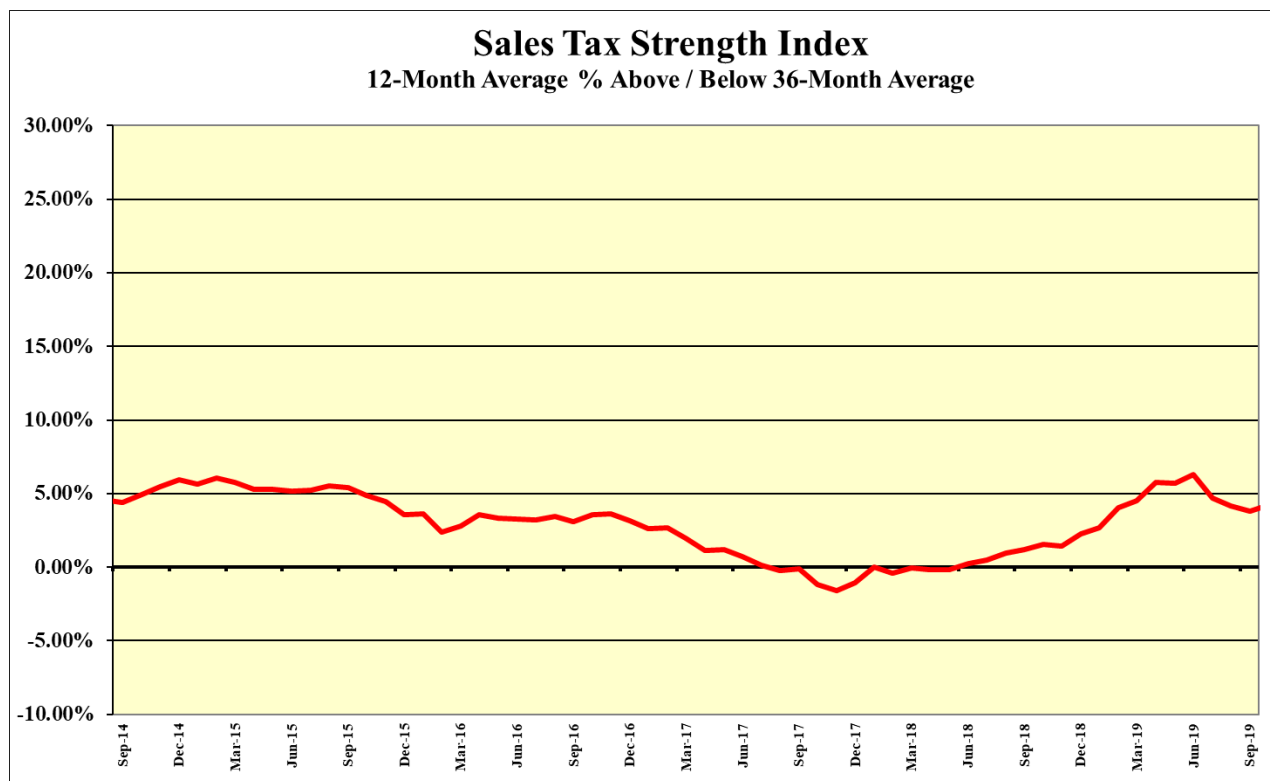
Ad Valorem tax collections totaled \$23.8 million in FY19, an increase of 5.3% from the previous year. Actual collections in FY19 are estimated to fall short of budget by \$262,000 (-0.1%).

AD VALOREM TAXES	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Collections	\$20,233,954	\$20,399,415	\$20,957,809	\$20,428,353	\$22,641,995	\$23,836,327
Gain / (Loss)	\$352,114	\$165,461	\$558,394	(\$529,456)	\$2,213,642	\$1,194,332
% Change	1.8%	0.8%	2.7%	-2.5%	10.8%	5.3%

Sales & Use Taxes are the largest General Government revenue stream, at 35%. This category contains both sales and mixed beverage taxes. Sales tax receipts are the result of a tax levy on the sale of goods and services within the City as authorized by the state of Texas. The maximum sales tax allowed in the City of Grapevine is one cent per dollar on all goods and services deemed taxable. Alcoholic beverage taxes are the result of mixed beverage and private club registrants remitting a 14% mixed beverage gross receipts tax to the state. The state then remits 8.3065% of those taxes to the City. Combined sales and use taxes represent 45% of total general fund revenues, up from 43% the previous year.

SALES TAX	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Collections	\$26,376,697	\$27,306,949	\$28,314,649	\$27,153,906	\$28,286,627	\$29,745,068
Gain / (Loss)	\$1,579,001	\$930,252	\$1,007,700	(\$1,160,743)	\$1,132,721	\$1,458,441
% Change	6%	4%	4%	-4%	4%	5%

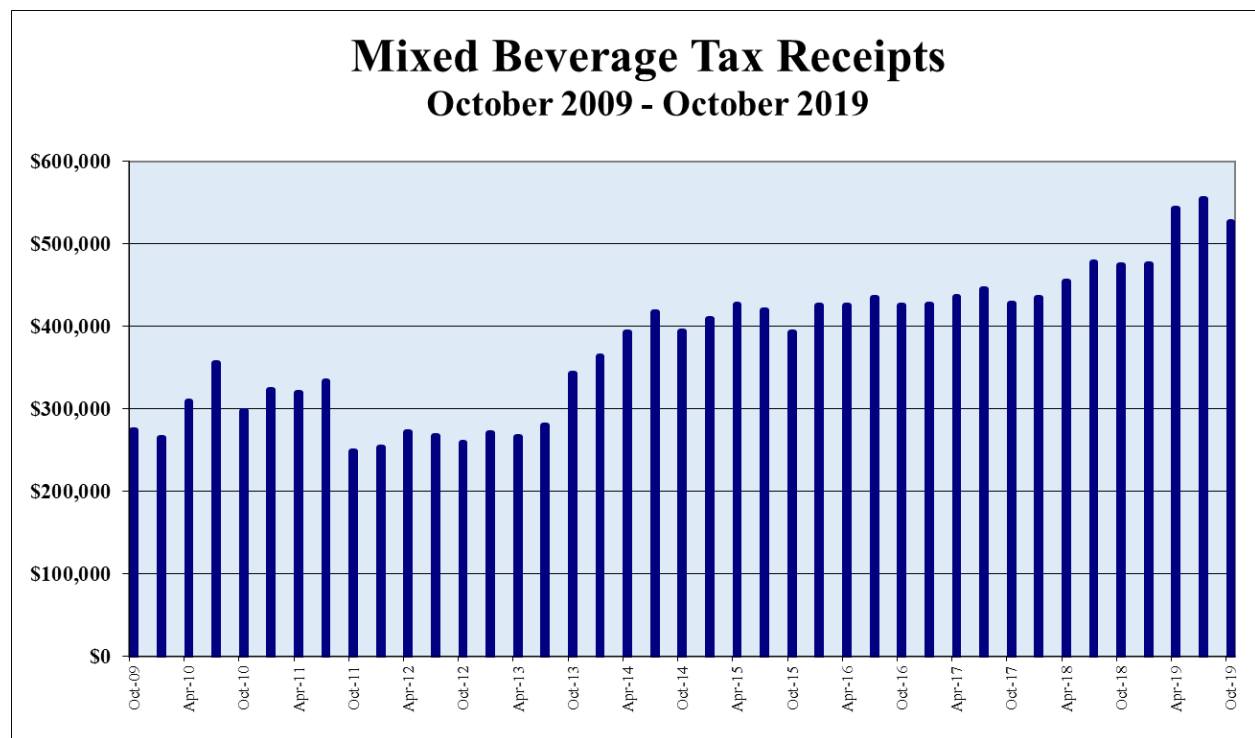
General government sales tax receipts for FY 2020 are projected at \$29.6 million, an increase of \$726,000 (2.4%) from the previous year. Annual collections in FY19 increased 5%, but the current economic climate suggests sales tax growth will only be in the 2% to 3% range. Remittances in February and March included payments erroneously credited to Grapevine by a vendor outside of the city limits. Adjustments were made in July and September.



The Sales Tax Strength Index, which compares the 12-month and 36-month rolling averages of sales tax collections. This index has proved to be a reliable early indicator of recessions. The chart above examines the index for sales tax collections for the past five years. In the early part of the period, sales tax growth was around 5% until September 2015. The growth continued to decline and reached zero in September 2017 and went negative the next month, coinciding with a recession in 2018. The average peaked again in February 2019, but it was due to payments erroneously credited to Grapevine, as stated above.

MIXED BEVERAGE TAX	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Collections	\$1,566,664	\$1,647,776	\$1,710,043	\$1,733,258	\$1,792,674	\$2,098,826
Gain / (Loss)	\$408,039	\$81,112	\$62,267	\$23,216	\$59,416	\$306,152
% Change	35.2%	5.2%	3.8%	1.4%	3.4%	17.1%

Mixed beverage taxes are budgeted at \$2 million for FY20, which represents an increase of \$257,000 from the previous year's budget. Actual collections for FY19 were up \$306,152 (17.1%) from the previous year. This continues a trend that has seen a steady increase in quarterly collections since 2013, with only a few minor exceptions. As the city continues to attract hotels and entertainment venues, this trend is expected to continue, however, not at the 17% increase in FY19.



Franchise fees represent those revenues collected from utilities operating within the City that use the City's rights-of way to conduct their business. The City Council has authorized a 4% fee for the electric utility, 4% for the natural gas utility, 5% for the cable TV utility and a 2% of gross receipts fee for refuse collection. A flat rate is charged to both telephone operators [adjusted annually] based on the number of access lines. The City anticipates franchise fee collections of \$6.9 million, up \$223,000 from the previous year. Actual FY19 collections were \$6,188,391 and represent a 10% decrease from the previous year.

A bill introduced in the Texas legislature this year and signed into law by the governor will cut right-of-way fees for telecommunication companies providing cable services.

The bill effectively slashes right-of-way fees that telecom providers pay cities to supply cable and phone service. For years, companies paid cities two separate fees to run phone and cable TV lines in right-of-ways — even when delivered over the same line. The bill changes that practice, and allows providers to only pay the higher of the two fees. This action is estimated to cost the city \$500,000 in lost revenue for FY 2020.

FRANCHISE FEE COLLECTIONS	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Electric	3,645,524	3,702,232	3,647,708	3,543,123	3,543,334	3,554,552
Telephone	665,929	694,080	715,703	656,114	586,796	410,627
Natural Gas	820,953	690,654	540,056	654,037	951,886	636,477
Cable Television	912,059	945,245	900,671	786,666	694,023	537,884
Refuse Collection	740,685	792,271	857,387	962,542	1,117,112	1,048,851
Collections	\$6,785,150	\$6,824,481	\$6,661,525	\$6,602,482	\$6,893,151	\$6,188,391
Gain / (Loss)	\$166,818	\$39,331	(\$162,956)	(\$59,043)	\$290,669	(\$704,760)
% Change	3%	1%	-2%	-1%	4%	-10%

License and permit revenue includes fees charged by the City for certain types of operator licenses and permits for construction and other items regulated by City ordinances. Total revenue from licenses and permits is budgeted at \$1.92 million, virtually unchanged from the previous year's budget. Total license & permit revenue in FY19 increased \$332,627 (20%) from FY18.

LICENSES & PERMITS	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Collections	\$1,369,760	\$1,562,406	\$1,769,496	\$1,910,170	\$1,631,113	\$1,963,740
Gain / (Loss)	\$102,554	\$192,646	\$207,090	\$140,674	(\$279,057)	\$332,627
% Change	8%	14%	13%	8%	-15%	20%

Charges for services consist of revenue earned by the City in exchange for specific types of services provided. Examples of services include ambulance service, mowing charges, engineering inspection fees and parks and recreation fees. Revenues for FY20 are budgeted at \$9.2 million and are virtually unchanged from the previous year.

Charges for fleet maintenance and technology equipment are assessed to non-General fund departments as a cost of service provided. The Utility Enterprise, Convention & Visitors, Lake Enterprise, Stormwater Drainage, Crime Control & Prevention, and Lake Parks funds are charged for regular maintenance and repair of vehicles and heavy machinery. These outside funds are also charged for costs associated with the acquisition, maintenance and replacement of computers and other technology-related equipment. The sum total of these charges is \$2.4 million. Total charges for services in FY19 were \$8.6 million and represent a 31% decrease from the prior year, as health and property/casualty insurance is now a direct expense of non-General fund entities and not an operating transfer.

CHARGES FOR SERVICES	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Collections	\$8,577,552	\$9,719,328	\$10,376,446	\$11,560,418	\$12,651,118	\$8,675,784
Gain / (Loss)	(\$409,134)	\$1,141,776	\$657,118	\$1,183,972	\$1,090,700	(\$3,975,334)
% Change	-5%	13%	7%	11%	9%	-31%

Fines and forfeitures represent revenue generated from the municipal court and other punitive actions. Revenue in this category is budgeted at \$1.7 million, a decrease of \$72,000 (-4%) from the previous year's budget. Actual collections in FY19 total \$1.54 million and represent a 2% decrease from the previous year.

FINES AND FORFEITURES	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Collections	\$2,208,771	\$1,910,877	\$1,779,275	\$1,789,779	\$1,582,456	\$1,547,452
Gain / (Loss)	\$185,787	(\$297,894)	(\$131,602)	\$10,504	(\$207,323)	(\$35,004)
% Change	9%	-13%	-7%	1%	-12%	-2%

Intergovernmental revenue consists of funds earned by the City in exchange for services provided to other local, state, federal and quasi-governmental agencies. Examples of revenue sources include school resource officers at Grapevine-Colleyville ISD facilities and reimbursements from adjacent cities for firefighter mutual aid services. Included for FY20 is \$475,000 which represents the estimated reimbursement from Ambulance Services Supplemental Payment Program. Intergovernmental revenue is budgeted at \$697,687 and represents a 220% increase from the previous year.

Interest Income is budgeted at \$400,000 and represents an increase of \$149,000 from the prior year's budget. As interest rates continue to remain flat, the investment pools become more attractive, especially due to their liquidity. Interest income in FY19 totaled \$429,597 and represented an increase of \$13,802 (3%) from FY18.

Miscellaneous revenue includes sales of salvage and fixed assets, insurance reimbursements and income from tower and ground communications leases. Income from subrogation of insurance claims is budgeted at \$130,000 and remains unchanged from the previous year. Income from tower/ground communications leases is budgeted at \$258,700 and reflects an increase of \$18,700 from the previous year. Total miscellaneous revenue is budgeted at \$1,171,000 for FY20.

Transfers In represents those revenues that are transferred from one fund to another as a payment in lieu of Ad Valorem taxation, gross receipts charges, and indirect operating costs. Administrative fees paid to the General fund from the Utility, Convention & Visitors, Lake Enterprise, 4B, Lake Parks and Stormwater Drainage funds total \$4.53 million, an increase of \$27,000 from the previous year.

Transfers to the Debt Service fund for principal and interest payments on debt issued to finance capital improvements of non-General Government funds total \$2.38 million, a decrease of \$67,000 from the previous year. Total General Government transfers in FY20 equal \$10.2 million and represent 11% of revenues.

Total income from General Government transfers in FY19 is estimated at \$8.4 million and represented a decrease of \$1 million (-10.7%) from the previous year.

OPERATING TRANSFERS IN	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Utility Enterprise	1,595,766	1,587,535	1,650,769	1,826,307	1,919,146	1,243,444
Convention & Visitors	3,186,852	3,282,348	2,547,613	2,509,608	2,542,980	2,255,267
Golf	110,340	75,709	98,831	108,147	107,254	86,377
Stormwater Drainage	423,444	423,158	106,775	112,127	109,407	88,442
General (Cap. Maint)	2,809,000	3,279,000	3,279,000	3,279,000	2,645,000	3,020,000
Lake Parks	491,497	405,759	72,951	144,381	163,088	82,918
4B Transit	283,450	-	-	-	-	-
Economic Development	-	1,893,234	1,910,433	1,899,842	1,919,192	1,627,041
Collections	\$8,900,349	\$10,946,744	\$9,666,371	\$9,879,412	\$9,406,067	\$8,403,489
Gain / (Loss)	\$763,310	\$2,046,395	(\$1,280,372)	\$213,041	(\$473,345)	(\$1,002,578)
% Change	9.4%	23.0%	-11.7%	2.2%	-4.8%	-10.7%

Expenditures and Other Financing Uses

The FY20 adopted budget for General Government fund expenditures totals \$90 million dollars, an increase of \$3 million (4%) from the prior year. General Government net operating expenditures (excluding transfers) are budgeted at \$79.5 million and represent an increase of \$1.6 million (2%) from the previous year.

Personnel costs represent the single largest expenditure category, accounting for 38% of all General Government expenditures. Budgeted at \$34.4 million, personnel expenditures are up \$932,000 (3%) from the prior year's budget.

PERSONNEL COSTS	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Expenditures	\$26,375,937	\$27,376,972	\$28,618,205	\$29,975,449	\$32,096,812	\$32,053,473
Increase / (Decrease)	\$846,665	\$1,001,035	\$1,241,233	\$1,357,244	\$2,121,363	(\$43,339)
% Change	3.32%	3.80%	4.53%	4.74%	7.08%	-0.14%

Actual expenditures in FY19 were \$32 million and represent a decrease of \$43,000 from the previous year as employee turnover created salary savings. Total authorized positions (full-time) for FY20 are 321.0 and represent no change from the previous year.

AUTHORIZED POSITIONS GENERAL FUND	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Full-Time Equivalents (FTEs)	282.50	307.00	318.00	323.00	323.00	321.00
Increase / (Decrease)	12.00	24.50	11.00	5.00	0.00	(2.00)
% Change	4.44%	8.67%	3.58%	1.57%	0.00%	-0.62%

Supplies and Maintenance are budgeted at \$4.8 million, an increase of \$240,000 (5%) from the previous year's budget. Motor vehicle supplies (including gasoline) are budgeted at \$318,500 and represent a decrease of \$50,000 from the FY19 budget. Operating supplies are budgeted at an increase of \$4,300 (5%) from the previous year. Expenditures for postage are budgeted to decrease by \$22,000. The City continues to utilize purchasing cooperative agreements with other municipalities and governmental agencies to secure the highest quality supplies at the lowest possible cost. FY19 expenditures totaled \$3.1 million and represented a -4.6% decrease from the previous year. Maintenance costs are composed of \$1.04 million of general maintenance in the General fund. Supplies and maintenance represent 6% of total General Government expenditures.

SUPPLIES GENERAL FUND	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Expenditures	\$2,776,027	\$3,173,969	\$2,973,943	\$3,565,109	\$3,325,347	\$3,171,069
Increase / (Decrease)	\$166,382	\$397,942	(\$200,026)	\$591,166	(\$239,762)	(\$154,278)
% Change	6.4%	14.3%	-6.3%	19.9%	-6.7%	-4.6%

Services are budgeted at \$12.2 million and represent a \$674,000 increase (6%) from the FY19 budget. Professional services, defined as services that by their nature can be performed by persons or firms with specialized skills and knowledge who are non-City employees, represents the largest segment of the category, at \$4.8 million for FY20. Utility costs (electricity/gas/water/telephone) represent the second-largest segment at \$2.9 million, and represent an increase of \$170,000 over the previous year. Actual expenditures in FY19 are estimated to total \$12.5 million, and represent an increase of 8.8% from FY18. Expenditures for services account for 14% of General Government expenditures.

SERVICES	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
GENERAL FUND						
Expenditures	\$9,567,829	\$10,083,364	\$11,538,851	\$11,642,216	\$11,535,895	\$12,548,552
Increase / (Decrease)	\$695,416	\$515,535	\$1,455,487	\$103,365	(\$106,321)	\$1,012,657
% Change	7.8%	5.4%	14.4%	0.9%	-0.9%	8.8%

Insurance Costs, which include property, casualty and health insurance, are budgeted at \$8.8 million, and are virtually unchanged from the previous year's budget amount. Property and casualty (P&C) expenditures are budgeted at \$1.8 million, no change from the prior year. Actual P&C expenditures in FY19 are estimated at \$1.67million and represent an increase of \$175,000 from the prior year.

Health insurance costs, which include medical, dental, vision, and life coverage, is budgeted at \$7 million and represent an increase of \$500,000 from the FY19 budget. Actual costs for FY19 are estimated at \$4.6 million, and represents a projected decrease of \$5.9 million from the previous year. Risk Management continues to actively monitor trends and patterns in healthcare in an attempt to improve plan offerings to employees and to lower costs.

HEALTH INSURANCE	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
GENERAL FUND						
Expenditures	\$8,063,163	\$9,424,122	\$10,170,245	\$12,503,924	\$10,491,026	\$4,593,951
Increase / (Decrease)	\$814,682	\$1,360,959	\$746,123	\$2,333,679	(\$2,012,898)	(\$5,897,075)
% Change	11.2%	16.9%	7.9%	22.9%	-16.1%	-56.2%

Operating Transfers Out are budgeted at \$10.5 million and includes transfers of \$3 million from the General fund to the Capital Improvement fund for Community Quality of Life projects, \$3.3 million from the General fund to the Capital / Street Maintenance fund, and \$3.4 million from the General fund to the Crime Control & Prevention District fund and \$830,004 from the General fund to the Capital Equipment Acquisition fund. Actual transfers in FY19 were \$9 million. Per Council policy, revenues in excess of the 20% balance requirement in the General fund are to be transferred to the Quality of Life CIP fund at fiscal year-end.

OPERATING TRANSFERS OUT	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Capital Maintenance	1,251,000	1,646,000	1,646,000	1,646,000	1,322,500	1,510,000
Street Maintenance	1,558,000	1,633,000	1,633,000	1,633,000	1,322,500	1,510,000
CIP / Quality of Life	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Equipment Acquisition	1,676,000	1,202,000	1,906,099	982,000	-	-
CCPD Fund	1,000,000	700,000	-	200,000	2,235,000	3,056,630
Economic Development	1,000,000	4,624	-	-	-	-
CVB Fund	28,014	33,463	-	-	-	-
Capital Projects Fund	-	-	699,436	-	-	-
Grant Fund	-	-	-	-	574,200.00	-
Total Transfers Out	\$9,513,014	\$8,219,087	\$8,884,535	\$7,461,000	\$8,454,200	\$9,076,630
Increase / (Decrease)	(\$1,379,063)	(\$1,293,927)	\$665,448	(\$1,423,535)	\$993,200	\$622,430
% Change	-13%	-14%	8%	-16%	13%	7%

Debt Service is budgeted at \$15.7 million, and represents a decrease of \$283,000 (-2%) from the previous year. Actual expenditures in FY19 totaled \$15.8 million and represented an increase of \$232,000 (1.5%) from the previous year. Debt service costs represent 17% of General Government expenditures.

DEBT SERVICE	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Principal & Interest Payments						
General Obligation	\$10,078,398	\$10,773,107	\$13,087,895	\$11,674,025	\$10,335,020	\$9,722,770
Certificates of Obligation	\$1,621,232	\$3,367,076	\$3,750,785	\$4,061,585	\$4,524,603	\$3,510,864
Tax Notes Payable	\$1,988,936	\$1,497,656	\$640,822	\$677,275	\$760,718	\$2,618,681
Total	\$13,688,566	\$15,637,839	\$17,479,502	\$16,412,885	\$15,620,341	\$15,852,315
Increase / (Decrease)	\$3,840,628	\$1,949,273	\$1,841,663	(\$1,066,617)	(\$792,544)	\$231,974
% Change	39.0%	14.2%	11.8%	-6.1%	-4.8%	1.5%

FY 2019-20 APPROVED OPERATING BUDGET
FUND 100 - GENERAL

- Budget At-A-Glance -

	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
REVENUE AND OTHER FINANCING SOURCES:				
Ad Valorem Taxes	11,332,790	11,165,766	11,684,173	13,043,001
Sales & Use Taxes	30,079,302	30,690,000	31,843,894	31,673,580
Franchise Fees	6,893,151	6,983,718	6,188,392	6,906,950
Licenses & Permits	1,631,113	1,926,304	1,963,740	1,924,422
Charges for Services	12,535,663	9,189,699	8,675,784	9,122,928
Intergovernmental	321,081	217,690	384,454	697,687
Fines and Forfeitures	1,582,456	1,800,452	1,547,452	1,728,702
Transfers In	4,082,178	4,508,893	2,929,355	4,536,419
Miscellaneous	3,486,795	1,242,400	1,954,721	1,421,000
Total	71,944,529	67,724,922	67,171,965	71,054,689

	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
EXPENDITURES AND OTHER FINANCING USES:				
Personnel	32,096,812	33,534,842	32,053,473	34,466,915
Supplies	3,325,347	3,311,114	3,171,069	3,350,597
Maintenance	1,086,978	1,251,755	1,134,274	1,452,632
Services	11,535,895	11,598,115	12,548,552	12,271,761
Insurance	12,125,821	8,860,466	5,987,403	8,891,956
Transfers Out	8,454,200	9,076,630	9,076,630	10,515,828
Capital Outlay	109,711	92,000	264,387	105,000
Debt Service	138,071	0	0	0
Total	68,872,835	67,724,922	64,235,788	71,054,689

	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved	Personnel ⁽¹⁾
EXPENDITURES AND PERSONNEL BY PROGRAM:					
City Manager	14,340,172	14,413,745	15,451,568	16,306,684	15.50
Mayor & Council	142,663	142,601	132,051	149,922	7.00
City Secretary	469,913	440,634	407,394	453,547	4.00
Human Resources	771,861	819,578	733,212	812,355	5.00
Fiscal Services	15,208,600	12,096,824	9,013,171	12,081,832	23.00
Police	2,297,934	2,346,761	2,247,263	2,282,510	16.00
Fire	13,205,304	13,983,342	13,361,014	14,092,876	106.00
Parks & Recreation	10,564,272	11,012,177	11,239,683	11,965,977	55.50
Library	1,845,968	2,052,174	1,853,993	2,139,312	12.00
Public Works	8,626,661	8,947,993	8,368,324	9,251,688	62.00
Development Services	1,399,487	1,469,093	1,428,115	1,517,986	15.00
Total	68,872,835	67,724,922	64,235,788	71,054,689	321.00

⁽¹⁾ In full-time equivalents

FY 2019-20 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
GENERAL FUND

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
BEGINNING FUND BALANCE:	12,753,407	11,452,240	12,851,591	12,851,591	15,787,768
OPERATING REVENUE:					
Ad Valorem Taxes	9,655,982	11,332,790	11,165,766	11,684,173	13,043,001
Sales Taxes	27,153,906	28,286,627	28,890,000	29,745,068	29,616,580
Mixed Beverage Taxes	1,733,258	1,792,674	1,800,000	2,098,826	2,057,000
Franchise Fees	6,602,482	6,893,151	6,983,718	6,188,392	6,906,950
Licenses & Permits	1,910,170	1,631,113	1,926,304	1,963,740	1,924,422
Charges for Services	11,414,297	12,535,663	9,189,699	8,675,784	9,122,928
Intergovernmental	249,243	321,081	217,690	384,454	697,687
Fines and Forfeitures	1,789,779	1,582,456	1,800,452	1,547,452	1,728,702
Miscellaneous	3,167,512	3,486,795	1,242,400	1,954,721	1,421,000
Total Operating Revenue	63,676,628	67,862,350	63,216,029	64,242,610	66,518,270
TRANSFERS IN:					
Admin. Fee - Utility Fund	1,826,307	1,919,146	1,865,000	1,243,444	1,865,000
Admin. Fee - CVB Fund	1,428,542	1,347,770	1,428,000	1,197,576	1,455,526
Admin. Fee - Golf Fund	108,147	107,254	108,000	86,377	108,000
Administrative Fee - SDUS Fund	112,127	109,407	112,000	88,442	112,000
Administrative Fee - Lake Parks Fund	144,381	163,088	689,893	82,918	689,893
Administrative Fee - 4B Fund	306,433	326,478	306,000	230,597	306,000
Transfer In - Housing Authority	1,109,382	109,035	0	0	0
Total Transfers In	5,035,320	4,082,178	4,508,893	2,929,355	4,536,419
TOTAL REVENUE AND TRANSFERS	68,711,948	71,944,529	67,724,922	67,171,965	71,054,689
OPERATING EXPENDITURES:					
Personnel	29,975,449	32,096,812	33,534,842	32,053,473	34,466,915
Supplies	3,565,109	3,325,347	3,311,114	3,171,069	3,350,597
Maintenance	989,561	1,086,978	1,251,755	1,134,274	1,452,632
Services	11,642,216	11,535,895	11,598,115	12,548,552	12,271,761
Capital Outlay	148,958	109,711	92,000	264,387	105,000
Insurance	14,126,946	12,125,821	8,860,466	5,987,403	8,891,956
Debt Service	178,694	138,071	0	0	0
Total Operating Expenditures	60,626,933	60,418,635	58,648,292	55,159,158	60,538,861
TRANSFERS OUT:					
To Permanent Capital Maintenance	1,595,000	1,322,500	1,510,000	1,510,000	1,554,000
To Permanent Street Maintenance	1,684,000	1,322,500	1,510,000	1,510,000	1,725,000
To Capital Equipment Acquisition Fund	982,000	0	0	0	830,004
To Community Quality of Life Fund	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
To Crime Control & Prevention District Fund	200,000	2,235,000	3,056,630	3,056,630	3,406,824
To Grant Fund	0	574,200	0	0	0
Total Transfers Out	7,461,000	8,454,200	9,076,630	9,076,630	10,515,828
TOTAL EXPENDITURES AND TRANSFERS	68,087,933	68,872,835	67,724,922	64,235,788	71,054,689
SURPLUS / (DEFICIT)	624,015	3,071,693	0	2,936,177	0
ENDING FUND BALANCE:	11,452,240	12,851,591	12,851,591	15,787,768	15,787,768
FUND BALANCE REQUIREMENT:	11,959,285	11,918,197	11,568,978	10,880,711	11,941,912

* Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).

The FY 2019-20 projected Ending Fund Balance represents 26% of total budgeted expenditures (95 days of operation).

**FY 2019-20 APPROVED OPERATING BUDGET
REVENUE DETAIL
GENERAL FUND**

Account / Description		2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved	Change From FY18 Actual	Change From FY19 Budget
31100	General Property Tax - Current	9,594,930	11,190,248	11,100,000	11,710,541	12,900,460	15%	16%
31101	General Property Tax - Delinquent	16,878	90,737	17,969	(57,288)	90,736	0%	405%
31103	Penalty & Interest	44,174	51,805	47,797	30,919	51,805	0%	8%
AD VALOREM TAXES		9,655,982	11,332,790	11,165,766	11,684,173	13,043,001	15%	17%
31204	Sales Tax (1%)	26,980,350	28,286,627	28,890,000	29,745,068	29,616,580	5%	3%
31306	Mixed Beverage Tax	1,733,258	1,792,674	1,800,000	2,098,826	2,057,000	15%	14%
SALES & USE TAXES		28,713,608	30,079,302	30,690,000	31,843,894	31,673,580	5%	3%
31410	Franchise Fee - Electric	3,543,123	3,543,334	3,700,000	3,554,552	3,700,000	4%	0%
31411	Franchise Fee - Telephone/ Access	656,114	586,796	700,000	410,627	220,000	-63%	-69%
31412	Franchise Fee - Gas Service	654,037	951,886	721,176	636,477	950,000	0%	32%
31413	Franchise Fee - Cable Television	786,666	694,023	900,000	537,884	880,000	27%	-2%
31414	Franchise Fee - Refuse Collection	962,542	1,117,112	962,542	1,048,851	1,156,950	4%	20%
FRANCHISE FEES		6,602,482	6,893,151	6,983,718	6,188,392	6,906,950	0%	-1%
32115	Building Permits	1,292,951	1,061,568	1,292,951	1,355,166	1,305,881	23%	1%
32310	Plumbing Permits	120,194	95,533	120,000	124,915	121,200	27%	1%
32312	Mechanical Permits	108,921	115,412	108,000	121,439	109,080	-5%	1%
32525	Electric Permits	102,278	85,709	102,000	100,930	103,020	20%	1%
32900	Trailer Park License Fee	696	696	696	696	696	0%	0%
32913	Coin-Operated Machine Permits	50	100	100	50	100	0%	0%
32914	Alcoholic Beverage Permits	65,795	68,739	70,650	64,560	70,000	2%	-1%
32920	Solicitor Permits	5,782	6,802	5,782	10,125	7,000	3%	21%
32926	Contractor's Registration	82,125	88,050	82,125	93,125	82,945	-6%	1%
32938	Drainage Inspection Fee	42,058	21,755	52,000	20,585	32,500	49%	-38%
34331	Alarm Permit Fee	89,169	86,750	92,000	69,650	92,000	6%	0%
LICENSES & PERMITS		1,910,170	1,631,113	1,926,304	1,963,740	1,924,422	18%	0%
32940	Variance Request	1,400	700	2,000	900	2,000	186%	0%
32943	Certificate of Occupancy	15,923	14,412	15,900	11,673	15,900	10%	0%
32945	Zoning Request	23,000	24,250	23,000	26,825	23,000	-5%	0%
32946	Site Plan Fees	8,088	2,025	8,000	1,025	8,000	295%	0%
34080	Platting & Publishing Fee	21,086	15,582	21,100	15,436	15,500	-1%	-27%
34110	Swimming Pool Fees	397,137	411,333	397,000	390,102	410,000	0%	3%
34140	Concessions - The REC	53,013	92,425	53,013	90,334	70,000	-24%	32%
34145	Concessions - Oak Grove BB	0	22,439	0	310,394	350,000	1460%	
34146	Concessions - Oak Grove SB	0	0	0	0	175,000		
34148	Concessions - Meadowmere Soccer	0	0	0	4,404	15,000		
34155	Ambulance Fee	1,240,196	1,346,403	1,450,000	1,658,702	1,800,000	34%	24%
34250	Engineering Inspection Fee	108,120	99,636	108,000	197,000	120,000	20%	11%
34300	Vital Statistics	96,333	80,062	96,300	81,806	90,000	12%	-7%
34310	Athletic Fee	989,505	921,698	995,150	514,156	660,000	-28%	-34%
34311	Recreation Fees	843,287	765,818	843,000	757,554	850,000	11%	1%
34312	PARD Event & Program Fees	41,226	42,948	60,000	77,728	75,000	75%	25%
34313	Field Use Charge	3,135	8,340	3,100	6,450	7,000	-16%	126%
34316	Facility Use Charges	78,618	62,814	78,600	56,392	93,000	48%	18%
34317	Fleet Charges	886,206	883,735	886,200	886,200	712,429	-19%	-20%
34318	Insurance Charges	3,885,525	4,871,709	894,636	894,636	698,672	-86%	-22%
34319	Information Technology Charges	574,377	610,197	674,400	674,400	555,127	-9%	-18%
34320	Employee Insurance Contributions	615,801	567,629	615,000	495,900	615,000	8%	0%
34322	Retiree Ins. Contributions	257,578	297,946	305,000	282,711	305,000	2%	0%
34325	Rec/Admin Fees	1,247,358	1,373,153	1,422,000	1,186,378	1,422,000	4%	0%
34396	Library Non-Resident Fees	0	0	0	1,611	12,000		
39933	Mowing Charges	14,105	5,831	10,000	5,282	10,000	72%	0%
39936	Police/Insurance Report Copies	5,563	4,562	5,600	4,177	5,600	23%	0%
39937	Tree Sharing	7,720	10,015	7,700	4,602	7,700	-23%	0%
CHARGES FOR SERVICES		11,560,418	12,651,118	9,189,699	8,675,784	9,122,928	-28%	-1%

FY 2019-20 APPROVED OPERATING BUDGET
REVENUE DETAIL
GENERAL FUND

Account / Description	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved	Change	Change
						From FY18 Actual	From FY19 Budget
33244 Instructor Reimbursement	0	57,022	60,251	60,251	60,251	6%	0%
33245 School Resource Officer/SRO	87,078	91,432	149,939	96,003	157,436	72%	5%
33251 Firefighter Services	3,015	7,630	7,500	4,185	5,000	-34%	-33%
39210 Intergovernmental Revenues	13,029	49,542	0	224,015	475,000	859%	
INTERGOV'TL REVENUE	103,121	205,625	217,690	384,454	697,687	239%	220%
32905 Animal Impound Fee	13,789	17,870	26,990	32,227	26,990	51%	0%
35012 State Court Fine Collection Fee	67,898	60,668	67,900	61,083	65,000	7%	-4%
35100 D/FW Parking	1,688	4,986	4,000	13,172	9,000	81%	125%
35102 D/FW All Other Fines	88,488	106,187	88,500	100,654	105,000	-1%	19%
35104 D/FW Ordinance Fine	3,601	1,467	3,000	1,898	2,000	36%	-33%
35120 Notice to Appear Fee/DFW	6,834	8,282	6,800	8,008	7,800	-6%	15%
35122 DFW-Uniform Traffic Fee	2,504	3,186	2,500	2,768	2,800	-12%	12%
35124 DFW-Child Safety Fee	115	100	150	90	100	0%	-33%
35205 City Parking Fines	8,308	10,701	10,500	6,548	8,500	-21%	-19%
35207 City Fines - All Other	465,041	360,159	465,000	332,445	400,000	11%	-14%
35209 City Ordinance Fine	10,431	9,418	8,500	7,252	6,000	-36%	-29%
35211 Judicial Efficiency	2,000	1,912	2,000	1,889	2,000	5%	0%
35212 Court Investigating Fee	7,147	6,369	7,000	6,448	7,000	10%	0%
35213 Motor Carrier Weight Violation	3,200	3,494	2,500	1,000	2,500	-28%	0%
35219 City Notice to Appear Fee	53,530	45,666	53,500	46,201	50,000	9%	-7%
35221 City-Uniform Traffic Fee	23,365	20,343	23,000	20,696	22,000	8%	-4%
35223 City-Child Safety Fee	484	0	500	0	400		
35308 Reimbursement - Adult Probation	7,032	7,569	7,000	4,187	7,600	0%	9%
35316 Dismissal Fees	20,720	10,780	20,700	8,210	12,000	11%	-42%
35317 Court Admin. Fee	785,466	756,651	785,500	747,404	800,000	6%	2%
35318 Driving Safety Course Fee	14,815	10,690	13,000	12,738	13,000	22%	0%
35320 DFW - Driver Safety Fee	1,450	1,320	1,200	1,250	1,200	-9%	0%
35321 DFW - Compliance Dismissal Fee	1,201	800	1,000	610	600	-25%	-40%
35325 School Crossing Guard Program	9,954	5,160	9,500	6,967	9,500	84%	0%
35329 Teen Court Fee	1,490	1,040	1,200	1,270	1,200	15%	0%
35501 D/FW Warrants	9,926	5,693	9,000	8,089	9,000	58%	0%
35506 City Warrants	97,539	56,561	97,500	56,911	75,000	33%	-23%
35715 Library Fines	12,205	9,734	13,000	1,343	13,000	34%	0%
35716 False Alarm Fines	69,546	55,650	69,500	55,775	69,500	25%	0%
FINES & FORFEITURES	1,789,779	1,582,456	1,800,452	1,547,452	1,728,702	9%	-4%
53200 Administrative Fee - Utility Fund	1,826,307	1,919,146	1,865,000	1,243,444	1,865,000	-3%	0%
53115 Administrative Fee - CVB	1,428,542	1,347,770	1,428,000	1,197,576	1,455,526	8%	2%
53210 Administrative Fee - Golf Fund	108,147	107,254	108,000	86,377	108,000	1%	0%
53116 Administrative Fee - SDUS	112,127	109,407	112,000	88,442	112,000	2%	0%
53119 Administrative Fee - Lake Parks Fund	144,381	163,088	689,893	82,918	689,893	323%	0%
53124 Administrative Fee - 4B	306,433	326,478	306,000	230,597	306,000	-6%	0%
TRANSFERS IN	3,925,938	3,973,143	4,508,893	2,929,355	4,536,419	14%	1%
34326 Admin Fee / Off-Duty Security	31,657	32,980	31,700	27,980	33,000	0%	4%
36504 Library Copier Charges	0	0	0	0	12,000		
39230 Interest Income from Investment	100,976	214,197	101,000	244,819	250,000	17%	148%
39260 Sale of Salvage	8,286	33,396	8,300	4,261	8,300	-75%	0%
39710 Insurance Recoveries	127,068	59,535	130,000	379,223	130,000	118%	0%
39801 Insurance Reimbursement	2,177,259	467,007	275,000	358,085	275,000	-41%	0%
39930 Copy Machine Charges	414	142	500	74	500	253%	0%
39931 Oil and Gas Lease	14,782	4,551	14,800	4,218	14,800	225%	0%
39932 Tower/Ground Comm. Lease	258,666	259,531	258,700	237,501	260,000	0%	1%
39950 Sales of Fixed Assets	17,371	277,361	17,400	151,956	17,400	-94%	0%
39951 Resale of Labor, Material, Service	8,782	8,834	30,000	10,260	10,000	13%	-67%
39999 Miscellaneous Revenues	373,027	251,057	375,000	47,015	410,000	63%	9%
MISC. REVENUE	3,352,026	3,595,830	1,242,400	1,954,721	1,421,000	-60%	14%
TOTAL REVENUE AND TRANSFERS	67,613,524	71,944,529	67,724,922	67,171,965	71,054,689	-1%	5%

FY 2019-20 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
101 - CITY MANAGER

Expenditures by Division	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Administration	800,770	853,421	882,260	810,779	866,863
Information Technology	1,750,367	1,841,538	2,133,602	1,847,719	2,398,279
Non-Departmental	11,289,386	11,645,213	11,397,883	12,793,070	13,041,542
Total	13,840,523	14,340,172	14,413,745	15,451,568	16,306,684

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>CITY MANAGER'S OFFICE</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
City Manager	1	1	1	1	1
Assistant City Manager	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Administrative Secretary	0.5	0.5	0.5	0.5	0.5
Marketing Manager	1	1	1	1	1
Chief Technology Officer	1	1	1	1	1
Project Management Officer	0	1	1	1	1
Asst IT Mgr/Internet Svc Adm	1	0	0	0	0
IT Project Manager	0	1	1	1	1
Network Administrator II	1	0	0	0	0
GIS Manager	1	1	1	1	1
IT Customer Service Coordinator	1	1	1	1	1
Network Administrator I	1	0	0	0	0
Lan/Wan Administrator	1	1	1	1	1
Sr. Lan/Wan Administrator	1	1	1	1	1
IT Technician	1	1	1	1	1
IT Technical Support Specialist	1	1	1	1	1
GIS Analyst	1	1	1	1	1
Security Analyst	0	0	0	0	1
TOTAL FULL-TIME POSITIONS	15.50	14.50	14.50	14.50	15.50

City Manager - Administration
100-101-001

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	720,639	757,134	771,806	752,738	808,189
Supplies	15,356	14,117	19,220	11,529	17,200
Services	64,775	82,170	91,234	46,513	41,474
Total	800,770	853,421	882,260	810,780	866,863

Objectives

- Maintain the City's technological competitiveness and customer service orientation through the development and maintenance of the city web page and the organizational intranet.
- Continue support of city facility development to accommodate city's growth.
- Facilitate communication with DFW Airport to resolve funding issues and for the development of viable property within Grapevine city limits.
- Continue efforts to develop public transportation program focused on tourism and to implement citywide signage program.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Newsletters published	6	6	6	6	6
Average response time to citizen telephone and web page inquiries	1	1	1	1	1
E-newsletters published	52	52	52	52	52
Electronic media subscribers	23,601	48,418	35,354	48,418	55,680

City Manager - Information Technology
100-101-002

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	1,123,444	1,132,170	1,168,689	1,119,174	1,302,793
Supplies	48,514	65,840	53,650	48,488	42,650
Maintenance	73,622	93,122	183,000	77,407	365,627
Services	504,786	550,406	728,263	558,500	687,209
Capital Outlay	0	0	0	44,149	0
Total	1,750,367	1,841,538	2,133,602	1,847,718	2,398,279

Objectives

- Provide excellent customer service and communication to City Departments
- Provide technically competent project assistance to City Departments to ensure successful delivery of their projects
- Provide a secure voice and data network with minimal downtime and quick response times
- Keep network equipment replaced on a consistent schedule
- Keep infrastructure capacity ahead of increasing demands

Performance Indicators	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Number of work orders completed	4,150	5,433	3,600	3,600	3,600
Number of hours spent assisting departments with their projects	12,270	10,000	1,200	1,200	1,200
Number of computers receiving a software patch or service pack	1,550	1,500	600	600	600
Number of GIS map requests completed	502	529	200	200	200
Number of desktop computers replaced or upgraded	242	200	60	60	50
Number of server operating system upgrades, physical units replaced, physical units added, and logical servers added	352	375	100	100	100
Number of LAN and Wireless units added, replaced, and number of new locations designed and implemented	31	35	20	20	20
Number of projects completed	70	35	10	10	10

**City Manager - Non-Departmental
100-120-001**

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	0	0	0	14,726	0
Supplies	50,056	70,771	50,104	109,407	67,104
Maintenance	278	0	8,000	0	8,000
Services	3,599,358	3,120,242	2,263,149	3,592,307	2,450,610
Transfers	7,461,000	8,454,200	9,076,630	9,076,630	10,515,828
Total	11,289,386	11,645,213	11,397,883	12,793,070	13,041,542

Objectives

- Utilize technology to enhance communications with Grapevine citizens.
- Maintain strong legal services, consulting assistance, legislative support and communication systems throughout the organization.
- Increase exposure and participation in regional, state and national municipal organizations.
- Continue to pursue opportunities for community-based activities such as neighborhood meetings, information sharing and citywide functions.

