

State of Texas
County of Tarrant
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority met in Regular Session on this the 22nd day of December 2020 by telephone, with the following members present to wit:

Linda Troeger	Chair
Bonnie McHugh	Vice-Chair, Finance Officer
Ethel Anderson	Resident Commissioner
Shonda Schaefer	Commissioner

Absent:
Terri Rhodes-Cantu Commissioner

Members of the public were invited to participate by telephone by a number posted on the agenda.

Constituting a quorum, with the following also present:

Duff O'Dell	City Council Liaison
Greg Jordan	CFO City of Grapevine
Jane Everett	Executive Director

REGULAR MEETING – CALL TO ORDER

Chairperson Troeger called the meeting to order at 2:02 p.m.

CITIZENS COMMENTS

Item #1

No Citizen comments submitted.

Item #2 Report of the Executive Director (Informational Only)

A. Rent Delinquency and Information Sheet

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing through December 17, 2020.

B. Capital Funds Report and Work in Progress

The Executive Director reported to the Board on the current Capital Funds and corresponding projects.

C. Report of Public Housing Activity and Issues

The fiscal year 2019 audit is complete and the report is included in the packet.

The Executive Director provided the board with an update on the two outstanding evictions.

The Executive Director updated the Board GHA has decided to use Stampede Pest Control. GHA was not required to sign a contract.

D. Update the Board on the additional HUD CARES Act funds.

The Executive Director updated the Board that the \$21,005 allocated to Grapevine Housing Authority has been consumed.

E. Update the Board on HUD CARES Act waivers for alternative processes for statutory and regulatory requirements GHA has implemented.

The Executive Director updated the Board there have been no new HUD CARES Act Waivers adopted.

NEW BUSINESS

Item #3 - Consideration of the minutes from the November 19, 2020 meeting and take any necessary action.

The Board was provided the minutes from the November 19, 2020 meeting for approval.

Commissioner McHugh moved and Commissioner Anderson seconded to accept the November 19, 2020 minutes as presented.

Ayes: Troeger, McHugh, Anderson, & Schaefer
Nays: None
Absent: Rhodes-Cantu

Motion passed

Item #4 - Consideration and approval of Resolution No. 20-12 to accept the 2020 Operating budget.

The Board was presented with the 2021 Operating budget. There was discussion regarding the Payment in Lieu of Taxes (PILOT) as it is included in the budget for the first time and the budgeted rental income amount.

Commissioner McHugh moved and Commissioner Anderson seconded to approve Resolution No. 20-12 to approve the 2021 Operating budget.

Ayes: Troeger, McHugh, Anderson, & Schaefer
Nays: None
Absent: Rhodes-Cantu

Motion passed

Item #5 - Consideration and acceptance of the audited financial statements for year ended December 31, 2019.

The Board was presented with the Audited Financial Statements for the fiscal year 2019. The Executive Director reported there were no deficiencies.

Commissioner Schaefer moved and Commissioner McHugh seconded to the Audited Financial Statements for 2019.

Ayes: Troeger, McHugh, Anderson, & Schaefer
Nays: None
Absent: Rhodes-Cantu

Motion passed

Item #6 - Consideration and acceptance of the October 2020 monthly financial statement and take necessary action.

The Executive Director presented the board with an electronic copy of the October 2020 financial statement for review.

Commissioner McHugh moved and Commissioner Anderson seconded to accept the October 2020 financial Statement.

Ayes: Troeger, McHugh, Anderson, & Schaefer
Nays: None
Absent: Rhodes-Cantu

Motion passed

ADJOURNMENT

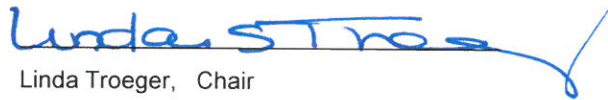
Commissioner Anderson moved and Commissioner McHugh seconded that the meeting be adjourned.

Ayes: Troeger, McHugh, Anderson, & Schaefer
Nays: None
Absent: Rhodes-Cantu

Motion passed. Meeting adjourned at 2:47 p.m.

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY
ON THE 25TH DAY OF FEBRUARY 2021.

APPROVED:


Linda Troeger, Chair

ATTEST:


Jane Everett
Executive Director