



CITY OF GRAPEVINE, TEXAS  
REGULAR CITY COUNCIL MEETING AGENDA  
TUESDAY, DECEMBER 2, 2025

GRAPEVINE CITY HALL, COUNCIL CHAMBERS  
200 SOUTH MAIN STREET  
GRAPEVINE, TEXAS

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6:30 p.m.	Dinner - City Council Conference Room
7:00 p.m.	Call to Order of City Council Meeting - City Council Chambers
7:00 p.m.	Executive Session - City Council Conference Room
7:30 p.m.	Regular Meeting - City Council Chambers

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**CALL TO ORDER: 7:00 p.m.** - City Council Chambers

**EXECUTIVE SESSION:**

1. City Council to recess to the City Council Conference Room to conduct a closed session relative to:
  - A. Consultation with and legal advice from the City Attorney regarding pending litigation (Muns, et al. v. Grapevine – Cause No. 348-303736-18), pursuant to Section 551.071, Texas Government Code.
  - B. Real property relative to deliberation of the purchase, exchange, lease, sale or value of real property (City facilities, Public Works (218 West Worth Street), and the 185 acres) pursuant to Section 551.072, Texas Government Code.
  - C. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

City Council to reconvene in open session in the Council Chambers and take any necessary action relative to items discussed in Executive Session.

**REGULAR MEETING: 7:30 p.m.** - City Council Chambers

2. Invocation: Dr. Doug Page, Pastor at First Baptist Grapevine
3. Posting of the Colors and Pledges of Allegiance: Pack 817

## CITIZEN COMMENTS

4. Any person who is not scheduled on the agenda may address the City Council under Citizen Comments or on any other agenda item by completing a Citizen Appearance Request form with the City Secretary. A member of the public may address the City Council regarding an item on the agenda either before or during the Council's consideration of the item, upon being recognized by the Mayor or upon the consent of the City Council. Citizens will have three (3) minutes to address Council. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action during Citizen Comments.

## PRESENTATION

5. Police Chief to present the initiation of a detention agreement with the City of Roanoke.

## NEW BUSINESS

6. Consider **Resolution No. 2025-022** to cast votes on behalf of the City for the Tarrant Appraisal District Board of Directors, and take any necessary action.
7. Consider the demolition of existing turf and a full replacement of fields A, B, H and I at the Oak Grove Baseball Complex from Symmetry Sports Construction, **Ordinance No. 2025-084** to appropriate the funds, and take any necessary action.

## CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

8. Consider an annual grant to 6 Stones Community Powered Revitalization. City Manager recommends approval.
9. Consider the renewal of licensing, hardware and software maintenance for Nutanix Cloud Infrastructure platform from Waypoint. Chief Information Officer recommends approval.
10. Consider **Ordinance No. 2025-085** to amend the City of Grapevine City Code Chapter 13, Library, Section 13-3 Library Fees by amending the non-resident library membership fee. Library Director recommends approval.
11. Consider the purchase of laser grading services at Oak Grove Baseball fields from Masterturf Products. Parks and Recreation Director recommends approval.

12. Consider **Resolution No. 2025-023** authorizing the acceptance of funds for the State of Texas, Office of the Governor, Victim Assistance, General Direct Services (Victim Services Coordinator) Grant Program for Fiscal Year 2026, and **Ordinance No. 2025-086** to appropriate the funds. Police Chief recommends approval.
13. Consider the renewal of an annual maintenance contract for Brazos ticket software from Tyler Technologies. Police Chief recommends approval.
14. Consider for the purchase of Stalker DSR Radars, accessories and services from Applied Concepts. Police Chief recommends approval.
15. Consider the purchase of Motorola mobile radios, chargers and accessories from Motorola Solutions, Inc. Police Chief recommends approval.
16. Consider the renewal of the agreements for the purchase of promotional items for resale and public event giveaways with Coveys Promotional, Inc., 4imprint, Point Emblems and Hero 24/7. Police Chief recommends approval.
17. Consider the renewal of an annual contract for cellular voice and data services from AT&T Mobility. Police Chief and Fire Chief recommend approval.
18. Consider the renewal of an annual contract for hot mix asphalt with Austin Asphalt and Reynolds Asphalt. Public Works Director recommends approval.
19. Consider the renewal of an annual contract for the purchase of vehicle tires, accessories and related services from Blagg Tire and Auto Service. Public Works Director recommends approval.
20. Consider the sole source purchase of maintenance, parts, and services from Dehumidified Air Solutions. Public Works Director recommends approval.
21. Consider the renewal of the annual contracts for painting services with Ware Painting as the primary vendor and Artistic Painting Company as the secondary vendor. Public Works Director recommends approval.
22. Consider the minutes of the November 18, 2025 Regular City Council meeting. City Secretary recommends approval.

Pursuant to the Texas Open Meetings Act, Texas Government Code, Chapter 551.001 et seq, one or more of the above items may be considered in Executive Session closed to the public. Any decision held on such matter will be taken or conducted in open session following conclusion of the executive session.

ADJOURNMENT

In accordance with the Open Meetings Law, Texas Government Code, Chapter 551, I hereby certify that the above agenda was posted on the official bulletin boards at Grapevine City Hall, 200 South Main Street and on the City's website on November 24, 2025 by 5:00 p.m.

*Tara Brooks*

Tara Brooks, TRMC  
City Secretary



If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary's Office at 817.410.3182 at least 48 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.

This meeting can be adjourned and reconvened, if necessary, the following regular business day.