FY 2019-20 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
102 - MAYOR & COUNCIL

Expenditures by <u>Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Administration	141,779	142,663	142,601	132,051	149,922
Total	141,779	142,663	142,601	132,051	149,922

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>MAYOR AND COUNCIL</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
Mayor	1	1	1	1	1
Council	6	6	6	6	6
TOTAL POSITIONS	7	7	7	7	7

**Mayor & Council
100-102-001**

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	91,536	93,684	91,651	87,860	98,972
Supplies	15,995	31,212	16,150	28,143	16,150
Services	34,248	17,767	34,800	16,048	34,800
Total	141,779	142,663	142,601	132,051	149,922

Objectives

- Continue to conduct timely and efficient public meetings.
- Continue to strengthen communications with staff, boards and commissions, volunteers and citizens.
- Continue to facilitate positive relations with neighboring communities and other governmental entities.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Number of public hearings	47	41	52	47	45
Number of agenda items	569	573	558	510	540
Number of Council meetings	30	29	26	26	28

FY 2019-20 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
103 - CITY SECRETARY

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Administration	359,544	469,913	440,634	407,394	453,547
Total	#REF!	469,913	440,634	407,394	453,547

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>CITY SECRETARY</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
City Secretary	1	1	1	1	1
Assistant City Secretary/Records Manager	1	1	1	1	1
Vital Records Specialist	1	1	1	1	1
Secretary	1	1	1	1	1
TOTAL FULL TIME POSITIONS	4.00	4.00	4.00	4.00	4.00

City Secretary's Office
100-103-001

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	291,810	314,243	332,848	318,145	347,092
Supplies	17,190	13,494	13,975	14,035	13,700
Services	50,543	142,176	93,811	75,214	92,755
Total	359,544	469,913	440,634	407,394	453,547

Objectives

- Conduct City elections in compliance with the City Charter and State law.
- Process accurate City Council actions in a timely manner.
- Maintain accurate birth and death records for City of Grapevine.
- Respond to customer requests/inquiries in a timely manner.
- Maintain accurate, easily accessible City records in compliance with adopted record retention schedules and administrative policies; and provide guidance to City departments on Records Management

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Customer Inquiries annually	12,616	12,347	12,251	11,700	12,000
Agendas and minutes completed	77	72	75	66	70
Public Information Act (PIA) requests processed	469	433	434	430	440
PIA requests average process time (< 5 days):	86%	92%	86%	89%	89%
Birth records registered	2,430	2,206	2,267	2,300	2,100
Birth records long form - Walk in	2,714	3,100	2,681	3,650	3,200
Birth records long form - Mail	1,508	805	1,472	500	750
Birth records short form - Walk in	494	466	461	310	400
Death records registered	561	661	572	670	650
Death records issued	193	456	219	946	500
Laserfiche workflows created	6	34	10	15	15
Laserfiche workflow processes monitored	72,760	106,522	100,000	100,000	120,000
Laserfiche forms created	9	52	35	20	20
Laserfiche form processes monitored	464	4,891	2,500	5,800	6,100
Laserfiche technical support	256	231	500	324	300
Alcoholic Beverage Permits	195	196	210	196	200
Solicitor Permits	75	62	71	74	70

FY 2019-20 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
104 - HUMAN RESOURCES

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Administration	724,733	771,861	819,578	733,212	812,355
Total	724,733	771,861	819,578	733,212	812,355

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>HUMAN RESOURCES</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
Human Resources Director	1	1	1	1	1
Assistant Human Resources Director	0	1	1	1	1
Human Resources Analyst II	1	0	0	0	0
Human Resources Analyst I	1	1	1	1	1
Human Resources Coordinator	1	1	1	1	1
Human Resources Specialist	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	5.00	5.00	5.00	5.00	5.00

Human Resources
100-104-001

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	544,144	594,474	625,370	547,411	618,147
Supplies	19,431	20,657	22,048	14,772	22,400
Services	161,158	156,729	172,160	171,029	171,808
Total	724,733	771,860	819,578	733,212	812,355

Objectives

- Advise, counsel and train supervisors on leadership skills, policy interpretation and disciplinary issues so that unemployment claims result from less than 10% of all terminations, employment-related lawsuits result from less than 1% of all terminations, and full-time employee turnover remains below 10%.
- Provide annual, mandatory training to all new employees on the City's Business Culture Guiding Values and Sexual Harrasment prevention.
- Conduct new employee orientation to assimilate new employees into the organization successfully and quickly. New employee orientation will be scheduled no later than the third week of employment, on average, with the City.
- Annually survey approximately 60 of Grapevine's benchmark jobs with other Metroplex area cities to maintain competitive salaries, at least at the 50th percentile of the Metroplex market.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Training contacts made with employees/supervisors	405/220	387/131	220/90	220/90	260/90
Applications received annually	22,931	15,943	23,000	23,000	18,000
# of full/part-time new hires processed	67/193	63/233	70/200	70/200	70/200
# of promotions/transfers	32/15	28/21	30/20	30/20	30/10
# of full/part-time resignations/terms processed	49/184	66/189	60/160	60/160	50/150
Payroll/benefit transactions performed	2,446	2,459	2,500	2,500	2,500
Employee turnover (full-time only)	8.56%	11.58%	12.00%	12.00%	12.00%
Full-time employees per 100 citizens	1.165	1.170	1.160	1.160	1.160
Personnel employees per 100 employees	0.920	0.920	0.920	0.920	0.920

FY 2019-20 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
105 - FISCAL SERVICES

Expenditures by Division	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Administration	592,109	648,102	638,514	627,747	662,484
Accounting	989,912	1,066,911	1,169,097	1,091,214	1,155,452
Purchasing	285,879	299,395	307,638	229,379	189,448
Municipal Court	668,507	739,614	711,730	699,902	730,075
Risk Management	14,528,178	12,118,361	9,269,845	6,364,929	9,344,373
Total	17,064,585	14,872,383	12,096,824	9,013,171	12,081,832

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>FULL-TIME POSITIONS</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
Chief Financial Officer	1	1	1	1	1
Controller	1	1	1	1	1
Managing Director of Financial Services	1	1	1	1	1
Management Services Director	1	1	1	1	1
Capital Budget Director	1	1	1	1	1
Internal Audit Director	1	1	1	1	1
Fiscal Service Coordinator	1	1	1	1	1
Payroll Administrator	1	1	1	1	1
Accounting Manager	0.5	0.5	0.5	0.5	0.5
Sr. Accountant	1	1	1	1	1
Accountant	1	1	1	1	1
Purchasing Agent	1	1	1	1	0
Purchasing Coordinator	1	1	1	1	1
Sr. Warehouse Worker	1	1	1	1	1
Acct Payable Clerk	0.5	0.5	0.5	0.5	0.5
Municipal Court Manager	1	1	1	1	1
Municipal Court Supervisor	1	1	1	1	1
Municipal Court Clerk	4	4	3	3	3
Clerk Typist	1	1	1	1	1
Municipal Court Judge	1	1	1	1	1
Risk Manager	1	1	1	1	1
Benefits Coordinator	1	1	1	1	1
Risk Administrative Secretary	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	25.00	25.00	24.00	24.00	23.00

Fiscal Services - Administration
100-105-001

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	555,540	611,493	596,714	579,812	620,684
Supplies	25,836	23,411	25,500	16,725	25,500
Services	10,733	13,197	16,300	31,210	16,300
Total	592,109	648,101	638,514	627,747	662,484

Objectives

- Facilitate a positive customer service attitude for both internal and external City services.
- Facilitate effective support of operational department activities.
- To oversee effective financial and administrative control systems.
- Publish the Annual Operating Budget and Capital Improvements Plan.
- Publish and maintain timely and accurate financial data online via the City's website.
- Implement and enhance employee health insurance training programs.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Wire transfers verified	80	96	128	128	130
Budget Transfer Requests completed	116	90	100	95	100
Quarterly financial status reports completed	4	4	4	4	4

Fiscal Services - Accounting
100-105-002

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	675,266	739,050	797,209	768,765	783,564
Supplies	13,113	13,102	15,000	10,877	15,000
Services	301,534	314,758	356,888	311,572	356,888
Total	989,912	1,066,910	1,169,097	1,091,214	1,155,452

Objectives

- Continue to meet payroll and account payable production with minimal rework and corrections. Staying current on federal and IRS guidelines and apply these standards to the City's accounting system.
- Coordination and assistance to external auditors and final the audit in a manner with prior year's production and workpaper preparations for external auditors.
- Control the disbursement of City funds by monitoring vendor payments to ensure discounts; processing check runs and promoting direct deposit of payroll.
- Ensure adequate internal controls of City assets by reconciling bank and trust statements monthly, and ensure compliance with standards and procedures established by City Charter, City Council and City Manager.
- Review and monitor the budgeted spending in Departments and ensure that they are consistent with City Manager's guidelines on spending and budget management and are in compliance with State, Federal laws and bond guidelines.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Number of Payroll Checks	20,900	22,200	21,000	23,000	23,500
Percent ACH to Total Payments	58.9%	57.1%	57.5%	56.5%	57.0%
Ad # of days to Pay P Card	11.8	11.1	11.5	11.1	11.1

Fiscal Services - Purchasing
100-105-003

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	262,212	273,325	279,813	202,192	161,523
Supplies	1,617	1,673	2,025	1,271	2,125
Services	22,051	24,398	25,800	25,916	25,800
Total	285,879	299,396	307,638	229,379	189,448

Objectives

- Maintain 95% of annual contracts without a gap in service.
- To establish at least 8 new annual contracts
- Reduce inventory
- Increase inventory turns
- 12-15 solicitations with e-bidding system

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Annual contracts with no gap in service	98%	97%	98%	98%	98%
Number of new contracts established	19	22	20	20	20
Reduce inventory to \$140,000	\$153,231	\$149,806	\$140,000	\$140,000	\$140,000
Increase inventory turns	2.4	2.7	3.0	3.0	3.0
Number of solicitations with e-bidding system forecasted	11	16	12	12	12

Fiscal Services - Municipal Court
100-107-001

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	517,949	536,669	523,830	525,539	542,170
Supplies	14,860	10,089	10,700	13,960	10,700
Services	135,698	192,856	177,200	160,404	177,205
Total	668,507	739,614	711,730	699,903	730,075

Objectives

- Provide adequate training and cross-training for Municipal Court staff.
- Keep forms updated as laws, policies and procedures change.
- Provide adequate information to the public about their rights in Municipal Court.
- Work closely with the Teen Court Coordinator to assist handling cases in a timely manner.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Number of cases filed per year with COG	20,000	11,705	13,000	13,000	13,000
Number of cases filed per year with DFW	2,000	2,383	2,000	2,000	2,000
Average number of minutes to process each case	20	20	20	20	20
Average number of minutes to process at window	20	20	5	5	5
Average number of hours to prepare for Jury Trial	4	4	4	4	4
Number of teens requesting Teen Court	160	104	120	120	120

Fiscal Services - Risk Management
100-109-001

Expenditures By Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	235,427	249,835	264,579	252,845	267,617
Supplies	17,880	18,593	14,900	12,630	14,900
Services	147,925	125,330	129,900	124,051	169,900
Insurance	14,126,946	11,724,603	8,860,466	5,975,403	8,891,956
Total	14,528,178	12,118,361	9,269,845	6,364,929	9,344,373

Objectives

- Initiate self-funded Workers Compensation Program to reduce costs and effectively manage employee injuries
- Direct the City's self-funded major medical health plan for employees and their families
- Implement new plan design for HSA and HRA programs in the City's self-funded health plan.
- Manage prescription benefit plan
- Manage and direct expansion of the SIR liability and property protection program.
- Reduce legal and expert witness fees by contracting with excess liability carriers and third parties.
- Provide LTD insurance for employees and their families while stabilizing premiums.
- Provide cost effective life insurance for City employees and their families.
- Continue Citywide HIPAA program and privacy compliance office.

Performance Indicators	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Paid liability claims vs. total claims	18%	16%	30%	30%	30%
Recover subrogation revenue	\$127,068	\$59,535	\$130,000	\$130,000	\$90,000
Vehicle accidents	23	20	28	28	25
Fleet accidents as percentage of total fleet	7%	5%	7%	7%	6%
Worker's Compensation:					
Texas Standard premium states rated	\$1,292,149	\$1,486,072	\$1,342,000	\$1,342,000	\$1,622,401
Experience rated discounted premium	\$279,174	\$309,173	\$352,000	\$352,000	\$480,231
Experience rates W/C premium savings	\$1,012,975	\$1,176,899	\$990,000	\$990,000	\$1,142,170
Expereince Modifier	0.27	0.26	0.29	0.29	0.37
Worker's Compensation Injuries:					
Medical only injuries	40	20	35	35	35
Medical only injuries to total staff	5%	4%	5%	5%	5%
Lost time injuries	17	14	15	15	15
Lost time injuries to total staff	4%	2%	2%	2%	2%

FY 2019-20 APPROVED OPERATING BUDGET
DEPARTMENTAL SUMMARY
209 - POLICE

GENERAL FUND ONLY					
Expenditures by Division	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Administration	1,815,948	2,042,182	2,037,501	1,981,114	1,969,863
Animal Control	187,188	255,752	309,260	266,149	312,647
Total	2,003,136	2,297,934	2,346,761	2,247,263	2,282,510

PERSONNEL - FULL TIME EQUIVALENTS (FTE)					
<u>POLICE</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
Police Chief	1	1	1	1	1
Assistant Police Chief	1	1	1	1	1
Administrative Manager	1	1	1	1	1
Lieutenant	1	1	1	1	1
Sergeant	3	3	3	3	3
Sr. Officer	3	4	4	4	4
Police Officer	2	2	1	1	1
Community Outreach Center Manager	1	1	1	1	1
Animal Control Supervisor	1	1	1	1	1
Animal Control Officer	2	2	2	2	2
TOTAL FULL-TIME POSITIONS	16.00	17.00	16.00	16.00	16.00

Police - Administration
100-209-001

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	1,560,235	1,804,292	1,807,676	1,759,925	1,732,858
Supplies	118,196	95,900	82,370	81,749	81,800
Maintenance	373	1,223	22,500	14,934	22,500
Services	137,143	122,767	124,955	124,506	132,705
Total	1,815,948	2,024,182	2,037,501	1,981,114	1,969,863

Objectives

- Increase citizen and community awareness of the police department's function by conducting two citizen's police academy classes annually.
- Increase officer awareness of modern policing techniques through training.
- Conduct a review of all operational guidelines to ensure they are current and relevant.
- Increase community awareness of crime trends and prevention techniques by conducting crime prevention seminars.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Citizen's police academy classes	1	2	2	2	2
Mandate TCLEOSE training requirements for all personnel	100%	100%	100%	100%	100%
Conduct a review of the General Manual and divisional operating procedures	1	1	1	1	1
Conduct crime prevention seminars	225	200	200	190	200

Police - Animal Control
100-209-005

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	157,477	195,170	195,955	199,623	199,342
Supplies	23,988	53,086	100,765	37,747	66,061
Services	5,723	7,496	12,540	28,779	47,244
Total	187,188	255,752	309,260	266,149	312,647

Objectives

- Provide educational programs to students in the Grapevine-Colleyville Independent School District and local service organizations.
- Provide animal adoption services.
- Provide protective enforcement of City ordinances regulating domestic and wild animals.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Number of educational presentations delivered	115	85	30	30	30
Number of animals adopted	327	233	350	350	350
Number of animals impounded	1,079	855	1,100	1,100	1,100

FY 2019-20 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
210 - FIRE

Expenditures by Division	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Administration	972,685	943,526	1,003,596	963,606	1,059,434
Prevention	584,378	678,044	760,966	743,620	772,736
Operations	10,864,702	10,815,283	11,236,888	10,720,255	11,251,329
Training & Career Development	102,649	216,299	279,853	249,027	287,919
Emergency Management	145,315	150,428	180,960	157,044	185,187
Emergency Medical Services	735	401,724	521,079	527,462	536,271
Total	12,670,464	13,205,304	13,983,342	13,361,014	14,092,876

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>FIRE</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
Fire Chief	1	1	1	1	1
Assistant Chief of Support/Planning/Administration	1	1	1	1	1
Assistant Chief of Operations	1	1	1	1	1
Division Chief of Professional Development Training	1	1	1	1	1
Division Chief of EMS	1	1	1	1	1
Fire Marshal	1	1	1	1	1
Assistant Fire Marshal	1	1	1	1	1
Administrative Manager	1	1	1	1	1
Fire Inspector/Investigator	2	2	2	2	2
Fire Inspector	0	0	1	1	1
Emergency Management Coordinator	1	1	1	1	1
Battalion Chief	3	3	3	3	3
Fire Captain	18	18	18	18	18
Driver/Engineer	18	18	18	18	18
Firefighter/Paramedic	43	43	43	43	43
Firefighter/EMT	9	9	9	9	9
Support Service Technician	1	1	1	1	1
Secretary	1	1	1	1	1
Clerk/Typist/Receptionist	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	105.00	105.00	106.00	106.00	106.00

Fire - Administration
100-210-001

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	609,820	599,156	716,786	716,978	743,774
Supplies	35,947	49,358	45,600	39,529	48,100
Maintenance	21,697	8,842	10,000	11,543	10,000
Services	305,221	286,169	231,210	195,555	257,560
Total	972,685	943,525	1,003,596	963,605	1,059,434

Objectives

- To increase the effectiveness and efficiency of the administrative functions of the fire department
- To provide surveys for customer satisfaction.
- Provide opportunities for volunteer activities.
- To provide employee updates concerning new firefighting, rescue, and EMS techniques and enhance intradepartmental communication by use of newsletters, staff/employee meetings, open forum employee meetings, and other written and verbal communication.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Streamline document storage and reduce the use of paper files	90%	90%	100%	100%	100%
Promote volunteer opportunities within the fire administration (hours)	2,827	2,827	1,500	1,500	1,500
Percentage of customer satisfaction surveys returned	9%	9%	35%	35%	35%
Conduct 12 employee meetings	10	10	9	9	9

Fire - Prevention
100-210-002

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	529,933	618,899	684,839	677,579	692,501
Supplies	30,819	36,236	45,672	42,656	40,200
Maintenance	743	0	1,000	0	1,000
Services	22,883	22,909	29,455	23,385	39,035
Total	584,378	678,044	760,966	743,620	772,736

Objectives

- Provide fire inspections for businesses, schools and residences.
- Provide fire prevention programs for businesses, educational institutions and the general public.
- Conduct Citizens Fire Academy.
- Install smoke detectors.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Fire inspections	5,526	4,750	4,500	4,500	4,600
Fire prevention programs	65	35	45	45	45
Conduct Citizens Fire Academy	1	1	1	1	1
Install smoke detectors	51	48	50	NA	NA

Fire - Operations
100-210-003

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	9,890,225	10,400,869	10,733,328	10,230,922	10,761,699
Supplies	830,386	362,357	456,935	376,390	443,005
Maintenance	21,304	31,404	27,625	20,833	27,625
Services	34,814	20,652	19,000	42,864	19,000
Capital Outlay	87,973	0	0	49,246	0
Total	10,864,702	10,815,282	11,236,888	10,720,255	11,251,329

Objectives

- Respond to 90 percent of 9-1-1 calls for emergencies in all first alarm districts within 5 minutes of the call being dispatched.
- Reduce the number of on duty injuries due to fire ground accidents by 20%
- Perform engine company, ladder company, and MICU company evaluations to ensure operational readiness.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Respond to 90% of 911 calls in 1st alarm district in 5 minutes or less	88%	76%	84%	90%	90%
Reduce number of on-scene Firefighter injuries by 40%	92%	76%	94%	90%	90%
Perform engine company, ladder company, and MICU company evaluations to ensure operational readiness.	50	50	72	100	100
Perform regular fitness assessments and physical conditioning program for all firefighters	102	102	102	106	106

Fire - Training & Career Development
100-210-004

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	0	131,516	144,328	140,886	151,494
Supplies	1,867	6,456	6,400	4,926	6,800
Services	100,782	78,327	129,125	103,214	129,625
Total	102,649	216,299	279,853	249,026	287,919

Objectives

- Provide training in accordance with the Texas Commission on Fire Protection.
- Provide training in accordance with the Texas Department of State Health Services.
- Provide training in accordance with the NFPA and ISO.
- Provide opportunities for career development and promotional opportunities.
- Provide specialized training for technical rescue personnel.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Provide a minimum of 20 hours TCFP training per firefighter	20	20	20	20	20
Provide a minimum of 36 hours TDH EMS training per firefighter	36	36	36	36	36
Provide training to insure operational readiness of specialized rescue operations	24	24	24	24	24
Provide leadership classes for current and future officers	24	24	24	24	24

Fire - Emergency Management
100-210-005

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	111,324	115,606	131,110	118,914	137,337
Supplies	5,622	7,319	13,650	8,908	11,650
Maintenance	12,855	13,759	16,700	13,968	16,700
Services	15,515	13,744	19,500	15,254	19,500
Total	145,315	150,428	180,960	157,044	185,187

Objectives

- Maintain a comprehensive Emergency Management Program that prepares for, responds to, recovers from, and mitigates threats and hazards posing the greatest risk.
- Enhance public preparedness through community outreach, citizen engagement, and print or social media.
- Coordinate implementation of the National Incident Management System (NIMS).
- Maintain an approved Emergency Operations Plan and Functional Annexes.
- Facilitate festival and event public safety planning, coordination, and response efforts.
- Ensure the operational readiness of alert and warning systems (Outdoor Warning System and CodeRed)

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Number of public education and outreach events	1	1	10	5	5
Number of preparedness publications	3	3	3	3	3
Implementation of training and exercise plan	100%	100%	100%	100%	100%
Maintenance of the Emergency Management Plan	100%	100%	100%	100%	100%
Monitor and test warning sirens	100%	100%	100%	100%	100%
Festival or event supported (Event Action Plan and/ or EOC Activation)	3	5	5	7	6

**Fire - Emergency Medical Services
100-210-006**

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	0	141,156	148,778	144,287	153,200
Supplies	0	130,860	129,100	104,539	129,100
Maintenance	0	34,577	35,750	36,311	38,000
Services	735	95,130	207,451	202,130	215,971
Capital Outlay	0	0	0	40,196	0
Total	735	401,723	521,079	527,463	536,271

Objectives

- Manage all aspects of EMS delivery for the fire department.
- Manage Field Training Paramedic program to ensure all new paramedics are appropriately trained.
- Ensure compliance with all Texas Department of State Health Services rules and regulations.
- Work with Assistant Chief of Support, Planning, and Administration to ensure all EMS contracts are administered.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Perform 12-lead EKG on appropriate patients within 10 minutes of patient contact	NA	NA	85%	85%	85%
Turnout times and response times in accordance to NFPA 1710	NA	NA	90%	90%	90%
Scene time < 20 minutes on all transported patients	NA	NA	90%	90%	90%

FY 2019-20 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
312 - PARKS AND RECREATION

Expenditures by Division	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Administration	746,633	772,473	800,206	852,095	861,173
Active Adults	426,365	448,019	521,161	457,181	558,478
Park Maintenance	4,788,593	4,589,147	4,897,665	5,148,519	5,204,346
Recreation	470,723	454,685	440,769	425,522	470,752
Aquatics	1,429,093	1,402,131	1,484,572	1,404,843	1,639,777
Athletics Programs	890,822	867,003	981,166	902,414	908,853
Recreation Programs	675,417	636,755	510,065	590,590	540,976
The REC	1,366,658	1,394,059	1,376,573	1,456,751	1,425,495
Hospitality Services	0	0	0	1,768	356,127
Total	10,794,304	10,564,272	11,012,177	11,239,683	11,965,977

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>PARKS & RECREATION</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
Parks & Recreation Director	1	1	1	1	1
Deputy Parks & Recreation Director	1	1	1	1	1
P&R Administrative Coordinator	1	1	1	1	1
Marketing Manager	1	1	1	1	1
Volunteer Services Liaison	1	1	1	1	1
Athletic Manager	1	1	1	1	1
Athletic Supervisor	1	1	1	1	1
Athletic Specialist	1	1	1	1	1
Event Production Supervisor	1	1	1	1	1
Lake Parks / Events Manager	0.5	0.5	0.5	0.5	0.5
Events Coordinator	1	1	1	1	1
Recreation Coordinator	10	10	10	10	10
Reservation Specialist	1	1	1	1	1
PARD CIP Manager	1	1	1	1	1
Park Manager	1	1	1	1	1
Park Foreman	4	4	4	4	4
Athletics Groundskeeper	1	1	1	1	1
Parks Crew Leader	2	2	2	2	2
Aquatics Tech Coordinator	1	1	1	1	1
Equipment Operator II	1	1	1	1	1
Equipment Operator I	4	4	4	4	4
Irrigation Technician II	1	1	1	1	1
Irrigation Technician I	2	2	2	2	2
Horticulturalist	1	1	1	1	1
Crew Worker	4	4	4	4	4
Active Adults Supervisor	1	1	1	1	1
Recreation Manager	1	1	1	1	1
Recreation Supervisor	1	1	1	1	1
Recreation Specialist	1	1	1	1	1
Aquatics Supervisor	1	1	1	1	1
Lead Lifeguard	6	6	6	6	6
TOTAL FULL-TIME POSITIONS	55.50	55.50	55.50	55.50	55.50

Parks & Recreation - Administration
100-312-001

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	392,927	459,860	497,706	501,629	544,673
Supplies	55,382	73,194	67,500	73,270	80,500
Services	298,324	239,419	235,000	277,196	236,000
Total	746,633	772,473	800,206	852,095	861,173

Objectives

- Optimize resources and budget to maximize citizens exposure to parks and leisure services in Grapevine.
- Promote health, fitness, wellness, and lifelong learning members of The REC and the surrounding communities.
- Employ all resources available to be the premier Parks and Recreation Department in the State of Texas.
- Develop relationships with community partners and sponsors to provide opportunities for cultural awareness, environmental education/stewardship to kids of all ages.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Grant dollars Approved	\$5,305,800	\$773,600	\$3,000,000	\$3,333,000	\$315,000
Sponsorship dollars secured	\$65,074	\$110,970	\$70,000	\$75,000	\$75,000
Social media posts	360	1,225	1,000	1,600	1,650
Engagements	104,100	26,512	200,000	40,000	44,200

Parks & Recreation - Active Adults
100-312-002

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	327,908	356,627	412,366	356,826	448,683
Supplies	61,995	62,463	79,000	55,798	80,000
Services	36,462	28,929	29,795	44,557	29,795
Total	426,365	448,019	521,161	457,181	558,478

Objectives

- Provide those 55 & better with relevant program, field trip, class and event opportunities that account for the generational differences in interest and ability within this segment of the population.
- Foster community, quality-of-life and independence for those 55 & better in the City of Grapevine.
- Build relationships with community partners that have an interest in cultivating current and future services available to Active Adults.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Customer surveys completed / satisfaction rate	244 / 94.1%	191 / 93.49%	250 / 95%	200 / 96%	250 / 95%
Number of special events, classes and programs offered / made	940 / 92	991 / 971	1,000 / 975	920 / 902	1,000 / 975
Average number of daily riders in City vehicles	44	42	48	42	42
SeniorMover trips requested / provided	426 / 418	306 / 279	400 / 375	225 / 215	250 / 225
Persons registered for Active Adult programs	23,093	17,289	23,000	17,000	17,000
Average number of daily meals served	38	39.93	40	40	40
Volunteer hours worked	3,552	2,432	3,600	2,650	2,500
Participants in AA aquatic fitness	N/A	N/A	N/A	N/A	500
Number of AA members	N/A	N/A	N/A	N/A	600
Number of SilverSneakers/Silver & Fit passes	N/A	N/A	N/A	N/A	250

Parks & Recreation - Park Maintenance
100-312-003

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	1,376,566	1,498,444	1,613,165	1,536,435	1,662,846
Supplies	205,725	213,786	216,600	216,080	213,600
Maintenance	210,570	161,981	203,500	196,501	203,500
Services	2,995,732	2,714,936	2,864,400	3,199,503	3,124,400
Total	4,788,593	4,589,147	4,897,665	5,148,519	5,204,346

Objectives

- To provide well maintained, safe, age appropriate ADA accessible playgrounds, fields, and recreation areas for people of all ages to use for recreation and leisure.
- Pursue grants to develop and maintain sustainable landscaping and medians to enhance the beautification of parks, roadways, and facilities.
- Develop messaging and practices both internally and externally to support recycling, conservation, and sustainability efforts. Increase community partnerships with organizations willing to promote and support environmental stewardship.
- Maximize a volunteer-based workforce to promote a "Cleaner, Greener, Grapevine" in coordination/cooperation with Keep Grapevine Beautiful and the Solid Waste Program.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Number of classes, programs & events offered	26 / 18	48/44	110 / 100	54/50	34/32
Total acres maintained	1,677	1677	1,716	1,716	1,727
Total acres under irrigation	227	227	266	266	277
Playgrounds maintained	38	38	32	32	33
ADA / CPSC playgrounds retrofitted	1	1	2	2	2
Facility / median landscapes enhanced	1	1	3	3	2
Customer satisfaction rate	100%	100%	100%	100%	100%
Man hours per non-department events	4,600	3,500	3,500	3,500	3,500
Grant dollars sought	\$5,758,800	\$786,600	\$300,000	\$510,000	\$315,000
Grant dollars awarded	\$5,305,800	\$763,600	\$1,000,000	\$510,000	\$315,000
Number of Adopted Areas	71	73	80	74	76
Volunteer hours	66,515	47,336	60,000	46,000	48,000
Value of Volunteer hours	\$1,567,088	\$1,168,714	\$1,446,000	\$1,135,740	\$1,185,120

Parks & Recreation - Recreation
100-312-004

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	262,064	266,556	256,344	256,111	276,527
Supplies	60,080	45,995	55,425	42,331	53,225
Maintenance	1,767	40	0	775	0
Services	146,813	142,095	129,000	126,305	141,000
Total	470,723	454,686	440,769	425,522	470,752

Objectives

- Provide and maintain premier places for residents and businesses to host meetings, birthday parties, and corporate functions.
- Provide holiday event experiences for the City of Grapevine that will provide opportunities for economic development.
- Provide recreation/community events as quality of life opportunities.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Total community events participation	11,958	17,600	20,000	13,200 *	20,000
Number of surveys / customer satisfaction rate	93%	300 / 95%	400 / 96%	180 / 95%	400 / 95%
Number of indoor facility rentals / total hours rented	498 / 1,843	332 / 1,676	500 / 1,000	200 / 600 **	350 / 2,000
Number of lake park pavilion rentals / total hours rented	197 / 2,080	206 / 2,810	250 / 2,500	120 / 1,200	150 / 1,800
Number of park pavilion rentals / total hours rented	707 / 2,874	805 / 3,156	1,000 / 3,000	900 / 2,900	1,000 / 3,000

*cancelled 2 major events due to weather

**Merlot room no longer exists and Mitchell House was under renovation for most of FY19

Parks & Recreation - Aquatics
100-312-005

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	1,182,256	1,126,537	1,197,572	1,120,186	1,352,777
Supplies	122,203	145,131	152,000	162,226	152,000
Maintenance	11,649	24,610	20,000	14,486	20,000
Services	112,985	105,853	115,000	107,944	115,000
Total	1,429,093	1,402,131	1,484,572	1,404,842	1,639,777

Objectives

- Promote water safety for both youth and adults by providing opportunities for community education and training.
- Offer a diverse selection of aquatic fitness opportunities for those of all abilities and ages.
- Provide quality aquatic facilities that foster community and encourage "kids of all ages" to enjoy the health benefits of aquatic play year round.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Total public swim attendance	106,359	98,192	100,000	100,000	100,000
Learn To Swim participants	1,162	1,653	1,100	1,400	1,200
Special event attendance	1,823	1,168	1,400	1,200	750
Customer surveys / satisfaction rate	795 / 96.1%	654 / 95%	475 / 96%	450 / 96%	475 / 96%
Swim team participants	110	104	110	110	110
Aquatic fitness class registrants	246	108	400	109	150
Semi-private classes offered/made	306 / 257	353 / 319	225 / 200	250 / 220	250 / 225
Number of private lessons	113	238	150	200	200
Active Adult fitness class programs/participants	557	650	500	575	550
# Rescues	N/A	N/A	N/A	N/A	20
Days closed due to weather	N/A	N/A	N/A	N/A	5

Parks & Recreation - Athletics Programs
100-312-006

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	222,318	309,085	423,843	344,952	456,353
Supplies	273,916	295,234	266,678	279,679	127,800
Maintenance	25	1,185	2,980	9,635	2,000
Services	388,365	261,499	287,665	247,180	322,700
Capital Outlay	6,199	0	0	20,970	0
Total	890,822	867,003	981,166	902,416	908,853

Objectives

- Provide a safe, fun, & competitive learning experience through leagues, classes, and camps.
- Foster working relationships and partnerships with local school districts, civic groups, co-sponsored youth associations and other entities to provide quality athletic programming opportunities to the community.
- Provide opportunities for local, state, and national tournaments to bring in players and spectators which bring economic impact to the City of Grapevine.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Athletic leagues / youth registrants	2 / 1,450	2 / 1,500	3 / 3,000	1,400	1,400
Athletic leagues / adult teams	15 / 5,746	17 / 5,092	15 / 9,000	166 teams	160 teams
Sport camps / youth registrants	7 / 240	11 / 297	10 / 460	7 camps 250	7 camps 250
Tennis Classes/youth registrants	825	435	575	600	600
Tennis classes/adult registrants	91	26	170	70	70
Customer satisfaction rate	96%	97%	96%	95%	96%
Gross revenue	120%	\$921,700	110%	\$750,000	\$800,000
Co-Sponsored association program registrants	NA	5,050	4,300	4,100	4,000
Number of tournaments offered/teams registered	32 / 2,523	31 / 4,430	35 / 2,160	28 / 1700	28 / 1700
Baseball tournament gross rev	N/A	N/A	N/A	N/A	\$125,000
Softball tournament gross rev	N/A	N/A	N/A	N/A	\$10,000
Rental revenue	N/A	N/A	N/A	N/A	\$10,000
Number of Texas Raiders teams	N/A	N/A	N/A	N/A	24
Number of Texas Fusion teams	N/A	N/A	N/A	N/A	12
Number of Faith Christian School Practices/Games	N/A	N/A	N/A	N/A	50
Number of weather days	N/A	N/A	N/A	N/A	5

Parks & Recreation - Recreation Programs
100-312-007

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	79,651	84,263	62,615	80,248	73,006
Supplies	90,036	77,081	50,150	72,923	50,150
Services	505,729	475,411	397,300	437,420	417,820
Total	675,417	636,755	510,065	590,591	540,976

Objectives

- Provide a variety of classes and programs that allow students to explore educational opportunities, participate in fitness classes and gain experience in the fine arts.
- Reach the financial goals for recreation programs as established in The REC of Grapevine business plan that was approved by council in 2012.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Youth registered in programs at The REC	3,964	3,724	4,000	3,800	4,000
Adults registered in programs at The REC	7,760	5,913	7,500	7,000	7,500
Number of customer surveys returned/satisfaction rate	307 / 94%	375 / 98.7%	300 / 96%	300 / 97%	300 / 96%
Number of classes offered/number made	1,010 / 933	976 / 874	1,000 / 900	996 / 854	1000 / 900
Class success rate	92%	90%	88%	87%	88%
Gross program revenue	\$843,287	\$765,817	\$820,000	\$800,000	\$800,000

Parks & Recreation - The REC
100-312-008

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	975,973	1,003,404	978,073	1,052,975	1,008,495
Supplies	223,190	164,265	190,500	164,044	190,500
Maintenance	7,562	21,241	36,000	18,531	41,000
Services	105,147	95,438	80,000	111,374	85,500
Capital Outlay	54,785	109,711	92,000	109,827	100,000
Total	1,366,658	1,394,059	1,376,573	1,456,751	1,425,495

Objectives

- Achieve regional and national recognition for The REC of Grapevine as the standard for multi-generational construction and operations.
- Maximize facility usage by encouraging various forms of active and passive recreation through planned and independent activities.
- Achieve the membership and revenue goals as established in The REC of Grapevine business plan that was approved by council in 2012.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Customer surveys / satisfaction rate	585 / 98%	569 / 98.7%	550 / 96%	600 / 96%	600 / 96%
Citizen request forms received / responded to within 24 hours	122	58	100	52	50
Average facility users per hour	118	150	110	120	115
Family memberships	12,126	12,273	12,000	12,000	12,000
Individual memberships	5,687	4,748	6,000	4,800	5,000
Retention rate	73%	95%	65%	95%	80%
Classroom occupancy rate	29%	25%	25%	25%	25%
Annual number of track users	39,936	32,563	35,000	40,000	35,000
Annual number of fitness room users	198,899	190,119	175,000	200,000	190,000
Annual number of racquetball users	7,689	12,974	8,500	12,000	10,000
Annual number of open court users	68,335	58,604	60,000	58,000	60,000
Gross membership revenue	\$1,247,358	\$1,373,152	\$1,339,900	\$1,400,000	\$1,422,000

Parks & Recreation - Hospitality Services
100-312-010

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	0	0	0	1,768	89,722
Supplies	0	0	0	0	234,750
Maintenance	0	0	0	0	3,000
Services	0	0	0	0	23,655
Capital Outlay	0	0	0	0	5,000
Total	0	0	0	1,768	356,127

Objectives

- Develop partnerships with local Food & Beverage vendors to provide catering opportunities for department sponsored events.
- Implement a catering policy for preferred vendors to cater foods for public rentals to generate revenue for Hospitality Services division.
- Monitor and track all concession margins for staffing and cost of goods expenditures to maximize profit for program operations.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Concession Margins - Staffing	N/A	N/A	N/A	N/A	below 25%
Concession Margins - Cost of Goods	N/A	N/A	N/A	N/A	below 40%
Hospitality Events	N/A	N/A	N/A	N/A	20 Events
Catering Events	N/A	N/A	N/A	N/A	10 Events
Customer satisfaction rate	N/A	N/A	N/A	N/A	3/95%
Percent of cost recovery	N/A	N/A	N/A	N/A	110%

FY 2019-20 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
313 - LIBRARY

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Administration	1,821,902	1,845,968	2,052,174	1,853,993	2,139,312
Total	1,821,902	1,845,968	2,052,174	1,853,993	2,139,312

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>LIBRARY</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
Library Director	1	1	1	1	1
Library Manager	1	1	1	1	1
Librarian II	4	4	5	5	5
Library Technician	1	1	1	1	1
Circulation Services Librarian	1	1	1	1	1
Acquisition Assistant	1	1	1	1	1
Children's Assistant Librarian	1	1	1	1	1
Library Assistant	1	1	1	1	1
Librarian I	1	1	0	0	0
TOTAL FULL-TIME POSITIONS	12.00	12.00	12.00	12.00	12.00

Library - Administration
100-313-001

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	1,404,411	1,383,241	1,583,241	1,450,176	1,670,372
Supplies	353,300	328,307	338,270	284,350	333,800
Maintenance	2,323	242	900	0	940
Services	61,868	134,178	129,763	119,467	134,200
Total	1,821,902	1,845,968	2,052,174	1,853,993	2,139,312

Objectives

- Provide customers access to current technologies, including streaming content, downloadable materials and IOT (Internet of Things) related-materials
- Provide outreach programs and identify other inclusive programs for unable to visit the library and for current non-users of all ages, making strategic use of the new GROW van.
- Strategically address barriers to access with a specific focus on making the library more inclusive for those with sensory issues (Autism, PTSD, Dementia, SPD, etc.).
- Encourage staff development and their community research efforts so that they may better serve the community.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Number of new library cards issued	2,464	2,280	2,380	2,380	3,000
Reference questions answered	NA	NA	6,200	6,200	7,500
Number of materials processed	NA	NA	15,000	15,000	15,500
Program attendance count	NA	NA	27,440	27,440	30,000
Public Computer Use (hours)	NA	NA	30,000	30,000	30,500
Customer Count	150,419	140,233	145,000	145,000	155,000

FY 2019-20 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
415 - PUBLIC WORKS

Expenditures by Division	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Administration	448,329	371,663	331,464	387,892	399,342
Engineering	773,211	875,246	920,927	909,549	956,508
Streets	1,429,207	1,658,342	1,677,691	1,489,053	1,706,862
Traffic	1,174,528	1,192,680	1,260,916	1,125,189	1,274,736
Environmental Services	364,037	369,906	417,866	369,074	430,660
Facilities Services	2,234,955	2,593,124	2,712,598	2,474,243	2,828,092
Fleet Services	1,558,930	1,565,700	1,626,531	1,613,324	1,655,488
Total	7,983,197	8,626,661	8,947,993	8,368,324	9,251,688

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>PUBLIC WORKS</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
Public Works Director	0.5	0.5	0.5	0.5	0.5
Administrative Manager	1	1	1	1	1
Secretary	1	1	1	1	1
Deputy Director Public Works	0.5	0.5	0.5	0.5	0.5
Devl Engineer Construction Mgr	1	1	1	1	1
Senior Civil Engineer	0.5	0.5	0.5	0.5	0.5
Chief Construction Inspector	1	1	1	1	1
Construction Inspector II	1	1	1	1	1
Engineering Technician	2	2	2	2	2
Assistant PW Director/Operations	0.5	0.5	0.5	0.5	0.5
WO System Data Coordinator	0.5	0.5	0.5	0.5	0.5
Street/Drainage Manager	1	1	1	1	1
Street Foreman	2	2	2	2	2
Equipment Operator III	2	2	2	2	2
Crew Leader	3	3	3	3	3
Equipment Operator II	4	4	4	4	4
Equipment Operator I	7	7	7	7	7
Traffic Engineer	1	1	1	1	1
Traffic Operations Manager	1	1	1	1	1
Traffic Supervisor	2	2	2	2	2
Signal Tech Apprentice	1	1	2	2	2
Signal Tech II	1	1	0	0	0
Signal Tech I	1	1	1	1	1
Traffic Tech I	2	2	2	2	2

FY 2019-20 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
415 - PUBLIC WORKS

<u>PUBLIC WORKS (continued)</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
Facility Services Manager	1	1	1	1	1
Administrative Secretary	0.5	0.5	0.5	0.5	0.5
Facilities Services Foreman	1	1	1	1	1
Sr. Building Maintenance Technician	3	3	3	3	3
Building Maintenance Technician II	3	3	3	3	3
Building Maintenance Technician I	2	2	2	2	2
Environmental Manager	1	1	1	1	1
Environmental Spec II	2	2	2	2	2
Fleet Services Manager	1	1	1	1	1
Secretary	1	1	1	1	1
Fleet Services Foreman	1	1	1	1	1
Fleet Warehouse Coordinator	1	1	1	1	1
Master Mechanic	5	5	7	7	7
Journeyman Mechanic	1	1	0	0	0
Fleet Worker	1	1	0	0	0
TOTAL FULL-TIME POSITIONS	62.00	62.00	62.00	62.00	62.00

Public Works - Administration
100-415-001

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	397,350	328,397	280,464	330,339	348,342
Supplies	22,479	18,095	20,500	22,985	19,000
Maintenance	0	0	0	4,756	0
Services	28,500	25,171	30,500	29,812	32,000
Total	448,329	371,663	331,464	387,892	399,342

Objectives

- Support public and private development in the City including the 185 acres, Grapevine Main, Dallas Road Redevelopment Corridor, DFW Airport and other development
- Maintain an active role in planning, design and construction of infrastructure and development to insure that the interests of the City are protected.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Design and construct private / public thoroughfares serving developments	NA	NA	NA	NA	1
Assist in ROW & Easement acquisition for DFW Connector Corridor	NA	NA	1	1	1
Address Corps Issues -Fairway Drive and Raw Water Line	NA	NA	1	1	2
Assist with infrastructure expansion on undeveloped DFW property within city limits	NA	NA	1	1	1
Assist with Dallas Rd redevelopment	NA	NA	1	1	1

Public Works - Engineering
100-415-002

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	740,344	835,641	879,327	875,657	914,508
Supplies	15,797	16,003	10,100	11,408	12,000
Maintenance	0	0	0	545	0
Services	17,071	23,602	31,500	21,939	30,000
Total	773,211	875,246	920,927	909,549	956,508

Objectives

Minimize response time for the public and respond to requests for information in a timely manner.

