

State of Texas
County of Tarrant
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority met in Regular Session on this the 24th day of September 2020 in the City Managers Conference Room, Second Floor, 200 South Main Street, with the following members present to wit:

Linda Troeger	Chair
Bonnie McHugh	Vice-Chair
Teri Rhodes-Cantu	Commissioner

Constituting a quorum, with the following also present:

Duff O'Dell	City Council Liaison
Greg Jordan	CFO
Jane Everett	Executive Director

CALL TO ORDER

Chairperson Troeger called the meeting to order at 4:30 p.m.

Item #1. Citizen Comments

No Citizen comments.

Item #2. Report of the Executive Director (Informational Only)

A. Rent Delinquency and Information Sheet

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing through September 21, 2020.

B. Capital Funds Report and Work in Progress

The Executive Director reported to the Board on the current Capital Funds and corresponding projects.

C. Report of Public Housing Activity and Issues

The Executive Director informed the Board the audit of the fiscal year 2019 financial statements has begun.

The Executive Director gave an update that two evictions have been filed for lease violations.

HUD has established a new inspection protocol effective Dec 2021. The new protocol focuses on the interior of the units, where the current protocol focus on the outside and grounds. The Grapevine Housing Authority has volunteered to participate in the testing of the new protocol.

D. Update the Board on the additional HUD CARES Act funds.

The Executive Director updated the Board that of the \$21,005 allocated to Grapevine Housing Authority, there is \$8,650.23 remaining.

E. Update the Board on HUD CARES Act waivers for alternative processes for statutory and regulatory requirements GHA has implemented.

The Executive Director updated the Board there have been no new HUD CARES Act Waivers adopted since July 2020.

NEW BUSINESS

Item #3 - Consideration of the minutes from the July 23, 2020 meeting and take any necessary action.

The Board was provided the minutes from the July 23, 2020 meeting for approval.

Commissioner Rhodes-Cantu moved and Commissioner McHugh seconded to accept the July 23, 2020 minutes as presented.

Ayes: Troeger, McHugh, and Rhodes-Cantu
Nays: None
Absent: Schaefer and Anderson

Motion passed

Item #4 - Consideration and approval Resolution 20-08 to adopt the PHA Utility Allowance Schedule for 2021.

The Board was provided a copy of the Utility Allowance Schedule for 2021 for approval.

Commissioner McHugh moved and Commissioner Rhodes-Cantu seconded to approve Resolution 20-08 to approve the Utility Allowance Schedule for 2021.

Ayes: Troeger, McHugh, and Rhodes-Cantu
Nays: None
Absent: Schaefer and Anderson

Motion passed

Item # 5 - Consideration and adopt Grapevine Housing Authority's 2021 Flat Rent Schedule.

The Board was provided a copy of Grapevine Housing Authority's Flat Rent Schedule for 2021 to review. Grapevine Housing Authority must use HUD's 2021 Fair Market Rent and calculation to determine the Flat Rent for 2021.

Commissioner Rhodes-Cantu moved and Commissioner McHugh seconded to adopt the 2021 Flat Rent Schedule.

Ayes: Troeger, McHugh, and Rhodes-Cantu
Nays: None
Absent: Schaefer and Anderson

Motion passed

Item # 6 --Consideration and approval of Resolution 20-09 to approve the signers on Grapevine Housing Authority accounts.

Due to the annual update of commissioners, the signatories on two of the Grapevine Housing Bank Accounts need to be updated.

Commissioner McHugh moved and Commissioner Rhodes-Cantu seconded to approve resolution 20-09 to approve the signers on Grapevine Housing Authority accounts.

Ayes: Troeger, McHugh, and Rhodes-Cantu
Nays: None
Absent: Schaefer and Anderson

Motion passed

Item # 7 - Consideration and acceptance of the June and July 2020 monthly financial statements and take necessary action.

The Executive Director presented the board with electronic copies of the June and July financial statements for review.

Commissioner McHugh moved and Commissioner Rhodes-Cantu seconded to accept the June and July 2020 financial Statements.

Ayes: Troeger, McHugh, and Rhodes-Cantu
Nays: None
Absent: Schaefer and Anderson

Motion passed

ADJOURNMENT

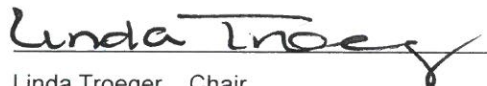
Commissioner McHugh moved and Commissioner Rhodes-Cantu seconded that the meeting be adjourned.

Ayes: Troeger, McHugh, and Rhodes-Cantu
Nays: None
Absent: Schaefer and Anderson

Motion passed. Meeting adjourned at 4:53 p.m.

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY ON THE 19TH DAY OF NOVEMBER 2020.

APPROVED:



Linda Troeger, Chair

ATTEST:



Jane Everett

Executive Director