

State of Texas
County of Tarrant
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority met in Regular Session on this the 25th day of March 2021, in the Conference Room of the Grapevine Housing Authority, 131 Starr Place, with the following members present to wit:

Linda Troeger	Chair
Bonnie McHugh	Vice-Chair, Finance Officer
Ethel Anderson	Resident Commissioner
Shonda Schaefer	Commissioner
Teri Rhodes-Cantu	Commissioner

Constituting a quorum, with the following also present:

Duff O'Dell	City Council Liaison
Matthew Boyle	Boyle & Lowry, L.L.P.
Greg Jordan	CFO City of Grapevine
Jane Everett	Executive Director

Chairperson Troeger called the meeting to order at 4:00 p.m.

Item #1 Executive Session

Chairperson Troeger announced the Board of Commissioners would recess to the Conference Room to conduct a closed session regarding:

1. Consultation with and legal advice from the City Attorney regarding pending litigation (Ivey, et al. v. Grapevine Housing Authority – Cause No. 2020-00063930-1), pursuant to Section 551.071, Texas Government Code.

The Board of Commissioners recessed to the Housing Authority Conference Room and began the closed session at 4:01 p.m. The closed session ended at 4:31 p.m.

Upon reconvening in open session in the Conference Room, Chairperson Troeger asked if there was any action necessary relative to Section 551.071.

A motion was made to authorize the Executive Director to address the Ivey matters consistent with the Board's discussion in Executive Session and to take all other necessary action.

Commissioner Rhodes-Cantu moved and Commissioner Troeger seconded to authorize the Executive Director to address the Ivey matters consistent with the Board's discussion in Executive Session and to take all other necessary action.

Ayes: Troeger, McHugh, Anderson, Rhodes-Cantu, & Schaefer
Nays: None
Motion passed: 5-0

REGULAR MEETING

Chairperson Troeger called the regular meeting to order at 4:31 p.m.

Item #2 Citizen Comments

No Citizen comments submitted.

Item #3 Report of the Executive Director (Informational Only)

A. Rent Delinquency and Information Sheet

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing through March 22, 2021.

B. Capital Funds Report and Work in Progress

The Executive Director reported to the Board on the current Capital Funds and corresponding projects.

C. Report of Public Housing Activity and Issues

The Executive Director reported the Elks Lodge had their annual senior dinner for 20 seniors March 21, 2021. The residents were happy to be able to get out of their apartment. Chairperson Troeger, a member of the Elks Lodge, stated since the dinner was such a success the Elks would like to do another dinner in six months.

The Executive Director updated the Board that the office would like to have the annual picnic in May. There would be more tables for the residents to spread out and the office is working to determine the best way to have the picnic.

D. Update the Board on HUD CARES Act waivers for alternative processes for statutory and regulatory requirements GHA has implemented.

The Executive Director updated the Board there have been no new HUD CARES Act Waivers adopted.

NEW BUSINESS

Item #4 - Consideration of the minutes from the February 25, 2021 meeting and take any necessary action.

The Board was provided the minutes from the February 25, 2021 meeting for approval.

Commissioner McHugh moved and Commissioner Schaefer seconded to accept the February 25, 2021 minutes as presented.

Ayes: Troeger, McHugh, Anderson, Rhodes-Cantu, & Schaefer
Nays: None
Motion passed: 5-0

Item #5 - Consideration and approval of Resolution No. 21-01 to authorize the executive director to enter into a contract with Allen Cornell, CPA, fee accountant.

The Board was presented with the engagement letter from Allen Cornell, CPA for the fiscal year 2021.

Commissioner Schaefer moved and Commissioner Rhodes-Cantu seconded to approve Resolution 21-01 authorizing the Executive Director to enter into a contract with Allen Cornell, CPA.

Ayes: Troeger, McHugh, Anderson, Rhodes-Cantu, & Schaefer
Nays: None
Motion passed: 5-0

Item #6 - Consideration and acceptance of the December 2020 and January 2021 monthly financial statements and take necessary action.

The Executive Director presented the board with an electronic copy of the December 2020 and January 2021 financial statements for review.

Commissioner McHugh moved and Commissioner Anderson seconded to accept the December 2020 and January 2021 financial statements.

Ayes: Troeger, McHugh, Anderson, Rhodes-Cantu, & Schaefer
Nays: None
Motion passed: 5-0

ADJOURNMENT

Commissioner Rhodes-Cantu moved and Commissioner Schaefer seconded that the meeting be adjourned.

Ayes: Troeger, McHugh, Anderson, Rhodes-Cantu, & Schaefer
Nays: None
Motion passed: 5-0

Meeting adjourned at 4:45 p.m.

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY
ON THE 22TH DAY OF APRIL 2021.

APPROVED:



Linda Troeger, Chair

ATTEST:



Jane Everett

Executive Director