Development

Review plat submittals promptly to provide responsive service to the property owner/developer.

Conduct private development plan review in a timely manner

Capital Projects

Develop Capital Improvement projects through detailed construction review plans and meeting project design schedules.

Ensure that CIP projects remain within allocated funding through detailed budget preparation, payment review, cost projection and records maintenance.

Construction Inspection

Ensure quality construction, reduce future maintenance costs, and maintain construction schedules of both CIP and private development projects through dedicated inspection and construction management.

Provide construction administration services to City Bond building projects

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
<u>Development</u>					
Develop partnerships with private developers to leverage funding	NA	NA	NA	NA	2
Pavement constructed (square yards)	14,205	14,205	15,000	15,000	15,000
Water line constructed (linear feet)	25,504	25,504	10,000	10,000	10,000
Wastewater line constructed (linear feet)	5,688	5,688	10,000	10,000	10,000
Storm drain line constructed (linear feet)	14,003	14,003	8,000	8,000	2,000
Plats processed	16	16	30	30	30
<u>Capital Projects</u>					
Design contracts awarded (water, wastewater & drainage_)	1	1	4	4	5
WTP Rehab / Update Projects	2	2	2	2	2
WWTP Rehab / Update Projects	3	3	2	2	2
Elevated Storage Tank Rehab / Update	0	0	2	2	1
Lift Station Upgrades	0	0	1	1	1
<u>Construction Inspections</u>					
Lot to Lot Drainage Inspections	NA	NA	NA	NA	400
Public Buildings under construction	NA	NA	NA	NA	6

Public Works - Streets
100-415-003

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	1,165,521	1,353,094	1,387,804	1,247,779	1,426,975
Supplies	80,002	126,071	98,400	65,800	88,400
Maintenance	2,054	3,136	4,000	3,506	4,000
Services	181,630	176,041	187,487	171,968	187,487
Total	1,429,207	1,658,342	1,677,691	1,489,053	1,706,862

Objectives

- Cut out and repair major street failures in advance of overlay and reconstruction programs.
- Overlay 80,000 square yards of streets.
- Wedge mill gutter lines prior to street overlay.
- Crack seal 200 blocks of streets.
- Utility cuts repaired within 7 working days.
- Cut out and repair 51,400 square feet of concrete for rehab.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Square yards of overlay completed	79,238	67,039	80,000	80,000	82,000
Linear feet of gutter wedge milled	48,404	37,843	40,000	40,000	42,000
Linear feet of curb and gutter replaced	1,605	1,190	2,000	2,000	1,500
Number of blocks crack sealed	149	174	200	200	135
Square feet of concrete rehab	21,524	27,680	30,000	30,000	31,000

Public Works - Traffic
100-415-004

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	672,844	665,492	689,368	652,287	701,937
Supplies	28,714	29,910	33,240	23,925	28,240
Maintenance	0	4	0	487	0
Services	472,970	497,275	538,308	448,489	544,559
Total	1,174,528	1,192,681	1,260,916	1,125,188	1,274,736

Objectives

- Conduct annual routine maintenance of traffic signals and school zone flashers.
- Continue annual roadway striping program.
- Continue traffic sign replacement program.
- Continue traffic signal timing improvements on major arterials, primarily through enhancement of the adaptive traffic signal system.
- Implement an advanced traffic management system for traffic incident detection and for providing road condition information to the public.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Annual maintenance of traffic signals [71]	32	32	50	50	50
Annual striping program	65,800	65,800	75,000	75,000	75,000
Repair / replace traffic signs	582	582	600	600	600
Replace crosswalks annually	22	22	20	20	20

Public Works - Environmental Services
100-415-005

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	261,364	272,916	271,971	279,167	297,856
Supplies	17,355	16,354	20,361	11,283	19,361
Maintenance	277	878	1,800	75	1,800
Services	85,041	79,759	111,643	78,549	111,643
Total	364,037	369,906	405,775	369,074	430,660

Objectives

- Materials Management - Provide Trash and Recycle service to our Businesses and Residents. Evaluate service provider COMPANY as well as CUSTOMERS. Educate and assist Businesses and Residents.
- Pre-Treatment - Protect Sewer Collection System and Wastewater Treatment Plants. Implement audits, inspections, and samples of industrial and commercial generators. Assist Utilities with Sewer blockages and overflows. Educate and assist Businesses and Residents.
- Stormwater - Protect Streams and Lake from pollution. Implement best management practices (BMPs). Educate and assist Businesses and Residents.
- Environmental Response - Immediate Emergency / Spill response. Respond within 24 hours to Businesses and Residents environmental concerns.
- Vector Control - Protect people from disease carrying mosquitoes. Implement Tarrant County Public Health vector control recommendations.
- Drinking Water - Protect people from tap water contamination. Implement management system for backflow and cross-connection prevention. Educate and assist Businesses and Residents.
- Air Quality - Develop strategies to improve Energy Efficiency and Emission Reduction.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Outreach and education initiatives	12	12	12	12	12
Field Evaluation / Audit Solid Waste service provider	12	12	12	12	12
Conduct Commercial and Industrial Multi-Media Audits	NA	52	60	50	50
Sample Industrial & Commercial Pre-Treatment Generators	NA	28	13	20	13
Phase II Storm Water Construction Audits	12	12	12	12	12
Implement Phase II storm water BMPs	28	28	28	28	28
Inventory Municipal Emissions	1	1	1	1	1

Public Works - Facilities Services
100-118-002

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	653,572	701,358	779,348	743,103	798,302
Supplies	94,169	121,005	100,750	101,459	105,750
Maintenance	337,467	438,055	378,000	449,223	386,940
Services	1,149,747	1,332,706	1,454,500	1,180,457	1,537,100
Total	2,234,955	2,593,124	2,712,598	2,474,242	2,828,092

Objectives

- City Hall - Replace Fan Power Heat boxes that provides heat in the building. Window replacements.
- Fire Stations - Hvac Replacement at Station 5.
- Library - Painting. Replace main area lighting with LED fixtures.
- Roof Program - Continue program to evaluate current roof conditions, prioritize areas in need of repair, and forecast future capital needs.
- Municipal Service Center - Replace flooring, painting, and Access Controls/Cameras.
- The REC - Painting and floor maintenance. Replace 1 Racquetball court wood floors. These floors are from the original CAC facility that was 20 years old.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Annual major work orders completed	6,357	6,800	7,000	6,800	7,000
Non-emergency work orders completed within seven working days	96%	93%	96%	93%	96%
Annual emergency call outs (after hours)	66	60	100	60	100
Number of facilities maintained	99	100	100	100	100
Percent of preventative maintenance tasks completed on schedule	96%	98%	98%	98%	98%

Public Works - Fleet Services
100-108-001

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	746,308	765,133	854,131	763,097	883,588
Supplies	504,158	521,633	436,000	563,166	435,500
Maintenance	284,995	256,001	300,000	260,757	300,000
Services	23,471	22,933	36,400	26,304	36,400
Total	1,558,930	1,565,700	1,626,531	1,613,324	1,655,488

Objectives

- Maintain a low on the job, shop accident rate and vehicles safety standards.
- Maintain an aggressive Preventative, Predictive Maintenance program.
- Use only top quality repair techniques to minimize vehicle downtime, while maintaining part procurement efficiency.
- Continuously monitor the average age of the fleet and replace vehicles when cost effective.
- Maintain properly specified vehicles and equipment within each department's program needs for efficiency and standardization during replacement.
- Continuously monitor all parts, fuel costs, and quality to maintain cost effectiveness and vehicle reliability.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Average of PM's completed monthly	NA	NA	50	50	50
Average Minor Repairs completed monthly	NA	NA	155	155	155
Average Inspections completed monthly	NA	NA	50	50	50
Average misc. fabricating and body repairs monthly	NA	NA	20	20	20
Average Major Repairs completed monthly	NA	NA	25	25	25
Average number of work orders performed monthly	NA	NA	300	300	300
Average Percent of total fleet availability (daily)	NA	NA	97%	97%	97%

FY 2019-20 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
417 - DEVELOPMENT SERVICES

Expenditures by Division	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Administration	221,568	228,919	240,044	237,311	247,962
Building Inspection	818,195	834,586	869,216	839,318	893,227
Planning	327,182	335,982	359,763	351,486	376,797
Total	1,366,945	1,399,487	1,469,023	1,428,115	1,517,986

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>DEVELOPMENT SERVICES</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
Development Services Director	1	1	1	1	1
Development Services Assistant Director	1	1	1	1	1
Code Enforcement Officer	2	2	2	2	2
Plans Examiner/Field Coordinator	1	1	1	1	1
Plans Examiner/Inspector	1	1	1	1	1
Building Inspector II	4	4	4	4	4
Development Services Assistant	1	1	1	1	1
Building Permit Clerk	2	2	2	2	2
Planner II	1	1	1	1	1
Planning Technician	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	15.00	15.00	15.00	15.00	15.00

Development Services - Administration
100-417-001

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	196,735	204,324	214,914	209,061	222,832
Supplies	12,758	14,448	16,200	15,955	16,200
Services	12,075	10,147	8,930	12,295	8,930
Total	221,568	228,919	240,044	237,311	247,962

Objectives

- Continue to ensure timely, accurate, and thorough customer service is provided from the Building Department.
- Work closely with Economic Development Department to ensure that the development goals of the city are met.
- Continue to provide immediate zoning and economic development assistance to customers that call or walk in.
- Implement site visits to local businesses and industry to promote business development.
- Provide miscellaneous pamphlets, brochures and marketing material to facilitate and promote development in the community.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Square feet of commercial construction	170,000	121,604	200,000	179,000	150,000
Square feet of industrial construction	5,000	381,595	10,000	320,000	20,000

Development Services - Building Inspections
100-417-002

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	728,244	762,737	788,887	763,039	812,898
Supplies	24,567	26,559	25,146	21,221	25,146
Services	65,384	45,289	55,183	55,058	55,183
Total	818,195	834,585	869,216	839,318	893,227

Objectives

- Obtain certifications in adopted technical codes.
- Provide in-house and outside training for certification exams.
- Convert permit documents into Laserfiche digitized format.
- Continue to provide effective code enforcement and notification of violation to property owners.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Average number of days for plan review comments to be forwarded to applicant:					
- residential	1.6	3.0	3.0	2.8	3.0
- signs	1.5	1.2	3.0	2.0	3.0
- commercial alterations and finish	5.8	4.0	10.0	3.9	10.0
- new commercial buildings		9	15	15	15
Number of new professional licenses / certifications attained:	NA	2.0	3.0	2.0	3.0
Average number of days to respond to nuisance and zoning complaints	1.0	1.0	1.0	1.0	1.0

Development Services - Planning
100-417-003

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	311,819	328,465	336,233	330,313	353,267
Supplies	3,542	5,611	10,530	4,889	10,530
Services	11,821	1,906	13,000	16,284	13,000
Total	327,182	335,982	359,763	351,486	376,797

Objectives

- Respond to all zoning / development activity inquiries in a timely manner.
- Maintain / update zoning case files and maintain a log of all such activity for reference.
- Create and maintain the official city zoning map in-house.
- Provide a thorough staff review of applicant requests and allow applicants more time to resolve development issues associated with zoning, conditional / special uses and variance applications.
- Conduct required tri-annual workshops and additional workshops as needed with the Planning and Zoning Commission to review the Comprehensive Master Plan and Zoning Ordinance.
- Create and maintain the official Land Use Map (current and future).
- Maintain and update the official Master Plan.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Average staff processing time for initial review of zoning, conditional and special use applications (days)	14	18	19	20	19
Average response from applicant regarding initial review (days)	7	7	7	21	7
Public hearing case preparation time	13	16	16	8	16
Variance application processing time	30	36	36	36	36
Administrative site plan processing time	35	30	30	61	30
Number of workshops with the Planning and Zoning Commission	1	3	3	3	3

FY 2019-20 APPROVED OPERATING BUDGET
FUND 130 - DEBT SERVICE

- Budget At-A-Glance -

	2017-18	2018-19	2018-19	2019-20
REVENUE AND OTHER FINANCING SOURCES:	Actual	Budget	Estimate	Approved
Property Taxes	11,309,205	12,932,510	12,152,154	13,071,947
Transfers from Other Funds	3,097,099	2,454,135	8,438,308	2,387,064
Interest Income	195,190	150,000	184,778	150,000
Total	14,601,494	15,536,645	20,775,240	15,609,011
	2017-18	2018-19	2018-19	2019-20
EXPENDITURES AND OTHER FINANCING USES:	Actual	Budget	Estimate	Approved
General Obligation Debt Payments	10,335,020	9,722,771	9,722,770	11,472,976
Certificates of Obligation Debt Payments	4,524,603	5,645,007	3,510,864	3,620,344
Tax Notes and Notes Payable	760,718	611,763	2,618,681	612,563
Fiscal Agent & Bond Issuance Fees	15,064	10,000	6,124,668	0
Pymt to Refund Bond Escrow Agent	0	0	0	0
Total	16,605,405	15,989,541	21,976,983	15,705,883
	2017-18	2018-19	2018-19	2019-20
TOTAL OUTSTANDING DEBT: ⁽¹⁾	Actual	Budget	Estimate	Approved
General Obligation	104,426,015	93,863,544	121,671,399	121,671,399
Certificates of Obligation	40,341,607	80,064,488	68,374,835	68,374,835
Sales Tax Revenue Bonds	27,080,828	22,378,947	20,982,503	20,982,503
Tax Notes and Contractual Obligations	2,821,051	4,490,888	6,034,335	6,034,335
Total	174,669,501	200,797,867	217,063,072	217,063,072

⁽¹⁾ Total Principal and Interest; Does not include Tax Increment Financing (TIRZ) debt obligations.

FY 2019-20 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
DEBT SERVICE FUND

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
BEGINNING FUND BALANCE:	13,760,380	10,922,692	8,918,782	8,918,782	7,717,038
OPERATING REVENUE:					
Property Taxes - Current	10,695,120	11,132,714	12,862,510	12,209,826	13,001,947
Property Taxes - Delinquent	77,252	176,492	70,000	(57,672)	70,000
Interest Income	145,814	195,190	150,000	184,778	150,000
Total Operating Revenue	10,918,185	11,504,395	13,082,510	12,336,932	13,221,947
TRANSFERS IN:					
Transfer from CVB Fund	1,081,066	1,195,210	1,057,691	1,057,691	985,670
Transfer from Economic Development Fund	1,593,409	1,592,714	1,396,444	1,396,444	1,401,394
Transfer from General Facility CIP Fund	0	309,175	0	0	0
Bond Proceeds/Refunding/Premiums	1,412,775	0	0	5,984,173	0
Total Transfers In	4,087,250	3,097,099	2,454,135	8,438,308	2,387,064
TOTAL REVENUE AND TRANSFERS	15,005,435	14,601,494	15,536,645	20,775,240	15,609,011
OPERATING EXPENDITURES:					
G.O. Bond Interest Payments	3,359,025	3,395,020	2,837,771	2,837,770	3,732,976
G.O. Bond Principal Payments	8,315,000	6,940,000	6,885,000	6,885,000	7,740,000
C.O. Interest Payments	1,664,721	1,845,909	2,529,417	1,755,274	1,627,791
C.O. Principal Payments	2,396,864	2,678,694	3,115,590	1,755,590	1,992,553
Tax and Note Interest Payments	89,456	43,119	21,763	668,681	7,563
Tax and Note Principal Payments	587,819	717,599	590,000	1,950,000	605,000
Fiscal Agent & Bond Fees	1,430,237	15,064	10,000	6,124,668	0
Total Operating Expenditures	17,843,122	15,635,405	15,989,541	21,976,983	15,705,883
TRANSFERS OUT:	0	970,000	0	0	0
TOTAL EXPENDITURES AND TRANSFERS	17,843,122	16,605,405	15,989,541	21,976,983	15,705,883
SURPLUS / (DEFICIT)	(2,837,687)	(2,003,911)	(452,896)	(1,201,743)	(96,872)
ENDING FUND BALANCE:	10,922,692	8,918,782	8,465,886	7,717,038	7,620,166
FUND BALANCE REQUIREMENT:	3,519,739	3,084,244	3,154,101	4,335,186	3,098,147

* Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).
The FY 2018-19 projected Ending Fund Balance represents **218** days of operation.

FY 2019-20 APPROVED OPERATING BUDGET
REVENUE DETAIL
DEBT SERVICE FUND

Account / Description		2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved	Change	Change
							From FY18 Actual	From FY19 Budget
31100	General Property Tax - Current	10,695,120	11,132,714	12,862,510	12,209,826	13,001,947	17%	1%
31101	General Property Tax - Delinquent	22,477	117,521	30,000	-86,762	30,000	-74%	0%
31103	G.P.T. - Penalty Interest	54,775	58,970	40,000	29,090	40,000	-32%	0%
39230	Interest Income from Investments	156,218	201,598	150,000	184,778	150,000	-26%	0%
39250	Change in Investment Value	(10,405)	(6,408)	0	0			
	OPERATING REVENUE	10,918,185	11,504,395	13,082,510	12,336,932	13,221,947	15%	1%
39997	Premium on Debt Refunding	1,365,000	0	0	589,173	0	0%	0%
39998	Other Financing Sources	47,775	0	0	5,395,000	0	0%	0%
53115	Transfer from CVB Fund	1,081,066	1,195,210	1,057,691	1,057,691	985,670	-18%	-7%
53124	Transfer from Econ Devl Fund	1,593,409	1,592,714	1,396,444	1,396,444	1,401,394	-12%	0%
53177	Transfer from Gen Fac CIP Fund	0	309,175	0	0	0	-100%	0%
	TRANSFERS IN	4,087,250	3,097,099	2,454,135	8,438,308	2,387,064	-23%	-3%
Total Fund Revenues		15,005,435	14,601,494	15,536,645	20,775,240	15,609,011	7%	0%

AGGREGATE DEBT SERVICE**City of Grapevine, Texas
Aggregate Outstanding Debt
As of September 30, 2019**

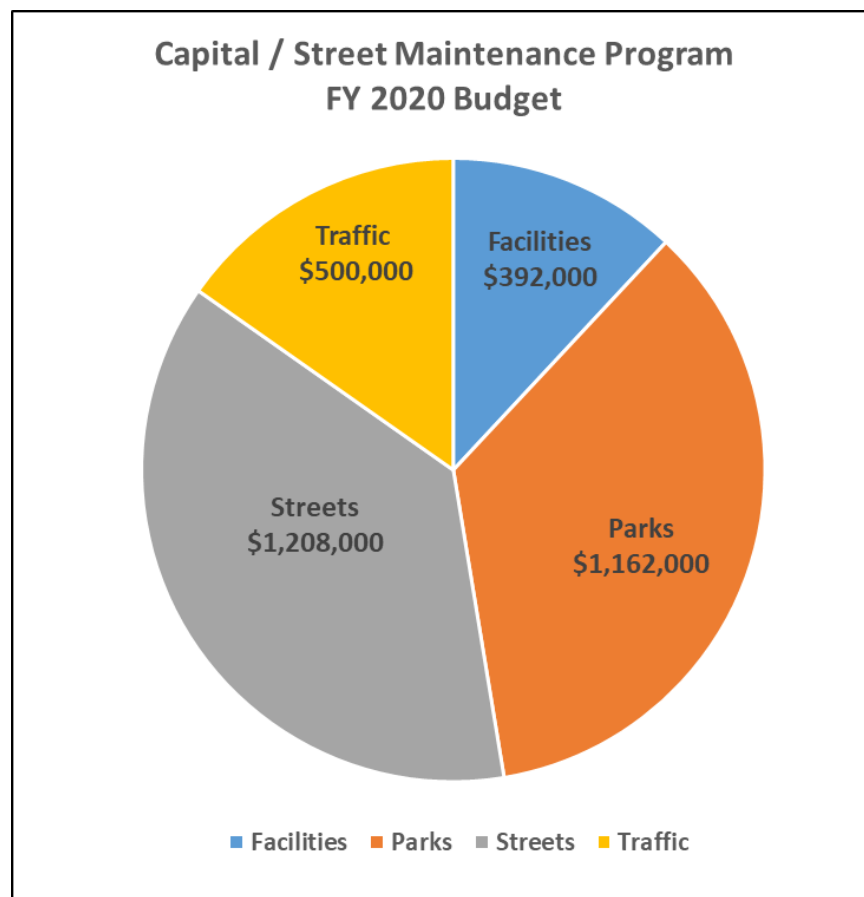
Description	Principle	Interest	Debt Service
2010 Comb Tax & Rev CO	57,553	1,522	59,075
2010 General Obligation Refunding	2,935,000	147,300	3,082,300
2012 General Obligation Refunding	2,225,000	135,494	2,360,494
2012 Public Property Finance Contractual Obligation	740,000	65,888	805,888
2013 General Obligation Bonds	53,940,000	18,445,255	72,385,255
2013 Tax Notes	605,000	7,563	612,563
2015 Combination Tax & Revenue CO's	9,520,000	2,715,944	12,235,944
2015 GO Refunding	3,870,000	304,750	4,174,750
2015 PPFCO	1,725,000	125,200	1,850,200
2017 CO	8,710,000	2,863,472	11,573,472
2017 GO Refunding	1,120,000	129,300	1,249,300
2018 CO	31,840,000	12,666,344	44,506,344
2018 Musco Private Placement	2,290,080	475,605	2,765,685
2018 Sales Tax Refunding	16,110,000	4,872,503	20,982,503
2019 GO Refunding & Improvement	28,860,000	9,559,300	38,419,300
Grand Total	164,547,633	52,515,439	217,063,072

Capital / Street Maintenance Program

The Capital / Street Maintenance Program consists of systematic facility repairs and major maintenance projects funded by an operating transfer from the General fund. Project lists are developed each year from a long-range facility maintenance schedule, which incorporates routine scheduled maintenance and recommended replacement and upgrading of facilities and permanent capital assets. The schedule lists all planned capital maintenance projects within the next five years.

Capital maintenance projects are grouped in two categories: facilities maintenance and parks maintenance, and funded by an operating transfer from the General fund. Facilities maintenance projects are budgeted at \$392,000 and Parks maintenance projects are budgeted at \$1,162,000 as the City continues to pursue its diligent preventative maintenance program that has extended the useful life of infrastructure assets and allows the City flexibility in expenditure planning.

The Street Maintenance program consists of overlay projects designed to maintain a five-year maintenance schedule and street reconstruction. Street maintenance projects are funded by an operating transfer from the General fund. Expenditures are budgeted at \$1,208,000. The Traffic Signal, Signing & Striping Maintenance Program is responsible for the maintenance, repair and/or replacement of traffic and school zone signals, pavement and crosswalk markings, and street signs. Expenditures are budgeted at \$500,000 for FY20.



Impact of Capital / Street Maintenance Projects to Operating Budget

Some projects may have a fiscal impact to the City's operating funds as routine maintenance and operational expenditures are necessary to utilize the completed project. When an operating impact has been identified, it is included on the project description sheet, and costs are projected for the next three years. Upon approval of the project for annual expenditure, the fiscal impact is integrated into the operating budget.

The estimated operating budget impact of Facilities Maintenance projects is calculated on a cost per square-foot basis. The comprehensive preventative maintenance program implemented for general facilities incorporates tasks such as routine repairs, preventive maintenance and replacement costs. The amount is adjusted annually for inflation.

Square Footage Maintained	263,387
Cost per Square Foot	\$0.86
Estimated Operating Impact	\$227,774

Capital / Street Maintenance Long-Range Planning Process

The long-range planning process is used as a tool to identify major capital maintenance needs in advance of requirement. By identifying major needs in advance, projects can then be ranked and prioritized. The long-range plan can also be used to reduce the severity of major spikes in maintenance costs.

The planning process for Facilities and Parks maintenance is a five-year plan by facility and maintenance activity or project. The Facilities Services division of the Public Works department prioritizes other departmental requests for projects along with known maintenance requirements.

The Parks and Recreation department schedules identified ground improvements maintenance projects according to priorities and funding level. The long-range planning effort provides for a stable annual level of expenditures to insure the continued maintenance of general purpose and recreational facilities and grounds.

The Planning process for Street maintenance is a five-year plan to maintain and improve the City's roadways, sidewalks, signals, signs and pavement markings. The Public Works department is responsible for the surface repair and preventive maintenance of streets throughout the City. This is accomplished by reducing pavement deterioration with proper maintenance techniques and systematic inspection. The program of work resurfaces 130,000 square yards, or 8.2 miles of streets annually, repairs 800 linear feet of deteriorated curb and gutter, and crack seals 200 blocks each year.

.

FY 2019-20 APPROVED OPERATING BUDGET
FUND 174 - CAPITAL / STREET MAINTENANCE PROGRAM

- Budget At-A-Glance -

	2017-18	2018-19	2018-19	2019-20
REVENUE AND OTHER FINANCING SOURCES:	Actual	Budget	Estimate	Approved
Transfers In	3,114,775	3,020,000	3,020,000	3,279,000
Interest Income	30,226	24,000	47,250	24,000
Total	3,212,129	3,044,000	3,100,507	3,303,000
	2017-18	2018-19	2018-19	2019-20
EXPENDITURES AND OTHER FINANCING USES:	Actual	Budget	Estimate	Approved
Facilities Maintenance Projects	524,960	379,000	384,356	392,000
Parks Maintenance Projects	712,840	1,162,000	1,084,229	1,162,000
Street Maintenance and Overlay	1,229,493	1,208,000	1,291,608	1,225,000
Traffic Signal, Striping and Signing Maint.	478,657	530,000	657,314	500,000
Total	2,945,949	3,279,000	3,417,507	3,279,000

FY 2019-20 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
FUND 174 - CAPITAL / STREET MAINTENANCE PROGRAM

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
BEGINNING FUND BALANCE:	1,613,115	836,677	1,102,856	1,102,856	785,857
OPERATING REVENUE:					
Interest Income	25,378	30,226	24,000	47,250	24,000
Participation	24,822	66,516	0	33,258	0
Miscellaneous	149,215	612	0	0	0
Total Operating Revenue	199,415	97,354	24,000	80,507	24,000
TRANSFERS IN:	3,279,000	3,114,775	3,020,000	3,020,000	3,279,000
TOTAL REVENUE AND TRANSFERS	3,478,415	3,212,129	3,044,000	3,100,507	3,303,000
OPERATING EXPENDITURES:					
Facilities Maintenance	552,828	524,960	379,000	384,356	392,000
Parks Maintenance	1,821,675	712,840	1,162,000	1,084,229	1,162,000
Street Maintenance and Overlay	1,405,307	1,229,493	1,208,000	1,291,608	1,225,000
Traffic Signal, Striping and Signing Maint.	475,042	478,657	530,000	657,314	500,000
Total Operating Expenditures	4,254,852	2,945,949	3,279,000	3,417,507	3,279,000
TRANSFERS OUT:	0	0	0	0	0
TOTAL EXPENDITURES AND TRANSFERS	4,254,852	2,945,949	3,279,000	3,417,507	3,279,000
SURPLUS / (DEFICIT)	(776,438)	266,179	(235,000)	(317,000)	24,000
ENDING FUND BALANCE:	836,677	1,102,856	867,856	785,857	809,857

**FY 2019-20 APPROVED OPERATING BUDGET
CAPITAL / STREET MAINTENANCE PROGRAM
FACILITIES MAINTENANCE PROJECTS**

<u>FACILITIES MAINTENANCE PROJECTS:</u>		FY 2019-2020 <u>APPROVED</u>
174-74004-118-001	City Hall	118,000
174-74004-118-002	The Rec	25,000
174-74004-118-004	Municipal Service Center	30,000
174-74004-118-005	Library	80,000
174-74004-118-007	Fire Stations	24,000
174-74004-118-009	Park Facilities	10,000
174-74004-118-010	Police Community Outreach Center	15,000
174-74004-118-012	Roof Program	40,000
174-74004-118-013	Emergency Fund	15,000
174-74004-118-020	Electrical Maintenance & Repairs	20,000
174-74001-184-024	Energy Efficiency Upgrades	15,000
TOTAL FACILITIES MAINTENANCE PROJECTS:		\$392,000



Permanent Capital / Street Maintenance Program

Project Name:

City Hall

Project Group:

Facilities Maintenance Projects

PROJECT INFORMATION

Project Account Number:

174-74004-118-001

DESCRIPTION / JUSTIFICATION:

City Hall is a 37,500 sq. ft. facility. Projects for FY 2020 includes replace Fan Powered Heat Boxes in the HVAC system. Window replacements on half of the building.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
Replace VAV Boxes	20,000	20,000	25,000	25,000		
Restroom floor Maint.	0	5,000	0	5,000		
Energy Management Control Upgrad	10,000	10,000	10,000	10,000		
Window Replacements	88,000	88,000				
Total Cost	\$118,000	\$123,000	\$35,000	\$40,000	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund		0.00%
Prior Year Carryover		
Total Project Budget	\$0	0.00%

OPERATING IMPACT

FY 2019-2020 The cost/sq. ft. is \$0.75.

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$28,125	\$28,125	\$28,125	\$28,125	\$28,125	\$28,125

**Permanent Capital / Street Maintenance Program**

Project Name:

THE REC

Project Group:

Facilities Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74004-118-002**DESCRIPTION / JUSTIFICATION:**

The Community Activity Center is a 114,000 sq. ft. facility. FY 2020 projects includes; Locker room floor maintenance and painting.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
Gym Floor Maint.		8,000			5,000	
Lockeroom floor maint.	10,000	10,000	10,000		10,000	
Painting	15,000	15,000	10,000		10,000	
Racquetball Court Replacement			15,000			
Total Cost	\$25,000	\$33,000	\$35,000	\$0	\$25,000	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	0	0.00%
Prior Year Carryover		
Total Project Budget	\$0	0.00%

OPERATING IMPACT

FY 2019-2020 The cost/sq. ft. is \$0.75.

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$85,500	\$85,500	\$85,500	\$85,500	\$85,500	\$85,500

**Permanent Capital / Street Maintenance Program**

Project Name:

Municipal Service Center

Project Group:

Facilities Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74004-118-004**DESCRIPTION / JUSTIFICATION:**

The Municipal Service Center is a 40,200 sq. ft. facility. FY 2020 projects includes: Painting, flooring and access controls.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
Painting	5,000					
HVAC	0		15,000			
Flooring	10,000	0				
Access Controls/Cameras	15,000	15,000				
Total Cost	\$30,000	\$15,000	\$15,000	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	30,000	100.00%
Prior Year Carryover		
Total Project Budget	\$30,000	100.00%

OPERATING IMPACT

FY 2019-2020 The cost/sq. ft. is \$0.75.

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$29,346	\$29,346	\$29,346	\$29,346	\$29,346	\$29,346

**Permanent Capital / Street Maintenance Program**

Project Name:

Library

Project Group:

Facilities Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74004-118-005**DESCRIPTION / JUSTIFICATION:**

The Library is a 54,572 sq. ft. facility. FY 2020 projects include; lighting upgrades.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
Lighting upgrades	80,000	100,000	100,000	100,000		
Painting	0	5,000				
Energy Management Upgrades	0	50,000				
Total Cost	\$80,000	\$155,000	\$100,000	\$100,000	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	80,000	100.00%
Prior Year Carryover		
Total Project Budget	\$80,000	100.00%

OPERATING IMPACT

FY 2019-2020 The cost/sq. ft. is \$0.75.

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$40,929	\$40,929	\$40,929	\$40,929	\$40,929	\$40,929



City of Grapevine, Texas

FY 2019-20 Approved Budget

Permanent Capital / Street Maintenance Program

Project Name:

Fire Station Repairs & Maint.

Project Group:

Facilities Maintenance Projects

PROJECT INFORMATION

Project Account Number:

174-74004-118-007

DESCRIPTION / JUSTIFICATION:

The City of Grapevine has five(5) fire stations which total 36,027 sq. ft. They include: Central Fire Station (14,650 sq. ft.), Station #2 (3,281 sq. ft.), Station #3 (3,281 sq. ft.), Station #4 (8,023 sq. ft.), and Station #5 (6,792 sq. ft.). FY 2020, Projects include: Repair or replace appliances in all stations if needed. HVAC replacement at Station 5.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
Overhead Doors				7,000	7,000	7,000
Appliances	9,000	8,000	8,000	8,000	8,000	8,000
Flooring / Painting	0					
HVAC / Controls	15,000					
	0					
	0					
Total Cost	\$24,000	\$8,000	\$8,000	\$15,000	\$15,000	\$15,000

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	24,000	100.00%
Prior Year Carryover		
Total Project Budget	\$24,000	100.00%

OPERATING IMPACT

FY 19-20 The cost/sq. ft. is \$0.75.

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$27,020	\$46,988	\$46,988	\$46,988	\$46,988	\$46,988

**Permanent Capital / Street Maintenance Program**

Project Name:

Park Facilities

Project Group:

Facilities Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74004-118-009**DESCRIPTION / JUSTIFICATION:**

Facilities at City parks total 41,329 sq. ft. They include: the Mitchell House (3,066 sq. ft.), Dove Pool (4,300 sq. ft.), Pleasant Glade Pool (3,912 sq. ft.), Oak Grove Complex (12,117 sq. ft.), pavilions (14,110 sq. ft.), gazebos (1,517 sq. ft.), and restrooms (2,307 sq. ft.). FY 2020 project is painting.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
Painting	10,000	20,000	20,000			
Unforeseen repairs		10,000	10,000	10,000		
Total Cost	\$10,000	\$30,000	\$30,000	\$10,000	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	10,000	100.00%
Prior Year Carryover		
Total Project Budget	\$10,000	100.00%

OPERATING IMPACT

FY 2019-2020 The cost/sq. ft. is \$0.75.

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$30,996	\$30,996	\$30,996	\$30,996	\$30,996	\$30,996

**Permanent Capital / Street Maintenance Program**

Project Name:

Police Community Outreach Center

Project Group:

Facilities Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74004-118-022**DESCRIPTION / JUSTIFICATION:**

The Community Outreach Center is a 2,880 sq. ft. facility. FY 2020 access controls

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
Access Controls	15,000					
Total Cost	\$15,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	15,000	100.00%
Prior Year Carryover		
Total Project Budget	\$15,000	100.00%

OPERATING IMPACT

FY 2018 - 2019 The cost/sq. ft. is \$0.75.

Annual Operating Costs	2019	2020	2021	2022	2023	2024
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$2,160	\$2,160	\$2,160	\$2,160	\$2,160	\$2,160

**Permanent Capital / Street Maintenance Program**

Project Name:

Roof Program

Project Group:

Facilities Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74004-118-012**DESCRIPTION / JUSTIFICATION:**

In an effort to preserve capital investments and reduce maintenance expenses, a comprehensive roof program will be utilized. The program will include an evaluation of approximately 400,000 sq. ft. of roofing systems on City facilities. The evaluation will determine current conditions, prioritize areas in need of repair, and will be an effective tool to forecast future capital needs.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
Annual Maintenance/ Inspection	30,000	30,000	30,000	30,000	30,000	30,000
Roof Repairs	10,000	20,000	15,000	10,000	10,000	10,000
City Hall Roof Restoration Coating			126,000			
Library Roof Restoration Coating			175,000	175,000		
The REC Roof Coating			175,000	175,000		
Total Cost	\$40,000	\$50,000	\$346,000	\$390,000	\$215,000	\$40,000

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	40,000	100.00%
Prior Year Carryover		
Total Project Budget	\$40,000	100.00%

OPERATING IMPACT

There is no impact on the operational budget.

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**Permanent Capital / Street Maintenance Program**

Project Name:

Emergency Fund

Project Group:

Facilities Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74004-118-013**DESCRIPTION / JUSTIFICATION:**

The emergency fund will be utilized for unforeseen repairs and emergency equipment replacements.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
Emergency Fund	15,000	15,000	15,000	15,000	15,000	15,000
Total Cost	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	15,000	100.00%
Prior Year Carryover		
Total Project Budget	\$15,000	100.00%

OPERATING IMPACT

There is no impact on the operational budget.

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**Permanent Capital / Street Maintenance Program**

Project Name:

Electrical Maintenance & Repair

Project Group:

Facilities Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74004-118-020**DESCRIPTION / JUSTIFICATION:**

Electrical maintenance, repair and ARC flash study on main distribution panels to infrared panels to find problems before major shut down and down time occurs. This would include PSB, Fire, I.T. Data Center, Library, REC, City Hall, and Service Center.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
Infrared Testing and Repair	20,000	10,000	10,000	10,000	10,000	10,000
ARC Flash Study	0	40,000				
Total Cost	\$20,000	\$50,000	\$10,000	\$10,000	\$10,000	\$10,000

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	20,000	100.00%
Prior Year Carryover		
Total Project Budget	\$20,000	100.00%

OPERATING IMPACT

There is no impact on Operational Budget.

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0



City of Grapevine, Texas

FY 2019-20 Approved Budget

Permanent Capital / Street Maintenance Program

Project Name:

Energy Efficiency Upgrades

Project Group:

Facilities Maintenance Projects

PROJECT INFORMATION

Project Account Number:

174-74004-118-024

DESCRIPTION / JUSTIFICATION:

Help reduce utility cost through the city with lighting upgrades, energy management controls and other efficiency upgrades.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
Energy Efficiency Upgrades	15,000	10,000	10,000	10,000	10,000	10,000
Total Cost	\$15,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	15,000	100.00%
Prior Year Carryover		
Total Project Budget	\$15,000	100.00%

OPERATING IMPACT

There are no operational cost.

