



CITY OF GRAPEVINE, TEXAS

SOLICITOR PERMIT CHECKLIST

TO OBTAIN A PERMIT:

- Submit completed application along with all required documentation to the Grapevine City Secretary's Office, City Hall, 1st Floor, 200 South Main Street.
- Copy of current Driver's License.
- \$65 Background Check Fee – **Nonrefundable**
- \$50 Solicitor / Ice Cream Vendor Permit Fee – **Nonrefundable**
- \$20 Permit Fee for each additional agent – **Nonrefundable**
- Replacement permits are \$20.00 each – **Nonrefundable**
- Notice of Peddler/Solicitor Ordinance Regulations – Signed by applicant.
- Consent document authorizing background check – Signed by applicant.
- Organization's Exemption Documentation – If applicable, provide proof of organization's exemption from ordinance requirements.
- Charitable Solicitor's Permit - No permit fee (Background Check fee and Organization Documentation required).
- Religious Solicitor's Permit – No permit fees unless soliciting funds then Background Check fee and Organization Documentation required.

**** *The Grapevine Police Department investigates all applicants.***

Applications are accepted by appointment only between the hours of 9:00 am to 11:00 am and 2:00 pm to 4:00 pm.

Call 817-410-3182 to schedule an appointment.

City Secretary's Office
Grapevine City Hall
200 South Main Street, First Floor
Grapevine, Texas 76051
817-410-3182



SOLICITOR PERMIT APPLICATION

Office Use Only:

Permit Number: _____

Date Issued: _____

Expiration Date: _____

Issued By: _____

APPLICANT

Name (First, Middle, Last):			
Date of Birth:		Race:	Sex:
Height:	Weight:	Hair Color:	Eye Color:
Drivers License/State ID Number:			Issuing State:
Social Security Number:			
Permanent Address:			
City, State, Zip:			
Cell Phone:		Work Phone:	

ORGANIZATION/COMPANY

Organization/Company Representing:	
Address:	
City, State, Zip:	
Phone:	Local Phone:
Email Address:	
Phone No. while soliciting in Grapevine:	
Supervisor's Name:	

SOLICITATION INFORMATION

State the type of Goods/Service you desire to sell:
Specify location to peddle/solicit goods/service:
Approximate dates peddlers/solicitors will be in City:
List all Cities you have worked in the previous 90 days:

I authorize the Grapevine Police Department to make an investigation of all information contained in this application for this permit, **INCLUDING THE CONDUCTING OF A CRIMINAL HISTORY AND BACKGROUND CHECK** and do hereby authorize a review, full disclosure and release of all records, including but not limited to photocopies of records concerning myself, the company or organization to any duly authorized agent of the Grapevine Police Department, whether the said records are of public, private, or confidential nature. I further release from all liability all persons and agencies supplying such information.

WARNING: False statement on this application constitutes Perjury and, upon conviction, is punishable by up to one year in jail, a fine up to \$2,000.00, or both. I hereby swear or affirm that the information given on this application is true and correct. **I acknowledge that application fees for denied applications will be forfeited.** Applications will be approved or denied no sooner than 5 days or more than 30 days after submission of complete application and documentation.

Applicant's Signature

State of _____

County of _____

Before me, _____, Notary Public on this day personally appeared _____ known to me, or proved to me on the oath of _____, or through _____ description of identification to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.

Given under by hand and seal of office this _____ day of _____, _____.

Notary Public

Commission Expires:

Notary Stamp

Office Use Only:

Amount Collected: \$ _____

Receipt Number: _____

Collected by: _____

Date: _____

Police Department Review:

Approved

Denied

Reason(s): _____

By: _____

Date: _____

APPROVED

DENIED

Reason(s): _____

By: _____

Date: _____

CITY OF GRAPEVINE, TEXAS

PEDDLER/SOLICITOR ORDINANCE REGULATIONS

ISSUANCE OF PERMITS

Each individual soliciting in the City of Grapevine is required to obtain a permit and must display their permit at all times.

Failure to show proof of a solicitor's permit is a violation of Chapters 12 and 17 of the Grapevine Code of Ordinances.

A solicitor/peddler is responsible for reviewing the Do-Not Solicit List prior to soliciting or peddling in the City of Grapevine. The Do-Not Solicit List will be updated weekly and available on the City's website www.grapevinetexas.gov by 3 p.m. each Monday.

PERMITTED HOURS OF SOLICITATION

It is unlawful to peddle/solicit in the city prior to 9:00 a.m. or after dusk (30 minutes after sunset) of any day, Monday through Saturday, or at any time on Sunday or any federally designated holiday.