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**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER <sup>BR</sup>

**MEETING DATE:** DECEMBER 2, 2025

**SUBJECT:** TARRANT APPRAISAL DISTRICT BOARD ELECTIONS

**RECOMMENDATION:** Consider approval of a resolution to cast votes on behalf of the City for the Tarrant Appraisal District Board of Directors.

**FUNDING SOURCE:**

**BACKGROUND:** Tarrant Appraisal District Board (TAD) vote allocations are based on the total taxes imposed by each jurisdiction. This year, the City of Grapevine was allocated 12 votes to cast as the Council sees appropriate. There are four nominees listed on the official ballot, and the candidate biographies are attached. There are two Board positions up for election this cycle. The official ballot and associated resolution must be submitted to TAD before December 15.

The biographies for this year's nominees, Michael Alfred, Wendy Burgess, Eric Crile, and Sayeda Syed, are attached. Also attached are the ballot and vote allocation calculations.

RESOLUTION NO. 2025-022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS ALLOCATING VOTES FOR MEMBERSHIP ON THE TARRANT APPRAISAL DISTRICT BOARD OF DIRECTORS AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Property Tax Code of the State of Texas requires that central tax districts be established in each County of the State; and

WHEREAS, the governing board of the district is elected by the participating government subdivisions located within the County; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the Mayor of the City of Grapevine, Texas is hereby authorized, on behalf of the City Council of the City of Grapevine, to cast the City of Grapevine's allocated votes on the official ballot for the appointment of members to the Tarrant Appraisal District Board of Directors.

Section 3. A substantial copy of the official ballot is attached hereto as "Exhibit A" and incorporated herein for all intents and purposes.

Section 4. That the City Secretary is hereby directed to forward a certified copy of this resolution to Mr. Joe Don Bobbitt, Chief Appraiser, Tarrant Appraisal District, 2500 Handley Ederville Road, Fort Worth, TX 76118 or by email at [jwooddell@tad.org](mailto:jwooddell@tad.org).

Section 5. That this resolution shall take effect from and after the date of its adoption.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 2nd day of December, 2025 by a vote of \_\_\_\_\_ ayes and \_\_\_\_\_ nays.

APPROVED:

\_\_\_\_\_  
William D. Tate  
Mayor

ATTEST:

\_\_\_\_\_  
Tara Brooks  
City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Matthew C.G. Boyle  
City Attorney



## OFFICIAL BALLOT

### ELECTION OF MEMBERS TO THE BOARD OF DIRECTORS TARRANT APPRAISAL DISTRICT

The following are the candidates that were timely submitted by nominating resolutions for appointment to the two (2) voting positions on the Board, listed alphabetically by last name.

Please indicate your taxing unit's vote(s) by entering the number of votes to the left of your candidate(s) of choice.

VOTES FOR	Nominees
	Mr. Mike Alfred
	Ms. Wendy Burgess
	Mr. Eric Crile
	Ms. Sayeda Syed

The Tarrant Appraisal District has been informed that on October 6, 2025, the City of Burleson City Council rescinded its original resolution CSO#5926-09-2026 nominating Gary Losada.

**IMPORTANT:** This ballot must be returned to Joe Don Bobbitt, Chief Appraiser, Tarrant Appraisal District, **P. O. Box 185579, Fort Worth, Texas, 76181-0579**, by mail or by email to [jwooddell@tad.org](mailto:jwooddell@tad.org). Because the deadline occurs on a day that TAD is closed this year, statute permits receipt through 11:59pm on Monday, December 15<sup>th</sup>.

*Please attach this ballot to the resolution passed by your taxing unit authorizing this vote.*



Joe Don Bobbitt  
Executive Director  
Chief Appraiser

October 22, 2025

Presiding Officer  
Tarrant County Entity

RE: Ballot for Appointments to Board of Directors 4-year term (1/1/26 to 12/31/29) Section 5.13(d)

Dear Presiding Officer:

Following up on my September 2, 2025, letter regarding nominating candidates for appointment to Tarrant Appraisal District's Board of Directors, I prepared a ballot as required by the Texas Property Tax Code. That letter listed the number of votes for each conservation/reclamation district, school district, city, and county entity that is entitled to participate in the appointment process. The taxing units listed are not required to vote but, if they choose to do so, **they may determine their votes only by a resolution adopted by the governing body and they must submit the resolution to me before December 15, 2025. Because the deadline falls on the weekend, statute permits acceptance through 11:59pm Monday, December 15<sup>th</sup>.** The resolution and the completed ballot if you wish to include it should be sent by email to [jwooddell@tad.org](mailto:jwooddell@tad.org) or by mail to Joe Don Bobbitt, Chief Appraiser, Tarrant Appraisal District, P. O. Box 185579, Fort Worth, Texas, 76181-0579. For your convenience, the ballot, the nominee biographies, the vote allocation, and other information can be accessed at <https://www.tad.org/board-appointment-process>. The remaining steps in the appointment process and schedule set out in the Property Tax Code may be summarized as follows:

Before December 15, 2025	Governing bodies of taxing units determine their votes by resolution and submit votes to Chief Appraiser (If your entity represents greater than 5% of vote, please see TX Prop. Tax Sect. 6.03 k-1)
Before December 31, 2025	Chief Appraiser counts votes, determines which <b>two</b> candidates received the most votes, and submits results to taxing units
January 1, 2026	New term begins
First 2026 TAD BOD Meeting	New members to be sworn in

If you have questions, please do not hesitate to call Julie Wooddell at 817.595.6006.

