

State of Texas
County of Tarrant
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority held a Regular Session on this the 23rd day of January 2020 in the Conference Room of the Grapevine Housing Authority, with the following members present to wit:

Linda Troeger	Chair
Bonnie McHugh	Vice-Chair
Karen Rice	Finance Officer
Ethel Anderson	Resident Commissioner
Teri Rhodes-Cantu	Commissioner

Constituting a quorum, with the following also present:

Duff O'Dell	City Council Liaison
Greg Jordan	CFO City of Grapevine
Jane Everett	Executive Director

CITIZENS COMMENTS

Item #1

No Citizen comments.

REGULAR MEETING – CALL TO ORDER

Chairperson Troeger called the meeting to order at 4:30 p.m.

Item #2 Report of the Executive Director (Informational Only)

A. **Rent Delinquency and Information Sheet**

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing through January 20, 2020.

B. **Capital Funds Report and Work in Progress**

The Executive Director reported to the Board on the current Capital Funds and corresponding projects.

C. **Report of Public Housing Activity and Issues**

The water distribution system project started January 6, 2020. They estimate it will take 6-8 weeks to complete.

The annual Elks Lodge Valentine's Day dinner for 25 of the senior residents is scheduled for February 4, 2020.

D. **Minutes from the Resident Advisory Meetings held January 17, 2020**

The minutes from the January 17, 2020, Resident Advisory Board meeting were presented to the Board.

E. **Quarterly Investment Report for Quarter 4 2019.**

The Executive Director presented the Quarterly Investment Report to the Board of Commissioners.

NEW BUSINESS

Item #3 - Consideration of the minutes from the November 21, 2019 meeting and take any necessary action.

The Board was provided the minutes from the November 21, 2019 meeting for approval.

Commissioner Rice moved and Commissioner McHugh seconded to accept the November 21, 2019 minutes as presented.

Ayes: Troeger, McHugh, Rice, Anderson & Rhodes-Cantu
Nays: None

Motion passed

Item #4 - Approval of Resolution No. 20-01, authorizing the Executive Director to direct Allen Cornell, CPA to write off the accounts receivable balance owing of \$16,331.08.

The Board was presented with the spreadsheet of the amounts owed Grapevine Housing Authority by former residents.

Commissioner McHugh moved and Commissioner Rhodes-Cantu seconded to approve the Executive Director to direct Allen Cornell, CPA to write off the accounts receivable balance owing of \$16,331.08

Ayes: Troeger, McHugh, Rice, Anderson & Rhodes-Cantu
Nays: None

Motion passed

Item # 5 - Consideration and acceptance of the October and November 2019 monthly financial statements and take any necessary action.

The Board was presented with an electronic copy of the October and November 2019 financial statements.

Commissioner Rice moved and Commissioner Rhodes-Cantu seconded to accept the October and November 2019 financial statements.

Ayes: Troeger, McHugh, Rice, Anderson & Rhodes-Cantu
Nays: None

Motion passed

Item # 6 - Report by the Ex Officio member of the Senior Citizens Advisory Board on the January 7, 2020 meeting.

Commissioner Rhodes-Cantu updated the Board on the Senior Citizens Advisory Board meeting that was held January 7, 2020. Eileen Hinson the Active Adult Supervisor is retiring the end of January.

No action taken

ADJOURNMENT

Commissioner Rice moved and Commissioner Rhodes-Cantu seconded that the meeting be adjourned.

Ayes: Troeger, McHugh, Rice, Anderson & Rhodes-Cantu
Nays: None

Motion passed. Meeting adjourned at 4:48 p.m.

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY
ON THE 27th DAY OF FEBRUARY 2020.

APPROVED:

Linda Troeger
Linda Troeger, Chair

ATTEST:

Jane Everett

Jane Everett

Executive Director