GRAPEVINE CODE OF ORDINANCES – CHAPTER 17

Sec. 17-02

- (a) It shall be unlawful for any person to conduct themselves as a peddler or solicitor without having first obtained a license therefor from the city, except that where the person who will be peddling or soliciting is under the age of 16, such person shall be supervised by a person who is over the age of 18 and who shall obtain a license on behalf of the person to be supervised.
- (b) Upon issuance, the license shall be carried with any licensee at all times during which peddling or solicitation activity is being conducted. Further, the licensee must ensure that the license is properly displayed while conducting peddling or solicitor activities. Properly displayed shall mean attached to or hung so that the license is clearly visible to the public and law enforcement officials.
- (c) It shall be unlawful for any person to conduct themselves as a peddler or solicitor without wearing an orange traffic safety vest.
- (d) It shall be unlawful for any person to peddle or solicit on, in, upon, or around city

Sec. 17-12 *It shall be a violation of this ordinance and unlawful for any peddler or solicitor to:*

- (1) Misrepresent the purpose of the peddling or solicitation.
- (2) Misrepresent the affiliation of those engaged in the peddling or solicitation.
- (3) Continue efforts to peddle to or solicit from an individual once that individual informs the peddler/solicitor that he does not wish to give anything to or to buy anything from that peddler/solicitor.

- (4) Represent the issuance of any permit under this chapter as an endorsement or recommendation of the peddling or solicitation.
- (5) No peddling or soliciting at any address or building which has posted a "No Peddlers" or "No Solicitors" sign.
- (6) Act in any manner that is contrary to local, State, or Federal law.
- (7) Peddle or solicit at any address listed on the City's "Do-Not Solicit List."

YOUR ORGANIZATION'S PERMITS TO PEDDLE OR SOLICIT WILL BE REVOKED IMMEDIATELY FOR ANY OF THE FOLLOWING:

- Failure to provide a complete and thorough application, or the falsification, of any part of the application. _____ Initial
- Failure to conduct yourself as a peddler or solicitor without wearing an orange traffic safety vest. _____ Initial
- Peddler or solicitor engages in any type of “hard sell” or disruptive tactics; refuses to leave the premises; engages in offensive, argumentative, or rude conduct.
_____ Initial
- Peddler or solicitor goes on property where the owner has displayed a sign that says “No Peddlers” or “No Solicitors” or address appears on the Do-Not Solicit List.
_____ Initial
- Peddler or solicitor misrepresents the purpose of the peddling or solicitation.
_____ Initial
- Peddler or solicitor misrepresents the affiliation of those engaged in the peddling or solicitation. _____ Initial
- Peddler or solicitor represents the issuance of any permit as an endorsement of recommendation of the peddling or solicitation. _____ Initial
- Peddler or solicitor violates any Federal, State or local laws or ordinances.
_____ Initial

I hereby understand and agree to abide by the above Ordinance and Regulations for the Peddler/Solicitation program of the City of Grapevine, Texas and that it is my responsibility to review the Do-Not Solicit List prior to soliciting or peddling. I acknowledge that violating any of the requirements will result in the revocation of my permit and the permits for my organization.

Applicant

Date



DISCLOSURE AND AUTHORIZATION – SOLICITOR / ICE CREAM VENDOR PERMIT

In connection with my application for Peddler/Solicitor permit) with City of Grapevine, consumer reports will be requested. These reports may include the following types of information as applicable: names and dates of previous employers, reason for termination of employment, work experience, reasons for termination of tenancy, former landlords, education, accidents, licensure, credit, etc. I further understand that such reports may contain public record information such as, but not limited to: my driving record, workers' compensation claims, credit, judgments, bankruptcy proceedings, eviction's, criminal records, etc., from federal, state and other agencies that maintain such records.

In addition, investigative consumer reports gathered from personal interviews with former employers or landlords, past or current neighbors and associates of mine, etc. to gather information regarding my work or tenant performance, character, general reputation and personal characteristics and mode of living (lifestyle) may be obtained.

I AUTHORIZE, WITHOUT RESERVATION, ANY PARTY OR AGENCY CONTACTED BY THE CONSUMER REPORTING AGENCY TO OBTAIN AND FURNISH THE ABOVE-MENTIONED INFORMATION.

I have the right to make a request to the consumer reporting agency: First Check Applicant Screening, P.O. Box 92033, Southlake, TX 76092, telephone number (888) 588-2525, upon proper identification, to request the nature and substance of all information in its files on me at the time of my request, including the sources of information and the agency, on our behalf, will provide a complete and accurate disclosure of the nature and scope of the investigation covered by any consumer report(s); and the recipients of any reports on me which the agency has previously furnished within the two year period for peddler/solicitor permit requests, and one year for other purposes preceding my request. I hereby consent to your obtaining the above information from the agency.