Sincerely,

Joe Don Bobbitt  
Executive Director  
Chief Appraiser

JDB:jw Enclosure (1)



TARRANT APPRAISAL DISTRICT  
2025 Calculation of Taxing Entity Votes for Board of Directors  
Per Section 6.03(d) of Texas Property Tax Code

	2024 TAXES IMPOSED	% OF TOTAL	>5% (k-1) applies 2025 VOTES
<b>School Districts:</b>			
Aledo ISD	6126463	0.11328%	2
Arlington ISD	432839540	8.00323%	160
Azle ISD	26436994	0.48882%	10
Birdville ISD	196630214	3.63570%	73
Burleson ISD	28531420	0.52755%	11
Carroll ISD	123686643	2.28697%	46
Castleberry ISD	17543731	0.32438%	6
Crowley ISD	139472009	2.57884%	52
Eagle Mountain/Saginaw ISD	200310529	3.70375%	74
Everman ISD	29178439	0.53951%	11
Fort Worth ISD	583909030	10.79651%	216
Godley ISD	1119999	0.02071%	0
Grapevine/Colleyville ISD	190275160	3.51820%	70
Hurst/Eules/Bedford ISD	193061065	3.56971%	71
Keller ISD	276036392	5.10393%	102
Kennedale ISD	23865026	0.44127%	9
Lake Worth ISD	21461580	0.39683%	8
Lewisville ISD	6469998	0.11963%	2
Mansfield ISD	221987044	4.10455%	82
Northwest ISD	164866630	3.04839%	61
White Settlement ISD	40922663	0.75666%	15
<b>Total Schools</b>	\$ 2,924,730,569	54.07842%	1082
<b>Cities:</b>			
City of Arlington	246068948	4.54983%	91
City of Azle	8595369	0.15893%	3
City of Bedford	30322513	0.56066%	11
City of Benbrook	18450519	0.34115%	7
City of Blue Mound	1863872	0.03446%	1
City of Burleson	6986138	0.12917%	3
City of Colleyville	20620649	0.38128%	8
City of Crowley	12202751	0.22563%	5
City of Dalworthington Gardens	2797080	0.05172%	1
Edgecliff Village	1451998	0.02685%	1
City of Eules	31823615	0.58842%	12
City of Everman	3878754	0.07172%	1
City of Flower Mound	2244826	0.04151%	1
City of Forest Hill	7568425	0.13994%	3

City of Fort Worth	760923076	14.06951%	281
City of Grand Prairie	72315296	1.33711%	27
City of Grapevine	31213824	0.57715%	12
City of Haltom City	24449399	0.45207%	9
City of Haslet	6284992	0.11621%	2
City of Hurst	24935531	0.46106%	9
City of Keller	24481253	0.45266%	9
City of Kennedale	8884810	0.16428%	3
Town of Lakeside	1278647	0.02364%	0
City of Lake Worth	3794694	0.07016%	1
City of Mansfield	63991986	1.18322%	24
City of Newark	254	0.00000%	0
City of N. Richland Hills	42477295	0.78541%	16
Town of Pantego	2597531	0.04803%	1
City of Pelican Bay	1026616	0.01898%	0
City of Reno	82455	0.00152%	0
City of Richland Hills	5008753	0.09261%	2
City of River Oaks	3877147	0.07169%	1
City of Roanoke	502308	0.00929%	0
City of Saginaw	15691549	0.29014%	6
City of Sansom Park	2682328	0.04960%	1
City of Southlake	35489177	0.65620%	13
Town of Trophy Club	651841	0.01205%	0
City of Watauga	12215503	0.22587%	5
Town of Westlake	4159429	0.07691%	2
City of Westover Hills	3418374	0.06321%	1
Westworth Village	2506916	0.04635%	1
City of White Settlement	10685449	0.19757%	4
<b>Total Cities</b>	<b>\$ 1,560,501,888</b>	<b>28.85376%</b>	<b>577</b>
<b>Other:</b>			
Conservation/ Reclam. Districts*	46255126	0.85526%	17
Tarrant County	535101103	9.89405%	198
Tarrant County College	341725112	6.31851%	126
<b>Total Other</b>	<b>\$ 923,081,341</b>	<b>17.06782%</b>	<b>341</b>
<b>Total All</b>	<b>\$ 5,408,313,798.28</b>	<b>100%</b>	<b>2000</b>
<b>*Breakdown of Conservation/</b>			
<b>Reclamation Districts:</b>			
<b>Far North Fort Worth MUD</b>	\$ 2,752,408	5.95049%	1
<b>Karis MMD</b>	\$ 158,009	0.34160%	0
<b>Live Oak Creek MUD</b>	\$ 2,342,816	5.06499%	1
<b>Tarrant Regional Water District</b>	\$ 31,322,671	67.71719%	12
<b>Trophy Club MUD</b>	\$ 459,601	0.99362%	0
<b>Viridian MMD</b>	\$ 9,219,620	19.93211%	3
	\$ 46,255,126	100%	17

**TARRANT APPRAISAL DISTRICT**  
 Calculation of Taxing Entity Votes for Appointment to Board of Directors  
 Per Section 6.03(d) of Texas Property Tax Code