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**FY 2019-2020 APPROVED OPERATING BUDGET
CAPITAL / STREET MAINTENANCE PROGRAM
PARKS MAINTENANCE PROJECTS**

<u>PARKS MAINTENANCE PROJECTS:</u>		<u>FY 2019-2020 APPROVED</u>
174-74015-312-051	Irrigation Systems	50,000
174-74015-312-052	Landscaping	210,000
174-74015-312-053	Electrical Replacement/Repair	10,000
174-74015-312-054	Court Resurfacing	15,000
174-74015-312-055	Athletic Field Maintenance	10,000
174-74015-312-056	Trail Maintenance	20,000
174-74015-312-059	Water Drinking Fountains	25,000
174-74015-312-060	Park Signage Replacement	75,000
174-74015-312-061	Trash Receptacle Replacement	20,000
174-74015-312-063	Park Maintenance Projects	35,000
174-74015-312-065	Playground Surfacing Replacement	35,000
174-74015-312-066	Small Park Amenities Replacement	30,000
174-74015-312-067	Playground Accessibility Improvements	150,000
174-74015-312-068	Special Event Equipment Replacement	15,000
174-74015-312-069	Recreation Equipment Repair/Replacement	70,000
174-74015-312-070	Aquatics Repairs and Replacements	180,000
174-74015-312-075	Holiday Decorations Upgrade & Replacement	20,000
174-74015-312-077	Park Facility Upgrade/Improvements	55,000
174-74015-312-079	Oak Grove Baseball and Softball Complexes	117,000
174-74015-312-082	Botanical Gardens	20,000
TOTAL PARKS MAINTENANCE PROJECTS:		\$1,162,000

**Permanent Capital / Street Maintenance Program**

Project Name:

Irrigation Systems

Project Group:

Parks Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74015-312-051**DESCRIPTION / JUSTIFICATION:**

Upgrade of aging irrigation systems and implementation of centralized irrigation system. Irrigation expenses for medians and ROW updates.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
	50,000					
Total Cost	\$50,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	50,000	100.00%
Prior Year Carryover		
Total Project Budget	\$50,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**Permanent Capital / Street Maintenance Program**

Project Name:

Landscaping

Project Group:

Parks Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74015-312-052**DESCRIPTION / JUSTIFICATION:**

Upgrade aging landscapes throughout the City. Landscape expenses related to median and ROW updates.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
	210,000					
Total Cost	\$210,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	210,000	100.00%
Prior Year Carryover		
Total Project Budget	\$210,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**Permanent Capital / Street Maintenance Program**

Project Name:

Electrical Replacement/Repair

Project Group:

Parks Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74015-312-053**DESCRIPTION / JUSTIFICATION:**

Replace athletic field lamps and electrical features and panels in parks.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
	10,000					
Total Cost	\$10,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	10,000	100.00%
Prior Year Carryover		
Total Project Budget	\$10,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**Permanent Capital / Street Maintenance Program**

Project Name:

Court Resurfacing

Project Group:

Parks Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74015-312-054**DESCRIPTION / JUSTIFICATION:**

Resurfacing of various park courts as needed.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
	15,000					
Total Cost	\$15,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	15,000	100.00%
Prior Year Carryover		
Total Project Budget	\$15,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**Permanent Capital / Street Maintenance Program**

Project Name:

Athletic Field Maintenance

Project Group:

Parks Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74015-312-055**DESCRIPTION / JUSTIFICATION:**

Replace athletic infield mix as needed and replace/repair turfgrass as needed.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
	10,000					
Total Cost	\$10,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	10,000	100.00%
Prior Year Carryover		
Total Project Budget	\$10,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**Permanent Capital / Street Maintenance Program**

Project Name:

Trail Maintenance

Project Group:

Parks Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74015-312-056**DESCRIPTION / JUSTIFICATION:**

Addresses the upgrade and replacement of concrete trails, bridges, railings, joints, trail amenities, and landscape/irrigation on trails.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
	20,000					
Total Cost	\$20,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	20,000	100.00%
Prior Year Carryover		
Total Project Budget	\$20,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**Permanent Capital / Street Maintenance Program**

Project Name:

Water Drinking Fountains

Project Group:

Parks Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74015-312-059**DESCRIPTION / JUSTIFICATION:**

Addresses the systematic replacement of drinking fountains in the parks and on trails.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
	25,000					
Total Cost	\$25,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	25,000	100.00%
Prior Year Carryover		
Total Project Budget	\$25,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**Permanent Capital / Street Maintenance Program**

Project Name:

Park Signage Replacement

Project Group:

Parks Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74015-312-060**DESCRIPTION / JUSTIFICATION:**

Addresses the replacement of aging park signage.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
	75,000					
Total Cost	\$75,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	75,000	100.00%
Prior Year Carryover		
Total Project Budget	\$75,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**Permanent Capital / Street Maintenance Program**

Project Name:

Trash Receptacle Replacement

Project Group:

Parks Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74015-312-061**DESCRIPTION / JUSTIFICATION:**

Addresses the replacement of trash & recycling containers.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
	20,000					
Total Cost	\$20,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	20,000	100.00%
Prior Year Carryover		
Total Project Budget	\$20,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0



City of Grapevine, Texas

FY 2019-20 Approved Budget

Permanent Capital / Street Maintenance Program

Project Name:

Park Maintenance Projects

Project Group:

Parks Maintenance Projects

PROJECT INFORMATION

Project Account Number:

174-74015-312-063

DESCRIPTION / JUSTIFICATION:

Replacement of aging park features and amenities.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
	35,000					
Total Cost	\$35,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	35,000	100.00%
Prior Year Carryover		
Total Project Budget	\$35,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**Permanent Capital / Street Maintenance Program**

Project Name:

Playground Surfacing Replacement

Project Group:

Parks Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74015-312-065**DESCRIPTION / JUSTIFICATION:**

Replacement of safety surfacing at various parks & playgrounds.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
	35,000					
Total Cost	\$35,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	35,000	100.00%
Prior Year Carryover		
Total Project Budget	\$35,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**Permanent Capital / Street Maintenance Program**

Project Name:

Small Park Amenities Replacement

Project Group:

Parks Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74015-312-066**DESCRIPTION / JUSTIFICATION:**

Replacement of tables, benches, small park amenities and bike racks.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
	30,000					
Total Cost	\$30,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	30,000	100.00%
Prior Year Carryover		
Total Project Budget	\$30,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**Permanent Capital / Street Maintenance Program**

Project Name:

Playground Accessibility Improvements

Project Group:

Parks Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74015-312-067**DESCRIPTION / JUSTIFICATION:**

This project will address safety surfacing, sidewalks, bench/picnic pads, and ADA compliant playground pieces.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
	150,000					
Total Cost	\$150,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	150,000	100.00%
Prior Year Carryover		
Total Project Budget	\$150,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**Permanent Capital / Street Maintenance Program**

Project Name:

Special Event Equipment Replacement

Project Group:

Parks Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74015-312-068**DESCRIPTION / JUSTIFICATION:**

Replacement of canopies, tables, and chairs used for special events, reservations, and community programs.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
	15,000					
Total Cost	\$15,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	15,000	100.00%
Prior Year Carryover		
Total Project Budget	\$15,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**Permanent Capital / Street Maintenance Program**

Project Name:

Recreation Equipment Repair/Replacement

Project Group:

Parks Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74015-312-069**DESCRIPTION / JUSTIFICATION:**

Repair/replacement of recreation equipment for PARD. Items include lobby furniture, classroom furniture, gym equipment, and media replacement.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
	70,000					
Total Cost	\$70,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	70,000	100.00%
Prior Year Carryover		
Total Project Budget	\$70,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**Permanent Capital / Street Maintenance Program**

Project Name:

Aquatics Repairs and Replacements

Project Group:

Parks Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74015-312-070**DESCRIPTION / JUSTIFICATION:**

Repair/replacement of aquatic features, sprayground equipment, floatable replacement, motor replacement, cool deck replacement, furniture replacment, UV replacement/repair, aquatic deck replacement.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
	180,000					
Total Cost	\$180,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	180,000	100.00%
Prior Year Carryover		
Total Project Budget	\$180,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**Permanent Capital / Street Maintenance Program**

Project Name:

Holiday Decorations Upgrade & Replacement

Project Group:

Parks Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74015-312-075**DESCRIPTION / JUSTIFICATION:**

Addresses the repair of existing Christmas decorations.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
	20,000					
Total Cost	\$20,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	20,000	100.00%
Prior Year Carryover		
Total Project Budget	\$20,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0



City of Grapevine, Texas

FY 2019-20 Approved Budget

Permanent Capital / Street Maintenance Program

Project Name:

Park Facility Upgrade/Improvements

Project Group:

Parks Maintenance Projects

PROJECT INFORMATION

Project Account Number:

174-74015-312-077

DESCRIPTION / JUSTIFICATION:

This addresses aging structures, pavilions, and kiosk in parks.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
	55,000					
Total Cost	\$55,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	55,000	100.00%
Prior Year Carryover		
Total Project Budget	\$55,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**Permanent Capital / Street Maintenance Program**

Project Name:

Oak Grove Baseball and Softball Complexes

Project Group:

Parks Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74015-312-079**DESCRIPTION / JUSTIFICATION:**

Replacement and maintenance of amenities at Oak Grove Baseball and Softball Complexes.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
	117,000					
Total Cost	\$117,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	117,000	100.00%
Prior Year Carryover		
Total Project Budget	\$117,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**Permanent Capital / Street Maintenance Program**

Project Name:

Botanical Gardens

Project Group:

Parks Maintenance Projects**PROJECT INFORMATION**

Project Account Number:

174-74015-312-082**DESCRIPTION / JUSTIFICATION:**

Replacement and maintenance of amenities at the Botanical Gardens.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
	20,000					
Total Cost	\$20,000	\$0	\$0	\$0	\$0	\$0

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	20,000	100.00%
Prior Year Carryover		
Total Project Budget	\$20,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

**FY 2019-2020 APPROVED OPERATING BUDGET
CAPITAL / STREET MAINTENANCE PROGRAM
STREET AND SIGNAL MAINTENANCE PROJECTS**

		FY 2019-2020
<u>STREET & SIGNAL MAINTENANCE PROJECTS:</u>		<u>APPROVED</u>
174-43301-415-090	Annual Street Maintenance & Overlay Program	1,225,000
174-43301-415-093	Traffic Signal, Signing & Striping Maintenance	500,000
TOTAL STREET & SIGNAL MAINTENANCE PROJECTS:		\$1,725,000

**Permanent Capital / Street Maintenance Program**

Project Name:

Project Group:

Annual Street Maintenance Program**Street Maintenance Projects****PROJECT INFORMATION**

Project Account Number:

174-43301-415-090**DESCRIPTION / JUSTIFICATION:**

Street Maintenance to include: Overlay and Underseal (4.47 lane miles), Surface Mill (3.35 lane miles), Micro Surface (3.68 lane miles) and Rehab damaged concrete failures where required. Cut out and repair prior to overlay, daily maintenance, pothole repair and Crack Seal (9.09) lane miles. Other daily maintenance to be preformed as needed on all city streets including sanding roads, bridges and other emergencies as necessary. Repair and maintenance of all City Buildings driveways, parking lots, sidewalks, curb and gutter, decks and patios. Daily maintenance of Parks / Lake Parks roads, parking lots and boat ramps.

FINANCIAL INFORMATION

Project Expenses	2020 Approved	Planned				
		2021	2022	2023	2024	2025
Overlay	431,000	450,000	450,000	490,000	490,000	495,000
Milling	63,000	75,000	100,000	120,000	120,000	125,000
Concrete Rehab	250,000	250,000	270,000	280,000	285,000	320,000
Patching / Sealing	91,000	120,000	195,000	200,000	220,000	265,000
Reconstruction	225,000	180,000	80,000	100,000	100,000	110,000
Public Facilities Paving / Walks	35,000	47,000	40,000	45,000	55,000	65,000
Micro Surfacing	130,000	150,000	160,000	75,000	50,000	50,000
	\$1,225,000	\$1,272,000	\$1,295,000	\$1,310,000	\$1,320,000	\$1,430,000

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	1,225,000	100.00%
Prior Year Carryover		
Total Project Budget	\$1,225,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0



City of Grapevine, Texas

FY 2019-20 Approved Budget

Permanent Capital / Street Maintenance Program

Project Name:

Project Group:

Annual Traffic Signal, Striping and Signing Maintenance

Traffic Maintenance Projects

PROJECT INFORMATION

Project Account Number:

174-43301-415-093

DESCRIPTION / JUSTIFICATION:

Maintenance, repair and replacement of traffic signals, school zone flashers, street signs, striping and pavement markings. This budget includes maintenance work on TxDOT signals that is reimbursed by TxDOT for \$59,000.

FINANCIAL INFORMATION

Project Expenses	2020 Proposed	Planned				
		2021	2022	2023	2024	2025
Traffic Signals	257,000	296,000	305,000	314,000	323,000	332,000
Pavement Markings	115,000	115,000	115,000	115,000	115,000	115,000
Signs	69,000	69,000	69,000	69,000	69,000	69,000
TxDOT Signal Maint -	59,000	59,000	59,000	59,000	59,000	59,000
Total Cost	\$500,000	\$539,000	\$548,000	\$557,000	\$566,000	\$575,000

Funding Sources	Funding Amount	Percentage
Transfer from General Fund	500,000	100.00%
Prior Year Carryover		
Total Project Budget	\$500,000	100.00%

OPERATING IMPACT

Annual Operating Costs	2020	2021	2022	2023	2024	2025
Additional Personnel (FTEs)						
Personal Services Costs						
Other Operating Costs						
Total Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0

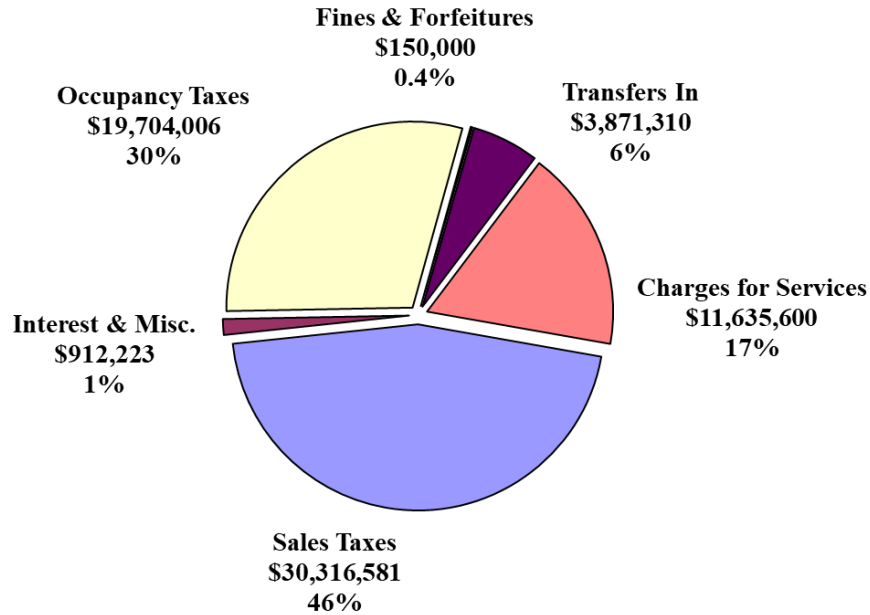
CITY OF GRAPEVINE, TEXAS
FY 2019-20 APPROVED OPERATING BUDGET
SUMMARY TABLE OF ALL FUNDS

-- SPECIAL REVENUE FUNDS --

	Convention & Visitors Fund	CVB Incentives Fund	Stormwater Drainage Fund	Crime Control & Prevention Fund	Lake Parks Fund	4B Transit Fund	Economic Development Fund	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:								
Sales Taxes				14,808,290		11,106,218	4,402,073	30,316,581
Occupancy Taxes	14,782,796	4,921,210						19,704,006
Fines and Forfeitures				107,000				107,000
Charges for Services	7,253,800		1,440,000		2,941,800			11,635,600
Interest Income	181,550	75,000	30,000	100,000		10,000	125,000	521,550
Transfers In	464,486			3,406,824				3,871,310
Miscellaneous	356,173			6,500	28,000			390,673
Total Revenues	23,038,805	4,996,210	1,470,000	18,428,614	2,969,800	11,116,218	4,527,073	66,546,720
EXPENDITURES AND OTHER FINANCING USES:								
Personnel	7,009,317		559,846	13,379,045	440,402		523,466	21,912,076
Supplies	869,550	100,000	29,700	566,339	184,250		6,300	1,756,139
Maintenance	590,500		125,000	154,300	301,750			1,171,550
Services	10,214,986	4,896,210	204,525	1,260,612	1,062,416		2,231,816	19,870,565
Insurance	1,308,164		162,060	3,068,318	86,629		58,097	4,683,268
Transfers Out	2,532,906		112,000		689,893	464,486	1,707,394	5,506,679
Intergovernmental / Inter-Agency						10,641,732		10,641,732
Capital Outlay	31,000		210,000		156,000			397,000
Total Expenditures	22,556,423	4,996,210	1,403,131	18,428,614	2,921,340	11,106,218	4,527,073	65,939,009
NET CHANGE IN FUND BALANCE	482,382	0	66,869	0	48,460	10,000	0	607,711
BEGINNING FUND BALANCE	8,975,671	12,918,812	2,188,526	(459,214)	(3,037,398)	265,848	12,080,084	33,025,914
ENDING FUND BALANCE	9,458,053	12,918,812	2,255,395	(459,214)	(2,988,938)	275,848	12,080,084	33,633,625

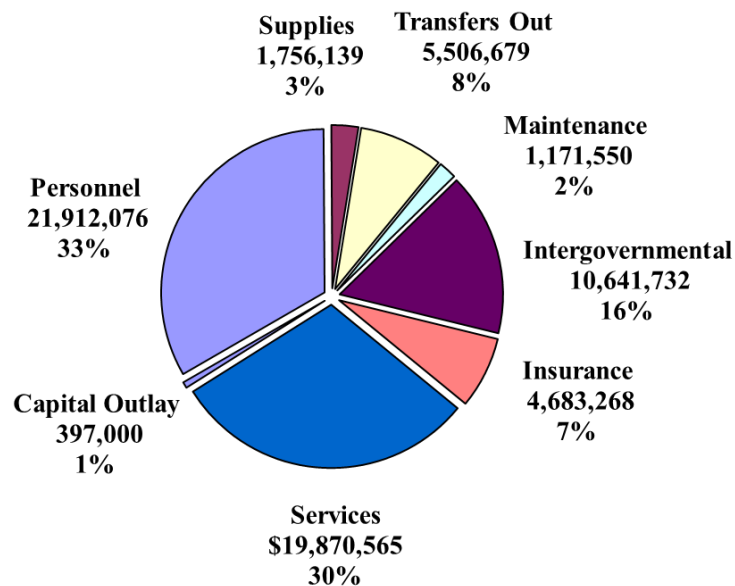
REVENUE FUNDING SOURCES

"Where The Money Comes From"



EXPENDITURE FUNDING USES

"Where the Money Goes"



Revenue and Other Financing Sources

Special Revenue funds are projected to generate \$66.5 in revenue for FY20, an increase of \$2.3 million (4%) from the previous year's budget. Revenue in the Convention & Visitors fund, the largest of the category, is budgeted at \$23 million and represents an increase of \$747,000 from the previous budget year.

Sales Taxes represent the largest revenue stream at 46% of total revenues. Sales taxes are budgeted at \$30.3 million, split between the CCPD, 4B Transit, and Economic Development funds. Collections in FY19 were \$29.7 million, and represented an increase of 7% from the prior year. In the 4B Transit fund, 3/8-cent of collections are remitted to Trinity Metro in support of commuter rail.

SALES TAXES	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
SPECIAL REVENUE FUNDS						
4B Transit (3/8 cent)	\$9,240,844	\$9,573,493	\$9,881,507	\$9,408,363	\$9,815,379	\$10,746,439
Economic Devel (3/8 cent)	\$3,771,644	\$3,982,577	\$4,170,133	\$4,062,180	\$4,256,509	\$4,393,875
CCPD (1/2 cent)	\$12,630,599	\$13,196,743	\$13,517,360	\$13,229,439	\$13,670,499	\$14,563,884
Collections	\$25,643,087	\$26,752,813	\$27,569,000	\$26,699,982	\$27,742,387	\$29,704,198
Increase / (Decrease)	\$1,394,186	\$1,109,725	\$816,187	(\$869,018)	\$1,042,405	\$1,961,811
% Change	6%	4%	3%	-3%	4%	7%

Occupancy Taxes are obtained through the assessment of a 7% tax levy to the rental rate of hotel and motel rooms within the City. Funds generated by the occupancy tax are required to be used in a manner that directly enhances and promotes tourism and the convention and hotel industry. Occupancy taxes are budgeted at \$19.7 million (\$180,000 increase) for FY20 and are the second largest source of revenue at 30%. FY19 collections are estimated at \$19.4 million and represent a 2% decline from the previous year. The City collects occupancy taxes from twenty properties within its jurisdiction with a combined capacity of 5,411 rooms.

OCCUPANCY	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
TAXES						
Collections	\$14,025,119	\$18,096,508	\$18,963,787	\$18,800,655	\$19,870,081	\$19,433,484
Increase / (Decrease)	\$1,252,902	\$4,071,389	\$867,279	(\$163,133)	\$1,069,426	(\$436,597)
% Change	10%	29%	5%	-1%	6%	-2%

Charges for Services includes revenue from Grapevine Vintage Railroad operations, facility rental fees, food, beverage and merchandise sales, stormwater drainage fees, recreation and camping fees, and the Grapevine Visitor Shuttle. Revenue in this category is budgeted at \$11.6 million for FY20, up \$221,000 from the previous year. Revenue from festivals is projected at \$3.5 million. The Grapevine Vintage Railroad is projected to generate \$2.1 million in revenue. Revenue for the Grapevine Visitor Shuttle is budgeted at \$90,000. Facility rental income is budgeted at \$730,000, an increase of 12% from the previous year.

CHARGES FOR SERVICES	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
SPECIAL REVENUE FUNDS						
CVB	\$6,262,456	\$6,992,868	\$7,215,515	\$7,525,829	\$7,561,303	\$8,672,970
Stormwater Drainage	\$1,383,959	\$1,390,438	\$1,419,671	\$1,422,563	\$1,435,920	\$1,573,027
Lake Parks	\$2,159,318	\$1,139,014	\$570,268	\$2,294,840	\$2,529,625	\$1,648,271
Collections	\$9,805,733	\$9,522,320	\$9,205,454	\$11,243,232	\$11,526,848	\$11,894,268
Increase / (Decrease)	\$609,427	(\$283,413)	(\$316,866)	\$2,037,778	\$283,616	\$367,420
% Change	7%	-3%	-3%	22%	3%	3%

Stormwater drainage fee revenue, budgeted at \$1.4 million, is generated by the assessment of a monthly fee on all developed properties within the City. Funds collected through the monthly billings provide much needed drainage maintenance, repair and construction activities related to storm drainage facilities. The revenue collected from the Stormwater Drainage Utility can only be spent on drainage related issues. For owners of single-family residential properties, the fee is \$4 per month. Apartments and all commercial and non-residential properties are billed a fee based upon the size of their land area, taking into account the existing impervious area of the land. An evaluation has been made for each property in order to determine the appropriate charge.

Recreation and camping fees are budgeted at \$2.9 million and are derived from activities on approximately 770 acres of parkland surrounding Lake Grapevine and leased from the U.S. Army Corps of Engineers. Revenue in this category was severely impacted by flooding at the Vineyards campground in the spring of 2015 and again in the spring of 2019. Repairs were completed in late 2019 and the facility is projected to be fully operational in in FY20.

Expenditures and Other Financing Uses

Expenditures of Special Revenue funds total \$65.9 million for FY20, an increase of \$1.9 million (3%) from the prior year's budget. The Convention & Visitors fund accounts for the largest percentage of expenditures, at 34%. The CCPD fund is the second largest cost center at 28%, while the 4B Transit fund accounts for 17% of total expenditures. Total expenditures in FY19 are estimated at \$58.4 million, down \$40 million (-41%) from the previous year. The decrease in expenditures is due in large part to one-time transfers of \$12 million from the Convention & Visitors fund to the CIP fund in support of the construction of the Grapevine Main train station, which will also house offices for CVB staff; and a one-time transfer of \$28 million from the Economic Development fund, also in support of the commuter rail project and Harvest Hall.

SPECIAL REVENUE FUNDS	FY-2015	FY-2016	FY-2017	FY-2018	FY-2019	FY-2020
Total Expenditures By Fund	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimate</u>	<u>Approved</u>
Convention & Visitors ⁽¹⁾	\$17,628,011	\$18,299,208	\$19,559,626	\$32,396,860	\$20,353,287	\$22,556,423
CVB Incentives	\$1,867,575	\$2,452,482	\$3,242,414	\$3,122,370	\$3,769,095	\$4,996,210
Stormwater Drainage	\$1,845,263	\$1,171,487	\$1,143,420	\$1,154,167	\$1,276,246	\$1,403,131
Crime Control & Prevention	\$13,396,627	\$14,070,170	\$15,374,215	\$16,520,473	\$17,617,969	\$18,428,614
Lake Parks	\$1,558,331	\$1,778,552	\$2,196,090	\$2,472,858	\$2,402,533	\$2,921,340
4B Transit ⁽²⁾	\$11,060,669	\$9,881,507	\$9,883,612	\$9,815,379	\$10,226,439	\$11,106,218
Economic Development	\$2,924,434	\$3,830,343	\$24,276,928	\$33,395,970	\$2,750,925	\$4,527,073
Total	\$50,336,736	\$51,483,749	\$75,676,305	\$98,878,077	\$58,396,494	\$65,939,009
Increase / (Decrease)	-\$29,256,997	\$1,147,013	\$24,192,556	\$23,201,772	-\$40,481,583	\$7,542,515
% Change	-37%	2%	47%	31%	-41%	13%

(1) Prior to FY15, also contained expenditures of CVB Incentives fund.

(2) Prior to FY14, also contained expenditures of the Economic Development fund.

Personnel expenses are the largest expenditure category, totaling 33% of all budgeted expenditures. Personnel expenses are budgeted at \$21.9 million, an increase of \$1.2 million (6%) from the previous budget year. Public safety

Convention & Visitors	\$7,009,317	32.0%
Stormwater Drainage	\$559,846	2.6%
Crime Control & Prevention	\$13,379,045	61.1%
Economic Development	\$523,466	2.4%
Lake Parks	\$440,402	2.0%
Total	\$21,912,076	100.0%

employees in the Crime Control & Prevention (CCPD) fund account for 61% of the total. The CCPD fund also contains the majority of total authorized positions with 131.0 full-time positions, unchanged from the previous budget year.

Authorized positions (full-time positions only) total 69.0 in the Convention & Visitors Bureau fund, 8.0 in the Stormwater Drainage fund, 4.5 in the Lake Parks fund, and 3.5 in the Economic Development fund. Expenditures in FY19 are estimated at \$19.5 million and represent a decrease of \$271,000 (1.4%) from FY18.

Supplies are budgeted at \$1.75 million for FY20 and are virtually unchanged from the previous year. Expenditures in FY19 are estimated at \$2.3 million and represent an increase of \$100,000 from the previous year. Supplies represent 3% of Special Revenue Fund expenditures, the same as the previous budget year.

Convention & Visitors	\$869,550	49.5%
CVB Incentives	\$100,000	5.7%
Stormwater Drainage	\$29,700	1.7%
Crime Control & Prevention	\$566,339	32.2%
Economic Development	\$6,300	0.4%
Lake Parks	\$184,250	10.5%
Court Technology		
Total	\$1,756,139	100.0%

Services are budgeted at \$19.8 million for FY20 and represent an increase of \$580,000 (3%) from the previous budget year. Expenditures in the Convention & Visitors fund are budgeted at \$10.2 million and represent 51% of the total. Expenditures for services in the CCPD fund are budgeted at \$1.2 million and are primarily comprised of charges for fleet maintenance charges, and technology charges. Total expenditures for services in FY19 were \$21.4 million and represent an increase of \$300,000 from the prior year. Services represent 30% of Special Revenue Fund expenditures.

Convention & Visitors	\$10,214,986	51.4%
CVB Incentives	\$4,896,210	24.6%
Stormwater Drainage	\$204,525	1.0%
Crime Control & Prevention	\$1,260,612	6.3%
Lake Parks	\$1,062,416	5.3%
Economic Development	\$2,231,816	11.2%
Total	\$19,870,565	100.0%

Insurance charges are budgeted at \$4.6 million and represent no increase from the previous budget year. This category includes employee health/life/dental costs as well as property and casualty costs. Beginning in FY19, the allocation also included costs for retiree coverage for each respective operating fund.

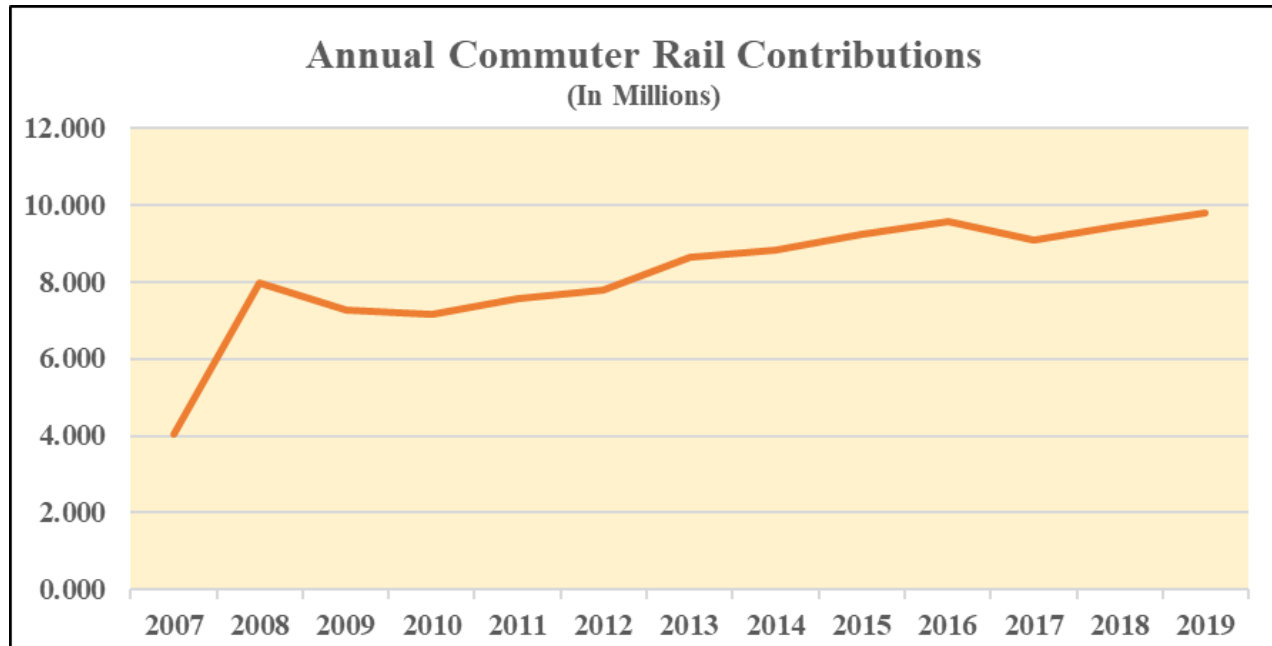
Convention & Visitors	\$1,308,164	6.0%
Stormwater Drainage	\$162,060	0.7%
Crime Control & Prevention	\$3,068,318	14.0%
Economic Development	\$58,097	0.3%
Lake Parks	\$86,629	0.4%
Total	\$4,683,268	21.4%

Transfers Out are budgeted at \$5.5 million and remain virtually unchanged from the previous budget year. Expenditures in this category primarily consist of administrative fee payments to the General fund in lieu of taxes. Other transfers include principal and interest payments to the Debt Service fund and funding for replacement vehicles and equipment purchased via the Capital Equipment Acquisition fund. Actual expenditures in FY19 totaled \$6.1 million. Transfers represent 8% of Special Revenue Fund expenditures.

Convention & Visitors	\$2,532,906	46.0%
Stormwater Drainage	\$112,000	2.0%
Economic Development	\$1,707,394	31.0%
4B Transit	\$464,486	8.4%
Lake Parks	\$689,893	12.5%
Total	\$5,506,679	100.0%

Intergovernmental expenditures are budgeted at \$10.6 million for FY20 and represent an increase of \$253,000 (2%) from the previous year's budget. Expenditures in this category are for contractual payments from the 4B fund to Trinity Metro for TEXRail. This amount represents 75% of the ½ cent sales tax collected for economic development. Service began in January 2019 with 40 daily runs initially. Service is expected to ramp up to 70 daily runs by the end of the year. Ridership is initially projected at 8,000 passengers annually.

Since the enactment of the 3/8-cent sales tax for commuter rail in April 2007, payments to Trinity Metro are in excess of \$106 million.



FY 2019-20 APPROVED OPERATING BUDGET
FUNDS 115 & 216 - CONVENTION AND VISITORS BUREAU

- Budget At-A-Glance -

	2017-18	2018-19	2018-19	2019-20
REVENUE AND OTHER FINANCING SOURCES:	Actual	Budget	Estimate	Approved
Occupancy Taxes	14,577,354	14,313,754	15,948,793	14,782,796
Facility Rental Income	874,336	730,000	767,853	815,000
Interest Income	261,730	15,000	349,550	181,550
Sales & Merchandise	747,459	670,000	753,200	748,800
Train Operations	2,402,155	1,900,000	3,807,459	2,100,000
Festivals & New Vintage	3,434,008	3,700,000	3,267,109	3,500,000
Visitor Shuttle System	103,346	135,000	77,350	90,000
Transfers In	351,077	444,610	529,479	464,486
Miscellaneous	368,345	382,692	333,632	356,173
Total	23,119,809	22,291,056	25,834,423	23,038,805

	2017-18	2018-19	2018-19	2019-20
EXPENDITURES AND OTHER FINANCING USES:	Actual	Budget	Estimate	Approved
Personnel	6,019,864	6,643,975	5,703,317	7,009,317
Supplies	677,451	859,050	726,937	869,550
Maintenance	582,576	858,500	439,445	590,500
Services	4,945,945	4,683,192	4,000,140	4,692,725
Insurance	0	1,305,169	1,130,046	1,308,164
Festival & Train Operations	4,907,482	5,332,476	4,910,641	5,522,261
Transfers Out	14,738,298	2,561,336	2,305,267	2,532,906
Capital Outlay	525,244	13,000	1,137,494	31,000
Total	32,396,860	22,256,698	20,353,287	22,556,423

	2017-18	2018-19	2018-19	2019-20	Personnel ⁽¹⁾
EXPENDITURES AND PERSONNEL BY PROGRAM:	Actual	Budget	Estimate	Approved	
Sales, Promotions and Administration	23,488,708	12,708,606	11,327,505	12,670,722	34.00
Facilities	2,040,897	1,774,040	1,846,497	1,787,662	13.00
Festivals & New Vintage	3,727,411	4,142,446	3,716,720	2,779,034	5.00
Grapevine Vintage Railroad	2,451,211	2,707,536	2,738,169	4,352,884	8.00
Visitor Shuttle System	654,327	889,220	709,650	928,971	9.00
Sister Cities	2,615	22,300	5,882	22,050	NA
Wine Pouring Society / Craft Brew Guild	31,691	12,550	8,864	15,100	NA
Total	32,396,860	22,256,698	20,353,287	22,556,423	69.00

⁽¹⁾ Full-time equivalent positions (FTE)

FY 2019-20 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
CONVENTION AND VISITORS BUREAU FUND

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
BEGINNING FUND BALANCE:	10,062,169	12,771,586	3,494,535	3,494,535	8,975,671
OPERATING REVENUE:					
Occupancy Taxes	13,848,845	14,577,354	14,313,754	15,948,793	14,782,796
Facility Rental Income	740,218	874,336	730,000	767,853	815,000
Interest Income	107,933	261,730	15,000	349,550	181,550
Sales & Merchandise	693,286	747,459	670,000	753,200	748,800
Train Operations	2,193,028	2,402,155	1,900,000	3,807,459	2,100,000
Festivals & New Vintage	3,784,733	3,434,008	3,700,000	3,267,109	3,500,000
Visitor Shuttle System	114,565	103,346	135,000	77,350	90,000
Miscellaneous Income	455,823	368,345	382,692	333,632	356,173
Total Operating Revenue	21,938,430	22,768,732	21,846,446	25,304,945	22,574,319
TRANSFERS IN:					
Transfer from 4B Economic Devl. Fund	330,613	348,816	444,610	429,479	464,486
Transfer from Special Revenue Fund	0	2,261	0	0	0
Transfer from Utility Fund	0	0	0	100,000	0
Total Transfers In	330,613	351,077	444,610	529,479	464,486
TOTAL REVENUE & TRANSFERS	22,269,044	23,119,809	22,291,056	25,834,423	23,038,805
OPERATING EXPENDITURES:					
Personnel	5,675,502	6,019,864	6,643,975	5,703,317	7,009,317
Supplies	673,654	677,451	859,050	726,937	869,550
Maintenance	244,417	582,576	858,500	439,445	590,500
Services	4,858,162	4,945,945	4,683,192	4,000,140	4,692,725
Insurance	0	0	1,305,169	1,130,046	1,308,164
Festival & Train Operations	4,951,624	4,907,482	5,332,476	4,910,641	5,522,261
Capital Outlay	102,718	525,244	13,000	1,137,494	31,000
Total Operating Expenditures	16,506,077	17,658,562	19,695,362	18,048,020	20,023,517
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	1,428,542	1,347,770	1,455,526	1,197,576	1,455,526
Transfer to GTRP Fund	25,000	25,000	25,000	25,000	25,000
Trans. to Debt Service Fund	1,081,066	1,195,210	1,055,810	1,057,691	1,008,380
Transfer to Capital Projects Fund	0	12,000,000	0	0	0
Transfer to Permanent Capital Maint.	68,941	0	0	0	0
Transfer to Capital Equip Acquisition Fund	450,000	145,318	0	0	0
Transfer to Historic Preservation Fund	0	25,000	25,000	25,000	44,000
Total Transfers Out	3,053,550	14,738,298	2,561,336	2,305,267	2,532,906
TOTAL EXPENDITURES & TRANSFERS	19,559,626	32,396,860	22,256,698	20,353,287	22,556,423
SURPLUS / (DEFICIT)	2,709,417	(9,277,051)	34,358	5,481,136	482,382
ENDING FUND BALANCE:	12,771,586	3,494,535	3,528,893	8,975,671	9,458,053
FUND BALANCE REQUIREMENT:	2,713,328	2,902,777	3,237,594	2,966,798	3,291,537

* Fund balance requirement is 16.4% of total budgeted expenditures (60 days of operation).
The FY 2019-20 projected Ending Fund Balance represents 172 days of operation.

FY 2019-20 APPROVED OPERATING BUDGET
REVENUE DETAIL
CONVENTION & VISITORS BUREAU (FUNDS 115 & 216)

Account / Description		2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved	Change From FY18 Actual	Change From FY19 Budget
31707	Occupancy Taxes	10,276,847	10,647,168	10,276,847	12,165,922	10,570,092	-1%	3%
31708	Occupancy Taxes - Gaylord	3,571,988	3,924,810	4,036,907	3,782,845	4,212,704	7%	4%
	OCCUPANCY TAXES	13,848,845	14,577,354	14,313,754	15,948,793	14,782,796	1%	3%
39160	Convention Center Rental	382,699	436,486	385,000	431,117	440,000	1%	14%
39161	Palace Rental	285,576	315,943	273,000	274,481	310,000	-2%	14%
39174	Concourse Rental	71,943	121,906	72,000	62,255	65,000	-47%	-10%
	FACILITY RENTAL	740,218	874,336	730,000	767,853	815,000	-7%	12%
39230	Interest Income from Investments	27,323	79,821	15,000	45,654	30,000	-62%	100%
39232	Interest Income - Festival	32,985	81,834	0	128,915	65,000	-21%	
39233	Interest Income - Train	47,796	100,434	0	172,069	85,000	-15%	
39234	Interest Income - Sister City	632	1,386	0	2,251	1,200	-13%	
39235	Interest Income - GWPS	368	749	0	660	350	-53%	
	INTEREST INCOME	107,933	261,730	15,000	349,550	181,550	-31%	1110%
39162	Palace Food & Beverage Sales	108,409	154,561	107,000	110,764	125,000	-19%	17%
39163	Palace - Concert/Ticket Sales	167,650	159,835	147,000	175,585	175,000	9%	19%
39164	CCOT	107,397	81,746	104,000	148,310	120,000	47%	15%
39173	Concourse Food & Beverage	55,311	51,508	56,000	55,308	49,000	-5%	-13%
39176	Convention Ctr Food & Beverage	192,431	232,586	200,000	201,564	215,000	-8%	8%
39177	Catering % of Sales	62,089	67,222	56,000	61,667	64,800	-4%	16%
	SALES & MERCHANDISE	693,286	747,459	670,000	753,200	748,800	0%	12%
	TRAIN OPERATIONS	2,193,028	2,402,155	1,900,000	3,807,459	2,100,000	-13%	11%
	FESTIVALS & NEW VINTAGE	3,784,733	3,434,008	3,700,000	3,267,109	3,500,000	2%	-5%
	VISITOR SHUTTLE SYSTEM	114,565	103,346	135,000	77,350	90,000	-13%	-33%
34878	Sub Lease Rental Income	182,392	176,393	184,692	179,242	187,773	6%	2%
38600	Sister City Revenue	16,851	11,568	25,000	9,678	15,000	30%	-40%
38620	Wine Pouring Society Revenue	12,096	8,686	20,000	14,654	15,000	73%	-25%
39179	Liberty Park	350	300	0	450	600	100%	
39180	Cotton Belt	6,434	9,762	0	8,375	5,800	-41%	
39951	Resale of Labor/Material/Service	95,575	113,726	83,000	93,036	87,000	-24%	5%
39999	Miscellaneous Income	142,105	47,909	70,000	28,196	45,000	-6%	-36%
	MISCELLANEOUS	455,823	368,345	382,692	333,632	356,173	-3%	-7%
53114	Operating Trf In from Spec Rev	0	2,261	0	0	0	-100%	0%
53120	Operating Trfr In from 4B Fund	330,613	348,816	444,610	429,479	464,486	33%	4%
53200	Operating Trf In from Util Fund	0	0	0	100,000	0		
	TRANSFERS IN	330,613	351,077	444,610	529,479	464,486	32%	4%
TOTAL CVB REVENUE		22,269,044	23,119,809	22,291,056	25,834,423	23,038,805	0%	3%

FY 2019-20 APPROVED OPERATING BUDGET
CONVENTION AND VISITORS BUREAU FUND DEPARTMENTAL SUMMARY
BY DIVISION

Expenditures by Division	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Administration	11,084,216	23,488,705	12,708,606	11,327,505	12,670,722
Facilities	1,596,526	2,040,897	1,774,040	1,846,497	1,787,662
Festivals & New Vintage	3,623,812	3,727,411	4,142,446	3,716,720	2,779,034
Grapevine Vintage Railroad	2,567,374	2,451,211	2,707,536	2,738,169	4,352,884
Sister Cities	8,128	2,615	22,300	5,882	22,050
Wine Pouring Society / Craft Brew Guild	4,908	31,691	12,550	8,864	15,100
Visitor Shuttle System	605,720	654,327	889,220	709,650	928,971
Total	19,490,684	32,396,857	22,256,698	20,353,287	22,556,423

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

CONVENTION & VISITORS BUREAU-ADMIN	2017	2018	2019	2019	2020
CVB Executive Director	1	1	1	1	1
Asst. Executive CVB Director	1	1	0	0	0
Managing Director of Sales	1	1	1	1	1
Communications Manager	1	1	1	1	1
Communications Coordinator	1	1	1	1	1
Director of Marketing	1	1	1	1	1
Digital Marketing Manager	1	1	1	1	1
Advertising & Creative Manager	1	1	1	1	1
Director of Destination Services	1	1	1	1	1
Convention Service Assistant	1	1	1	1	1
Director of Convention Sales	1	1	1	1	1
Sales Manager II	2	2	3	3	3
Sales Manager I	3	3	1	1	1
Online Ticket Manager	1	1	1	1	1
Director of Tourism Sales	1	1	1	1	1
International Sales Manager	1	1	1	1	1
Assistant to CVB Executive Director	1	1	1	1	1
Accountant II	1	1	1	1	1
Accountant III	1	1	1	1	1
Director of Finance and Administration	1	1	1	1	1
Visitor & Cultural Services Manager	1	1	1	1	1
Marketing Research Manager	1	1	1	1	1
Sales Associate	1	1	1	1	1
Administrative Secretary	0	0	1	1	1
Secretary	2	2	1	1	1
Sponsorship Sales Manager	1	1	1	1	1
Nash Farm Educator	0	0	1	1	1
Nash Farm Manager	1	1	1	1	1
Historic Preservation Manager	1	1	1	1	1
Marketing & Special Promotions Manager	0	0	1	1	1
Marketing Projects Coordinator	0	0	1	1	1
Festivals & Events Assistant	1	1	1	1	1
Leisure Group Sales & Sister Cities Program	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	33.00	33.00	34.00	34.00	34.00

FY 2019-20 APPROVED OPERATING BUDGET
CONVENTION AND VISITORS BUREAU FUND DEPARTMENTAL SUMMARY
BY DIVISION

<u>CONVENTION & VISITOR BUREAU - FESTIVALS</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2019</u>
Director of Festivals & Events	1	1	1	1	1
Festivals & Events Manager II	2	2	2	2	2
Festivals & Events Manager I	1	1	1	1	1
Secretary	1	0	0	0	0
Administrative Secretary	0	1	1	1	1
TOTAL FULL TIME POSITIONS	5.00	5.00	5.00	5.00	5.00

<u>CONVENTION & VISITORS BUREAU-FACILITIES</u>					
Director of Facilities	1	1	1	1	1
Convention Center Supervisor	1	1	1	1	1
Manager of Meeting & Events Facilities	1	1	1	1	1
Events Coordinator	4	4	4	4	4
Convention Facilities Assistant	0	0	1	1	1
Secretary	1	1	0	0	0
Food & Beverage Coordinator	1	1	1	1	1
Set-Up Worker	3	3	3	3	3
Facility Worker	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	13.00	13.00	13.00	13.00	13.00

<u>GRAPEVINE VINTAGE RAILROAD</u>					
General Manager	1	1	1	1	1
Train Master	1	1	1	1	1
Train Service Personnel III	1	1	1	1	1
Train Service Personnel II	1	1	1	1	1
Train Supervisor	1	1	1	1	1
Roundhouse Mechanic II	1	2	2	2	2
Roundhouse Mechanic Supervisor	0	0	1	1	1
Railroad Management Trainee	1	1	0	0	0
TOTAL FULL-TIME POSITIONS	7.00	8.00	8.00	8.00	8.00

<u>VISITOR SHUTTLE SYSTEM</u>					
Shuttle Supervisor	0	0	1	1	1
Lead Shuttle Driver	1	1	0	0	0
Shuttle Drivers	5	5	8	8	8
TOTAL FULL-TIME POSITIONS	6.00	6.00	9.00	9.00	9.00

TOTAL CONVENTION & VISITORS FUND	64.00	65.00	69.00	69.00	69.00
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Convention & Visitors - Sales, Promotions & Administration
115-350-001

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	3,301,077	3,563,736	3,691,868	3,375,075	3,916,176
Supplies	410,830	393,391	538,700	458,915	549,400
Maintenance	136,584	127,103	728,700	208,336	467,700
Services	4,176,117	4,179,721	3,944,879	3,247,220	3,959,108
Insurance	0	0	1,243,123	1,069,816	1,245,432
Capital Outlay	75,000	486,456	0	662,875	0
Transfers	2,984,608	14,738,298	2,561,336	2,305,267	2,510,196
Total	11,084,216	23,488,705	12,708,606	11,327,504	12,648,012

Objectives

- Secure corporate and association group bookings for the hotels.
- Increase weekend, summer and holiday group bookings for the hotels.
- Promote transient leisure bookings highlighting Grapevine's heritage, the historic district, wineries, tasting rooms, dining and shopping as a primary theme.
- Expand public media contacts to increase awareness of City hotels, attractions, restaurants and retailers.
- Promote Grapevine hotels, attractions, events, wineries, restaurants, and galleries as a unique selling feature to visitors.
- Service the needs of convention groups, tourism groups, and the individual traveler.