I HEREBY AUTHORIZE PROCUREMENT OF CONSUMER REPORT(S) AND INVESTIGATIVE CONSUMER REPORT(S). This authorization shall remain on file and shall serve as ongoing authorization for you to procure consumer reports at any time during as to update, renew or extend my ability to maintain peddler/solicitor permit.

California, Minnesota and Oklahoma Applicants only: Check box if you request a copy of any consumer report ordered on you.

Signature _____
Date

The following information is being requested in order to conduct a background check on you:

Full Name: _____

Other names you have used: _____

Mailing Address 1: _____

Past Mailing Address 2: _____

Past Mailing Address 3: _____

Email Address (if you wish to be contacted this way): _____

Social Security No.: _____; Date of Birth: _____

Drivers License No.: _____; State of Issue: _____

May we contact your current employer? _____ Yes _____ No _____ N/A

Para información en español, visite www.consumerfinance.gov/learnmore o escribe al Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.

A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to www.consumerfinance.gov/learnmore or write to: Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your “file disclosure”). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
 - a person has taken adverse action against you because of information in your credit report;
 - you are the victim of identity theft and place a fraud alert in your file;
 - your file contains inaccurate information as a result of fraud;
 - you are on public assistance;
 - you are unemployed but expect to apply for employment within 60 days.

In addition, all consumers are entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.consumerfinance.gov/learnmore for additional information.

- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.consumerfinance.gov/learnmore for an explanation of dispute procedures.

- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need -- usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.consumerfinance.gov/learnmore.
- **You may limit “prescreened” offers of credit and insurance you get based on information in your credit report.** Unsolicited “prescreened” offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt out with the nationwide credit bureaus at 1-888-5-OPTOUT (1-888-567-8688).
- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit www.consumerfinance.gov/learnmore.

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. For information about your federal rights, contact:

TYPE OF BUSINESS:	CONTACT:
1.a. Banks, savings associations, and credit unions with total assets of over \$10 billion and their affiliates	a. Consumer Financial Protection Bureau 1700 G. Street N.W. Washington, DC 20552
b. Such affiliates that are not banks, savings associations, or credit unions also should list,	b. Federal Trade Commission: Consumer Response Center – FCRA

in addition to the CFPB:	Washington, DC 20580 (877) 382-4357
<p>2. To the extent not included in item 1 above:</p> <p>a. National banks, federal savings associations, and federal branches and federal agencies of foreign banks</p> <p>b. State member banks, branches and agencies of foreign banks (other than federal branches, federal agencies, and Insured State Branches of Foreign Banks), commercial lending companies owned or controlled by foreign banks, and organizations operating under section 25 or 25A of the Federal Reserve Act</p> <p>c. Nonmember Insured Banks, Insured State Branches of Foreign Banks, and insured state savings associations</p> <p>d. Federal Credit Unions</p>	<p>a. Office of the Comptroller of the Currency Customer Assistance Group 1301 McKinney Street, Suite 3450 Houston, TX 77010-9050</p> <p>b. Federal Reserve Consumer Help Center P.O. Box. 1200 Minneapolis, MN 55480</p> <p>c. FDIC Consumer Response Center 1100 Walnut Street, Box #11 Kansas City, MO 64106</p> <p>d. National Credit Union Administration Office of Consumer Protection (OCP) Division of Consumer Compliance and Outreach (DCCO) 1775 Duke Street Alexandria, VA 22314</p>
3. Air carriers	Asst. General Counsel for Aviation Enforcement & Proceedings Aviation Consumer Protection Division Department of Transportation 1200 New Jersey Avenue, S.E. Washington, DC 20423
4. Creditors Subject to the Surface Transportation Board	Office of Proceedings, Surface Transportation Board Department of Transportation 395 E Street, S.W. Washington, DC 20423
5. Creditors Subject to the Packers and Stockyards Act, 1921	Nearest Packers and Stockyards Administration area supervisor
6. Small Business Investment Companies	Associate Deputy Administrator for Capital Access United States Small Business Administration 409 Third Street, S.W., 8 th Floor Washington, DC 20549
7. Brokers and Dealers	Securities and Exchange Commission 100 F Street, N.E.

	Washington, DC 20549
8. Federal Land Banks, Federal Lank Bank Associations, Federal Intermediate Credit Banks, and Production Credit Associations	Farm Credit Administration 1501 Farm Credit Drive McLean, VA 22102-5090
9. Retailers, Finance Companies, and All Other Creditors Not Listed Above	FTC Regional Office for region in which the creditor operates <u>or</u> Federal Trade Commission: Consumer Response Center – FCRA Washington, DC 20580 (877) 382-4357