<b>School Districts:</b>	<b>Votes</b>
Aledo ISD	2
Arlington ISD	160
Azle ISD	10
Birdville ISD	73
Burleson ISD	11
Carroll ISD	46
Castleberry ISD	6
Crowley ISD	52
Eagle Mountain/Saginaw ISD	74
Everman ISD	11
Fort Worth ISD	216
Godley ISD	0
Grapevine/Colleyville ISD	70
Hurst/Euless/Bedford ISD	71
Keller ISD	102
Kennedale ISD	9
Lake Worth ISD	8
Lewisville ISD	2
Mansfield ISD	82
Northwest ISD	61
White Settlement ISD	15
Total Schools	1,082
<b>Cities:</b>	
City of Arlington	91
City of Azle	3
City of Bedford	11
City of Benbrook	7
City of Blue Mound	1
City of Burleson	3
City of Colleyville	8
City of Crowley	5
City of Dalworthington Gardens	1
Edgecliff Village	1
City of Euless	12
City of Everman	1
City of Flower Mound	1
City of Forest Hill	3
City of Fort Worth	281

City of Grand Prairie	27
City of Grapevine	12
City of Haltom City	9
City of Haslet	2
City of Hurst	9
City of Keller	9
City of Kennedale	3
Town of Lakeside	0
City of Lake Worth	1
City of Mansfield	24
City of Newark	0
City of N. Richland Hills	16
Town of Pantego	1
City of Pelican Bay	0
City of Reno	0
City of Richland Hills	2
City of River Oaks	1
City of Roanoke	0
City of Saginaw	6
City of Sansom Park	1
City of Southlake	13
Town of Trophy Club	0
City of Watauga	5
Town of Westlake	2
City of Westover Hills	1
Westworth Village	1
City of White Settlement	4

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Total Cities	577
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**Other:**

Tarrant County Conservation/Reclamation*	17
Tarrant County	198
Tarrant County College	126

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Total Other	341
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Total All	2,000
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## \*Breakdown of Conservation/Reclamation Districts:

Far North Fort Worth MUD (1)
Karis MMD (0)
Live Oak Creek MUD (1)
Tarrant Regional Water District (12)
Trophy Club MUD (0)
Viridian MMD (3)

**Michael S.  
Alfred**  
Attorney

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[malfred@verislaw.net](mailto:malfred@verislaw.net)  
214.402.7719

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**BACKGROUND:**

Lived in Tarrant County since 2003, residing in Fort Worth and Arlington for over 10 years, and then living in Colleyville since 2016. Born in Borger, Texas and is a Fifth Generation Texan. Scholarship baseball player at Blinn Junior College in Brenham, Texas from 1990-91. Graduated from University of Texas at Austin in 1995.

**PROFESSIONAL EXPERIENCE & QUALIFICATIONS:**

Graduated cum laude from Southern Methodist University School of Law in 2000. Law clerk from 2000-2001 for the Honorable John H. McBryde, United States District Court, Northern District of Texas, Fort Worth Division.

From 2001 to 2004, was an associate attorney in Dallas office for Thompson & Knight, LLP. From 2004 to 2019, was an associate and then partner for Hallett & Perrin, PC, specializing in large, complex business cases. In January 2023, started his own law firm, VerisLaw, PLLC, which has offices in Colleyville and Austin, Texas.

Texas Super Lawyer Since 2020. In 2011, was a Texas Super Lawyers – Rising Star. Designated by Martindale-Hubbel as BV Distinguished and Peer Review Rated for having the highest ethical standards.

**COMMUNITY INVOLVEMENT:**

Tarrant Appraisal District Board Member – 2024-2025

Board Member for Tarrant County Bar Association, Construction Division 2025  
Attends both Legacy Church of Christ in North Richland Hills and The Hills Church in Keller, Texas. Actively involved with youth sports in Colleyville since

2017. Was a candidate in the May 2024 election for Place 2 on the Board of Trustees for the Grapevine Colleyville Independent School District.

## **ACKNOWLEDGMENT OF DUTIES OF MEMBER OF TARRANT APPRAISAL DISTRICT (TAD) BOARD OF DIRECTORS (BOD)**

According to Texas Property Tax Code Section 6.0302, an individual may not be appointed to an appointive position on the board of directors and may not file an application for a place on the ballot for an elective position on the board of directors of an appraisal district unless the individual has signed and submitted this acknowledgement to the Chief Appraiser.

**I hereby acknowledge that I have read and understand the duties of a member of the board of directors of an appraisal district. I understand that the statutory responsibilities include:**

- (1) establishing the appraisal district office;
- (2) hiring a chief appraiser;
- (3) adopting the appraisal district's annual operating budget after filing notice and holding a public hearing;
- (4) adopting a new budget if voting taxing units disapprove of the initial budget;
- (5) determining whether to remove members of the appraisal review board if the board of directors of the appraisal district is the appointing authority and potential grounds for removal arise;
- (6) notifying voting taxing units of any vacancy in an appointive position on the board and electing a replacement from submitted nominees;
- (7) appointing a person to fill a vacancy in an elective position on the board;
- (8) electing a chairman and a secretary of the board at the first meeting each year;
- (9) holding board meetings at least quarterly;
- (10) developing and implementing policies regarding reasonable access to the board;
- (11) preparing information describing the board's functions and complaint procedures and making that information available to the public and to participating taxing units;
- (12) notifying parties to a complaint filed with the board of the status of the complaint, unless otherwise provided;
- (13) in populous counties, appointing a taxpayer liaison officer and deputy taxpayer liaison officers;
- (14) annually evaluating the performance of the taxpayer liaison officer and any deputy taxpayer liaison officers, including reviewing the timeliness of complaint resolution;
- (15) referring matters investigated by a taxpayer liaison officer relating to the appraisal review board's conduct to the local administrative district judge with a recommendation;