Performance Indicators	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Potential economic impact of sales leads generated	\$577 M	\$592 M	\$490 M	\$690 M	\$600 M
Potential economic impact of booked leads	\$138 M	\$140 M	\$130 M	\$160 M	\$146 M
Number of convention & tourism site visits	107	105	110	110	112
Number of travel writers hosted per year	42	37	42	35	42
Media releases distributed per week	4	5	15	8	15
Value of publicity generated	\$9 M	\$9 M	\$12 M	\$10 M	\$11 M
Web site traffic (sessions)	1,904,827	1,884,626	1,945,000	1,950,000	2,000,000
Number of brochures distributed	1,388,727	985,549	1,200,000	850,000	1,200,000
Number of groups serviced	181	190	180	170	175
Economic impact of convention serviced (in millions)	\$105 M	\$128 M	\$88 M	\$88 M	\$95 M
Average hours worked at convention information kiosk (per month)	68	76	70	67	75
Certificate of Appropriateness (CA) applications assistance services	124	122	150	150	150
Number of properties researched & added to the Cultural Resource Survey	30	38	35	40	35
Number of grants awarded	11	11	6	6	6
Assisted historic housing projects	69	71	120	110	100
Main Street merchants assisted	34	52	45	45	45
Heritage Experience school tours	4	2	50	8	8
Nash Farm Average Daily Visitors	NA	NA	40	41	42
Nash Farm Interpretive Tours	180 ⁶⁹	76	40	70	70

Convention & Visitors - Facilities
115-350-003

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	857,546	885,248	973,140	871,355	995,862
Supplies	195,142	196,161	204,100	201,378	212,600
Maintenance	107,233	455,473	125,800	231,109	118,800
Services	420,694	465,227	471,000	470,159	460,400
Capital Outlay	15,912	38,788	0	72,496	0
Total	1,596,526	2,040,897	1,774,040	1,846,497	1,787,662

Objectives

- Increase revenues at all rental facilities (Convention Center, Palace Arts Center, Concourse, Nash Farm, and Heritage Center)
- Increase number of new and repeat clients.
- Direct overflow event referrals to Grapevine hotels and other local meeting venues.
- Development and implementation of the building maintenance program for all CVB facilities.
- Development and implementation of a facilities marketing program.
- Program and promote entertainment, performing arts, and movies at Palace Arts Center.
- Increase awareness of Grapevine Market and Grapevine Farmers Market as well as increased vendor participation.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Convention Center events held	335	355	365	375	400
Convention Center building usage (days)	363	407	330	365	390
Palace Arts Center number of events held.	333	377	369	374	385
Palace Arts Center building usage (days)	330	334	292	330	345
Concourse number of events held	109	126	145	84	75
Concourse building usage (days)	135	141	153	90	80
Number of Gazebo rental applications	6	14	14	12	16
All facilities number of repeat bookings	289	450	310	335	365
All facilities number of new client bookings	220	265	241	222	250
Number of leads referred to other facilities	290	340	235	362	360
All facilities economic impact	\$7,112,304	\$6,828,264	\$6,850,000	\$6,950,450	\$7,194,744
Number of CVB sponsored events (i.e. HDGA, TWGGA, WPS, CVB Board, etc.)	107	100	118	96	130
Maintenance repairs & service calls	1,376	1,131	1,235	1,250	1,285

Convention & Visitors - Festivals & Events
115-350-005

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel	663,541	674,833	648,220	485,161	704,373
Services	2,960,271	3,052,578	3,494,226	2,829,437	3,648,511
Capital Outlay	0	0	0	402,123	0
Total	3,623,812	3,727,411	4,142,446	3,716,721	4,352,884

Objectives

- Develop and produce festivals and events that promote Grapevine as a leisure and meetings destination.
- Develop and produce Grapevine Vintage Railroad's North Pole Express to promote Grapevine as the "Christmas Capital of Texas."
- Work with the Sales division to create specific Grapevine hotel packages to promote the City as a meetings and leisure destination.
- Support the Grapevine Wine Pouring Society and the Craft Beer Guild of Grapevine and the participation of those organizations in festivals and other City events.
- Expand volunteer opportunities and participation of civic and service groups.

Performance Indicators	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
GrapeFest attendance	268,197	260,001	248,000	248,000	250,000
GrapeFest People's Choice attendance	7,380	7,547	7,350	7,350	7,400
Main Street Fest attendance	169,560	168,480	158,000	158,000	158,000
Jazz Wine Train Attendance	750	750	740	740	740
Attendance at New Vintage tastings	709	773	700	700	710
Attendance at New Vintage Blessing	300	300	350	350	300
Number of Events Produced	NA	NA	NA	NA	13
Number of Events Supported	NA	NA	NA	NA	45
Wine Pouring Society Activities	38	57	58	58	55
Craft Brew Guild Activities supported	NA	NA	NA	20	15
Number of Dirty Dozen activities	16	11	12	12	12

Convention & Visitors - Grapevine Vintage Railroad
115-350-007

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	576,022	596,308	869,286	656,887	905,284
Services	1,991,353	1,854,903	1,838,250	2,081,282	1,873,750
Total	2,567,374	2,451,211	2,707,536	2,738,169	2,779,034

Objectives

- Promote the Historic Cotton Belt Railroad District, the Historic Downtown District, and Grapevine as a visitor destination.
- Increase revenues to cover operating expenses of the vintage diesel and excursion steam train.
- Expand onboard food and beverage, photo and merchandise opportunities.
- Create a Grapevine Vintage Railroad merchandising effort.
- Develop programs to increase ridership for special holidays.
- Ensure that the Grapevine Vintage Railroad with the vintage diesel and steam excursion train remains a premier family attraction.
- Participate with local hotels, attractions, merchants and restaurants to promote Grapevine leisure and group visitors.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Total annual passengers	112,998	102,906	115,000	115,000	115,000
Charters	27	23	30	30	30
Number of Train Operations (a run out and back is considered one operation)	424	369	390	390	365
Trackage Inspections	NA	12	12	6	12
Train Safety Meetings	NA	NA	NA	190	250

Convention & Visitors - Sister City
115-350-010

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Supplies	8,128	2,615	22,300	5,882	22,050
Total	8,128	2,615	22,300	5,882	22,050

Objectives

- To promote cultural and educational exchange programs between Grapevine and the sister cities.
- To promote professional, business and economic exchanges between the sister cities.
- To promote opportunities for tourism between citizens of the sister cities.
- To foster economic benefits from the sister city program.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Outbound student programs	NA	NA	4	4	3
Inbound student programs	NA	1	4	4	3
Official programs outbound	6	9	6	6	3
Official programs inbound	NA	NA	4	4	4
Unofficial exchanges outbound	NA	NA	NA	3	3
Unofficial exchanges inbound	NA	NA	NA	3	3
Number of participants in sister city committees and programs	535	774	520	550	600

Convention & Visitors - Grapevine Wine Pouring Society and Craft Brew Guild
115-350-011

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Supplies	4,908	31,691	12,550	8,864	15,100
Total	4,908	31,691	12,550	8,864	15,100

Objectives

- To serve as Grapevine's ambassadors and a strong volunteer base for festivals and events.
- To create an awareness of Grapevine's wine and craft brew related attractions and events.
- To enhance the Grapevine experience for festival attendees, convention attendees, and visitors.
- To develop a group of knowledgeable, TABC-certified wine pourers through training.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Number of events serviced by the Grapevine Wine Pouring Society	33	38	37	37	37
Number of hours of service provided by Grapevine wine pourers	2,803	3,099	3,000	3,000	3,100
Average attendance at monthly Grapevine Wine Pouring Society meetings	81	88	80	80	85
Number of TABC certifications	62	64	75	75	65
Number of events serviced by the Grapevine Craft Brew Guild	NA	NA	NA	6	6
Number of hours of service provided by Grapevine Craft Brew Guild	NA	NA	NA	303	400
Average attendance at monthly Grapevine Craft Brew Guild meetings	NA	NA	NA	24	25

Convention & Visitors - Visitor Shuttle System
216-350-012

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel	277,317	299,738	461,461	314,840	487,622
Supplies	54,645	53,592	81,400	51,898	70,400
Maintenance	600	0	4,000	0	4,000
Services	261,352	300,997	267,313	282,683	273,217
Capital Outlay	11,806	0	13,000	0	31,000
Insurance	0	0	62,046	60,229	62,732
Total	605,720	654,327	889,220	709,650	928,971

Objectives

- Connect hotel and airport guests with Grapevine's attractions, shopping and dining venues.
- Increase visitor expenditures within Grapevine.
- Enhance the visitor experience through affordable shuttle transportation.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Total ridership for the year	64,095	48,938	56,000	49,000	55,000
Economic impact of ridership	\$3,932,534	\$4,282,600	\$4,900,000	\$4,287,500	\$4,812,500

FY 2019-20 APPROVED OPERATING BUDGET
FUND 215 - CONVENTION & VISITORS BUREAU INCENTIVES FUND

- Budget At-A-Glance -

	2017-18	2018-19	2018-19	2019-20
REVENUE AND OTHER FINANCING SOURCES:	Actual	Budget	Estimate	Approved
Occupancy Taxes - Gaylord	1,962,405	2,018,454	1,891,423	2,106,352
Occupancy Taxes - Great Wolf	499,584	472,578	368,934	0
Occupancy Taxes - All (1%)	2,836,114	2,720,549	1,224,361	2,814,858
Interest Income	186,823	75,000	71,388	75,000
Miscellaneous	(5,750)	0	0	0
Total	5,479,177	5,286,581	3,556,106	4,996,210
	2017-18	2018-19	2018-19	2019-20
EXPENDITURES AND OTHER FINANCING USES:	Actual	Budget	Estimate	Approved
Personnel	0	0	0	0
Supplies	100,263	100,000	101,199	100,000
Services	3,022,107	5,186,581	3,667,896	4,896,210
Total	3,122,370	5,286,581	3,769,095	4,996,210

FY 2019-20 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
CONVENTION & VISITORS BUREAU INCENTIVES FUND

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
BEGINNING FUND BALANCE:	8,972,384	10,774,995	13,131,802	13,131,802	12,918,812
OPERATING REVENUE:					
Occupancy Taxes - Gaylord	1,785,994	1,962,405	2,018,454	1,891,423	2,106,352
Occupancy Taxes - Great Wolf	480,018	499,584	472,578	368,934	0
Occupancy Taxes - All (1%)	2,685,808	2,836,114	2,720,549	1,224,361	2,814,858
Interest Income	98,846	186,823	75,000	71,388	75,000
Miscellaneous	(5,640)	(5,750)	0	0	0
Total Operating Revenue	5,045,026	5,479,177	5,286,581	3,556,106	4,996,210
TRANSFERS IN:	0	0	0	0	0
TOTAL REVENUE AND TRANSFERS	5,045,026	5,479,177	5,286,581	3,556,106	4,996,210
OPERATING EXPENDITURES:					
Personnel	4,388	0	0	0	0
Supplies	99,075	100,263	100,000	101,199	100,000
Services	3,138,951	3,022,107	5,186,581	3,667,896	4,896,210
Total Operating Expenditures	3,242,414	3,122,370	5,286,581	3,769,095	4,996,210
TRANSFERS OUT:	0	0	0	0	0
TOTAL EXPENDITURES AND TRANSFERS	3,242,414	3,122,370	5,286,581	3,769,095	4,996,210
SURPLUS / (DEFICIT)	1,802,611	2,356,807	0	(212,989)	0
ENDING FUND BALANCE:	10,774,995	13,131,802	13,131,802	12,918,812	12,918,812

**FY 2019-20 APPROVED OPERATING BUDGET
REVENUE DETAIL
FUND 215 - CVB INCENTIVES**

Account / Description		2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved	Change	Change
							From FY18 Actual	From FY19 Budget
OCC TAXES - GAYLORD		1,785,994	1,962,405	2,018,454	1,891,423	2,106,352	7%	4%
OCC TAXES - GREAT WOLF		480,018	499,584	472,578	368,934	0	-100%	-100%
OCC TAXES - OTHER		2,685,808	2,836,114	2,720,549	1,224,361	2,814,858	-1%	3%
INTEREST INCOME		98,846	186,823	75,000	71,388	75,000	-60%	0%
39250	Change in Investment Value	-5,640	-5,750	0	0	0	-100%	0%
MISCELLANEOUS		-5,640	-5,750	0	0	0	-100%	-50%
TOTAL CVB INCENTIVES REVENUE		5,045,026	5,479,177	5,286,581	3,556,106	4,996,210	-9%	-5%

**Convention & Visitors - Convention Tourism Incentives
215-225-001**

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	4,388	0	0	0	0
Supplies	99,075	100,263	100,000	101,199	100,000
Services	3,138,951	3,022,107	5,186,581	3,667,896	4,896,210
Total	3,242,414	3,122,370	5,286,581	3,769,095	4,996,210

Objectives

- Expand convention and leisure services and increase number of conventions serviced. Services provided include such items as: electronic attendance building; housing bureau; registration staffing; press release distribution; website link; welcome signs; spouse programs; and convention support resources.
- Sell housing bureau services to all conventions requiring multiple hotels to guarantee that occupancy in all Grapevine hotels is maximized.
- Increase the level of visitor services provided at the visitor information kiosk and through convention registration personnel.
- Educate meeting planners on ways the CVB can assist them to promote the convention destination, drive attendance and maximize occupancy.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Number of leads generated through financial incentives	NA	NA	91	80	85
Number of room nights booked through financial incentives	NA	NA	118,700	113,200	115,000
Economic impact of bookings with financial incentives	NA	NA	\$ 70M	\$69M	\$72M
Economic impact of social, military, educational, religious and fraternal meetings booked	NA	NA	\$36M	\$36M	\$38M
Number of total impressions for incentive marketing from print/digital/TV/radio	NA	NA	70M	100M	100M

FY 2019-20 APPROVED OPERATING BUDGET
FUND 116 - STORMWATER DRAINAGE

- Budget At-A-Glance -

	2017-18	2018-19	2018-19	2019-20
REVENUE AND OTHER FINANCING SOURCES:	Actual	Budget	Estimate	Approved
Drainage Utility Fees	1,435,920	1,431,500	1,573,027	1,440,000
Interest Income	21,420	9,500	22,752	22,500
Interest Income - 2000 C.O.	5,899	3,000	8,017	7,500
Miscellaneous	-567	0	0	0
Total	1,462,672	1,444,000	1,603,797	1,470,000
	2017-18	2018-19	2018-19	2019-20
EXPENDITURES AND OTHER FINANCING USES:	Actual	Budget	Estimate	Approved
Personnel	533,061	549,651	487,809	559,846
Supplies	19,676	29,700	21,894	29,700
Maintenance	115,988	125,000	138,868	125,000
Services	313,124	234,655	176,853	204,525
Insurance	0	162,006	159,824	162,060
Transfers Out	109,407	108,300	88,442	112,000
Capital Outlay	62,911	210,000	202,556	210,000
Total	1,154,167	1,419,312	1,276,246	1,403,131
	2017-18	2018-19	2018-19	2019-20
PERSONNEL SUMMARY: ⁽¹⁾	Actual	Budget	Estimate	Approved
Foreman	1.00	1.00	1.00	1.00
Crew Leader	1.00	1.00	1.00	1.00
Equipment Operator III	2.00	2.00	2.00	2.00
Equipment Operator II	2.00	2.00	2.00	2.00
Equipment Operator I	1.00	1.00	1.00	1.00
GIS Specialist	1.00	1.00	1.00	1.00
Total	8.00	8.00	8.00	8.00

⁽¹⁾ In full-time equivalents

FY 2019-20 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
STORMWATER DRAINAGE UTILITY FUND

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
BEGINNING FUND BALANCE:	1,261,208	1,552,470	1,860,975	1,860,975	2,188,526
OPERATING REVENUE:					
Drainage Utility Fees	1,422,563	1,435,920	1,431,500	1,573,027	1,440,000
Interest Income	9,301	21,420	9,500	22,752	22,500
Interest Income - 2000 C.O.	3,386	5,899	3,000	8,017	7,500
Miscellaneous	(569)	(567)	0	0	0
Total Operating Revenue	1,434,681	1,462,672	1,444,000	1,603,797	1,470,000
TRANSFERS IN:	0	0	0	0	0
TOTAL REVENUE AND TRANSFERS	1,434,681	1,462,672	1,444,000	1,603,797	1,470,000
OPERATING EXPENDITURES:					
Personnel	492,963	533,061	549,651	487,809	559,846
Supplies	15,648	19,676	29,700	21,894	29,700
Maintenance	89,951	115,988	125,000	138,868	125,000
Services	257,579	313,124	234,655	176,853	204,525
Insurance	0	0	162,006	159,824	162,060
Capital Outlay	30,151	62,911	210,000	202,556	210,000
Total Operating Expenditures	886,292	1,044,760	1,311,012	1,187,804	1,291,131
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	112,127	109,407	108,300	88,442	112,000
Transfer to Equipment Acquisition Fund	145,000	0	0		0
Total Transfers Out	257,127	109,407	108,300	88,442	112,000
TOTAL EXPENDITURES AND TRANSFERS	1,143,420	1,154,167	1,419,312	1,276,246	1,403,131
SURPLUS / (DEFICIT)	291,262	308,505	24,688	327,551	66,869
ENDING FUND BALANCE:	1,552,470	1,860,975	1,885,663	2,188,526	2,255,395
FUND BALANCE REQUIREMENT:	145,692	171,741	215,509	195,255	212,241

**FY 2018-19 APPROVED OPERATING BUDGET
REVENUE DETAIL
STORMWATER DRAINAGE UTILITY FUND**

Account / Description		2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved	Change From FY18 Actual	Change From FY19 Budget
	DRAINAGE UTILITY FEE	1,422,563	1,435,920	1,431,500	1,573,027	1,440,000	0%	1%
39230	Interest Income	9,301	21,420	9,500	22,752	22,500	5%	137%
39230-00ACO	Interest Income - 2000 C.O.	3,386	5,899	3,000	8,017	7,500	27%	150%
	INTEREST INCOME	12,688	27,320	12,500	30,770	30,000	10%	140%
39250	Change in Investment Value	(569)	(567)	0	0	0	-100%	0%
	MISCELLANEOUS	-569	-567	0	0	0	-100%	0%
TOTAL SDUS FUND REVENUE		1,434,681	1,462,672	1,444,000	1,603,797	1,470,000	1%	2%

FY 2019-20 APPROVED OPERATING BUDGET
STORMWATER DRAINAGE UTILITY FUND
DEPARTMENTAL SUMMARY

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Operations	1,143,420	1,154,167	1,419,312	1,276,246	1,403,131
Total	1,143,420	1,154,167	1,419,312	1,276,246	1,403,131

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>SDUS - OPERATIONS</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
Street Foreman	1	1	1	1	1
Crew Leader	1	1	1	1	1
Equip Op III	2	2	2	2	2
Equip Op II	2	2	2	2	2
Equip Op I	1	1	1	1	1
GIS Engineer Specialist	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	8.00	8.00	8.00	8.00	8.00

Public Works - Stormwater Drainage
116-535-001

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	492,963	533,061	549,651	487,809	559,846
Supplies	15,648	19,676	29,700	21,894	29,700
Maintenance	89,951	115,988	125,000	138,868	125,000
Services	257,579	313,124	234,655	176,853	204,525
Insurance	0	0	162,006	159,824	162,060
Capital Outlay	30,151	62,911	210,000	202,556	210,000
Transfers	257,127	109,407	108,300	88,442	112,000
Total	1,143,420	1,154,167	1,419,312	1,276,246	1,403,131

Objectives

- Excavate, re-grade and re-sod 12,000 linear feet of roadside ditches and outfalls.
- Clean, reset and replace 800 linear feet of reinforced concrete pipe.
- Inspect and clean 950 restricted underground storm sewer structures.
- Respond to citizen concerns in a timely manner, reducing the possibility of recurring flood
- Repair damaged gutter lines reducing the amount of ponding water on curb and gutter streets.
- Perform required erosion control on above-ground drainage facilities.
- Clean and remove brush and debris along bridge embankments at road crossings, reducing the possibility of damage to bridge structures.

Performance Indicators	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Ditch excavation (linear feet)	11,047	11,490	12,000	12,000	13,000
Reset reinforced concrete pipe (linear feet)	1,305	510	800	800	700
Clean storm sewer structures (ea)	953	787	950	950	900
Clean debris adjacent to bridges (times / year)	4	4	4	4	4
Sweeping miles	21,524	25,056	17,000	17,000	18,000

FY 2019-20 APPROVED OPERATING BUDGET
FUND 117 - CRIME CONTROL & PREVENTION

- Budget At-A-Glance -

	2017-18	2018-19	2018-19	2019-20
REVENUE AND OTHER FINANCING SOURCES:	Actual	Budget	Estimate	Approved
Sales Tax (1/2 cent)	13,670,499	14,445,000	14,563,884	14,808,290
Commercial Vehicle Enforcement	106,396	150,000	80,510	107,000
Interest Income	64,703	30,000	190,306	100,000
Transfers In	2,235,000	3,056,630	3,056,630	3,406,824
Miscellaneous	28,316	6,500	26,821	6,500
Total	16,104,915	17,688,130	17,918,151	18,428,614

	2017-18	2018-19	2018-19	2019-20
EXPENDITURES AND OTHER FINANCING USES:	Actual	Budget	Estimate	Approved
Personnel	12,392,580	12,615,162	12,403,561	13,379,045
Supplies	518,211	560,479	544,332	566,339
Maintenance	200,695	180,000	107,642	154,300
Services	3,408,987	1,281,571	1,651,305	1,260,612
Insurance	0	3,050,918	2,911,129	3,068,318
Total	16,520,473	17,688,130	17,617,969	18,428,614

	2017-18	2018-19	2018-19	2019-20	Personnel ⁽¹⁾
EXPENDITURES AND PERSONNEL BY PROGRAM:	Actual	Budget	Estimate	Approved	
Uniform Operations	10,628,439	10,867,937	11,467,374	11,270,964	61.75
Criminal Investigations	2,663,285	2,566,642	2,349,928	2,867,929	23.00
Technical Services	2,975,207	3,257,514	2,891,187	3,231,403	31.00
Jail Operations	2,562	699,725	621,309	738,807	12.00
Commercial Vehicle Enforcement	250,980	296,312	288,171	319,511	3.25
Total	16,520,473	17,688,130	17,617,969	18,428,614	131.00

⁽¹⁾ In full-time equivalents

FY 2019-20 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
CRIME CONTROL & PREVENTION DISTRICT (Funds 117 & 217)

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
BEGINNING FUND BALANCE:	1,438,034	(343,839)	(759,397)	(759,397)	(459,214)
OPERATING REVENUE:					
Sales Tax (1/2 cent)	13,229,439	13,670,499	14,445,000	14,563,884	14,808,290
Commercial Vehicle Enforcement	121,186	106,396	150,000	80,510	107,000
Interest Income	18,550	64,703	30,000	190,306	100,000
Miscellaneous	23,167	28,316	6,500	26,821	6,500
Total Operating Revenue	13,392,342	13,869,915	14,631,500	14,861,521	15,021,790
TRANSFERS IN:					
Transfer from General Fund	200,000	2,235,000	3,056,630	3,056,630	3,406,824
Total Transfers In	200,000	2,235,000	3,056,630	3,056,630	3,406,824
TOTAL REVENUE AND TRANSFERS	13,592,342	16,104,915	17,688,130	17,918,151	18,428,614
OPERATING EXPENDITURES:					
Personnel	11,396,293	12,392,580	12,615,162	12,403,561	13,379,045
Supplies	557,482	518,211	560,479	544,332	566,339
Maintenance	88,341	200,695	180,000	107,642	154,300
Services	3,248,466	3,408,987	1,281,571	1,651,305	1,260,612
Insurance	0	0	3,050,918	2,911,129	3,068,318
Capital Outlay	21,633	0	0	0	0
Total Operating Expenditures	15,312,215	16,520,473	17,688,130	17,617,969	18,428,614
TRANSFERS OUT:					
Transfer to Capital Equip. Acquisition Fund	62,000	0	0	0	0
Total Transfers Out	62,000	0	0	0	0
TOTAL EXPENDITURES AND TRANSFERS	15,374,215	16,520,473	17,688,130	17,617,969	18,428,614
SURPLUS / (DEFICIT)	(1,781,873)	(415,558)	0	300,183	0
ENDING FUND BALANCE:	(343,839)	(759,397)	(759,397)	(459,214)	(459,214)

**FY 2019-20 APPROVED OPERATING BUDGET
REVENUE DETAIL
CRIME CONTROL & PREVENTION DISTRICT (FUNDS 117 & 217)**

Account / Description		2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved	Change From FY18 Actual	Change From FY19 Budget
SALES TAXES		13,229,439	13,670,499	14,445,000	14,563,884	14,808,290	8%	3%
COMMERICAL VEHICLE ENFORCEMENT		121,186	106,396	150,000	80,510	107,000	1%	-29%
INTEREST INCOME		18,550	64,703	30,000	190,306	100,000	55%	233%
35223	City Child Safety Fee	195	800	0	475	0	-100%	0%
39210	Intergovernmental	13,881	20,742	0	13,605	0	-100%	0%
39999	Miscellaneous Income	9,091	6,774	6,500	12,741	6,500	-4%	0%
MISCELLANEOUS		23,167	28,316	6,500	26,821	6,500	-77%	0%
53100	Operating Trf In from General Fund	200,000	2,235,000	3,056,630	3,056,630	3,406,824	52%	11%
TRANSFERS IN		200,000	2,235,000	3,056,630	3,056,630	3,406,824	52%	11%
TOTAL CCPD REVENUE		13,592,342	16,104,915	17,688,130	17,918,151	18,428,614	14%	4%

FY 2019-20 APPROVED OPERATING BUDGET
DEPARTMENTAL SUMMARY
209 - POLICE

CRIME CONTROL AND PREVENTION DISTRICT FUND ONLY					
Expenditures by Division	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Uniform Operations	9,964,270	10,628,439	10,867,937	11,467,374	11,270,964
Criminal Investigations	2,234,212	2,663,285	2,566,642	2,349,928	2,867,929
Technical Services	2,849,416	2,975,207	3,257,514	2,891,187	3,231,403
Jail Operations	0	2,562	699,725	621,309	738,807
Commercial Vehicle Enforcement	326,316	250,980	296,312	288,171	319,511
Total	15,374,214	16,520,473	17,688,130	17,617,969	18,428,614

PERSONNEL - FULL TIME EQUIVALENTS (FTE)					
<u>POLICE</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
Police Captain	3	3	3	3	3
Lieutenant	4	4	4	4	4
Sergeant	12	12	12	12	12
Sr. Officer	29	29	31	31	31
Police Officer	34	34	33	33	33
Jail Supervisor	1	1	1	1	1
Jailer	11	11	11	11	11
Police Media Manager	1	1	1	1	1
Communications Supervisor	1	1	1	1	1
Dispatch Supervisor	3	3	3	3	3
Telecommunicator	14	14	14	14	14
Technical Services Specialist	1	1	2	2	2
Records Supervisor	1	1	0	0	0
Records Specialist	5	5	5	5	5
Crime Scene Technician II	2	2	2	2	2
Crime Analyst	1	1	1	1	1
Warrant Clerk	1	1	0	0	0
Secretary	4	4	4	4	4
Records & Property Manager	1	1	1	1	1
Property/Evidence Tech	2	2	2	2	2
TOTAL FULL-TIME POSITIONS	131.00	131.00	131.00	131.00	131.00

CCPD - Uniform Operations
117-209-002

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	7,560,274	8,051,813	7,218,054	7,489,108	7,590,285
Supplies	317,891	338,947	218,487	213,530	207,392
Maintenance	3,100	1,724	5,000	1,050	5,000
Services	2,061,373	2,235,954	414,693	892,095	439,484
Insurance	0	0	3,011,703	2,871,590	3,028,803
Capital Outlay	21,633	0	0	0	0
Total	9,964,270	10,628,438	10,867,937	11,467,373	11,270,964

Objectives

- Encourage compliance with applicable traffic laws through enforcement.
- Provide proactive enforcement response to specific crime patterns and traffic concerns.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Calls for Service	47,751	43,402	86,000	73,639	86,000
Traffic Stops	45,000	27,566	30,000	30,000	30,000
Traffic Citations	13,269	11,705	14,000	14,000	14,000
DWI Arrests	350	321	350	350	350

CCPD - Criminal Investigations
117-209-003

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	1,959,519	2,224,975	2,468,192	2,222,581	2,762,029
Supplies	31,183	29,095	28,800	29,456	28,200
Services	243,510	409,216	69,650	97,891	77,700
Total	2,234,212	2,663,286	2,566,642	2,349,928	2,867,929

Objectives

- Conduct follow-up investigation on all cases involving an arrest, including traffic and alcohol-related offenses.
- Provide follow-up investigation of all cases with a high solvability factor.
- Track all registered sex offenders in the city to ensure compliance.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Follow-up investigation for 100% of all applicable arrests	1,300	1,387	1,200	1,200	1,200
Follow-up investigation for 100% of all high solvability cases	1,720	1,720	1,650	1,650	1,650
Track all registered sex offenders in the city to ensure compliance.	18	18	15	15	15

**CCPD - Technical Services
117-209-004**

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	1,624,865	1,862,404	2,019,629	1,846,710	2,071,723
Supplies	205,394	149,814	276,857	283,769	290,832
Maintenance	85,241	198,971	175,000	106,592	143,300
Services	933,916	764,019	786,028	654,116	725,548
Total	2,849,416	2,975,208	3,257,514	2,891,187	3,231,403

Objectives

- Provide a maximum of a 3-minute response time for Priority 1 calls for service, measured from the beginning of the telephone call to the dispatch of the appropriate unit.
- Provide a maximum of a 4-minute response time to dispatch non-emergency calls for service.
- Conduct five education programs with the Citizen's Police Academy, Grapevine-Colleyville Independent School District and other service organizations.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Average response time for all Priority 1 calls (minutes)	3:00	1:42	3:00	3:00	3:00
Average response time for non-emergency calls (minutes)	4:00	5:25	6:00	6:00	6:00
Education programs conducted	7	3	5	5	5

CCPD - Jail Operations
117-209-008

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	0	2,562	664,760	598,166	693,582
Supplies	0	0	32,665	17,015	36,245
Services	0	0	2,300	6,128	8,980
Total	0	2,562	699,725	621,309	738,807

Objectives

- Provide quality and efficient detention services.
- Maintain adequate levels of sanitation throughout the jail and provide nutritional meals to inmates
- Maintain compliance of safety

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Hourly check of inmates	NA	8,760	8,500	8,700	8,700
Weekly jail inspection and daily checks	NA	417	417	417	417
Inmate evacuation drills	NA	12	12	12	12

CCPD - Commercial Vehicle Enforcement
217-209-009

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	251,634	250,826	244,527	246,996	261,426
Supplies	3,014	355	3,670	562	3,670
Services	9,668	(202)	8,900	1,075	6,000
Insurance	0	0	39,215	39,538	48,415
Transfers	62,000	0	0	0	0
Total	326,316	250,979	296,312	288,171	319,511

Objectives

- Improve the safety of the roadways / freeways within the City limits of Grapevine.
- Stop and inspect commercial vehicles for safety violations (mechanical issues, equipment violations, etc.).

Performance Indicators	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Commercial Vehicle Enforcement Revenue	\$121,186	\$121,186	\$150,000	\$106,396	\$107,000

FY 2019-20 APPROVED OPERATING BUDGET
FUND 119 - LAKE PARKS SPECIAL REVENUE

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Boat Ramp Fees	97,783	98,000	60,879	92,800
Pavilion Fees	67,153	76,000	41,780	56,000
Camping Fees	1,947,840	2,140,000	1,263,386	2,240,000
Entrance Fees	234,154	130,000	89,260	155,000
Interest & Misc. Income	68,376	97,000	62,117	88,000
Total	2,415,306	2,541,000	1,517,422	2,631,800
EXPENDITURES AND OTHER FINANCING USES:	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel	335,745	397,274	415,242	440,402
Supplies	206,257	202,850	137,686	184,250
Maintenance	262,841	193,250	467,724	301,750
Services	1,489,297	1,083,389	1,183,792	1,062,416
Insurance	0	85,976	56,853	86,629
Transfers Out	163,088	689,893	82,918	689,893
Capital Outlay	15,629	103,000	58,318	156,000
Total	2,472,858	2,755,632	2,402,533	2,921,340
EXPENDITURES AND PERSONNEL BY PROGRAM:	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Lake Parks Administration	881,002	1,298,015	799,667	1,351,079
Rockledge	83,572	69,700	69,812	65,700
Katie's Woods	32,841	52,000	49,597	37,000
Vineyards Campgrounds & Cabins	881,922	822,000	896,927	923,000
Oak Grove	61,445	77,800	99,536	57,300
McPherson Slough	32,489	29,700	25,190	38,700
Lakeview	56,192	53,700	37,213	53,700
Meadowmere	443,396	352,717	417,554	382,861
Go Wild	0	0	7,036	12,000
Total	2,472,859	2,755,632	2,402,533	2,921,340
PERSONNEL SUMMARY: ⁽¹⁾	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Assistant Director of Parks & Recreation	0.500	0.500	0.500	0.500
Lake Parks Foreman	1.000	1.000	1.000	1.000
Crew Worker	1.000	1.000	1.000	1.000
Recreation Coordinator	1.000	1.000	1.000	1.000
Environmental Education Coordinator	0.000	1.000	1.000	1.000
Total	3.500	4.500	4.500	4.500

⁽¹⁾ In full-time equivalents

FY 2019-20 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
LAKE PARKS SPECIAL REVENUE FUND

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
BEGINNING FUND BALANCE:	(2,466,053)	(2,359,492)	(2,297,657)	(2,297,657)	(3,037,398)
OPERATING REVENUE:					
Boat Ramp Fees	108,223	97,783	98,000	60,879	92,800
Pavilion Fees	61,715	67,153	76,000	41,780	56,000
Camping Fees	1,779,067	1,947,840	2,140,000	1,263,386	2,240,000
Entrance Fees	159,893	234,154	130,000	89,260	155,000
Recreation Fees	111,501	119,387	332,000	145,370	338,000
Merchandise Sales	74,442	63,308	72,000	47,595	63,000
Interest & Misc. Income	7,812	5,068	25,000	14,521	25,000
Total Operating Revenue	2,302,652	2,534,693	2,873,000	1,662,792	2,969,800
TRANSFERS IN:	0	0	0	0	0
TOTAL REVENUE AND TRANSFERS	2,302,652	2,534,693	2,873,000	1,662,792	2,969,800
OPERATING EXPENDITURES:					
Personnel	230,489	335,745	397,274	415,242	440,402
Supplies	166,547	206,257	202,850	137,686	184,250
Maintenance	267,625	262,841	193,250	467,724	301,750
Services	1,348,040	1,489,297	1,083,389	1,183,792	1,062,416
Insurance	0	0	85,976	56,853	86,629
Capital Outlay	39,008	15,629	103,000	58,318	156,000
Total Operating Expenditures	2,051,709	2,309,771	2,065,739	2,319,615	2,231,447
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	144,381	163,088	689,893	82,918	689,893
Total Transfers Out	144,381	163,088	689,893	82,918	689,893
TOTAL EXPENDITURES AND TRANSFERS	2,196,090	2,472,858	2,755,632	2,402,533	2,921,340
SURPLUS / (DEFICIT)	106,561	61,835	117,368	(739,741)	48,460
ENDING FUND BALANCE:	(2,359,492)	(2,297,657)	(2,180,289)	(3,037,398)	(2,988,938)

FY 2019-20 APPROVED OPERATING BUDGET
REVENUE DETAIL
LAKE PARKS FUND

Account / Description		2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved	Change From FY18 Actual	Change From FY19 Budget
34141-000-0	Boat Ramp Fees	108,223	93,103	40,000	57,954	40,000	-57%	0%
34141-000-2	Boat Ramp Fees - Katies	0	0	17,400	0	17,400		0%
34141-000-4	Boat Ramp Fees - Oak Grove	0	0	23,200	0	18,000		-22%
34141-000-5	Boat Ramp Fees - Slough	0	0	2,900	0	2,900		0%
34141-000-6	Boat Ramp Fees - Lakeview	0	0	2,900	0	2,900		0%
34141-000-7	Boat Ramp Fees - Meadowmere	0	4,680	11,600	2,925	11,600	148%	0%
	BOAT RAMP FEES	108,223	97,783	98,000	60,879	92,800	-5%	-5%
34142-000-0	Pavilion Fees	61,715	67,153	0	41,745	0	-100%	0%
34142-000-1	Pavilion Fees - Rockledge	0	0	20,000	0	0	0%	-100%
34142-000-3	Pavilion Fees - Vineyards	0	0	15,000	0	15,000		0%
34142-000-4	Pavilion Fees - Oak Grove	0	0	30,000	0	30,000		0%
34142-000-7	Pavilion Fees - Meadowmere	0	0	11,000	35	11,000		0%
	PAVILION FEES	61,715	67,153	76,000	41,780	56,000	-17%	-26%
34143-000-0	Camping Fees	(410,358)	-416,526	0	459,012	0	-100%	0%
34143-000-3	Camping Fees - Vineyards	2,189,424	2,352,278	2,100,000	795,540	2,200,000	-6%	5%
34143-000-7	Camping Fees - Meadowmere	0	12,088	40,000	8,834	40,000	231%	0%
	CAMPING FEES	1,779,067	1,947,840	2,140,000	1,263,386	2,240,000	15%	5%
34144-000-0	Entrance Fees	153,730	54,914	0	10,778	0	-100%	0%
34144-000-1	Entrance Fees - Rockledge	0	85,977	50,000	46,963	75,000	-13%	50%
34144-000-3	Entrance Fees - Vineyards	0	0	5,000		5,000		0%
34144-000-7	Entrance Fees - Meadowmere	6,163	93,263	75,000	31,519	75,000	-20%	0%
	ENTRANCE FEES	159,893	234,154	130,000	89,260	155,000	-34%	19%
34145-000-0	Recreation Fees	111,501	63,326	10,000	49,604	10,000	-84%	0%
34145-000-6	Recreation Fees - Lakeview	0	875	2,000	447	5,000	471%	150%
34145-000-7	Recreation Fees - Meadowmere	0	55,186	320,000	81,774	320,000	480%	0%
34145-000-10	Go Wild Program Revenue	0	0	0	810	2,000		
34146-000-10	Go Wild Field Trip Revenue	0	0	0	2,824	1,000		
34312-000-11	Lake Parks Event Fees	0	6,579	0	9,911	0	-100%	0%
	RECREATION FEES	111,501	125,966	332,000	145,370	338,000	168%	2%
39951-000-0	Merchandise Sales	74,442	63,238	0	46,847	0	-100%	0%
39951-000-3	Merchandise Sales - Vineyards	0	0	67,000	0	58,000		-13%
39951-000-7	Merchandise Sales - Meadowmere	0	70	5,000	49	5,000	7043%	0%
39951-000-11	Merchandise Sales - Dinosaur	0	519	0	699	0	-100%	0%
	MERCHANDISE SALES	74,442	63,827	72,000	47,595	63,000	-1%	-12%
39995	Over / Short	-62	-242	0	831	0	-100%	0%
39999	Miscellaneous Revenue	7,874	5,310	25,000	13,691	25,000	371%	0%
	MISCELLANEOUS	7,812	5,068	25,000	14,521	25,000	393%	0%
TOTAL LAKE PARKS FUND		2,302,652	2,541,791	2,873,000	1,662,792	2,969,800	17%	3%

FY 2019-20 APPROVED OPERATING BUDGET
LAKE PARKS SPECIAL REVENUE FUND
DEPARTMENTAL SUMMARY

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Lake Parks Administration	808,171	881,002	1,298,015	799,667	1,351,079
Rockledge	120,984	83,572	69,700	69,812	65,700
Katie's Woods	41,467	32,841	52,000	49,597	37,000
Vineyards Campgrounds & Cabins	806,059	881,922	822,000	896,927	923,000
Oak Grove	62,418	61,445	77,800	99,536	57,300
McPherson Slough	24,365	32,489	29,700	25,190	38,700
Lakeview	35,901	56,192	53,700	37,213	53,700
Meadowmere	260,446	443,396	352,717	417,554	382,861
Go Wild	0	0	0	7,036	12,000
Total	2,196,090	2,472,859	2,755,632	2,402,533	2,921,340

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>LAKE PARKS FUND</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
Park Event Manager	0.5	0.5	0.5	0.5	0.5
Campground Supervisor	1	1	1	1	1
Lake Park Crew Leader	0	0	1	1	1
Park Crew Worker	1	1	0	0	0
Outdoor Program Coordinator	1	1	1	1	1
Environmental Education Coordinator	0	0	1	1	1
TOTAL FULL-TIME POSITIONS	3.50	3.50	4.50	4.50	4.50

Parks & Recreation - Lake Parks Administration
119-312-009

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	230,489	237,064	313,357	310,727	341,341
Supplies	26,553	26,213	24,100	21,161	24,100
Maintenance	10,302	5,578	2,000	5,180	2,000
Services	396,445	449,058	182,689	322,828	207,116
Insurance	0	0	85,976	56,853	86,629
Transfers	144,381	163,088	689,893	82,918	689,893
Total	808,171	881,001	1,298,015	799,667	1,351,079

Objectives

- Obtain and maintain high national, state, and professional campground ratings.
- Market / advertise / promote campground to meet 65% occupancy goal.
- Develop a Lake Parks wide marketing program to reduce subsidation of non campground parks.
- Develop additional lake park recreation programs & opportunities to maximize participation & revenue opportunities

Performance Indicators	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Campground occupancy rate	71%	72%	72%	55%*	72%
Annual boat ramp passes sold (resident / non-resident)	259 / 152	421 / 122	500 / 200	500 / 200	550 / 225
Pavilion rentals / Revenue	170	206 / \$47,783	250	220 / \$50,000	250 / \$60,000
LP Revenue	\$2,300,000	\$2,541,791	\$2,575,000	\$1,750,000*	\$2,575,000
Lake Park Recreation Program	5,760	5907	7,000	5,000**	NA***
Outdoor Rec Rentals/Revenue	NA	\$15,000	\$18,000	\$18,000	\$20,000
Outdoor Program Participation	NA	N/A	NA	NA	7,500
Environmental Education Program Participation/Field Trips	NA	NA	NA	NA	2,000 / 12
Trees & Plants Planted for Habitat Restoration / Acres Enhanced	NA	NA	NA	NA	1,200 / 12
iNaturalist Users / Observations / Number of Species Identified	NA	NA	NA	NA	225/2500/1225

*Decreases Due to Flood Impact/Extended Closures

**Decrease due to moving Jurassic Gardens from Fall FY19 to Spring FY20

***Changing PI into two more area specific targets

Lake Parks - Rockledge
119-312-001

Expenditures by <u>Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Supplies	7,806	3,019	6,950	248	3,950
Maintenance	3,604	1,134	8,250	293	8,250
Services	109,574	79,419	54,500	69,271	53,500
Total	120,984	83,572	69,700	69,812	65,700

Lake Parks - Katie's Woods
119-312-002

Expenditures by <u>Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Supplies	138	0	5,500	184	5,500
Maintenance	2,814	411	11,000	17,324	11,000
Services	38,515	32,431	20,500	32,089	20,500
Capital Outlay	0	0	15,000	0	0
Total	41,467	32,842	52,000	49,597	37,000

Lake Parks - Vineyards
119-312-003

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	0	550	0	4,168	0
Supplies	102,464	121,308	98,000	78,607	91,000
Maintenance	141,066	72,429	99,000	273,261	165,000
Services	546,900	672,005	602,000	489,537	607,000
Capital Outlay	15,629	15,629	23,000	51,353	60,000
Total	806,059	881,921	822,000	896,926	923,000

Lake Parks - Oak Grove
119-312-004

Expenditures by <u>Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Supplies	540	635	1,000	1,164	1,000
Maintenance	608	10,455	10,000	6,553	7,500
Services	61,270	50,354	36,800	84,854	33,800
Capital Outlay	0	0	30,000	6,965	15,000
Total	62,418	61,444	77,800	99,536	57,300

Lake Parks - McPherson Slough
119-312-005

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Supplies	0	579	500	181	500
Maintenance	1,949	0	3,500	0	3,500
Services	22,417	31,911	25,700	25,009	19,700
Capital Outlay	0	0	0	0	15,000
Total	24,365	32,490	29,700	25,190	38,700

Lake Parks - Lakeview
119-312-006

Expenditures by <u>Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Supplies	2,233	2,170	4,500	348	4,500
Maintenance	2,790	16,523	11,000	17,476	11,000
Services	30,878	37,500	18,200	19,389	18,200
Capital Outlay	0	0	20,000	0	20,000
Total	35,901	56,193	53,700	37,213	53,700