- (16) developing a biennial written plan for the periodic reappraisal of all property in the appraisal district, filing notice and holding a public hearing on the plan, approving the plan, and distributing copies of the plan to participating taxing units and the comptroller;
- (17) making agreements with newly formed taxing units on an estimated budget allocation for that taxing unit;
- (18) having an annual financial audit prepared by an independent certified public accountant, delivering a copy of the audit to each voting taxing unit, and making the audit available for inspection at the appraisal district office;
- (19) designating the appraisal district depository biennially;
- (20) receiving resolutions from voting taxing units disapproving of board actions;
- (21) adhering to Local Government Code requirements for purchasing and entering into contracts;
- (22) providing advice and consent to the chief appraiser concerning the appointment of an agricultural appraisal advisory board and determining the number of members of that advisory board;
- (23) adhering to laws concerning the preservation, microfilming, destruction, or other disposition of records; and
- (24) adopting and implementing a policy for the temporary replacement of a member of an appraisal review board who violates ex-parte communication requirements.

**“Furthermore, I recognize that the board does not appraise property or review the value of individual properties. I acknowledge that tax rates and tax burdens are determined by applicable taxing jurisdictions, not the appraisal district board of directors.”**

[Redacted Signature]

Board of Director Candidate/Nominee

[Redacted Name]

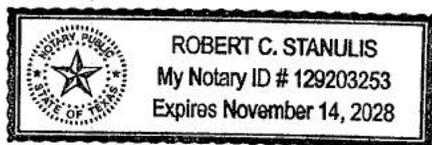
Printed Name of Board Candidate/Nominee

[Redacted Signature]

Notary Signature

[Redacted Name]

Printed Name of Notary





## Wendy Burgess – Executive Bio

Wendy is a transformational executive leader with over 25 years of progressive experience across public service, private enterprise, and information technology. She currently serves as a consultant for an Executive Services Company. In 2019, she was elected Tax Assessor-Collector for Tarrant County, Texas, overseeing \$6.5 billion in annual collections and leading a staff of 215 across eight offices. Wendy has built and sold successful businesses, including a multi-location auto repair enterprise and an IT and government services company generating \$15M in revenue. With extensive expertise in fiscal management, public trust leadership, and strategic innovation, Wendy combines operational excellence with visionary thinking. She completed her Master's in Organizational Leadership, focusing her thesis on Leveraging Data-Driven

Decision Making to Improve Performance and Accountability in Public Sector Organizations, particularly in Texas School Districts, Municipalities, and Counties. She is a Certified Property Tax Instructor.

### Board Member

Term: 1/1/19 - 12/31/25 (1-year term, random term appointment between entity appointees)

### Nominated for Board Member- September 2025

Term: 2026-2029 (4-year term)

Each taxing entity must determine its vote by resolution and submit it to the chief appraiser by December 15<sup>th</sup>.

### Career Highlights

- 7-year member of Tarrant Appraisal District Board of Directors, 6 years as ex officio member as Tarrant Tax Assessor-Collector. In 2024, I was proudly nominated and elected to the Board by the taxing entities for a term that runs until December 31, 2025. I hope to serve the municipalities, school districts, hospital districts, special districts, and water districts as the subject matter expert in this field.
- Elected Tax Assessor-Collector, Tarrant County, TX – Oversaw \$6.5B in collections on behalf of 86 entities, led 215 staff, implemented technology reforms to benefit the entities, and managed \$19M budget. Holds the four highest professional designations possible for a Texas Tax Assessor-Collector. Certified Property Tax Instructor.
- Tax Assessor-Collector Association, Board Member and Treasurer – trusted SME leader, with budgetary oversight.
- Co-Owner & Managing Partner, Innovative Services & Solutions – Scaled IT firm to \$15 M+ revenue, held Top Secret Clearance, led all operations.
- City Council Member, Mansfield, TX – Two-term public servant, achieved AAA bond rating, and chaired strategic planning committees.
- Entrepreneur – Founded, built, and sold a successful auto repair business focused on customer service and community leadership.

### Core Competencies

- Strategic Leadership & Vision
- Government Relations & Public Finance
- Organizational Transformation
- Civic Engagement & Legislative Affairs
- Revenue Optimization & Risk Oversight
- Technology Integration & Innovation
- Entrepreneurship & Business Operations
- Team Building & Talent Development

### Education

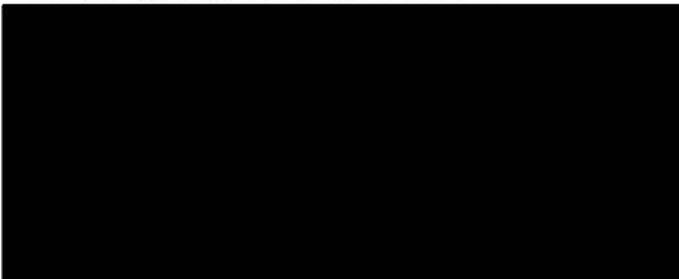
- Master of Organizational Leadership, 4.0 GPA
- Bachelor of Liberal Studies (B.L.S.), Summa Cum Laude  
Triple Minor: Management, Business Administration, Project Management, University of Maine at Presque Isle

**ACKNOWLEDGMENT OF DUTIES OF MEMBER OF APPRAISAL DISTRICT BOARD OF DIRECTORS**

"I hereby acknowledge that I have read and understand the duties of a member of the board of directors of an appraisal district. I understand that the statutory responsibilities include:

- "(1) establishing the appraisal district office;
- "(2) hiring a chief appraiser;
- "(3) adopting the appraisal district's annual operating budget after filing notice and holding a public hearing;
- "(4) adopting a new budget if voting taxing units disapprove of the initial budget;
- "(5) determining whether to remove members of the appraisal review board if the board of directors of the appraisal district is the appointing authority and potential grounds for removal arise;
- "(6) notifying voting taxing units of any vacancy in an appointive position on the board and electing a replacement from submitted nominees;
- "(7) appointing a person to fill a vacancy in an elective position on the board;
- "(8) electing a chairman and a secretary of the board at the first meeting each year;
- "(9) holding board meetings at least quarterly;
- "(10) developing and implementing policies regarding reasonable access to the board;
- "(11) preparing information describing the board's functions and complaint procedures and making that information available to the public and to participating taxing units;
- "(12) notifying parties to a complaint filed with the board of the status of the complaint, unless otherwise provided;
- "(13) in populous counties, appointing a taxpayer liaison officer and deputy taxpayer liaison officers;
- "(14) annually evaluating the performance of the taxpayer liaison officer and any deputy taxpayer liaison officers, including reviewing the timeliness of complaint resolution;
- "(15) referring matters investigated by a taxpayer liaison officer relating to the appraisal review board's conduct to the local administrative district judge with a recommendation;
- "(16) developing a biennial written plan for the periodic reappraisal of all property in the appraisal district, filing notice and holding a public hearing on the plan, approving the plan, and distributing copies of the plan to participating taxing units and the comptroller;
- "(17) making agreements with newly formed taxing units on an estimated budget allocation for that taxing unit;
- "(18) having an annual financial audit prepared by an independent certified public accountant, delivering a copy of the audit to each voting taxing unit, and making the audit available for inspection at the appraisal district office;
- "(19) designating the appraisal district depository biennially;
- "(20) receiving resolutions from voting taxing units disapproving of board actions;
- "(21) adhering to Local Government Code requirements for purchasing and entering into contracts;
- "(22) providing advice and consent to the chief appraiser concerning the appointment of an agricultural appraisal advisory board and determining the number of members of that advisory board;
- "(23) adhering to laws concerning the preservation, microfilming, destruction, or other disposition of records; and
- "(24) adopting and implementing a policy for the temporary replacement of a member of an appraisal review board who violates ex parte communication requirements.

"Furthermore, I recognize that the board does not appraise property or review the value of individual properties. I acknowledge that tax rates and tax burdens are determined by applicable taxing jurisdictions, not the appraisal district board of directors."



## Eric Crile

[REDACTED]

[REDACTED]

Eric has been a resident of Texas for 18 years. Prior to his arrival in Texas, he was raised in a small rural town in southwestern Pennsylvania. After graduating college, he decided to expand his horizons and moved to South Florida where he resided for 6 years before making his way to the great State of Texas. During the past 18 years he has lived almost exclusively in Tarrant County. This is where he met his wife, Jennifer. They were married in the summer of 2021. They are proud residents of the rapidly expanding Fort Worth/Alliance corridor. He has a beautiful stepdaughter, Jillian, who is a sophomore at Eaton High School. Eric and Jennifer welcomed their first child together, Quintyn, in May 2024. They are excited about the journey that lies ahead.

Eric has served the citizens of Dallas for the past 18 years as a firefighter and paramedic for Dallas Fire Rescue. Prior to becoming a firefighter, he worked for the Miami-Dade State Attorney's Office-Child Support Division enforcing court orders for child support. He looks forward to showing up every day for work and tackling the ever-changing tasks that await him.

Service to the citizens of Fort Worth is also paramount to Eric. As a member of the Crime Control and Prevention District, Partners with a Shared Mission-Emerging Partners, an advisory board to Fort Worth's Crime Control and Prevention District, Eric gives back to his community in a meaningful way by evaluating effective crime reduction strategies with strategic partners and allocating limited funds to achieve crime reduction goals.

On the ultimate level of local service, Eric serves on his HOA board for The Parks at Willow Ridge. He was recently re-elected to the board after taking a year off to focus on the birth of his son. During his previous service, Eric was able to engage community partners and strengthen the bonds between his community and those partners to ensure he and his neighbors were part of a thriving neighborhood.

Realizing that a successful community is the result of a robust public school system, Eric is a strong proponent of public education. Drawing on his own background and being a product of public education, he is a firm believer that education is responsible for raising the leaders of tomorrow, and too that end it must have full funding.

In his free time, he is an avid movie watcher as well as a member of the DFW Curling Club. As opportunities present themselves, Eric loves to travel. Not long ago he was able to cross off a bucket list item and traveled to Pamplona Spain where he participated in the

annual running of the bulls. His advice, if you ever get a chance to visit the San Fermin festival, do it! What an experience!

Eric believes in hard work and realizes that is what it will take to accomplish success at the appraisal district. He wants Tarrant County to be the best at all it does. Eric wants to help create an appraisal district that works for the Taxpayers, the Tax Entities, and the district itself.

Eric is a problem solver. He has spent the last 18 years solving problems in rapid succession while realizing that rapid success is the product of a thought-out and researched plan which takes time to develop and correct data to formulate. Eric kindly asks for your support for the Tarrant Appraisal District Board of Directors.