Lake Parks - Meadowmere
119-312-007

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	0	98,131	83,917	100,346	99,061
Supplies	13,931	52,333	62,300	31,038	44,300
Maintenance	88,200	156,311	48,500	147,636	93,500
Services	134,937	136,620	143,000	138,534	100,000
Capital Outlay	23,378	0	15,000	0	46,000
Total	260,446	443,395	352,717	417,554	382,861

**Lake Parks - GO Wild
119-312-010**

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Proposed
Supplies				4,755	9,400
Services				2,281	2,600
Total	-	-	-	7,036	12,000

FY 2019-20 APPROVED OPERATING BUDGET
FUND 120 - 4B TRANSIT

- Budget At-A-Glance -

	2017-18	2018-19	2018-19	2019-20
REVENUE AND OTHER FINANCING SOURCES:	Actual	Budget	Estimate	Approved
Sales Tax	9,815,379	10,833,750	10,476,439	11,106,218
Interest Income	8,427	10,000	7,064	10,000
Total	9,823,806	10,843,750	10,483,503	11,116,218
	2017-18	2018-19	2018-20	2018-22
EXPENDITURES AND OTHER FINANCING USES:	Actual	Budget	Estimate	Approved
Contractual Services	9,466,562	10,389,140	9,796,960	10,641,732
Transfers	348,816	444,610	429,479	464,486
Total	9,815,379	10,833,750	10,226,439	11,106,218

FY 2019-20 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
4B TRANSIT FUND

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
BEGINNING FUND BALANCE:	465,202	357	8,784	8,784	265,848
OPERATING REVENUE:					
Sales Tax	9,408,363	9,815,379	10,833,750	10,476,439	11,106,218
Interest Income	10,404	8,427	10,000	7,064	10,000
Total Operating Revenue	9,418,767	9,823,806	10,843,750	10,483,503	11,116,218
TRANSFERS IN:					
Total Transfers In	0	0	0	0	0
TOTAL REVENUE AND TRANSFERS	9,418,767	9,823,806	10,843,750	10,483,503	11,116,218
OPERATING EXPENDITURES:					
Contractual Services - Trinity Metro	9,077,750	9,466,562	10,389,140	9,796,960	10,641,732
Total Operating Expenditures	9,077,750	9,466,562	10,389,140	9,796,960	10,641,732
TRANSFERS OUT:					
Transfer to Visitor Shuttle Fund	330,613	348,816	444,610	429,479	464,486
Transfer to Economic Development Fund	475,249	0	0	0	0
Total Transfers Out	805,862	348,816	444,610	429,479	464,486
TOTAL EXPENDITURES AND TRANSFERS	9,883,612	9,815,379	10,833,750	10,226,439	11,106,218
SURPLUS / (DEFICIT)	(464,845)	8,427	10,000	257,064	10,000
ENDING FUND BALANCE:	357	8,784	18,784	265,848	275,848

**FY 2019-20 APPROVED OPERATING BUDGET
REVENUE DETAIL
4B TRANSIT FUND**

Account / Description	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved	Change From FY18 Actual	Change From FY19 Budget
SALES TAX	9,408,363	9,815,379	10,833,750	10,476,439	11,106,218	13%	3%
INTEREST INCOME	10,404	8,427	10,000	7,064	10,000	19%	0%
TOTAL 4B TRANSIT FUND	9,418,767	9,823,806	10,843,750	10,483,503	11,116,218	13%	3%

**4B Transit Fund
120-120-001**

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Services	9,077,750	9,466,562	10,389,140	9,796,960	10,641,732
Transfers	805,862	348,816	444,610	429,479	464,486
Total	9,883,612	9,815,379	10,833,750	10,226,439	11,106,218

Objectives

- Provide funding for the development of commuter rail service. Voters approved a 3/8-cent sales tax increase that commenced on April 1, 2007.
- Accumulate funding for the land acquisition, design, construction and operation of a passenger rail station.
- Provide funding for 50% of the operations of the Grapevine Visitor Shuttle system.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Contractual payments to Trinity Metro	\$9,077,750	\$9,466,562	\$10,389,140	\$9,796,960	\$10,500,000
Transfers to Grapevine Visitor Shuttle system	\$330,613	\$348,816	\$444,610	\$429,479	\$450,000

FY 2019-20 APPROVED OPERATING BUDGET
FUNDS 122 & 124 - ECONOMIC DEVELOPMENT

- Budget At-A-Glance -

	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
REVENUE AND OTHER FINANCING SOURCES:				
Sales Tax	4,256,509	3,611,250	4,393,875	4,402,073
Interest Income	182,852	150,000	125,697	125,000
Miscellaneous	16,926,474	0	4,213,432	0
Transfers In	627,905	0	0	0
Total	21,993,739	3,761,250	8,733,005	4,527,073
	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
EXPENDITURES AND OTHER FINANCING USES:				
Personnel	487,265	504,552	490,823	523,466
Supplies	6,678	6,300	9,234	6,300
Services	1,098,204	1,489,871	550,822	2,231,816
Insurance	0	58,083	66,293	58,097
Transfers Out	0	1,702,444	0	0
Total	1,592,147	3,761,250	1,123,884	2,819,679
	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
PERSONNEL SUMMARY: ⁽¹⁾				
Director of Economic Development	1.000	1.000	1.000	1.000
Development Manager	1.000	1.000	1.000	1.000
Economic Development Coordinator	1.000	1.000	1.000	1.000
Administrative Secretary	0.500	0.500	0.500	0.500
Total	3.500	3.500	3.500	3.500

⁽¹⁾ In full-time equivalents

FY 2019-20 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
ECONOMIC DEVELOPMENT FUNDS (122 & 124)

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
BEGINNING FUND BALANCE:	32,283,858	17,500,235	6,098,004	6,098,004	12,080,084
OPERATING REVENUE:					
Sales Tax	4,062,180	4,256,509	3,611,250	4,393,875	4,402,073
Interest Income	238,778	182,852	150,000	125,697	125,000
Miscellaneous	2,717,098	16,926,474	0	4,213,432	0
Total Operating Revenue	7,018,056	21,365,834	3,761,250	8,733,005	4,527,073
TRANSFERS IN:	2,475,249	627,905	0	0	0
TOTAL REVENUE AND TRANSFERS	9,493,305	21,993,739	3,761,250	8,733,005	4,527,073
OPERATING EXPENDITURES:					
Personnel	458,904	487,265	504,552	490,823	523,466
Supplies	7,104	6,678	6,300	9,234	6,300
Maintenance	0	0	0	6,712	0
Services	1,394,510	1,098,204	1,489,871	550,822	2,231,816
Insurance	0	0	58,083	66,293	58,097
Debt Service	0	17,212,082	0	0	0
Capital Outlay	4,716,788	0	0	0	0
Total Operating Expenditures	6,577,306	18,804,228	2,058,806	1,123,884	2,819,679
TRANSFERS OUT:	17,699,621	14,591,742	1,702,444	1,627,041	1,707,394
TOTAL EXPENDITURES AND TRANSFERS	24,276,928	33,395,970	3,761,250	2,750,925	4,527,073
SURPLUS / (DEFICIT)	(14,783,623)	(11,402,231)	0	5,982,080	0
ENDING FUND BALANCE:	17,500,235	6,098,004	6,098,004	12,080,084	12,080,084

**FY 2019-20 APPROVED OPERATING BUDGET
REVENUE DETAIL
ECONOMIC DEVELOPMENT FUNDS (122 & 124)**

Account / Description	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved	Change From FY18 Actual	Change From FY19 Budget
SALES TAX	4,062,180	4,256,509	3,611,250	4,393,875	4,402,073	3%	22%
INTEREST INCOME	238,778	182,852	150,000	125,697	125,000	-32%	-17%
39250 Change in Investment Value	(10,979)	(3,526)	0	0	0	-100%	0%
39950 Sales of Fixed Assets	2,727,803	0	0	4,208,462	0		
39998 Other Financing Sources	0	16,930,000	0	0	0	-100%	0%
37100 Garage Fees	0	0	0	4,970	0		
39999 Miscellaneous	275	0	0	0	0	0%	0%
MISCELLANEOUS	2,717,098	16,926,474	0	4,213,432	0	-100%	0%
53120 Transfer in from 4B Transit	475,249	0	0	0	0		
53177 Transfer in from 4B Capital	0	627,905	0	0	0		
53200 Transfer in from Utility Fund	2,000,000	0	0	0	0		
TRANSFERS IN	2,475,249	627,905	0	0	0		
TOTAL REVENUE	9,493,305	21,993,739	3,761,250	8,733,005	4,527,073	-79%	20%

FY 2019-20 APPROVED OPERATING BUDGET
ECONOMIC DEVELOPMENT FUND
DEPARTMENTAL SUMMARY

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	458,904	487,265	504,552	490,823	523,466
Supplies	7,104	6,678	6,300	9,234	6,300
Maintenance	0	0	0	6,712	0
Services	1,394,510	1,098,204	1,489,871	550,822	2,231,816
Debt Service	0	17,212,082	0	0	0
Capital Outlay	4,716,788	0	0	0	0
Insurance	0	0	58,083	66,293	58,097
	6,577,306	18,804,229	2,058,806	1,123,884	2,819,679

<u>ECONOMIC DEVELOPMENT</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
Director of Economic Development	1	1	1	1	1
Development Manager	1	1	1	1	1
Economic Development Coordinator	1	1	1	1	1
Administrative Secretary	0.5	0.5	0.5	0.5	0.5
TOTAL ECONOMIC DEVELOPMENT	3.50	3.50	3.50	3.50	3.50

**Economic Development Fund
124-124-001**

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	458,904	487,265	504,552	490,823	523,466
Supplies	7,104	6,678	6,300	9,234	6,300
Maintenance	0	0	0	6,712	0
Services	1,380,132	1,078,510	1,489,871	550,822	2,231,816
Insurance	0	0	58,083	66,293	58,097
Transfers	17,699,621	27,345,873	1,702,444	1,627,041	1,707,394
Total	19,545,762	28,918,326	3,761,250	2,750,925	4,527,073

Objectives

- The Economic Development Department provides assistance in business attraction, relocation, and retention for the City of Grapevine. The department will plan, market, and direct the business recruitment, retention, and expansion programs for the City. Identifying quality business prospects and creating and executing successful marketing campaigns to attract those businesses to Grapevine is a top priority.

- Departmental goals include maintaining positive relationships with developers, brokers, and other business professionals in order to encourage business expansion consistent with the City's mission and vision. The department also serves as a liaison between new businesses and City departments to assist with required permitting, utility service arrangements, building and fire codes, and zoning and occupancy issues.

Performance Indicators	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Support Targeted real estate development:					
- Complete a market and site context analysis	1	1	0	0	1
Business retention and new business development:					
- Local business visits	45	50	100	100	120
- Broker meetings	10	10	20	20	30
- Presentations to Chamber of Commerce and ED partnership meetings	12	12	12	12	12
- Network and retention events attended	18	15	18	18	20
- Leads obtained from network and retention events	35	50	35	35	60
- Trade shows attended	5	5	5	5	5
- Social media posts	1,000	250	200	200	300
Market analysis and trends:					
- Retail and transit oriented development	1	0	0	0	1

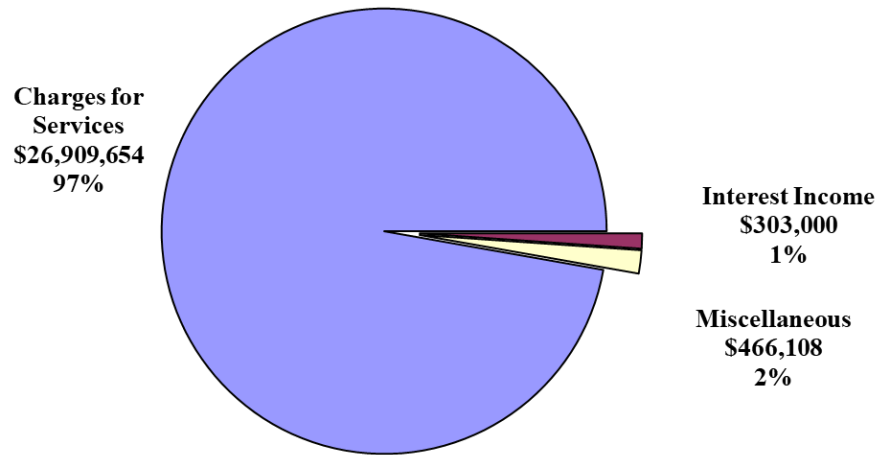
CITY OF GRAPEVINE, TEXAS
FY 2019-20 APPROVED OPERATING BUDGET
SUMMARY TABLE OF ALL FUNDS

-- ENTERPRISE FUNDS --

	Utility Enterprise Fund	Golf Course Fund	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:			
Charges for Services	23,980,000	2,929,654	26,909,654
Interest Income	300,000	3,000	303,000
Miscellaneous	200,500	265,608	466,108
Total Revenues	24,480,500	3,198,262	27,678,762
EXPENDITURES AND OTHER FINANCING USES:			
Personnel	3,847,850	1,490,231	5,338,081
Supplies	890,960	385,600	1,276,560
Maintenance	512,100	92,400	604,500
Services	13,300,200	422,045	13,722,245
Insurance	952,109	457,986	1,410,095
Debt Service	1,130,569		1,130,569
Transfers Out	1,865,000	108,000	1,973,000
Permanent Capital Maintenance	1,000,000		1,000,000
Capital Outlay	450,000	242,000	692,000
Total Expenditures	23,948,788	3,198,262	27,147,050
NET CHANGE IN FUND BALANCE	531,712	0	531,712
BEGINNING FUND BALANCE	25,666,650	(765,017)	24,901,633
ENDING FUND BALANCE	26,198,362	(765,017)	25,433,345

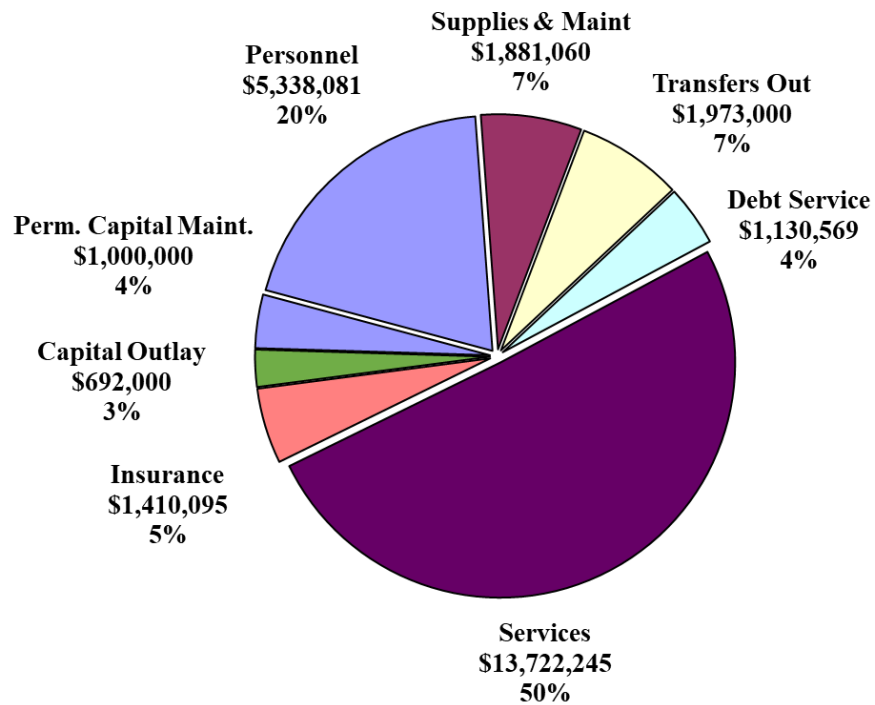
REVENUE FUNDING SOURCES

"Where The Money Comes From"



EXPENDITURE FUNDING USES

"Where the Money Goes"



Revenue and Other Financing Sources

Total Enterprise funds revenue for FY20 is budgeted at \$27.6 million, an increase of \$176,000 (1%) from the previous year's budget. A vast majority (97%) consists of charges for services, which represent water and wastewater services in the Utility fund, and golf course services in the Golf fund.

Water Sales are budgeted at \$15.7 million, an increase of \$50,000 from last year's budget. Water sales in FY19 were \$14.4 million and represent a decline of \$1.8 million (-11%) from the prior year as an abnormally wet spring significantly impacted water sales for irrigation purposes.

WATER SALES	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Collections	\$13,215,522	\$13,119,439	\$13,869,776	\$14,505,702	\$16,267,722	\$14,458,527
Gain / (Loss)	\$1,156,993	(\$96,083)	\$750,337	\$635,926	\$1,762,020	(\$1,809,195)
% Change	10%	-1%	6%	5%	12%	-11%

Wastewater Charges are budgeted at \$8 million, no change from the previous year. Revenue in this category declined by \$335,581 in FY19, which represents a change of -4%. Combined water and wastewater charges represent 88% of revenue in the Enterprise Funds category.

WASTEWATER SALES	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Collections	\$7,645,169	\$7,581,393	\$7,909,288	\$8,054,884	\$8,371,685	\$8,036,104
Gain / (Loss)	\$1,015,288	(\$63,776)	\$327,895	\$145,596	\$316,801	(\$335,581)
% Change	15%	-1%	4%	2%	4%	-4%

Golf Course Green Fees are budgeted at \$1.42 million and represent a decrease of \$50,000 from the previous year. Actual green fee revenue in FY19 totaled \$1.42 million and represented a slight decline of \$3,402 from the previous year.

GOLF COURSE GREEN FEES	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Collections	\$1,471,201	\$1,009,243	\$1,317,741	\$1,441,966	\$1,430,023	\$1,426,621
Gain / (Loss)	(\$53,823)	(\$461,958)	\$308,498	\$124,225	(\$11,943)	(\$3,402)
% Change	-4%	-31%	31%	9%	-1%	0%

The number of golf rounds played in FY19 is estimated at 62,500 and represents a 4% decline from the previous year's total of 65,000 as an abnormally wet spring coupled with the Corps of Engineers closure of Fairway Drive for dam repairs negatively impacted operations.

GOLF ROUNDS PLAYED	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Rounds	68,368	48,689	55,905	64,424	65,000	62,500
Gain / (Loss)	(640)	(19,679)	7,216	8,519	576	(2,500)
% Change	-1%	-29%	15%	15%	1%	-4%

Expenditures and Other Financing Uses

Expenditures of Enterprise funds in FY20 are budgeted at \$27.1 million and represent an increase of \$229,000 (1%) from the prior year's budget. Utility fund operations account for 87% of the total, while Golf course operations account for 13%.

Personnel expenses are budgeted at \$5.3 million, an increase of \$213,000 (4%) from the previous year. Included in the personnel budgets is a 3% across-the board market adjustment and a 2% merit salary increase. Personnel expenses in the Utility fund, budgeted at \$3.8 million in FY20, account for 72% of total personnel costs.

ENTERPRISE FUND PERSONNEL COSTS	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Utility Fund	\$3,064,911	\$3,039,974	\$3,254,832	\$3,084,394	\$3,334,960	\$3,437,605
Golf Fund	\$1,114,299	\$1,164,779	\$1,382,107	\$1,404,999	\$1,357,988	\$1,269,608
Total	\$4,179,210	\$4,204,753	\$4,636,939	\$4,489,393	\$4,692,948	\$4,707,213
Increase / (Decrease)	(\$24,311)	\$25,543	\$432,186	(\$147,546)	\$203,555	\$14,265
% Change	-0.6%	0.6%	10.3%	-3.2%	4.5%	0.3%

Personnel costs in FY19 are estimated at \$4.7 million and represented an increase of \$14,265 (0.3%) from the previous year. Total authorized positions in FY20 are 70.0 FTE.

Services are budgeted at \$13.7 million, and represent an increase of \$245,000 (2%) from the prior year. Expenditures for the purchase, storage and treatment of water and wastewater is the largest component (80%) of this category.

Purchase/Storage & Treatment costs are budgeted at \$10.5 million, virtually unchanged from the previous year. Estimated expenditures in FY19 total \$9.4 million and represent a decrease of \$1.7 million from the previous year, as an abnormally wet spring resulted in lower water usage. The FY20 projection includes water purchases from TRA of 7.2 mgd; raw water purchases from the City of Dallas for irrigation of the golf course and ball fields of 1.8 mgd; and wastewater return flow purchases from the Dallas County Park Cities Municipal Utility District of 3.49 mgd.

PURCHASE / STORAGE & TREATMENT	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Water	\$7,497,617	\$8,010,684	\$8,412,477	\$8,549,638	\$9,559,912	\$8,030,760
Wastewater	\$1,298,730	\$1,368,647	\$1,282,688	\$1,508,182	\$1,551,886	\$1,373,190
Total	\$8,796,347	\$9,379,331	\$9,695,165	\$10,057,820	\$11,111,798	\$9,403,950
Increase / (Decrease)	\$284,173	\$582,984	\$315,834	\$362,655	\$1,053,978	(\$1,707,848)
% Change	3%	7%	3%	4%	10%	-15%

Utility costs for FY20 are budgeted at \$880,000 and represent a decrease of \$200,000 from the previous year's budget. Estimated utility expenses in FY19 were \$604,275 and represent a decrease of -23% from FY18.

ENTERPRISE FUND UTILITY COSTS	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Utility Fund	\$671,882	\$724,446	\$649,927	\$585,866	\$501,387	\$440,718
Golf Fund	\$198,745	\$179,992	\$194,486	\$237,559	\$283,772	\$163,557
Total	\$870,627	\$904,438	\$844,413	\$823,425	\$785,159	\$604,275
Increase / (Decrease)	(\$231,012)	\$33,811	(\$60,025)	(\$20,988)	(\$38,266)	(\$180,884)
% Change	-21%	4%	-7%	-2%	-5%	-23%

Transfers Out are budgeted at \$1.97 million and is comprised of the 7.5% administrative fee to the General fund (\$1,865,000 from Utility and \$108,000 from Golf). Estimated expenditures in FY19 total \$1.4 million and represent a decrease of 82% from the previous year as FY18 included an operating transfer of \$5,084,734 to the Water & Sewer CIP fund and \$1 million from the Utility Enterprise fund to the Economic Development fund.

ENTERPRISE FUND OPERATING TRANSFERS OUT	<u>FY-2014</u>	<u>FY-2015</u>	<u>FY-2016</u>	<u>FY-2017</u>	<u>FY-2018</u>	<u>FY-2019</u>
Utility Fund	\$1,595,766	\$1,587,535	\$1,672,193	\$3,826,308	\$8,003,880	\$1,343,444 ⁽¹⁾
Golf Fund	\$110,340	\$75,709	\$98,831	\$108,147	\$107,254	\$86,377
Total	\$1,706,106	\$1,663,244	\$1,771,023	\$3,934,456	\$8,111,134	\$1,429,821
Increase / (Decrease)	\$235,487	(\$42,862)	\$107,779	\$2,163,432	\$4,176,678	(\$6,681,313)
% Change	16.0%	-2.5%	6.5%	122.2%	106.2%	-82.4%

⁽¹⁾ FY-2018 Includes a one-time transfer of \$5,084,734 to the Water / Wastewater Capital Projects (CIP) Fund and a one-time transfer of \$1,000,000 to the Convention and Visitors Fund

Debt Service expenditures are budgeted at \$1.1 million, a decrease of \$433,000 (28%) from the previous year. Debt service expenditures are comprised of principal and interest payments on outstanding waterworks and sewer revenue bonds, principal and interest payments on outstanding golf course certificates of obligation, paying agent fees, bond issuance costs, and arbitrage fees (if applicable).

FY 2019-20 APPROVED OPERATING BUDGET
FUND 200 - UTILITY ENTERPRISE

- Budget At-A-Glance -

	2017-18	2018-19	2018-19	2019-20
REVENUE AND OTHER FINANCING SOURCES:	Actual	Budget	Estimate	Approved
Water Sales	16,577,391	15,650,000	14,596,664	15,700,000
Wastewater Sales	8,371,685	8,000,000	8,036,104	8,000,000
Tap & Inspection Fees	143,010	90,000	151,124	77,000
Reconnects & Transfers	201,264	215,000	197,916	203,000
Interest Income	302,191	120,000	259,341	300,000
Transfers In	4,916,263	0	0	0
Miscellaneous	2,260,356	205,000	627,540	200,500
Total	32,772,160	24,280,000	23,868,689	24,480,500

	2017-18	2018-19	2018-19	2019-20
EXPENDITURES AND OTHER FINANCING USES:	Actual	Budget	Estimate	Approved
Personnel	3,334,960	3,681,043	3,437,605	3,847,850
Supplies	684,185	897,085	692,382	890,960
Maintenance	1,038,031	1,436,900	828,816	1,512,100
Services	14,008,447	13,117,126	11,409,738	13,300,200
Insurance	0	949,877	920,619	952,109
Debt Service	584,747	1,564,244	1,561,955	1,130,569
Transfers Out	8,003,880	1,821,000	1,343,444	1,865,000
Capital Outlay	347,871	228,500	534,301	450,000
Total	28,002,121	23,695,775	20,728,860	23,948,788

	2017-18	2018-19	2018-19	2019-20	
EXPENDITURES AND PERSONNEL BY PROGRAM:	Actual	Budget	Estimate	Approved	
Water Distribution	1,407,701	1,651,503	1,487,770	1,700,420	14.50
Water Treatment	11,158,321	10,919,612	9,490,965	11,012,327	12.50
Utility Billing	642,793	645,700	615,843	701,745	5.00
Wastewater Collection	1,002,389	965,350	1,207,232	1,127,928	10.00
Wastewater Treatment	2,948,976	3,306,564	2,689,629	3,501,644	9.00
Utility Administrative Services	10,150,613	5,207,046	4,694,870	4,904,724	0.00
Permanent Capital Maintenance	644,280	1,000,000	542,551	1,000,000	0.00
Total	27,955,073	23,695,775	20,728,860	23,948,788	51.00

⁽¹⁾ In full-time equivalents

FY 2019-20 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
UTILITY ENTERPRISE FUND

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
BEGINNING WORKING CAPITAL:	14,462,392	17,756,782	22,526,821	22,526,821	25,666,650
OPERATING REVENUE:					
Water Sales	14,710,779	16,577,391	15,650,000	14,596,664	15,700,000
Wastewater Sales	8,054,884	8,371,685	8,000,000	8,036,104	8,000,000
Tap & Inspection Fees	164,608	143,010	90,000	151,124	77,000
Reconnects & Transfers	202,962	201,264	215,000	197,916	203,000
Interest Income	175,278	302,191	120,000	259,341	300,000
Miscellaneous Income	945,807	2,260,356	205,000	627,540	200,500
Total Operating Revenue	24,254,317	27,855,897	24,280,000	23,868,689	24,480,500
TRANSFERS IN:	522,974	4,916,263	0	0	0
TOTAL REVENUE AND TRANSFERS	24,777,292	32,772,160	24,280,000	23,868,689	24,480,500
OPERATING EXPENDITURES:					
Personnel	3,084,394	3,334,960	3,681,043	3,437,605	3,847,850
Supplies	668,017	684,185	897,085	692,382	890,960
Maintenance	954,294	1,038,031	1,436,900	828,816	1,512,100
Services	12,912,247	14,008,447	13,117,126	11,409,738	13,300,200
Insurance	0	0	949,877	920,619	952,109
Debt Service	10,356	584,747	1,564,244	1,561,955	1,130,569
Capital Outlay	27,287	347,871	228,500	534,301	450,000
Total Expenditures	17,656,595	19,998,241	21,874,775	19,385,416	22,083,788
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	1,826,307	1,919,146	1,821,000	1,243,444	1,865,000
Transfer to Convention & Visitors Fund	0	0	0	100,000	0
Transfer to Economic Development Fund	2,000,000	0	0		0
Transfer to Facility Capital Projects Fund	0	1,000,000	0		0
Transfer to Utility Capital Projects Fund	0	5,084,734	0		0
Total Transfers Out	3,826,307	8,003,880	1,821,000	1,343,444	1,865,000
TOTAL EXPENDITURES AND TRANSFERS	21,482,901	28,002,121	23,695,775	20,728,860	23,948,788
SURPLUS / (DEFICIT)	3,294,390	4,770,039	584,225	3,139,829	531,712
ENDING WORKING CAPITAL:	17,756,782	22,526,821	23,111,046	25,666,650	26,198,362
FUND BALANCE REQUIREMENT:	2,902,454	3,287,382	3,595,853	3,186,644	3,630,212

* Fund balance requirement is 16% of total net budgeted expenses or 60 days of operation.
The FY 2018-19 projected Ending Working Capital Balance represents **141** days of operation.

**FY 2019-20 APPROVED OPERATING BUDGET
REVENUE DETAIL
UTILITY ENTERPRISE FUND**

Account / Description		2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved	Change From FY18 Actual	Change From FY19 Budget
PRIOR PERIOD ADJUSTMENTS		0	(2,395,490)	0		0	-100%	0%
34505	Water Sales	14,505,702	16,267,722	15,500,000	14,458,527	15,500,000	-5%	0%
34506	Raw Water Sales	205,077	309,669	150,000	138,137	200,000	-35%	33%
WATER SALES		14,710,779	16,577,391	15,650,000	14,596,664	15,700,000	-5%	0%
WASTEWATER SALES		8,054,884	8,371,685	8,000,000	8,036,104	8,000,000	-4%	0%
34533	Water Tap Fees	44,390	39,200	30,000	38,065	30,000	-23%	0%
34535	Utility Inspection Fee	103,644	96,615	50,000	104,712	40,000	-59%	-20%
34564	Wastewater Tap Fees	6,730	7,195	10,000	8,347	7,000	-3%	-30%
34590	Sprinkler Service Fee	9,843	0	0	0	0	0%	0%
TAP & INSPECTION FEES		164,608	143,010	90,000	151,124	77,000	-46%	-14%
34536	Reconnect/Transfer Charges	14,517	14,509	15,000	13,115	13,000	-10%	-13%
34539	Penalties on Non-Payments	188,445	186,755	200,000	184,801	190,000	2%	-5%
RECONNECTS & TRANSFERS		202,962	201,264	215,000	197,916	203,000	1%	-6%
39230	Interest Income	179,393	305,681	120,000	253,024	300,000	-2%	150%
39249	Other General Interest	6,616	6,761	0	6,317	0	-100%	0%
39250	Chg. In Investment Value	(10,731)	-10,250	0		0	-100%	0%
INTEREST INCOME		175,278	302,191	120,000	259,341	300,000	-1%	150%
39270	Refund TRA	886,131	2,239,882	175,000	606,251	175,000	-92%	0%
39951	Sale of Labor & Materials	175	275	5,000	2,038	500	82%	-90%
39995	Over / Short	(96)	10	0	10	0	-100%	0%
39999	Misc. Revenue	59,597	20,190	25,000	19,241	25,000	24%	0%
MISCELLANEOUS		945,807	2,260,356	205,000	627,540	200,500	-91%	-2%
39990	Contributed Capital - Donated Assets	0	4,909,757	0	0	0	-100%	0%
53122	Transfer in from 4B Fund	522,974	6,506	0	0	0	-100%	0%
TRANSFERS / CONTRIBUTIONS		522,974	4,916,263	0	0	0	-100%	0%
TOTAL UTILITY FUND REVENUE		24,777,292	30,376,670	24,280,000	23,868,689	24,480,500	-19%	1%

FY 2019-20 APPROVED OPERATING BUDGET
UTILITY ENTERPRISE FUND DEPARTMENTAL SUMMARY
BY DIVISION

Expenditures by Division	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Water Distribution	2,606,238	1,407,701	1,651,503	1,487,770	1,700,420
Water Treatment	10,084,407	11,158,321	10,919,612	9,490,965	11,012,327
Utility Billing	573,012	642,793	645,700	615,843	701,745
Wastewater Collection	995,818	1,002,389	965,350	1,207,232	1,127,928
Wastewater Treatment	3,739,794	2,948,976	3,306,564	2,689,629	3,501,644
Utility Administrative Services	5,631,433	10,150,613	5,207,046	4,694,870	4,904,724
Permanent Capital Maintenance	574,717	644,280	1,000,000	542,551	1,000,000
Total	24,205,419	27,955,073	23,695,775	20,728,860	23,948,788

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>PUB WKS - WATER DISTRIBUTION</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
Director of Public Works	0.5	0.5	0.5	0.5	0.5
Assistant Public Works Director/Operations	0.5	0.5	0.5	0.5	0.5
Administrative Secretary	0.5	0.5	0.5	0.5	0.5
WO System Data Coordinator	0.5	0.5	0.5	0.5	0.5
GIS Engineering Coordinator	0.5	0.5	0.5	0.5	0.5
Utility Service Coordinator	1	1	1	1	1
Water Crew Leader	3	3	3	3	3
Sr Meter Reader	1	1	1	1	1
Meter Reader	2	2	2	2	2
Equipment Operator II	1	1	1	1	1
Equipment Operator I	3	3	3	3	3
Customer Service Technician	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	14.50	14.50	14.50	14.50	14.50

DIVISION TOTAL POSITIONS	14.50	14.50	14.50	14.50	14.50
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PUB WKS - WATER TREATMENT

W/WW Plant Manager	0.5	0.5	0.5	0.5	0.5
Utility Manager	1	1	1	1	1
Assistant Water Plant Manager	1	1	1	1	1
Water Quality Tech	1	1	1	1	1
Water Plant Shift Supervisor	2	2	2	2	2
Plant Operator	5	5	5	5	5
Plant Mechanic II	1	1	1	1	1
Plant Operator Trainee	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	12.50	12.50	12.50	12.50	12.50

FY 2019-20 APPROVED OPERATING BUDGET
UTILITY ENTERPRISE FUND DEPARTMENTAL SUMMARY
BY DIVISION

<u>PUB WKS - WW COLLECTION</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
Utility Service Coordinator	1	1	1	1	1
Sr. Civil Engineer	0.5	0.5	0.5	0.5	0.5
GIS Engineering Coordinator	0.5	0.5	0.5	0.5	0.5
Lift Station Specialist	1	1	1	1	1
Equipment Operator III	1	1	1	1	1
Equipment Operator II	1	1	1	1	1
Equipment Operator I	2	2	2	2	2
Crew Leader	2	2	2	2	2
Crew Worker	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	10.00	10.00	10.00	10.00	10.00

<u>PUBLIC WORKS - WW TREATMENT</u>					
Deputy Director of Public Works	0.5	0.5	0.5	0.5	0.5
Wastewater Plant Manager	0.5	0.5	0.5	0.5	0.5
Assistant WW Plant Manager	1	1	1	1	1
Chief Operator	1	1	1	1	1
Plant Operator	4	4	4	4	4
Plant Operator Trainee	1	1	1	1	1
Plant Mechanic II	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	9.00	9.00	9.00	9.00	9.00

<u>UTILITY BILLING</u>					
Accounting Manager	0.5	0.5	0.5	0.5	0.5
Utility Billing Customer Svc. Supv.	1	1	1	1	1
Utility Billing Technician	1	1	1	1	1
Financial Program Analyst II	1	1	1	1	1
Billing Clerk	1	1	1	1	1
A/P Clerk	0.5	0.5	0.5	0.5	0.5
TOTAL FULL-TIME POSITIONS	5.00	5.00	5.00	5.00	5.00

TOTAL UTILITY FUND	51.00	51.00	51.00	51.00	51.00
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Public Works - Water Distribution
200-530-001

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel	946,494	1,020,493	1,047,306	1,009,362	1,084,640
Supplies	186,493	156,333	178,600	161,562	178,600
Maintenance	131,209	149,572	132,800	147,942	162,800
Services	59,353	81,304	102,297	81,192	104,380
Capital Outlay	0	0	190,500	87,711	170,000
Utility Bond Expenses	1,282,691	0	0	0	0
Total	2,606,238	1,407,702	1,651,503	1,487,769	1,700,420

Objectives

- Maintain meter accuracy within the field.
- Decrease downtime for planned and emergency shutoffs.
- Update water maps and coordinate valve locations utilizing GPS data collectors.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Meter change outs due to failure or inaccuracy (< 1% of total meters)	<140	<140	<140	<140	<140
Meter reading accuracy	99%	99%	99%	97.5%	97.5%
Cycle main line valves system wide	1,000	2,247	1,500	1,500	1,500
Emergency callout response time	30	30	30	30	30
Water meter change outs (per month)	118	118	118	125	125
Average number of days for work order completion (exclude taps)	N/A	<10	<10	<10	<10
GIS Update quarterly	N/A	N/A	N/A	100%	100%

Public Works - Water Treatment
200-530-002

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	748,283	730,058	928,208	828,543	995,293
Supplies	245,234	283,904	425,700	261,008	425,700
Maintenance	70,772	72,433	71,400	60,446	79,400
Services	8,975,534	9,952,057	9,494,304	8,340,968	9,511,934
Capital Outlay	0	119,869	0	0	0
Utility Bond Expenses	44,583	0	0	0	0
Total	10,084,407	11,158,321	10,919,612	9,490,965	11,012,327

Objectives

- Provide adequate pressure for fire fighting and consumers.
- Comply with EPA and the TCEQ regulations for safe water.
- Monitoring system to ensure water quality adheres to TCEQ regulations.
- Maintain turbidity <0.10 NTUs.
- Maintain levels below 80 mg/l for TTHMs and 60 mg/l for HHA5s.
- Total organic compounds compliance, using any of the three methods required by the TCEQ.
- Ensure plant is run efficiently regarding cost per million gallons of water treated.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2019-2020 Budget	2019-20 Approved
Distribution System PSI	NA	NA	NA	>35	>35
Inactivation Ratio	NA	NA	NA	>1.0	>1.0
DLQOR CL residuals	NA	NA	NA	>0.5 / <4.0	>0.5 / <4.0
Distribution system bacteriological samples per month	50	50	50	50	50
Average NTU / turbidity level	<0.10	<0.10	<0.10	<0.15	<0.15
THM / HHA5s formation limit	<50/30	<50/30	<50/30	<50/30	<50/30
Flush Deadend Mains monthly				100%	100%
TOC compliance	100%	100%	100%	100%	100%
Clean and inspect all ground and elevated storage tanks yearly	NA	NA	1x	1x	1x
Maintenance costs (quarterly) per million gallons of water treated	<\$38.00	\$60.94	<\$47.00	<\$47.00	<\$47.00

Fiscal Services - Utility Billing
200-530-003

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel	313,897	327,686	319,775	321,540	371,745
Supplies	72,129	77,948	79,925	66,445	74,000
Services	186,986	237,159	246,000	227,858	256,000
Total	573,012	642,793	645,700	615,843	701,745

Objectives

- Post customer collections and process work orders in a timely and accurate manner.
- Present a courteous and friendly demeanor to the public at all times.
- Monitor water and sewer reading routes on a regular basis to ensure that billings are accurate and reports are reconciled monthly.
- Process all billing cycles in a timely manner.
- Investigate, resolves and responds to customers complaints in a professional manner.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Average active residential accounts per month	12,483	12,585	12,550	12,578	12,600
Average active non-residential accounts per month	2,259	2,324	2,400	2,312	2,325
Average number of customers using IVR for their utility bill payment	NA	NA	NA	426	450
Average number of customer using Lockbox for their utility bill payment	NA	NA	NA	2,406	3,000

Public Works - Wastewater Collection
200-531-001

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel	494,893	639,262	725,390	650,010	741,013
Supplies	62,477	60,174	61,260	58,691	61,260
Maintenance	83,687	40,336	92,200	46,914	122,200
Services	143,711	59,291	86,500	121,618	133,455
Capital Outlay	0	203,326	0	329,998	70,000
Utility Bond Expense	210,888	0	0		0
Total	995,658	1,002,389	965,350	1,207,231	1,127,928

Objectives

- Prevention of Sanitary Sewer Overflows to protect our water supply.
- Maintain sewer lines to allow for continuous flow of wastewater.
- Update wastewater maps to provide accurate data for inspection, repair and location.
- Maintain and/or repair 226.6 miles of sanitary sewer lines and 3,218 manholes.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Reportable sanitary sewer overflows	0	32	0	0	0
Linear feet of sewer lines cleaned	607,200	317,477	607,200	607,200	607,200
Sewer manholes inspected annually	322	NA	322	433	433
TV inspection of sewer lines in linear feet	53,000	21,658	53,000	53,000	53,000
Emergency callout response time (min.)	30	30	30	30	30
GIS Update quarterly	NA	NA	NA	100%	100%

Public Works - Wastewater Treatment (Resource Recovery Facility RRF)
200-531-002

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel	580,827	617,462	660,364	616,559	655,159
Supplies	87,250	100,948	144,100	137,673	143,900
Maintenance	148,908	131,411	139,200	132,308	161,400
Services	1,992,893	2,099,156	2,324,900	1,777,063	2,331,185
Capital Outlay	0	0	38,000	26,027	210,000
Utility Bond Expenses	929,917	0	0	0	0
Total	3,739,794	2,948,977	3,306,564	2,689,630	3,501,644

Objectives

- Comply at all times with the requirements of the TPDES permit and EPA regulations
- Maintain wastewater plant equipment to operate efficiently and to insure equipment downtime is reduced.
- Provide biosolids that that meet applicable standards for their disposal through TCLP testing

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Ammonia mg/l Summer / Ammonia mg/l Winter Ammonia Nitrogen Seasonal (Permit)	<1.5 / 3.0	<1.5 / 3.0	<1.5 / 3.0	1	1
BOD mg/l	<5	<5	<5	3	3
E-Coli MPN	NA	NA	NA	NA	<126
TSS mg/l	<5	<5	<5	2	2
Daily average flow (million gallons per day)	<4.00	<4.00	<4.00	3.482	3.482
Average peak flow (million gallons per day)	<5.75	<12.02	<12.00	7.585	7.585
Quarterly maintenance costs per million gallons treated	<\$66.75	<\$66.75	<\$120.00	\$65.00	\$65.00
Pass annual biosolid TCLP testing	NA	NA	NA	NA	100%

Fiscal Services - Utility Administrative Services
200-533-001

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Supplies	3,842	4,877	7,500	7,003	7,500
Maintenance	0	0	1,300	809	1,300
Services	1,771,728	1,579,481	863,125	861,751	948,246
Utility Bond Expense	29,556	537,699	1,564,244	1,561,244	1,130,569
Insurance	0	0	949,877	920,619	952,109
Capital Outlay	0	24,675	0	0	0
Transfers	3,826,307	8,003,880	1,821,000	1,343,444	1,865,000
Total	5,631,433	10,150,612	5,207,046	4,694,870	4,904,724

Objectives

- Account for the accumulation of resources for, and the payment of, long-term debt principal and interest for revenue bonds and obligations under capital leases when due throughout the year and administrative overhead costs.
- Also accounts for supplies, training, travel, software and other project expenses of the City's Geographic Information System (GIS).

Public Works - Utility Permanent Capital Maintenance
200-534-000

Expenditures by Major Object	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel	0	0	0	11,590	0
Maintenance	574,717	622,492	1,000,000	440,397	985,000
Services	0	0	0	0	15,000
Capital Outlay	0	21,788	0	90,565	0
Total	574,717	644,280	1,000,000	542,552	1,000,000

FY 2019-20 APPROVED OPERATING BUDGET
FUND 210 - GOLF

- Budget At-A-Glance -

	2017-18	2018-19	2018-19	2019-20
REVENUE AND OTHER FINANCING SOURCES:	Actual	Budget	Estimate	Approved
Cart and Club Rentals	657,058	686,000	644,914	664,000
Tournament Fees	2,250	3,000	1,920	4,000
Driving Range	198,286	215,000	192,725	193,654
Golf Pro Shop % of Sales	247,092	225,000	244,364	245,000
Golf Course Green Fees	1,430,023	1,475,000	1,426,621	1,425,000
Annual Green Fee Memberships	273,157	280,000	266,750	326,000
Restaurant % of Sales	35,889	35,000	28,401	37,000
Lesson Income	27,366	40,000	15,381	35,000
Interest Income	2,712	1,400	2,768	3,000
Golf Sub-Lease	244,961	240,000	218,767	242,000
Miscellaneous	14,957	22,000	235,333	23,608
Total	3,133,750	3,222,400	3,277,944	3,198,262

	2017-18	2018-19	2018-19	2019-20
EXPENDITURES AND OTHER FINANCING USES:	Actual	Budget	Estimate	Approved
Personnel	1,357,988	1,443,651	1,269,608	1,490,231
Supplies	392,073	355,798	819,489	385,600
Maintenance	103,276	91,500	103,824	92,400
Services	830,567	359,291	331,109	422,045
Insurance	0	454,290	426,979	457,986
Transfers Out	107,254	109,500	86,377	108,000
Capital Outlay	87,051	408,370	149,104	242,000
Total	2,878,209	3,222,400	3,186,490	3,198,262

	2017-18	2018-19	2018-19	2019-20	Personnel ⁽¹⁾
EXPENDITURES AND PERSONNEL BY PROGRAM:	Actual	Budget	Estimate	Approved	
Pro Shop	1,535,383	1,556,259	1,539,603	1,793,855	6.00
Course Maintenance	1,342,825	1,666,141	1,646,887	1,404,407	13.00
Total	2,878,209	3,222,400	3,186,490	3,198,262	19.00

⁽¹⁾ In full-time equivalents

FY 2019-20 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
GOLF FUND

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
BEGINNING WORKING CAPITAL:	(1,365,536)	(1,086,616)	(856,471)	(856,471)	(765,017)
OPERATING REVENUE:					
Cart and Club Rentals	687,793	657,058	686,000	644,914	664,000
Tournament Fees	2,108	2,250	3,000	1,920	4,000
Driving Range	213,011	198,286	215,000	192,725	193,654
Golf Pro Shop Sales	217,417	247,092	225,000	244,364	245,000
Golf Course Green Fees	1,441,966	1,430,023	1,475,000	1,426,621	1,425,000
Annual Green Fee Memberships	274,307	273,157	280,000	266,750	326,000
Restaurant % of Sales	29,740	35,889	35,000	28,401	37,000
Lesson Income	39,097	27,366	40,000	15,381	35,000
Interest Income	1,531	2,712	1,400	2,768	3,000
Golf Sub-Lease	243,981	244,961	240,000	218,767	242,000
Miscellaneous Income	24,852	14,957	22,000	235,333	23,608
Total Operating Revenue	3,175,804	3,133,750	3,222,400	3,277,944	3,198,262
TRANSFERS IN:	0	0	0	0	0
TOTAL REVENUE AND TRANSFERS	3,175,804	3,133,750	3,222,400	3,277,944	3,198,262
OPERATING EXPENDITURES:					
Personnel	1,404,999	1,357,988	1,443,651	1,269,608	1,490,231
Supplies	343,333	392,073	355,798	819,489	385,600
Maintenance	106,825	103,276	91,500	103,824	92,400
Services	718,667	830,567	359,291	331,109	422,045
Insurance	0	0	454,290	426,979	457,986
Capital Outlay	226,604	87,051	408,370	149,104	242,000
Total Operating Expenditures	2,800,427	2,770,955	3,112,900	3,100,113	3,090,262
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	108,147	107,254	109,500	86,377	108,000
Total Transfers Out	108,147	107,254	109,500	86,377	108,000
TOTAL EXPENDITURES AND TRANSFERS	2,908,574	2,878,209	3,222,400	3,186,490	3,198,262
SURPLUS / (DEFICIT)	267,230	255,541	0	91,454	0
ENDING WORKING CAPITAL:	(1,086,616)	(856,471)	(856,471)	(765,017)	(765,017)

**FY 2019-20 APPROVED OPERATING BUDGET
REVENUE DETAIL
GOLF FUND**

Account / Description	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved	Change From FY18 Actual	Change From FY19 Budget
CART AND CLUB RENTALS	687,793	657,058	686,000	644,914	664,000	1%	-3%
TOURNAMENT FEES	2,108	2,250	3,000	1,920	4,000	78%	33%
DRIVING RANGE	213,011	198,286	215,000	192,725	193,654	-2%	-10%
GOLF PRO SHOP SALES	217,417	247,092	225,000	244,364	245,000	3%	13%
GOLF COURSE GREEN FEES	1,441,966	1,430,023	1,475,000	1,426,621	1,425,000	2%	6%
GREEN FEE MEMBERSHIPS	274,307	273,157	280,000	266,750	326,000	2%	24%
RESTAURANT SALES %	29,740	35,889	35,000	28,401	37,000	18%	0%
LESSON INCOME	39,097	27,366	40,000	15,381	35,000	2%	33%
GOLF SUB-LEASE	243,981	244,961	240,000	218,767	242,000	-2%	0%
INTEREST INCOME	1,531	2,712	1,400	2,768	3,000	11%	114%
MISCELLANEOUS	24,852	14,957	22,000	235,333	23,608	58%	7%
TOTAL FUND REVENUE	3,175,804	3,133,750	3,222,400	3,277,944	3,198,262	1%	7%

FY 2019-20 APPROVED OPERATING BUDGET
GOLF FUND DEPARTMENTAL SUMMARY
BY DIVISION

Expenditures by Division	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Pro Shop	1,605,418	1,535,383	1,556,259	1,539,603	1,793,855
Course Maintenance	1,303,157	1,342,825	1,666,141	1,646,887	1,404,407
Total	2,908,575	2,878,208	3,222,400	3,186,490	3,198,262

PERSONNEL - FULL TIME EQUIVALENTS (FTE)

<u>GOLF FUND - PRO SHOP</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
Director of Golf	1	1	1	1	1
Assistant Director of Golf/Head Pro	1	1	1	1	1
Assistant Golf Pro	4	4	4	4	4
PRO SHOP FULL-TIME POSITIONS	6.00	6.00	6.00	6.00	6.00

GOLF FUND - COURSE MAINTENANCE

Greens Superintendent	1	1	1	1	1
Assistant Greens Superintendent	1	1	1	1	1
Groundskeeper	10	10	10	10	10
Golf Course Mechanic	1	1	1	1	1
COURSE MAINT. FULL-TIME POSITIONS	13.00	13.00	13.00	13.00	13.00

TOTAL GOLF FUND	19.00	19.00	19.00	19.00	19.00
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Golf - Pro Shop
210-340-001

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	654,611	657,859	671,657	614,339	704,268
Supplies	146,221	185,199	147,760	194,582	172,700
Maintenance	19,625	15,630	17,000	29,581	33,900
Services	492,678	562,247	156,052	187,745	182,001
Insurance	0	0	454,290	426,979	457,986
Capital Outlay	184,134	7,195	0	0	135,000
Transfers	108,147	107,254	109,500	86,377	108,000
Total	1,605,418	1,535,384	1,556,259	1,539,603	1,793,855

Objectives

- Improve public image and appreciation of the facility.
- Maintain the number of tournaments held by different customer groups.
- Continue to develop and increase junior participation in golfing activities.
- Maintain rounds of golf played.
- Improve golf sales.
- Provide customer service training for staff members with special emphasis on team building.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Number of tournaments held annually	130	130	130	130	130
Number of participants in junior golf activities	775	775	775	775	775
Number of participants in special community development programs	1,900	1,900	1,900	1,900	1,900
Number of staff training sessions held	12	12	12	12	12
Annual rounds of golf played	64,424	64,382	65,000	65,000	65,000

Golf - Course Maintenance
210-340-002

<u>Expenditures by Major Object</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Personnel Services	750,387	700,129	771,994	655,269	785,963
Supplies	197,112	206,875	208,038	624,906	212,900
Maintenance	87,199	87,646	74,500	74,243	76,500
Services	225,988	268,319	203,239	143,365	222,044
Capital Outlay	42,469	79,856	408,370	149,104	107,000
Total	1,303,157	1,342,825	1,666,141	1,646,887	1,404,407

Objectives

- Continue to improve the care and operation of maintenance equipment.
- Conduct monthly training/safety meetings to emphasize proper operation and maintenance of equipment.
- Continue to improve the overall playability of the course.
- Continue to improve putting quality through frequent aerification, top dressing and verticutting primarily during the Bermuda grass growing season.
- Improve the upkeep and appearance of the maintenance facility and adjacent areas.

<u>Performance Indicators</u>	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Approved
Number of employee training/safety meetings	12	12	12	12	12
Number of greens aerifications annually	10	10	10	10	10
Number of greens top dressings annually	9	10	10	10	10
Number of greens verticuts annually	16	18	18	18	18
Number of maintenance facility inspections conducted annually	12	12	12	12	12



Grapevine Fast Facts



HOTELS (5,750 ROOMS)

- Gaylord Texan Resort (1,814)
- Hyatt Regency DFW (811)
- Great Wolf Lodge (605)
- Hilton DFW Lakes (393)
- Embassy Suites by Hilton (329)
- Courtyard/TownePlace Suites by Marriott (301)
- Grand Hyatt DFW (298)
- Residence Inn by Marriott (133)
- Hyatt Place (125)
- SpringHill Suites (111)
- Hilton Garden Inn (110)
- Thryv Hotel and Conference Center (109)
- Homewood Suites (105)
- Comfort Inn (100)
- Super 8 Hotel (100)
- Comfort Suites (96)
- Holiday Inn Express & Suites DFW/Grapevine (95)
- Hampton Inn & Suites (94)
- Vineyards Campgrounds & Cabins (15)
- Minute Suites (6)

MEETING/EVENT SPACE (1 MILLION + SQ. FT.)

- 650,000 sq. ft. in Grapevine hotels
- Convention Center – 23,500 sq. ft.
- Grapevine Concourse - 4,400 sq. ft.
- Palace Arts Center - 8,622 sq. ft.
 - Historic 1940 renovated structure
 - Palace Theatre - 437-seat theatre
 - Lancaster Theatre & Gallery – 2,334 sq. ft.
- Austin Ranch - 18,000 sq. ft.

URBAN WINE TRAIL

- Bingham Family Vineyards
- Cross Timbers Winery
- Delaney Vineyards & Winery
- Grape Vine Springs Winery
- Homestead Winery
- Messina Hof Grapevine Winery
- Sloan & Williams Winery
- Umbra Winery
- Wine Fusion

CRAFT BREWERIES & DISTILLERY

- Hop & Sting at Grapevine Craft Brewery
- Outlaw Cider Company
- Tahwahkaro Distilling Company
- Uncle Buck's Brewery

ATTRACTIONS

- Historic Downtown Grapevine
- Grapevine Visitor Information Center
- Grapevine Vintage Railroad Excursion Train (weekly excursions & special events)
- Grapevine Glockenspiel Clock Tower featuring Nat Barrett and Willy Majors
- Settlement to City Museums
- 9/11 Flight Crew Memorial
- Austin Ranch
- Bass Pro Shops
- Chesapeake Natural Gas Observation & Learning Center
- DFW Surf
- Fieldhouse USA

ATTRACTIONS (CONTD.)

- Founders' Plaza Airport Observation Area
- Glass Cactus Night Club
- Golf Galaxy
- Grapevine Botanical Gardens
- Lone Star Hi-Railers Model Railroad Exhibit
- Grapevine Wine Tours
- Cruises and sailing on Lake Grapevine
- Lake Grapevine Cruises
- LEGOLAND® Discovery Center
- Main Event Entertainment
- Nash Farm, ca. 1859
- Palace Arts Center
- Peppa Pig World of Play
- Round 1 Entertainment
- SEA LIFE Grapevine Aquarium
- Summit Climbing Gym

THEATERS

- AMC Dine-In Theatres - 30 Theatres
- Cinemark Tinseltown Grapevine - 17 Theatres
- Palace Theatre, ca. 1940
- Texas Star Dinner Theater
- OhLook Performing Arts Center
- Runway Theatre

ART GALLERIES & FINE ART WORKING STUDIOS

- The Blacksmith Shop
- Giddens Gallery of Fine Art
- Grapevine Foundry
- Great American West Gallery
- International Porcelain Artists
- Holder Dane Art Gallery & Studio
- A Touch of Paris Art Gallery
- Tower Gallery / Grand Gallery
- VETRO Glassblowing Studio & Gallery

GRAPEVINE MILLS

- 1.8 million sq. ft. of shopping space

GOLF

- Bear Creek Golf Course (36 holes)
- Cowboys Golf Club (18 holes)
- Grapevine Golf Course (27 holes)

EVENTS AND FESTIVALS 2020

- Jazz Wine Trains (March)
- Day Out With Thomas™ (April)
- Grapevine Market and Farmers Market and Grapevine Market (Fridays & Saturdays from April - October)
- 28th Annual Blessing of the Vines and New Vintage Wine & Gallery Trail (April)
- 19th Annual Spring Into Nash Farm (April)
- 36th Annual Main Street Fest (May)
- 12th Annual SummerBlast (May - September)
- 38th Annual Fireworks Extravaganza (July 4)
- 34rd Annual GrapeFest® (September)
- 20th Annual Nash Farm Fall Round-Up (October)
- 23rd Annual Butterfly Flutterby (October)
- Christmas Capital of Texas® (early Nov. – Jan. 2021)

RESTAURANTS

- 200+ Restaurants- family-owned and chains

11,000+ hotel rooms within 15 minutes of downtown Grapevine!

Visit WWW.GRAPEVINETEXASUSA.COM FOR MORE INFORMATION.

City of Grapevine Community Profile

Location

Grapevine is located in the center of the Dallas/Fort Worth metropolitan complex, 21 miles northwest of downtown Dallas and 19 miles northeast of downtown Fort Worth. It was known in its early years as Grapevine Prairie. The city is named for wild mustang grapes prevalent in the area.

The city is located in the northeast corner of Tarrant County and is home to the Dallas/Fort Worth International Airport (“DFW”), the third busiest airport in the world in terms of total



passengers. DFW has been and is expected to continue to be an economic generator of employment, spin-off businesses and tax base, all of which benefit the City and the surrounding area. Two-thirds of the airport, including all terminal buildings, is located within Grapevine city limits. A small portion of the city extends into neighboring Denton

and Dallas counties.

Also located within the city is Grapevine Lake, a major water source for the metroplex managed by the U.S. Army Corps of Engineers. The lake covers a surface area of approximately 12,740 acres and its 146 miles of shoreline have become the premier windsurfing, sailing and fishing area in North Texas. The lake is 19 miles long and 2.5 miles wide at its widest point and provides over nine miles of wilderness trails. It is a major recreation area for picnicking and camping and draws some five million visitors each year to the area. The City also has an extensive park system which includes tennis courts, racquetball courts, baseball and softball diamonds, football and soccer fields, an extensive network of hiking, biking and jogging trails, swimming pools and picnic areas. The City also owns and operates a 27-hole golf course.



In recent years several wineries have opened in Grapevine, and the city has been very active in maintaining its historic downtown area. In 2007 CNN Money rated Grapevine as one of "America's Best Places to Live."

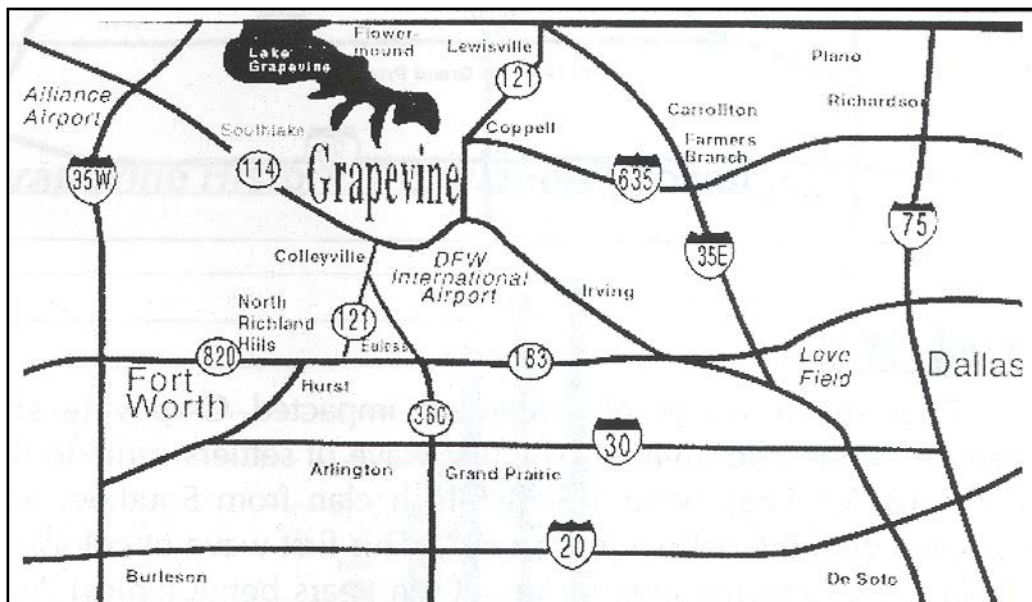
Grapevine has a total area of 35.85 square miles and is along a transitional zone between the eastern edge of the eastern Cross Timbers and the western side of the Black Prairie. The terrain is a combination of level ground and rolling hills and is heavily wooded in parts. The soils are heavy blackland type soils. The Trinity River and its tributaries drain the Grapevine area.

Transportation

The City is in the center of a highway network that includes seven spokes of an extensive highway system. Three major freeways, State Hwy 114, State Hwy 121, and Interstate Hwy 635, intersect in the heart of Grapevine and provide excellent access to Dallas and Fort Worth and the area's shopping, entertainment and employment centers.

There are 43 motor freight lines providing service to Grapevine and the City is within the Dallas and Fort Worth Commercial Zone for deliveries. Railroad service is offered by the Cotton Belt railroad and the Southern Pacific railroad, both with daily switching service.

The cities of Colleyville, Southlake, Euless, Coppell and Lewisville, all rapidly growing communities, are located adjacent to Grapevine. Because of Grapevine's central location and access to freeways, retailers attract customers from several of these surrounding cities and the DFW International Airport.



TEXRail

TEXRail is a 27-mile commuter rail line that extends from downtown Fort Worth, across northeast Tarrant County, through North Richland Hills and Grapevine, and into DFW International Airport's Terminal B. This line, which began service Jan. 10, 2019, offers a comfortable and convenient option for traveling to and from the airport. TEXRail features level boarding, a designated quiet car, seat back tray tables, overhead luggage racks, vertical bike racks and USB charging ports.

TEX Rail Ridership

- Easy, direct option between Fort Worth and Grapevine and DFW Airport
- 30-minute frequency during peak hours – seven days a week
- Ridership has been strong with nearly 400,000 rides since opening in January



Advantages of Doing Business in Grapevine

A recent poll of Grapevine businesses indicates that they consistently chose Grapevine for it's:

- Superb access to seven major highways and Dallas/Fort Airport
- Location midway between Alliance Airport and Dallas Love Field
- Low local property tax rate
- Charming authentic historic downtown district
- Central location within the Metroplex
- Excellent choice of commercial and office space
- Outstanding selection of restaurants and hotel rooms
- Pro business climate
- Family oriented lifestyle with a rich selection of excellent schools, parks and public amenities
- Nationally renowned festivals and family activities
- Convenience to all United States markets

When considering a relocation, many businesses look not only at logistics and finances, but also look at the cultural, educational and recreational amenities the community has available to relocating employees and their families:

- *Existing Commercial* - Home to Grapevine Mills Mall, Bass Pro Shops Outdoor World, Gaylord Texan, 160 restaurants, 5,000 hotel rooms and 9 winery/tasting rooms.
- *Active Promotion* - Fourth largest convention and visitor's bureau in Texas with 61 full time employees.
- *Excellent Demographics* - High median incomes, population and education levels.
- *Main Street Historic District* - Seventy-five restored buildings listed on the National Register of Historic Places filled with art galleries, gift shops, restaurants, clothing boutiques, antique stores and a farmer's market.
- *Festivals* - Two major festivals and numerous other community events throughout the year.
- *Recreation* - Lake Grapevine, 81 holes of golf and numerous movie theaters, parks and trails.
- *Grapevine Opry* - Some of the best live Country and Western performances in the Dallas/Fort Worth area.
- *Grapevine Cottonbelt Railroad Historic District* - Home to the Visitor Information Center and the Grapevine Vintage Railroad.



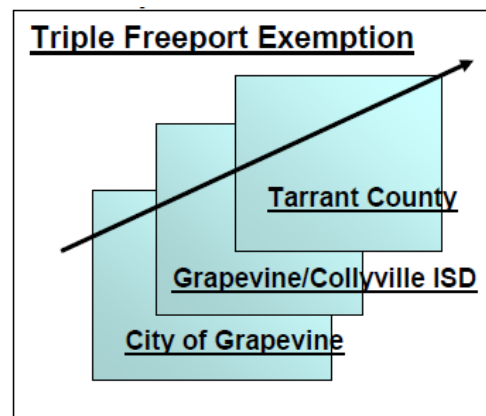
DFW Airport contains approximately 18,000 acres and directly employs some 60,000 personnel. The airport has seven runways, 165 gates, and is served by 25 passenger airlines and 22 cargo airlines. Every major city in the continental United States can be accessed within four hours. It ranks 4th in the world in terms of operations and 12th in terms of passengers. In 2018 the airport served over 69 million passengers and has an economic impact of \$37 billion.

The Freeport Tax Exemption in Grapevine

What is the Freeport Tax Exemption? – The freeport tax exemption allows local authorities to exempt taxes on goods that have been acquired in or imported into Texas to be forwarded out of the State within 175 days. There is no restriction on the destination of such goods. The goods must remain in the continuous ownership of the person who exports them from the time of their acquisition until the time of their export.

What authorities offer the Freeport Tax Exemption? – In most locations in Grapevine, Texas, your qualifying inventory will receive three layers of freeport tax exemptions from the City of Grapevine, Tarrant County and Grapevine Colleyville Independent School District (GCISD). We understand how taxes impact the bottom line of your business, so the Grapevine community now offers you locations where qualifying inventory is tax exempt. Following, is an example of what you can save with a triple freeport location in Grapevine, Texas:

<u>Inventory Value (100% Exempt)</u>	<u>Annual Tax Savings</u>
\$5 Million	\$116,750
\$10 Million	\$233,500
\$15 Million	\$350,250
\$20 Million	\$467,000
\$25 Million	\$583,750



Baylor Scott & White Medical Center at Grapevine is a 302-bed, full-service, fully-accredited not-for-profit hospital, serving residents in more than 20 cities throughout the Dallas/Fort Worth Metroplex. The hospital offers advanced medical services for heart and vascular, women and children, neurosciences, stroke, orthopedics, spine, diagnostic imaging, neonatal intensive care, intensive and emergency care.

Founded as a Christian ministry of healing, Baylor Scott & White Health exists to serve all people through exemplary healthcare, education, research and community service. Baylor Scott & White – Grapevine has a rich history of providing safe, quality, compassionate healthcare to each and every one of the communities we serve.

Dining & Accommodations

Over 200 Dining Establishments - Going hungry is simply not an option in Grapevine. From local favorites to international fare, Grapevine restaurants have a multitude of palate-pleasing choices for everyone. From upscale and trendy, to down-home and tasty, dining in Grapevine is a delectable experience. Whether you're looking for family favorites for a meal on the run, an intimate setting to celebrate a special occasion, or a banquet hall for a corporate crowd, you'll find just what you desire Grapevine. When atmosphere is the determining factor, you can choose to dine in an historic inn, a theme restaurant, or an outdoor café. Several of the dining establishments also provide live entertainment each night.

23 Lodging Facilities with 5,750 rooms – Grapevine offers both the business and leisure traveler a wide variety of accommodations. Here you will find a wide range of lodging options, services and amenities to suit any taste or budget, ranging from full service luxury resort properties to charming Bed & Breakfasts. Step back in time and relive the proud heritage of Grapevine's forefathers. Walk along the avenues of the historic Main Street District. Tour quaint homes and buildings restored and preserved by the descendants of Grapevine settlers. Watch artisans practicing skills developed over the centuries. Dine at modern restaurants or old-fashioned cafes. Browse through art galleries, antique and specialty shops. Treat yourself to an unforgettable journey. Come to Grapevine, Texas and experience for yourself the unique history of the oldest settlement in Tarrant County.

Over 600,000 square feet of Meeting and Convention Space - Grapevine's meeting facilities and convention center are as accessible as they are accommodating. The city has plenty of retail stores, world class hotels, restaurants featuring every cuisine imaginable, and recreation facilities that make Grapevine an outstanding destination for travelers from around the world. With thousands of domestic and international flights daily, the DFW International Airport connects Grapevine to all major cities throughout the United States and most major cities in the world. Grapevine is easily accessible by automobile via interstate highways 35, 635 and 30 which all pass within a few miles of the city. Grapevine is the perfect destination to host your next convention or meeting. With all the amenities of a resort destination, Grapevine is prepared to exceed your expectations and needs. The Grapevine Convention & Visitors Bureau offers experience and knowledge to assist in planning your most successful program to date! We are your Destination Concierge!

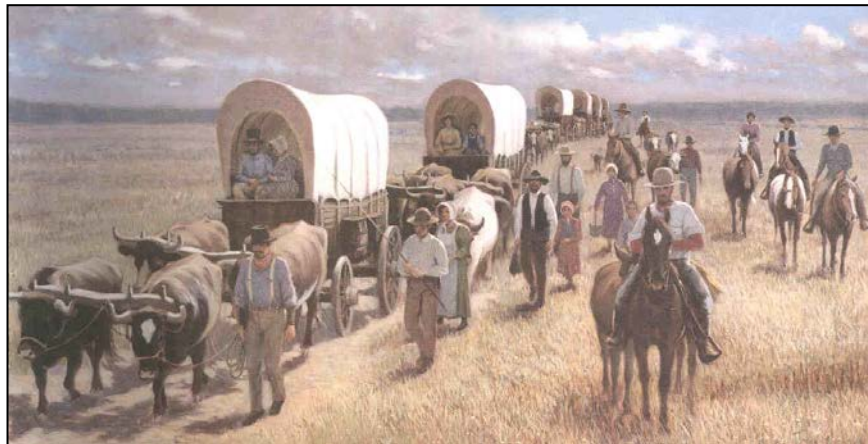


Five minutes from Dallas/Fort Worth International Airport in the center of the Metroplex and south of historic downtown Grapevine, The Grapevine Convention Center is a flexible, multi-use facility with 23,500 square feet of space. Pre-function areas are generous in size and finely appointed in decor, perfect for registration or entertaining prior to an event.

History

In October 1843, General Sam Houston and fellow Republic of Texas Commissioners camped at Tah-Wah-Karro Creek, also known as Grape Vine Springs, to meet with leaders of 10 Indian nations. This meeting culminated in the signing of a treaty of “peace, friendship, and commerce,” which opened the area for settlement by homesteaders and pioneers. The settlement was named Grapevine because of its location on the Grape Vine Prairie near Grape Vine Springs, both of which were named for the wild mustang grapes that blanketed the area.

Four major waves of settlement impacted Grapevine since its inception in the mid- 1840's. The first wave of settlers came to the area around 1845. They were a Scotch-Irish clan from Southern



Missouri associated with the "Missouri Colony". This first wave of colonists was only in the Grapevine area for about ten years being typical American frontiersmen who moved regularly from one unsettled area to another. By the mid-1850's most of these original settlers moved out of the area.

The second group of settlers arrived from southern states around the late 1850's and established a community with a postal service, churches, and schools. The community became known as Grapevine because of the wild mustang grapes that grow on the trees and shrubs. Cattle raising was the major enterprise in the area.

A third wave of settlement resulted from the Civil War. In many parts of the South there was widespread poverty and many people moved west in search of a better life. Immigrants from Tennessee, Georgia and the Carolinas settled Grapevine. By the late 1870's, livestock was replaced by cotton as a major enterprise. With the building of the Cotton Belt rail line throughout Grapevine in 1888, the city became an agricultural trade center. Through the first half of the 19th century, Grapevine was an agriculturally based community and grew at a moderate pace. In 1952 Grapevine Lake was completed and by the mid-sixties was a popular recreational area. This new recreation industry helped Grapevine grow from population of 1,824 in 1950 to 2,821 in 1960.

The fourth major wave of people into Grapevine started during the mid-seventies and continues today. Since 1970 the population grew from 7,023 to the 2005 population of 46,684. Major factors contributing to the population growth were the opening of D/FW Airport in 1974, the development of Las Colinas as a major employment center, and the movement of homeowners from the inner city to the suburbs.



Historic Preservation

Preservation of Grapevine's historic character - its commercial buildings, residences and cultural sites dating back to the mid-1800s - strengthens the appreciation for our heritage and gives Grapevine a sense of place and distinctiveness few other cities in the area can claim. Restoration and revitalization of Grapevine's historic heart is well underway.

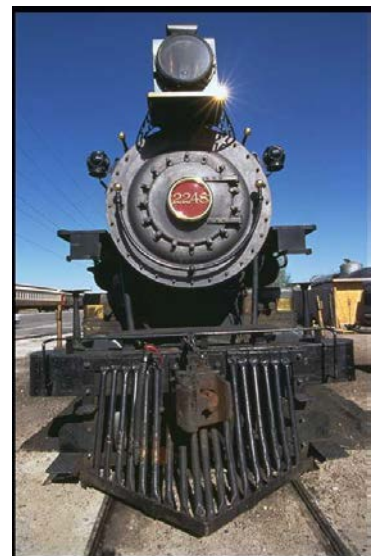
Much of the downtown Grapevine's Main Street is listed in the National Register of Historic Places, as is the Cotton Belt Railroad historic District, where the restored 1901 Cotton Belt Depot and 1888 Section Foreman's House anchor the Grapevine Heritage Center complex. History lives on at the center, where a working blacksmith, boot maker and other heritage artisans demonstrate their century-old crafts for visitors and Grapevine area school children as part of a broad heritage education curriculum. The Grapevine Historical Museum tells the town's story in the Depot, where visitors also embark daily on the 1896 Tarantula Steam Excursion Train to Fort Worth's Stockyards National Historic District.

The city's Historic Preservation Commission and the Township Revitalization Project offer homeowners in the old township historic area and business owners in the historic Main Street area, design and restoration assistance to help protect the architectural interest and value of their properties. A designated Texas Main Street City since 1983, Grapevine is protecting and developing its singular quality of life for today's residents and as a legacy for future generations.

Grapevine Vintage Railroad

The Grapevine Vintage Railroad travels along the historic Cotton Belt Route between Grapevine and the Fort Worth Stockyards. Our Steam and Diesel engines pull excursion trains drawn from four passenger coaches and two touring coaches. These beautiful coaches date back to the 1920's. We invite you to experience the true essence of rail travel as it was at the turn of the century.

The railroad's Steam Locomotive No. 2248, affectionately known as Puffy, is a product of the Cooke Locomotive Works of Paterson, NJ. Built in 1896, #2248 was called a "heavy mountain-class" locomotive as indicated on the original Cooke drawings. In 1990, #2248 was purchased by the Fort Worth and Western Railroad and was fully restored at the 8th Avenue Yard in Fort Worth. Puffy was placed in service in January 1992 and is the only operational steam locomotive in Texas that dates from the 19th century.



Passenger Coaches - The Grapevine Vintage Railroad's four 1925 day coaches were purchased from the Strasburg Railroad in Strasburg, Pennsylvania. The décor of the day coaches dates to 1908 with new upholstery, wooden doors and trim, light fixtures, brass appointments, art glass clerestory windows and window shades. These passenger cars are the only coaches operating in Texas with 19th century ambiance.

Each luxurious coach contains enough walkover (bi-directional) seating for 72 guests. For onboard comfort, each car contains ceiling fans and a complete water closet. The windows in each car may be opened allowing passengers to experience the true essence of rail travel as it was at the turn of the century. The day coaches were put into service in January 1992.



Touring Coaches - The Grapevine Vintage Railroad has two open-air touring coaches built in 1927 by the American Car Foundry for the Wabash Railroad. The Fort Worth and Western Railroad purchased them from the Smoky Hill Railway Museum in Belton, Missouri. Both coaches mirror the décor of the day coaches with the exception of windows. The touring coaches have arched openings along their lengths with wrought iron railings for passenger safety. Each is complemented with full-service bars. Riders experience an open-air feel as they travel. Windows are installed during the winter months for passenger comfort. These touring coaches began service in September 1993.

The Grapevine Vintage Railroad proudly features the following annual events:

Day Out with Thomas TM – Springtime brings an event that’s anticipated by kids of all ages. That’s when Thomas the Tank Engine TM rolls into Grapevine. During the Day Out with Thomas, a toy train becomes life-sized and children enjoy a hands-on experience known as Thomas & Friends. The mobile event lets kids ride on board a Thomas train and offers attractions that kids love, such as bounce houses, free live entertainment, and a wonderful merchandise store for selection of that unique “Thomas” item to commemorate this special trip for the children.

Train Robbers – Between Memorial Day and Labor Day, some locals will tell you, “It ain’t safe to ride the train.” It’s all in fun though – enjoy the stages train robberies every Saturday and Sunday on the Grapevine to Fort Worth trip. Desperate desperados lurk outside the Stockyards Station and put on a great show of wacky fun.

The North Pole Express – Every December, the North Pole Express steams down the tracks filled with pajama-clad youngsters. Along the way, the kids receive a special gift from Santa as he makes his way down the aisle during this memorable Christmas journey. The area is a Christmas Village with opportunities for lots of pictures and a bounce house for the children to enjoy prior to their trip. In addition, the North Pole General Store offers a free ornament-making factory for that special creative opportunity for the children and shopping for those special North Pole gifts. Photos with Santa are also available.

Convention & Visitors Bureau Headquarters and Museum Complex

The **Grapevine Convention & Visitors Bureau** headquarters and Museum Complex is a symbol of friendship and hospitality. The facility represents the architectural period of significance from the 1870s through 1915 and is a tribute to the agricultural and commercial heritage of Grapevine. The complex rises above **Main Street** at the southern end of Historic Downtown and consists of six distinct storefronts, each representative of a significant period in Grapevine's history.



Along with the Would-Be Train Robbers, the glistening gold of the 9-foot weather vane, signifies that conditions are excellent for visiting Grapevine. Visitors are also greeted by the unique vertical clock and temperature gauge on the front side of the Tower. And a unique wind direction dial stimulates a little whimsy in those who come to discover the magic of the Tower. All of the elements of the new building's design come together to showcase **Grapevine** as a premier leisure destination, welcoming visitors from across the region, the nation and the world.

Would-Be Train Robbers

The Grapevine Glockenspiel, featuring the Would-Be Train Robbers, is one of the city's unique attractions. Watch an exciting confrontation every day between larger-than-life mechanical figures.



Born on the Grapevine Prairie in 1861, Nat left home at 16 to pursue his dream of earning enough money to buy a cattle ranch. Out of work, his savings vanished, Nat plans to snatch the \$60,000 cash box from the train headed to the Fort Worth Stockyards auction.

Willy was born to an itinerant family in 1829. Always a drifter, he bounced around from job to job, always managing to wind up on the shady side of the law. He was involved in

riverboat gambling and a few stage coach and train robberies. Willy heard about the big cash box when he was gambling in Fort Worth and decided to rob the train when it stops in Grapevine. Then he will head to Galveston and take the first steamer out of there to his new life of respectability.

See the action as these larger-than-life figures emerge just before the clock prepares to strike noon and 6 p.m. No matter who wins, they learn that train robbery doesn't pay.

Community Events

The City of Grapevine hosts several annual events that celebrate the history, heritage and spirit of the community. From winemaking to butterflies, a spectacular year of celebrations for the whole family is available in historic Grapevine.

Butterfly Flutterby - Calling all kids - come to Grapevine to celebrate the migration of the Monarch Butterfly from Canada to Mexico. Grapevine is on their path! This fun-for-the-whole-family event includes releases of butterflies and a Gossamer Parade. In Liberty Park, 200 S. Main, you'll enjoy butterfly exhibits, gardening seminars and all sorts of interactive butterfly arts and crafts and entertainment.



Grapevine is quickly becoming the “Christmas Capital of Texas” and as such, Historic Downtown Grapevine and surrounding areas in the city will be converted to a winter wonderland this holiday season. Grapevine is the essence of Christmas décor as the city becomes blanketed with millions of lights, enormous decorations, animated characters and a whole lot more! A listing of holiday-oriented events in Grapevine this December follows:

Carol of Lights - Sing along with local choirs as the switch is thrown lighting thousands of lights in historic downtown Grapevine. The holiday festivities begin at 7 p.m. at the Gazebo - 325 S. Main.

Parade of Lights – Join thousands of merrymakers during one of the largest evening parades in North Texas. An enchanting display of over 100 colorfully lighted floats will pass through historic downtown Grapevine to the tune of numerous marching bands playing holiday music. Find a good spot to watch along Main Street - the Parade of Lights begins at 7pm.

Christmas on Main Street – Get into the holiday spirit in Grapevine's historic downtown. Holiday characters stroll along Main Street, and merchants welcome your visit with special gift items for everyone on your shopping list. Take a free buckboard ride, and bring the children to Main Street for a personal visit with Santa and Mrs. Claus. Enjoy the true spirit of Christmas as you wander through the shops and sites along one of America’s most beautiful main streets.

Twinkle Light Boat Parade – Lights, lights and more lights will sparkle during the Twinkle Light Parade on Lake Grapevine. Enjoy this floating festival of lights on Lake Grapevine with a parade of boats decorated in their holiday finest.



Sweetheart Express – Take your sweetheart on a unique romantic journey on the Grapevine Vintage Railroad for a special evening of dinner, wine and dancing.

Chocolate Fest –Celebrate all things chocolate at this event benefiting Traveler’s Aid Dallas-Fort Worth Airport. Experience luscious chocolates, live entertainment, art exhibits and sales from local artisans.

New Vintage Wine & Gallery Trail -

Life is like a bottle of wine...you should savor it to the last bit. So, make springtime plans for a weekend to relish at Grapevine’s New Vintage Wine & Gallery Trail. An abundance of fun-filled activities will pack the entire weekend, the ceremonial Blessing of the Vines and New Release Wines, and the captivating Wine & Gallery Trail, which incorporates an assortment of unique art galleries in Historic Downtown Grapevine and wine-related activities.



Experience one of the most unique ceremonies in Texas with the blessing of the vines and wines at Delaney Vineyards, 2000 Champagne Blvd. (near Glade Road and Hwy. 121). The ceremony begins at 11 a.m. Enjoy the vineyard before stepping onto the complimentary shuttles that depart at noon taking you to Grapevine's other winery tasting rooms along the Grapevine Wine Trail. As you follow the wine trail between Grapevine's winery tasting rooms, you will experience the unique atmosphere of this vintage town and some of the best wines produced in Texas. Wineries will be pouring their new release wines - and New Vintage participants will be the first to experience the flavors of the season.



Grapevine Market – Thursdays & Saturdays The popular, open-air Grapevine Market makes its seasonal return to Historic Downtown Grapevine in April and will be open every Thursday and Saturday from 9 a.m. to 2 p.m. until October. You can find an eclectic array of items at



Grapevine Market, including the finest handmade jewelry, distinctive home décor, quality antiques, and more. Peruse the unique displays and indulge in something special.

Main Street Days Festival - Grab a slice of summer fun at Main Street Days, the official kick-off to summertime in Grapevine. Like the song says, “When the moon hits your eye like a big pizza pie, that’s amore, and when the world seems to shine like you’ve had too much wine, that’s amore.” Taste the international wines, craft beers and pizza pies. Dine at the Pizza Piazza, dance to non-stop entertainment, seek out your favorite festival food and shop the day away. Main Street Days is a fun-filled festival perfect for the entire family. Now that’s amore!



Grapevine is the perfect spot for active lifestyles and outdoor enthusiasts, and this event showcases the city’s adventurous side and natural resources through various outdoor and recreational activities. Enjoy arts and crafts, street dances, exciting rides at the carnival, and short sampler runs on the Grapevine Vintage Railroad. Non-stop stages feature entertainment from classic rock to country bands. Enjoy delicious festival food, beverages and Texas wine! See the Mayor's camp, the Grapevine Heritage Gunfighters, American Indians and more! All on Main Street in Grapevine!

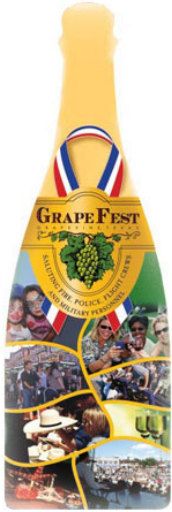
Summer Blast – Enjoy a summer jam-packed with cool events while you take advantage of some really hot summer hotel deals. Enjoy entertainment including spectacular fireworks shows that light up the sky every Friday night, excursions on the Grapevine Vintage Railroad, wine trails, an abundance of shopping, poolside relaxation at a Grapevine hotel, water recreation on Lake Grapevine and much more! There's something for everyone to have a blast all summer long! So spend less time and money traveling and spend more time having fun close to home this summer, with a Summer Blast in Grapevine.

Fireworks Extravaganza Over Lake Grapevine -

Find your spot and stake a claim near Lake Grapevine for watching the annual Fireworks Extravaganza! Be prepared to be astonished by the fireworks spectacular, which can be viewed from any lakeside location as well as several other spots throughout the city. Admission is free at most viewing locations. Some parks along Lake Grapevine may charge a minimal admission fee. A bigger and more exciting fireworks show is planned for this July 4th at 9:30pm.



GrapeFest - Join wine novices and connoisseurs at the largest wine festival in the Southwest. Visit Grapevine's winery/tasting rooms via complimentary shuttle vans. The international wine area will feature wines from many countries. Listen to live music on stages located throughout historic Main Street. Get "into" the action at the competitive GrapeStomp you and your partner could win the coveted Purple Foot award! Volunteers are needed and welcomed at GrapeFest.



A perfect spot for lunch, shopping & great entertainment! Join wine novices and connoisseurs at the largest wine festival in the Southwest.

- Savor the flavor of award-winning Texas wines at this annual event that is serving up four full days of fun!
- Cast your vote at the People's Choice Wine Tasting Classic, the largest consumer judged wine competition in the United States.
- Visit Grapevine's winery tasting rooms via the complimentary shuttles.
- Enjoy international wines from several countries in the International Wine Garden.
- Listen to live music on four stages.
- Get into the action at the competitive GrapeStomp...you and your partner could win the Coveted Purple Foot Award.
- Take part in the GrapeFest Tennis Classic.
- Place your bid at the Vintner's Auction Classic (a live and silent auction).
- Enjoy fine wines and great food at the Texas Wine Tribute, a gourmet food and wine-pairing pavilion, cooking demonstrations and award winning chefs and much more!