# Sayeda Bilqees Syed

Colleyville TX

Cell: (817) 913-0474  
E-mail: syed4tad@gmail.com

## Experience:

- **Tarrant County Appraisal Review Board (TARB)**, Member (January 2019 – March 2021). Served as a full board member, conduct protest hearing between Tarrant Appraisal District (TAD) and property owners including residential, commercial and business personal property and Mineral accounts.
- **Flood Control Engineer**, Trinity Watershed Management, City of Dallas.
- **Executive Engineer**, Progressive Manufacturing Department, Hino Motors Limited, Pakistan.
- **Program Engineer**, Army vehicle project for United Nations.
- **Lecturer, Visiting Faculty Member**, Mechanical and Manufacturing Engineering Department, N.E.D. UET.

## Education:

- **ME, Mechanical Engineering** (Specialization in Manufacturing Engineering); (2005) N.E.D. University of Engineering & Technology.
- **BE, Mechanical Engineering** (2002) N.E.D. University of Engineering & Technology.

## Residence:

- Colleyville, TX 2013 ~ Present
- Fort Worth, TX 2009 ~ 2013
- Bedford, TX 2007 ~ 2009

## Professional Association:

- Member, American Society of Mechanical Engineers (ASME), West Texas Division, since 2012.
- Member, Society of American Engineers (SAE) International, Since 2012.

## Colleyville Community Volunteer Experience:

- Planning & Zoning Commission / Capital Improvement Advisory Committee (Sept 2019 ~ Present).
- Metroport Teen Court Advisory Board (Nov 2017 ~ Present).
- Architectural Review Commission (Feb 2018 ~ Nov 2020, Commission dissolved by Colleyville City Council)
- Zoning Board of Adjustment / Sign Board of Appeals (Oct 2018 ~ Oct 2019).

## Personal Information:

Born in Pakistan, migrated to United States in 2007 and proudly became US Citizen in 2011. My husband of 18 years, New York native Dr. Adnan Syed, who is a Clinical Pharmacist, he moved to Texas in 2005. Our two children, 11 years old Son Senan Syed and 9 years old daughter Safa Syed are enrolled in Grapevine Colleyville ISD.

**ACKNOWLEDGMENT OF DUTIES OF MEMBER OF TARRANT APPRAISAL DISTRICT (TAD)  
BOARD OF DIRECTORS (BOD)**

According to Texas Property Tax Code Section 6.0302, an individual may not be appointed to an appointive position on the board of directors and may not file an application for a place on the ballot for an elective position on the board of directors of an appraisal district unless the individual has signed and submitted this acknowledgement to the Chief Appraiser.

**I hereby acknowledge that I have read and understand the duties of a member of the board of directors of an appraisal district. I understand that the statutory responsibilities include:**

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- (2) hiring a chief appraiser;
- (3) adopting the appraisal district's annual operating budget after filing notice and holding a public hearing;
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- (9) holding board meetings at least quarterly;
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- (11) preparing information describing the board's functions and complaint procedures and making that information available to the public and to participating taxing units;
- (12) notifying parties to a complaint filed with the board of the status of the complaint, unless otherwise provided;
- (13) in populous counties, appointing a taxpayer liaison officer and deputy taxpayer liaison officers;
- (14) annually evaluating the performance of the taxpayer liaison officer and any deputy taxpayer liaison officers, including reviewing the timeliness of complaint resolution;
- (15) referring matters investigated by a taxpayer liaison officer relating to the appraisal review board's conduct to the local administrative district judge with a recommendation;

- (16) developing a biennial written plan for the periodic reappraisal of all property in the appraisal district, filing notice and holding a public hearing on the plan, approving the plan, and distributing copies of the plan to participating taxing units and the comptroller;
- (17) making agreements with newly formed taxing units on an estimated budget allocation for that taxing unit;
- (18) having an annual financial audit prepared by an independent certified public accountant, delivering a copy of the audit to each voting taxing unit, and making the audit available for inspection at the appraisal district office;
- (19) designating the appraisal district depository biennially;
- (20) receiving resolutions from voting taxing units disapproving of board actions;
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- (23) adhering to laws concerning the preservation, microfilming, destruction, or other disposition of records; and
- (24) adopting and implementing a policy for the temporary replacement of a member of an appraisal review board who violates ex-parte communication requirements.

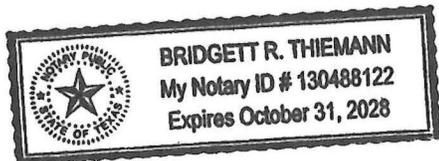
**“Furthermore, I recognize that the board does not appraise property or review the value of individual properties. I acknowledge that tax rates and tax burdens are determined by applicable taxing jurisdictions, not the appraisal district board of directors.”**

*Bilqees*

Board of Director Candidate/Nominee

*Sayed Bilqees Syed*

Printed Name of Board Candidate/Nominee



*Bridgett Renee Thiemann*

Notary Signature

*Bridgett Renee Thiemann*

Printed Name of Notary

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**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER <sup>BK</sup>

**MEETING DATE:** DECEMBER 2, 2025

**SUBJECT:** SYNTHETIC SPORTS TURF REPLACEMENT FOR FIELDS A, B, H AND I AT OAK GROVE BASEBALL COMPLEX

**RECOMMENDATION:** City Council to consider approval for demolition of existing turf and a full replacement from Symmetry Sports Construction on fields A, B, H and I at the Oak Grove Baseball Complex from Symmetry Sports Construction for the Parks and Recreation Department.

**FUNDING SOURCE:** Upon approval of the attached appropriation ordinance, funds will be available in the Quality-of-Life Fund for an amount not to exceed \$1,032,928.