**CITY OF GRAPEVINE
STATISTICAL INFORMATION**

Form of Government:	Council / Manager
Date of Incorporation:	January 12, 1907
Date of Adoption of Home Rule Charter:	November 16, 1965
City Officials:	Mayor and (6) Council Members
Number of Full-Time Employees:	604
Population: (2018 Census Bureau)	53,976
Population by Race:	
White	83.1%
Black	1.6%
Hispanic	3.7%
Asian & Pacific Islander	4.8%
Other Races	6.8%
Population by Gender:	
Male	48.5%
Female	51.5%
Population by Age:	
Under 19 years	24.7%
20 to 34 years	21.2%
35 to 54 years	33.5%
55 to 64 years	12.1%
65 years and over	8.5%
Median Age:	38.7
Average Age:	37.4
Percentage Population 25+ by Education Level:	
Elementary	3.7%
Some H.S.	4.3%
High School	18.1%
Some College	22.0%
Assoc. Degree	6.2%
Bachelor Degree	31.8%
Graduate Degree	13.9%

Percentage Households by Income:	
\$150,000 - or more	19.1%
\$100,000 - \$149,999	17.3%
\$75,000 - \$99,999	14.6%
\$50,000 - \$74,999	17.3%
\$35,000 - \$49,999	10.6%
\$25,000 - \$34,999	8.9%
\$15,000 - \$24,999	6.5%
Under \$15,000	5.7%
Average Family Household Income:	
	\$99,605
Median Family Household Income:	
	\$80,477
Per Capita Income:	
	\$42,000
Average Household Size:	
	2.56
Elections:	
Registered Voters:	31,922
Number of Votes Cast Last National Election	22,293
Voting Percentage Last National Election	69.84%
Number of Votes Cast Last State Election	11,753
Voting Percentage Last State Election	40.9%
Number of Votes Cast Last Municipal Election	21,308
Voting Percentage Last Municipal Election	67.0%
Housing:	
Total Housing Units	20,929
Total Households	19,765
Occupancy Rate	94.5%
Percentage Owner Occupied	58.4%
Household Percentage By Type:	
Family Households	70.9%
Non-family Households	29.1%
Average Market Value of Single-Family Residence: (Sept 2019)	
	\$369,247
Civilian Labor Force: (October 2018)	
Grapevine	32,190
Tarrant County	1,063,842
Unemployment Rate: (October 2019)	
Grapevine	2.9
Tarrant County	3.2
Land Area in Square Miles:	
	35.92
Miles of Streets:	
	208

Total Lane Miles of Streets	435
Fire Protection:	
Number of Stations	5
Number of Employees	106
Number of Fire Runs	5,905
Number of Ambulance Runs	4,893
Police Protection:	
Number of Stations	2
Number of Employees	146
Calls for Service	52,613
Traffic Citations Issued	14,566
Number of Criminal Offenses	5,395
Vehicular Patrol Units on Duty	38
Library:	
Number of Facilities	1
Total Square Footage	53,072
Volumes	259,203
Annual Circulation	307,662
Recreation and Culture:	
Number of Park Acres	1,559
Number of Picnic Areas	117
Number of Pavilions	15
Number of Boat Ramps	10
Number of Camping Sites	93
Number of Swimming Pools	3
Number of Playgrounds	37
Number of Tennis Courts	8
Number of Soccer Fields	14
Number of Softball/Baseball Diamonds	14
Number of Skateparks	1
Miles of Hike & Bike Trails (hard surface)	17
Miles of Hike & Bike Trails (soft surface)	9
Number of Community Centers	1
Golf Courses	1
Number of Golf Holes	27
Number of Rounds Played	65,000
Water and Sewer System:	
Number of Water Connections	14,665
Average Daily Water Consumption (MGD)	9.3
Water System Capacity (MGD)	27
Number of Sewer Connections	13,570
Number of Refuse Connections	12,272
Sewer System Capacity (MGD)	8.0

Accommodations:	
Number of Hotel Properties:	23
Number of Hotel Rooms:	5,750
Total square footage of meeting facilities	704,552
Education: (Grapevine-Colleyville ISD)	
Number of Facilities	20
Total Employees	1,973
Number of Teachers	975
Total District Enrollment	14,042
Student / Teacher Ratio	14:1
Average Years Experience of Teachers	13.0
Percentage of Teachers with Advanced Degrees	31.5%
Average Daily Attendance	12,932
Daily Attendance Rate	97.0%
District Dropout Rate	0.2%
Number of National Blue Ribbon Schools	11
Graduation Rate	97.5%
Tax Rate	\$1.3267 per \$100 valuation
Operating Budget	\$189 million
Expenditure per Student	\$13,503
Average SAT Score	1,621
Average AP Exam Score	3.15
Total Appraised Value: (July 2019)	
	\$14,503,723,763
Net Taxable Value: (July 2019)	
	\$9,285,556,518
Total Value of New Construction: (July 2019)	
	\$608,627,099
Major Employers: [Site Employment]	
Gaylord Texan Resort & Convention Center	1,800
DFW International Airport	60,000
Grapevine-Colleyville ISD	1,855
United Parcel Service	2,000
Baylor Regional Medical Center	1,050
Gamestop.com	2,400
Great Wolf Lodge	600
City of Grapevine	704
United States Postal Service	435
Hilton DFW Lakes	400
Pavestone	400

Total Daytime Employment by Classification:		63,839
Services		65.4%
Retail		11.1%
Transport, Communications, Utilities		9.5%
Manufacturing		4.1%
Wholesale Trade		3.2%
Construction		2.9%
Finance, Insurance, Real Estate		2.4%
Government		1.0%
Agricultural & Natural Resources		0.4%
Estimated Average Travel Time to Work:		26.91 minutes
Average High Temperature:		January 54° / July 96°
Average Low Temperature:		January 31° / July 73°
Average Rainfall: (inches)		January 1.77 / July 2.2
Top Ten Principal Taxpayers:		Total Taxable Value
American Airlines Inc/Envoy Air Inc.		\$559,145,706
Gaylord Texan		\$407,132,619
Grapevine Mills Mall		\$251,945,199
Great Wolf Lodge		\$184,531,204
Fund Riverwalk LLC		\$108,900,000
Silver Oaks LP		\$77,000,000
JLB Grapevine Bluffs LP		\$76,500,000
CAE Simuflite Inc.		\$76,263,080
Gamestop Texas LTD		\$75,445,729
Oncor Electric Delivery Co. LLC		\$66,183,205
Bond Ratings:	General	Revenue
Moody's	Aa1	A1
Standard & Poor's	AA+	A

FY 2019-20 Tax Rate Comparison					
	City	County	School	Hospital & College	Combined
Grapevine	0.284271	0.234000	1.326700	0.354599	2.199570
Arlington	0.624000	0.234000	1.298670	0.354599	2.511269
Bedford	0.569000	0.234000	1.220000	0.354599	2.377599
Carrollton	0.589970	0.253100	1.268350	0.393500	2.504920
Cedar Hill	0.697028	0.253100	1.306000	0.393500	2.649628
Dallas	0.776600	0.253100	1.310385	0.393500	2.733585
Euless	0.462500	0.234000	1.220000	0.354599	2.271099
Fort Worth	0.747500	0.234000	1.282000	0.354599	2.618099
Garland	0.769600	0.253100	1.390000	0.393500	2.806200
Grand Prairie	0.669998	0.253100	1.538350	0.393500	2.854948
Haltom City	0.665760	0.234000	1.383900	0.354599	2.638259
Hurst	0.597299	0.234000	1.220000	0.354599	2.405898
Irving	0.594100	0.253100	1.305100	0.393500	2.545800
Keller	0.399900	0.234000	1.408300	0.354599	2.396799
Mansfield	0.710000	0.234000	1.460000	0.354599	2.758599
Mesquite	0.734000	0.253100	1.450000	0.393500	2.830600

STATUTORY REQUIREMENTS TRUTH-IN-TAXATION

The single most important financial resource of the City is the ad valorem tax, better known as the property tax. It is important for all citizens to fully understand the makeup of the taxes levied against their properties. The following synopsis provides a basic working knowledge of property taxes and how they are determined.

Much of what taxing authorities such as cities, school districts, counties, and special districts are allowed to levy for property taxes is determined by the State of Texas. Several years ago, the state legislature provided for the establishment of county appraisal districts. The purpose of these appraisal districts is to determine fair market values of all taxable property within a specific county. The taxable value of property is determined as of January 1 of each year.

The appraisal district generally notifies taxpayers of their assessed valuations in March and allows for them to challenge the valuations if the taxpayers believe them to be in error. A tax appraisal review board hears all tax protests and determines if the original valuation is correct or in error. On May 25 of each year, the appraisal district is required to provide taxing authorities with a certified estimate of total appraised value. This preliminary estimate is used by the City to help project what revenues will be available in the next fiscal year. The preliminary estimate, while providing indications of an increasing or decreasing tax roll, is subject to fluctuations because of possible tax protests mentioned above.

The most important date relating to the appraisal district is July 25. On that date a certified appraisal roll must be provided to all taxing authorities. This certified roll provides a basis upon which a tax rate can be applied to produce necessary revenues for the operation of City services.

After determination of a tax rate for the upcoming budget year there are several procedures and tests that must be applied to the rate in order for state law to be met. They include:

- ◆ **Calculation and publication of the effective tax rate.**

The effective tax rate is the tax rate that, when applied to the taxable assessed valuation, would produce the same total taxes as last year when properties taxed in both years are compared. The objective of the effective tax rate is to generate equal tax revenues using taxable valuations from different years.

- ◆ **Determination of whether the proposed tax rate is more than 3% over the effective tax rate.**

Texas state law requires that if a taxing authority raises the tax rate more than 3% over the effective tax rate there must be published notices of the increase and a public hearing must be held. This is true even if the tax rate does not change. For example, for FY 2001, the City's tax rate was reduced by \$.005, yet state law required the City to advertise a tax increase because of the growth in the assessed valuation.

◆ **Determination of whether the proposed tax rate is more than 8% over the effective tax rate.**

The 8% rule as set by state law imposes the maximum rate that may be adopted by taxing authorities without being subject to tax rollback procedures. If a taxing authority imposes a tax rate in excess of 8% of the effective tax rate, taxpayers may take measures that could rollback the adopted rate to an 8% increase. Generally, these procedures involve a petition of eligible voters and a rollback election.

Article XI, Section 5 of the State of Texas Constitution states in part:

"...but no tax for any purpose shall ever be lawful for any one year, which shall exceed two and one-half percent of the taxable property of such city."

Calculation of Legal Debt Margin - October 1, 2019

Adjusted Tax Base Valuation	\$9,111,845,629
Constitutional Limit	2.5% of assessed valuation
Maximum Constitutional Revenue Available	\$227,796,140
Tax Rate to Achieve Maximum Tax Revenue	\$2.50 per \$100 of valuation
Adopted Tax Rate for 2019-20	\$0.284271 per \$100 of valuation
Available Unused Constitutional Max Tax Rate	\$2.215729

Other requirements relating to the adoption and levying of ad valorem taxes are the publication of the unencumbered fund balances of the General Fund and Debt Service Fund, the 2019-20 debt service requirements, and the 2018 property tax rates in the City of Grapevine.

The State of Texas does not provide for a statutory debt limit for cities. The truth-in-taxation criterion specifies that debt (Interest & Sinking) requirements must be met first, then operations. The property tax rate to meet these needs cannot exceed \$2.50 per \$100 valuation.

2019 Tax Rate Calculation Worksheet

Date: 07/29/2019 11:01 AM

Taxing Units Other Than School Districts or Water Districts

City of Grapevine

817-481-1242

Taxing Unit Name

Phone (area code and number)

200 Main St, Grapevine, TX 76051

www.grapevinetexas.gov

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the effective tax rate and rollback tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest.

School districts do not use this form, but instead use Comptroller Form 50-859 Tax Rate Calculation Worksheet for School Districts.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 Water District Rollback Tax Rate Worksheet.

This worksheet is provided to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: Effective Tax Rate (No New Taxes)

The effective tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the effective tax rate should decrease.

The effective tax rate for a county is the sum of the effective tax rates calculated for each type of tax the county levies.

Effective Tax Rate Activity	Amount/Rate
1. 2018 total taxable value. Enter the amount of 2018 taxable value on the 2018 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-third over-appraisal corrections from these adjustments. This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 14). ¹	\$8,995,679,528
2. 2018 tax ceilings. Counties, cities and junior college districts. Enter 2018 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2018 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$0
3. Preliminary 2018 adjusted taxable value. Subtract Line 2 from Line 1.	\$8,995,679,528
4. 2018 total adopted tax rate.	\$0.289271/\$100
5. 2018 taxable value lost because court appeals of ARB decisions reduced 2018 appraised value.	
A. Original 2018 ARB Values.	\$1,158,136,917
B. 2018 values resulting from final court decisions.	\$1,046,068,086
C. 2018 value loss. Subtract B from A. ³	\$112,068,831
6. 2018 taxable value, adjusted for court-ordered reductions. Add Line 3 and Line 5C.	\$9,107,748,359
7. 2018 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2018. Enter the 2018 value of property in deannexed territory. ⁴	\$0
8. 2018 taxable value lost because property first qualified for an exemption in 2019.	

Note that lowering the amount or percentage of an existing exemption does not create a new exemption or reduce taxable value. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost to freeport or goods-in-transit exemptions.	
A. Absolute exemptions. Use 2018 market value:	\$83,826,964
B. Partial exemptions. 2019 exemption amount or 2019 percentage exemption times 2018 value:	\$30,084,137
C. Value loss. Add A and B. ⁵	\$113,911,101
9. 2018 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2019. Use only properties that qualified in 2019 for the first time; do not use properties that qualified in 2018.	
A. 2018 market value:	\$0
B. 2019 productivity or special appraised value:	\$0
C. Value loss. Subtract B from A. ⁶	\$0
10. Total adjustments for lost value. Add lines 7, 8C and 9C.	\$113,911,101
11. 2018 adjusted taxable value. Subtract Line 10 from Line 6.	\$8,993,837,258
12. Adjusted 2018 taxes. Multiply Line 4 by Line 11 and divide by \$100.	\$26,016,562
13. Taxes refunded for years preceding tax year 2018. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2018. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2018. This line applies only to tax years preceding tax year 2018. ⁷	\$333,849
14. Taxes in tax increment financing (TIF) for tax year 2018. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2019 captured appraised value in Line 16D, enter 0. ⁸	\$2,015,315
15. Adjusted 2018 taxes with refunds and TIF adjustment. Add Lines 12 and 13, subtract Line 14. ⁹	\$24,335,096
16. Total 2019 taxable value on the 2019 certified appraisal roll today. This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 18). These homesteads include homeowners age 65 or older or disabled. ¹⁰	
A. Certified values:	\$9,285,556,518
B. Counties: Include railroad rolling stock values certified by the Comptroller's office:	\$0
C. Pollution control and energy storage system exemption : Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:	\$0
D. Tax increment financing: Deduct the 2019 captured appraised value of property taxable	\$736,767,667

by a taxing unit in a tax increment financing zone for which the 2019 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 21 below. ¹¹	
E. Total 2019 value. Add A and B, then subtract C and D.	\$8,548,788,851
17. Total value of properties under protest or not included on certified appraisal roll. ¹²	
A. 2019 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value. ¹³	\$367,009,283
B. 2019 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value. ¹⁴	\$196,047,495
C. Total value under protest or not certified: Add A and B.	\$563,056,778
18. 2019 tax ceilings. Counties, cities and junior colleges enter 2019 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2018 or a prior year for homeowners age 65 or older or disabled, use this step. ¹⁵	\$0
19. 2019 total taxable value. Add Lines 16E and 17C. Subtract Line 18.	\$9,111,845,629
20. Total 2019 taxable value of properties in territory annexed after Jan. 1, 2018. Include both real and personal property. Enter the 2019 value of property in territory annexed. ¹⁶	\$0
21. Total 2019 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2018. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2018, and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2019. ¹⁷	\$178,251,410
22. Total adjustments to the 2019 taxable value. Add Lines 20 and 21.	\$178,251,410
23. 2019 adjusted taxable value. Subtract Line 22 from Line 19.	\$8,933,594,219
24. 2019 effective tax rate. Divide Line 15 by Line 23 and multiply by \$100. ¹⁸	\$0.272399/\$100
25. COUNTIES ONLY. Add together the effective tax rates for each type of tax the county levies. The total is the 2019 county effective tax rate. ¹⁹	

¹Tex. Tax Code Section 26.012(14)

²Tex. Tax Code Section 26.012(14)

³Tex. Tax Code Section 26.012(13)

⁴Tex. Tax Code Section 26.012(15)

⁹Tex. Tax Code Section 26.012(13)

¹⁰Tex. Tax Code Section 26.012

¹¹Tex. Tax Code Section 26.03(c)

¹²Tex. Tax Code Section 26.01(c) and (d)

⁵Tex. Tax Code Section 26.012(15)

⁶Tex. Tax Code Section 26.012(15)

⁷Tex. Tax Code Section 26.012(13)

⁸Tex. Tax Code Section 26.03(c)

¹³Tex. Tax Code Section 26.01(c)

¹⁴Tex. Tax Code Section 26.01(d)

¹⁵Tex. Tax Code Section 26.012(6)

¹⁶Tex. Tax Code Section 26.012(17)

SECTION 2: Rollback Tax Rate

The rollback tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O):** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus eight percent. This rate accounts for such things as salaries, utilities and day-to-day operations.
2. **Debt:** The debt tax rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The rollback tax rate for a county is the sum of the rollback tax rates calculated for each type of tax the county levies. In most cases the rollback tax rate exceeds the effective tax rate, but occasionally decreases in a taxing unit's debt service will cause the effective tax rate to be higher than the rollback tax rate.

Rollback Tax Rate Activity	Amount/Rate
26. 2018 maintenance and operations (M&O) tax rate.	\$0.130614/\$100
27. 2018 adjusted taxable value. Enter the amount from Line 11.	\$8,993,837,258
28. 2018 M&O taxes.	
A. Multiply Line 26 by Line 27 and divide by \$100.	\$11,747,210
B. Cities, counties and hospital districts with additional sales tax: Amount of additional sales tax collected and spent on M&O expenses in 2018. Enter amount from full year's sales tax revenue spent for M&O in 2018 fiscal year, if any. Other taxing units enter 0. Counties exclude any amount that was spent for economic development grants from the amount of sales tax spent.	\$0
C. Counties: Enter the amount for the state criminal justice mandate. If second or later year, the amount is for increased cost above last year's amount. Other taxing units enter 0.	\$0
D. Transferring function: If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in H below. The taxing unit receiving the function will add this amount in H below. Other taxing units enter 0.	\$0
E. Taxes refunded for years preceding tax year 2018: Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2018. This line applies only to tax years preceding tax year 2018.	\$150,733
F. Enhanced indigent health care expenditures: Enter the increased amount for the current year's enhanced indigent health care expenditures above the preceding tax year's enhanced indigent health care expenditures, less any state assistance.	\$0
G. Taxes in TIF: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2019 captured appraised value in Line 16D, enter 0.	\$0
H. Adjusted M&O Taxes. Add A, B, C, E and F. For taxing unit with D, subtract if discontinuing function and add if receiving function. Subtract G.	\$11,897,943

SECTION 3: Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its effective and rollback tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its effective tax rate and/or rollback tax rate because it adopted the additional sales tax.

Activity	Amount/Rate
41. Taxable Sales. For taxing units that adopted the sales tax in November 2018 or May 2019, enter the Comptroller's estimate of taxable sales for the previous four quarters. ²⁰ Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2018, skip this line.	\$0
42. Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ²¹ Taxing units that adopted the sales tax in November 2018 or in May 2019. Multiply the amount on Line 41 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ²² - or - Taxing units that adopted the sales tax before November 2018. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$0
43. 2019 total taxable value. Enter the amount from Line 37 of the Rollback Tax Rate Worksheet.	\$9,111,845,629
44. Sales tax adjustment rate. Divide Line 42 by Line 43 and multiply by \$100.	\$0/\$100
45. 2019 effective tax rate, unadjusted for sales tax. ²³ Enter the rate from Line 24 or 25, as applicable, on the Effective Tax Rate Worksheet.	\$0.272399/\$100
46. 2019 effective tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2018 or in May 2019. Subtract Line 44 from Line 45. Skip to Line 47 if you adopted the additional sales tax before November 2018.	\$0.272399/\$100
47. 2019 rollback tax rate, unadjusted for sales tax. ²⁴ Enter the rate from Line 39 or 40, as applicable, of the Rollback Tax Rate Worksheet.	\$0.286528/\$100
48. 2019 rollback tax rate, adjusted for sales tax. Subtract Line 44 from Line 47.	\$0.286528/\$100

¹⁷Tex. Tax Code Section 26.012(17)

¹⁸Tex. Tax Code Section 26.04(c)

¹⁹Tex. Tax Code Section 26.04(d)

²⁰Tex. Tax Code Section 26.041(d)

²¹Tex. Tax Code Section 26.041(i)

²²Tex. Tax Code Section 26.041(d)

²³Tex. Tax Code Section 26.04(c)

²⁴Tex. Tax Code Section 26.04(c)

SECTION 4: Additional Rollback Protection for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Additional Rollback Protection for Pollution Control Activity	Amount/Rate
49. Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ²⁵ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ²⁶	\$0
50. 2019 total taxable value. Enter the amount from Line 37 of the Rollback Tax Rate Worksheet.	\$9,111,845,629
51. Additional rate for pollution control. Divide Line 49 by Line 50 and multiply by \$100.	\$0/\$100
52. 2019 rollback tax rate, adjusted for pollution control. Add Line 51 to one of the following lines (as applicable): Line 39, Line 40 (counties) or Line 48 (taxing units with the additional sales tax).	\$0.286528/\$100

SECTION 5: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

Effective tax rate (Line 24; line 25 for counties; or line 46 if adjusted for sales tax)	\$0.272399
Rollback tax rate (Line 39; line 40 for counties; or line 48 if adjusted for sales tax)	\$0.286528
Rollback tax rate adjusted for pollution control (Line 52)	\$0.286528

SECTION 6: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the taxing unit.

print here Colette Ballinger

Printed Name of Taxing Unit Representative

sign here _____

Taxing Unit Representative

Date

²⁵Tex. Tax Code Section 26.045(d)

²⁶Tex. Tax Code Section 26.045(i)

Budget Glossary

ADA – Americans with Disabilities Act

Ad Valorem Tax - Tax computed from the taxable valuation of land and improvements.

Account – A separate financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions, whether revenue or expenditure, are recorded in accounts.

Allocation - A part of a lump-sum amount, which is designated for expenditure by specific organization units and/or for special purposes, activities, or objects.

Appropriation - An authorization granted by the City Council to make expenditures and to incur obligations identified in the adopted operating budget.

Assessed Valuation - A valuation set upon real and personal property by the Tarrant Appraisal District as a basis for levying taxes.

Audit – An examination, usually by an official or a private accounting firm retained by Council, of organization financial statements and the utilization of resources.

Authorized Positions - Number of positions authorized in the final budget.

Balance Sheet – A financial statement that presents the assets, liabilities, reserves and balances of a specific governmental fund as of a specified date.

Bond – A promise to repay borrowed money on a particular date, often ten or twenty years in the future. Most bonds also involve a promise to pay a specified dollar amount of interest at predetermined intervals. The City uses bonds to obtain long-term financing for capital projects.

Bond Covenant – A legally enforceable agreement with bondholders that requires the governmental agency selling the bond to meet certain conditions in the repayment of the debt.

Bond Ordinance – A law approving the sale of bonds that specifies how proceeds may be spent.

Bond Funds - Resources derived from issuance of bonds for financing capital improvements.

Budget - A financial plan for a specified period of time that matches all planned revenues and expenditures with various municipal services. It is the primary means by which most of the expenditure and service delivery activities of a government are controlled.

Budget Amendment - A revision of the adopted budget that, when approved by Council, replaces the original provision.

Budget Basis - The accounting system used in tracking the budget execution is GAAP.

Budget Glossary

Budget Calendar - The schedule of key dates that is followed in the preparation, adoption, and administration of the budget.

Budget Manual – A booklet prepared by the budget office that includes the budget, calendar, the forms departments need to prepare their budget requests, and a description of the budget process.

Capital Assets – Things the City owns that cost a considerable amount of money and that are intended to last a long time – e.g. buildings, land, roads, bridges and water treatment plants.

Capital Improvement Program - This is the City's plan to finance major infrastructure development and improvement. It is primarily funded through General Obligation bonds and revenue bonds.

Capital Outlay - Expenditure which results in the acquisition of or addition to fixed assets.

Certificates of Obligation – Method for issuing long-term debt. Does not require voter approval.

Certification Pay – Additional pay attributable for completion of specified certification that enhances performance.

City Charter - A document of a home rule city similar to a constitution. The City Charter establishes the City's government structure and provides for the distribution of powers and duties among the various branches of government.

Community Development Block Grants (CDBG) - Federal funds made available to municipalities specifically for community revitalization.

Comprehensive Annual Financial Report (CAFR) – This report summarizes financial data for the previous fiscal year in a standardized format.

Contingency – A budgetary reserve set aside for unforeseen events occurring during the fiscal year. Also known as a reserve account.

D.A.R.E. (Drug Awareness Resistance Education) – Program developed to educate students of the effects of drug and alcohol abuse.

Debt Service - Payment of interest and principal on an obligation resulting from bond sales or lease-purchase agreements.

Deficit - The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

Department - A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

Budget Glossary

Division - The smallest unit of budgetary accountability and control, which encompasses specific work units for accomplishing a City operation.

EMS - Emergency Medical Services

EMT - Emergency Medical Technician

Effective Tax Rate - State law in Texas prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenue as the year before. The formula does make adjustments for newly annexed property and newly constructed property.

Encumbrance - The commitment of appropriated funds to purchase an item or service.

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to private business. It is the City's intent to recover the costs of providing a service primarily through user charges.

EPA - Environmental Protection Agency

Expenditures - Outflow of non-enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

Expenses - Outflow of enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

Fiscal Policy - The City's policies with respect to taxes, spending, and debt management as they relate to government services, programs, and capital investment. Reflect a set of principals for the planning and programming of government budgets.

Fiscal Year - The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Grapevine has specified October 1 to September 30 as its fiscal year.

Fixed Assets - Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

Franchise Fee - A fee levied by City Council on businesses that use City property or right-of-way. This fee is usually charged as a percentage of gross receipts.

Full Funding - Term used to designate full year payment for personnel or other budgeted items.

Full-Time Equivalent (FTE) - The measure of authorized personnel often referred to as worker-years. The full time equivalent of 1 position (1 FTE) approximately represents 2080 hours of work per year.

Budget Glossary

Fund - A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific operations.

Description of Funds:

1. General Fund - Accounts for revenues and expenditures relating to the provisions of services to the City such as Police, Fire, Public Works, Parks & Recreation, Administration, Community Development, Finance, etc.
2. Utility Enterprise Fund - Accounts for all revenues and expenses relating to the operation of the water and wastewater system and related capital construction.
3. Convention & Visitors Bureau Fund - Accounts for revenues and expenditures relating to the use of hotel occupancy tax receipts. Because of restricted types of uses allowed for these monies, they are accounted for in a separate fund.
4. Lake Enterprise Fund - Accounts for revenues and expenses relating to Golf Course operations, maintenance and capital improvements for facilities around Lake Grapevine.
5. General Government Capital Projects Fund - Are those projects that do not meet the criteria for Permanent Street or Capital Maintenance Funding and are typically funded with bond funds or grants.
6. Capital / Street Maintenance Projects Fund - Include facility repairs or major maintenance and other operating and equipment needs as well as street overlay programs, curb and gutter repairs and traffic signals, signs and striping maintenance. Projects are designed to maintain a five-year maintenance schedule and are funded out of an operational transfer from the general fund.
7. Utility and Enterprise Projects Fund - (As with the General Government Capital Projects) are projects for the Utility and Lake Enterprise Funds that do not meet the criteria for Permanent Street or Capital Maintenance Funding. Funding sources for these projects are typically bond funds or water and wastewater impact fees.
8. Debt Service Fund - Accounts for all monies involving payment of interest and principal on General Obligation Bonds and Public Property Contractual Obligations.
9. Stormwater Drainage Utility Fund - This fund provides for the accounting of expenses and revenues related to stormwater drainage administration, operations and capital improvements.
10. Lake Parks Special Revenue Fund – This fund accounts for all activities necessary to operate and maintain park property on Lake Grapevine received from the U.S. Army Corps of Engineers.

Fund Balance - The difference between fund assets and fund liabilities of governmental and similar trust funds.

Budget Glossary

GASB – Governmental Accounting Standards Board

GCISD - Grapevine/Colleyville Independent School District.

GFOA - Government Finance Officers Association of the United States and Canada.

General Obligation Bonds (G.O.) - Bonds sold and guaranteed by the City, in which the full faith and credit of the City is pledged for repayment.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

GIS – Geographic Information System

Goals - Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g. financial condition, service levels provided, etc.)

Grant - A contribution by a government or other organization to support a particular function. Typically, these contributions are made to local governments from state or federal governments.

Home Rule – A limited grant of discretion from a state government to a local municipality, concerning the organization of functions and the raising of revenue. Without home rule, local municipalities are restricted to functions specified by the state government.

Internal Service Fund - Fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

I/I – Infiltration and Inflow

Infrastructure – Basic public investments such as streets, storm drainage, water and sewer lines, streetlights and sidewalks.

Interfund transfer – The transfer of money from one fund to another.

Investment – Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals and base payments.

L.F. - (Linear feet) Length in feet.

Lift Station – The City's collection system relies on gravity to collect wastewater. When the system gets to an unreasonable depth, a lift station pumps the wastewater to a higher elevation so the gravity process can begin again.

Budget Glossary

Line-item budget – A budget format in which departmental outlays are grouped according to the items that will be purchased.

Longevity - Annual monetary payments to qualified employees based on length of service.

MCL – Maximum Contaminant Level. The highest level of a contaminant that is allowed in drinking water.

MGD – Million gallons per day.

Modified Accrual Basis - This method of accounting is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". This type of accounting basis is conservative and is recommended as the standard for most governmental funds.

Municipal - Of or pertaining to a city or its Government.

NCTCOG - North Central Texas Council of Governments

Non-Departmental – Accounts for expenditures for professional services and other general government functions, which cannot be allocated to individual departments.

NTRA - National Therapeutic Recreation Association

NTU - Nepthalic Turbidity Units (translucent liquid indicator of suspended solids in water).

Object Code - The standard citywide classification of the expenditures such as office supplies or rental of equipment.

Objectives - Specific, measurable targets set in relation to goals.

Operating Funds - Resources derived from recurring revenue sources used to finance ongoing operating expenditures.

Ordinance - An authoritative command or order. This term is used for laws adopted by a municipality.

PARS – An acronym for Public Agency Retirement Services, which contracts with the City of Grapevine to offer retirement benefits programs for part-time employees.

Per Capita Costs - The cost of service per person. Per capita costs in Grapevine are based upon the City's population.

Performance Indicator - Specific quantitative and qualitative measure of work performed as an objective of the department.

Budget Glossary

Prompt Payment Act - Adopted in July, 1985 by the State, the Act required the City to pay for goods and services within 30 days of receipt of invoice or the goods or services, whichever comes later. If this is not satisfied, the City may be charged interest on the unpaid balance at the rate of 1 % per month.

Public Hearing – An open meeting regarding proposed operating or capital budget allocations, which provide citizens with an opportunity to voice their views on the merits of the proposals.

Purchase Order – An agreement to buy goods and services from a specific vendor, with a promise to pay on delivery.

Rainy Day funds – Revenue stabilization reserves that provide resources when tax revenues temporarily decline.

Resolution – A formal statement of opinion or determination adopted by an assembly or other formal group.

Resources - Total dollars available for appropriations, including estimated revenues, fund transfers, and beginning fund balances.

Revenue - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines for forfeitures, grants, shared revenues, and interest income.

Salary Savings – The reduced expenditures for salaries that result when a position remains unfilled for part of a year or when a more senior employee is replaced by a newer employee at a lower salary.

Revenue Bond – Bonds secured only by revenue from particular projects built or maintained by local government. An example would be the Water and Sewer system.

SFLUE - Single Family Living Unit Equivalent, the unit established as the lowest common denominator to which all properties can be referenced. It serves as the basis for charging the stormwater utility fee.

Special Assessments - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Funds - Funds, exclusive of the General Fund and capital funds, which are separately administered because they are associated with a distinct function or enterprise.

Strategic Goals /Objectives - Elements or sub-elements of a strategic plan. The City's planned response to address service delivery needs and priorities.

TAAF - Texas Amateur Athletic Federation

Budget Glossary

Tax Levy - The total revenues to be raised by ad valorem taxes for expenditures as authorized by the City Council.

Tax Rate - The amount of tax levied for each \$1 00 of valuation.

Tax Roll - Official list showing the amount of taxes levied against each taxpayer or property.

Taxes - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people.

TEXRail - a 27-mile commuter rail line, operated by Trinity Metro, extending from downtown Fort Worth, across northeast Tarrant County, through North Richland Hills and Grapevine, and into DFW International Airport's Terminal B.

TIF - Tax Increment Financing, the act of capturing the amount of property taxes levied by a taxing unit for the year on the appraised value of real property located within a defined investment zone. The tax increments are paid into the TIF fund and used to pay project costs within the zone, including debt service obligations.

TMRS - Texas Municipal Retirement System, a pension plan for employees of member cities within the state of Texas.

TPWD – Texas Parks and Wildlife Department

TRA – Trinity River Authority. A political subdivision of the state of Texas responsible for administration of a master plan for basin-wide development, serving as local sponsor for federal water projects and providing services to cities within its service area. TRA serves the southern portion of Grapevine.

T.R.A.P.S. - Texas Recreation & Parks Society

TRE – Trinity Railway Express. A cooperative service provided by Trinity Metro and Dallas Area Rapid Transit (DART) to provide commuter rail service between Fort Worth & Dallas.

Transfer-In – Funds expended in one fund and received in another.

Turbidity – A measure of the cloudiness of water. Turbidity is a good indicator of the effectiveness of the filtration system.

TxDOT – Texas Department of Transportation

Unencumbered Balance - The amount of an appropriation that is neither expended nor encumbered; the amount of money still available for further purchases.

Working Capital – Budgeted working capital is calculated as a fund's current assets less current liabilities and outstanding encumbrances. The terminology is used to indicate unencumbered fund balances in enterprise funds such as the Utility and Lake Enterprise funds.

RESOLUTION NO. 2019-027

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
GRAPEVINE, TEXAS, APPROVING THE TAX ROLLS FOR
TAX YEAR 2019 ON PROPERTY WITHIN THE CITY; AND
PROVIDING AN EFFECTIVE DATE

WHEREAS, on or by July 25, 2019, the Chief Appraisers of the Tarrant, Dallas and Denton Appraisal Districts approved and certified to the Grapevine City Council the Tax Rolls for 2019 with a total appraised value of \$14,503,723,763 and having a net taxable value of \$9,285,556,518; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the Certified Tax Rolls value for the tax year 2019 for the City of Grapevine, Texas be and hereby approved in the amount of \$14,503,723,763 for total appraised value.

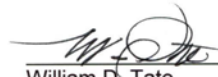
Section 3. That the certified net taxable value (total appraised value less exemptions) of \$9,285,556,518 is approved.

Section 4. That in addition to the value shown in Section 3 above, the Chief Appraisers have prepared a list of all properties pending disposition before the Appraisal Review Board. A projected minimum value of \$367,009,283 has been assigned to this property and \$196,047,495 in properties not on the rolls, for a total of \$563,056,778 used for budget purposes.

Section 5. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 6th day of August, 2019.

APPROVED:



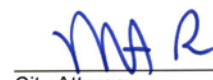
William D. Tate
Mayor

ATTEST:



Tara Brooks
City Secretary

APPROVED AS TO FORM:



City Attorney

ORDINANCE NO. 2019-056

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS ADOPTING THE BUDGET FOR THE CITY OF GRAPEVINE, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; PROVIDING FOR INTRA- AND INTERDEPARTMENTAL FUND TRANSFERS; PROVIDING FOR INVESTMENT OF CERTAIN FUNDS; DECLARING AN EMERGENCY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, a notice of public hearing on the budget for the City of Grapevine, Texas for the Fiscal Year 2019-2020 (FY 2020) was heretofore published in accordance with law; and

WHEREAS, a public hearing was duly held and all interested persons were given an opportunity to be heard for or against any item therein; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act and Chapter 211 of the Local Government Code; and

WHEREAS, the City Council deems the adoption of this ordinance to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the appropriation amounts for the FY2019-2020 budget for the different funds of the City of Grapevine are hereby fixed as follows:

General Fund	\$71,054,689
Convention and Visitors Bureau Fund	22,556,423
Convention and Visitors Bureau Incentives Fund	4,996,210
Stormwater Drainage Fund	1,403,131
Crime Control & Prevention District Fund	18,428,614
Lake Parks Special Revenue Fund	2,921,340
4B Transit Fund	11,106,218
Economic Development Fund	4,527,073
Debt Service Fund	15,705,883
Utility Enterprise Fund	23,948,788
Golf Enterprise Fund	3,198,262
General Permanent Capital Maintenance Fund	1,554,000
Permanent Street Maintenance Fund	1,725,000

Section 3. That the City Council hereby adopts the revised budget for the fiscal year ending September 30, 2019 and the proposed Annual Operating Budget for the fiscal year ending September 30, 2020 and appropriates the funds contained therein.

Section 4. That a copy of the official adopted FY2019-2020 budget document shall be kept on file in the office of the City Secretary and the City of Grapevine website.

Section 5. That the City Manager be and is hereby authorized to make intra and inter-departmental fund transfers during the fiscal year as becomes necessary in order to avoid over-expenditure of a particular object code.

Section 6. That the City Manager is authorized to approve expenditures up to \$15,000. Any expenditure over the \$15,000 limit requires the approval of the City Council. Each expenditure authorized by the City Manager in Account 100-44701-120-001 in FY2019 and FY2020 is approved.

Section 7. That the City Manager is authorized to reclassify personnel positions within city service as warranted.

Section 8. That the City Manager, and/or Assistant City Manager and/or Chief Financial Officer and/or designated investment officer are authorized to invest any funds not needed for current use, whether operating funds or bond funds in Official City Depositories, in any investment instrument authorized by the City's Investment Policy and Investment Strategy and allowed by the Texas Public Funds Investment Act.

Section 9. That the reserve requirement for the Golf Enterprise Fund is suspended for FY2019 and FY2020.

Section 10. That the fact that the fiscal year begins on October 1, 2019 requires that this ordinance be effective upon its passage and adopted to preserve the public peace, property, health and safety and shall be in full force and effect from and after its passage and adoption, and an emergency is hereby declared.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 17th day of September, 2019.

APPROVED:



William D. Tate
Mayor

ATTEST:

Tara Brooks
Tara Brooks
City Secretary



APPROVED AS TO FORM:

[Signature]
City Attorney

ORDINANCE NO. 2019-057

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, SETTING THE ANNUAL TAX RATE FOR TAX YEAR 2019 LEVYING TAXES TO BE ASSESSED ON ALL TAXABLE PROPERTY WITHIN THE LIMITS OF THE CITY OF GRAPEVINE, TEXAS; PROVIDING PENALTIES AND INTEREST FOR THE DELINQUENT TAXES; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, THE City Council of Grapevine, Texas has approved an operating budget for the fiscal year 2019-2020 (FY 2020), in compliance with appropriate state laws and the Charter of the City of Grapevine; and,

WHEREAS, public hearings were held on the FY 2020 budget and all interested parties were given an opportunity to be heard for or against any item contained therein; and,

WHEREAS, public hearings were held regarding the 2019 proposed ad valorem tax rate and all interested parties were given an opportunity to be heard for or against; and,

WHEREAS, an ad valorem tax rate of \$0.284271 per \$100 valuation has been considered for tax year 2019; and,

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act and Chapter 211 of the Local Government Code; and

WHEREAS, the City Council deems the adoption of this ordinance to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That a tax rate is hereby levied upon all taxable property in the City of Grapevine, Texas for tax year 2019 at a rate of twenty-eight forty-two seventy-one hundreds cents (\$0.284271) per one hundred dollars (\$100.00) valuation.

Section 3. That there shall be and there is hereby levied the following taxes on each

one hundred dollars (\$100.00) valuation on all taxable property within the City of Grapevine, Texas, to be assessed and collected by the Tax Assessor/Collector and collected for tax year 2019, and said taxes are to be assessed and collected for the purposes and in the amounts hereinafter stipulated, to-wit:

- A. For the General Fund, a tax rate of \$0.141579 per \$100 is levied.
- B. For Debt Service, a tax rate of \$0.142692 per \$100 is levied.

Section 4. That taxes levied by this ordinance shall be due and payable on the first day of October, 2019 and shall become delinquent on the first day of February, 2020, if unpaid. Upon taxes becoming delinquent, interest and penalty will be added as required in Section 33.01 of the Texas Property Tax Code, and shall commence on the first day of February, 2020. The City of Grapevine is hereby authorized to adopt any and all legal remedies provided by the Texas Property Tax Code for the purpose of collecting delinquent taxes.

Section 5. That the fact that the fiscal year begins on October 1, 2019 requires that this ordinance be effective upon its passage and adopted to preserve the public peace, property, health, and safety, and shall be in full force and effect from and after its passage and adoption, and an emergency is hereby declared.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, on this the 17th day of September, 2019.

APPROVED:



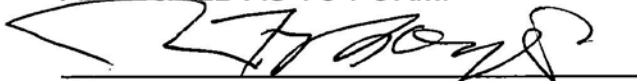
William D. Tate
Mayor

ATTEST:


Tara Brooks
City Secretary



APPROVED AS TO FORM:


City Attorney

GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION

RESOLUTION NO. 4B 2019-001

A RESOLUTION OF THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF GRAPEVINE, TEXAS, ADOPTING AND PROPOSING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; PROVIDING FOR INVESTMENT OF CERTAIN FUNDS AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the provisions of Article 5190.6, Texas Revised Civil Statutes, the Industrial Development Act of 1979, Section 4B, and the Corporation Bylaws adopted by the Grapevine 4B Economic Development Corporation Board of Directors requires the 4B Corporation to prepare a budget proposal; and

WHEREAS, the Grapevine 4B Economic Development Corporation has adopted the same fiscal year as the City of Grapevine; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the Grapevine 4B Board hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That a budget proposal has been prepared by the Grapevine 4B Economic Development Corporation Board, a copy of which is attached hereto as Exhibit "A".

Section 2. That the Grapevine 4B Economic Development Corporation Board adopts the proposed operating budget for fiscal year ending September 30, 2020.

Section 3. That the City Manager is hereby authorized to make appropriate expenditures, transfers and other financial transactions during the fiscal year pursuant to the Corporation bylaws.

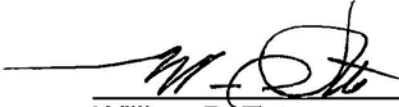
Section 4. That the City Manager, and/or Assistant City Manager and/or Chief Financial Officer and/or designated investment officer are authorized to invest any funds not needed for current use in Official City Depositories, in any investment instrument authorized by the City's Investment Policy and Investment Strategy and allowed by the Texas Public Funds Investment Act.

Section 5. That this budget proposal be transmitted to the Grapevine City Council and recommended for approval and inclusion in its operating budget for Fiscal Year 2020.

Section 6. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS OF THE CITY OF GRAPEVINE, TEXAS on this the 17th day of September, 2019.

APPROVED:



William D. Tate
Mayor

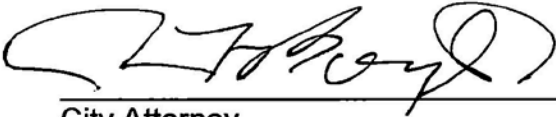
ATTEST:



Tara Brooks
City Secretary



APPROVED AS TO FORM:



City Attorney

CITY OF GRAPEVINE
CRIME CONTROL AND PREVENTION DISTRICT

RESOLUTION NO. CCPD 2019-001

A RESOLUTION OF THE BOARD OF THE CITY OF
GRAPEVINE CRIME CONTROL AND PREVENTION
DISTRICT ADOPTING AND PROPOSING A BUDGET FOR
THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND
ENDING SEPTEMBER 30, 2020; AND PROVIDING AN
EFFECTIVE DATE

WHEREAS, pursuant to Chapter 363 of the Texas Local Government Code (the "Code") the City of Grapevine created City of Grapevine Crime Control and Prevention District ("CGCCPD") through an election held on November 7, 2006; and

WHEREAS, the CGCCPD was reauthorized for an additional fifteen (15) year period through an election held on May 14, 2011; and

WHEREAS, Chapter 363.201(a) provides that the Board of Directors for the CGCCPD ("Board") shall establish the fiscal year for the CGCCPD and the CGCCPD shall operate on the basis of that year; and

WHEREAS, the fiscal year for the CGCCPD coincides with the fiscal year of the City of Grapevine, Texas, being October 1 to September 30 of each calendar year; and

WHEREAS, the Board finds that all the requirements of Chapter 363 of the Code have been met; and

WHEREAS, the Board has reviewed the proposed Fiscal Year 2020 budget for the CGCCPD; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the Board hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT:

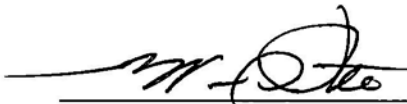
Section 1. That all matters stated herein above are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2. That the Board of Directors for the Crime Control and Prevention District hereby approves and recommends that the City Council of the City of Grapevine, Texas, approve the proposed Fiscal Year 2020 budget for the CGCCPD, in accordance with the terms and conditions set forth in said plan, which is attached hereto as Exhibit "A".

Section 3. That this resolution shall take effect immediately upon passage by the Board of Directors of the City of Grapevine Crime Control and Prevention District.

PASSED AND APPROVED BY THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT on this the 17th day of September, 2019.

APPROVED:



William D. Tate
Presiding Officer

ATTEST:



Tara Brooks
City Secretary



APPROVED AS TO FORM:



City Attorney