**BACKGROUND:** The Oak Grove Baseball and Softball Complexes have long served as a premier destination for competitive play, attracting local athletes and teams from across the region, state, and nation. In 2017, the Parks and Recreation Department transitioned the facilities from natural turf to synthetic turf to provide a more consistent playing surface capable of withstanding high-volume use and allowing for immediate play following adverse weather conditions.

Over the past eight years, the synthetic turf has performed extremely well and supported exceptional levels of activity. Since installation, the complexes have hosted more than 30,000 games, 17,000 practices, and welcomed over 600,000 athletes. This level of use reflects the success and regional draw of the facilities; however, it has also brought the turf system to the end of its expected life cycle.

With the surface now showing significant wear and approaching conditions that could become unsafe for athletes, replacement is necessary to maintain the high standards expected by residents, visiting teams, and tournament partners. Updating the playing surface will ensure continued safety, playability, and reliability for the thousands of athletes who utilize the Oak Grove Complexes each year.

This purchase will be made in accordance with an existing interlocal agreement with the Region VIII Education Service Center known as The Interlocal Purchasing System (TIPS) in Texas as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the cooperative, and contracts were awarded to Symmetry Sports Construction. The Parks and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best product and pricing for meeting the needs of the City.

November 18, 2025

**Kurt Hardin, Asst. Park Manager**  
**City of Grapevine**  
**2520 Oak Grove Loop S.**  
**Grapevine, TX 76051**  
**khardin@grapevintexas.gov**

**RE: Infield Returfs – City of Grapevine, Grapevine, TX**

Symmetry Sports Construction appreciates the opportunity to submit the following proposal for **Infield Returfs at Oak Grove Park** located in **Grapevine, TX**. Our quoted pricing includes all labor, materials, tools & equipment needed to perform these scopes of work:

**1. Four (4) Infield Returfs:**

- **Foundation**
  - Remove existing synthetic turf from field and dispose offsite
  - Fine grading & compaction of existing pad grades per turf manufacturer’s specifications
  - Remove existing nailer board and replace with 2"x2" synthetic turf attachment system around perimeter of turf area
- **Synthetic Surfacing**
  - Verify planarity, slope & elevations of turf base system prior to turf installation
  - Supply & install the following **AstroTurf Synthetic Turf** :
    - **AstroTurf Rootzone Diamond i RBI 60oz** in all clay areas of field at 1" ½ pile height
    - **AstroTurf Rootzone Diamond Blend 52oz** in diamond green area at 2" pile height
    - **AstroTurf Rhino Blend 42oz** in green foul territory and 2' perimeter strip at infield/outfield transition at 2" pile height
      - » Includes **Standard 8-Year Warranty**
  - Install standard baseball line package per shop drawing to be provided by Symmetry and approved by Owner
  - Install rubber/sand infill mix in multiple lifts in accordance with project specifications
  - Provide 1<sup>st</sup> year maintenance service
    - » *Maintenance Service includes: field inspection, surface debris removal w/ dust capture, decompaction/re-leveling of existing infill, fiber rejuvenation, antimicrobial treatment, & minor seam repairs (if needed)*
  - Provide training/instruction on care & maintenance of field
- **Natural Grass Surfacing**
  - Supply & install up to 1' of sod where synthetic turf meets natural grass
    - » This is necessary due to the disturbance caused by removing the turf and nailer board
- **Equipment**
  - Supply & install the following equipment at each field:
    - » One (1) set of new bases
    - » One (1) home plate
    - » Pitchers rubbers will not be installed due to mobile mounds

**PROPOSAL**

**Base Bid:**

**1. Four (4) Infield Returfs** per scope outline **\$1,032,928**

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**Conditions & Qualifications:**

- Symmetry will provide general liability, automotive and worker's compensation insurance coverage as required
- Symmetry will provide project closeout documentation and final clean-up of work area relating to scope
- Symmetry will provide project bonds when required as follows:
  - Payment bonds for projects over \$25,000
  - Performance bonds for projects over \$100,000
- Proposal assumes clear, unencumbered, stable access to work through duration of project
- Proposal assumes suitable laydown/staging area
- Single mobilization
- Pricing valid for **30 days** after the date of this proposal - 11/08/2025
  - *Beyond the noted 30 day period, Symmetry Sports Construction reserves the right to recalculate materials and freight costs for the included scopes of work*
- TIPS Purchasing Cooperative Contract #240104-01
- Owner is responsible for issuing payment within 30 days of receiving progress payment application
- If color and/or logo design selection is changed after the execution of proposal, additional costs will be incurred and Owner shall grant Symmetry extension of time for the delay

**Exclusions:**

- Soil stabilization/subgrade remediation is excluded from this quote; pricing subject to change based on recommendations of a third-party geotechnical survey to be obtained/provided by owner
- Changes in finished grade elevations not shown on project plans - site survey must be obtained to determine final elevations.
- Costs/Contingencies for rock or other abnormal or inferior surface or subsurface conditions that may exist including underground utilities that have not been properly identified by Owner
- Shock pad/underlayment is excluded unless specified in above Scope of Work
- Landscaping, sodding, or natural grass seeding
- Symmetry is not responsible for damages to inferior surfaces or pavement resulting from moving equipment & materials across insufficient owner-designated access routes
- Utilities except as noted in scope of work -- including but not limited to electrical connections of athletic equipment or scoreboards/playclocks/pressbox/scorers booth
- Sales taxes -- owner's exemption certificates are required at time of contract
- Laydown/ Staging area -- to be furnished by owner
- Construction Water -- to be furnished at location by owner
- Allowances/Contingencies of any kind unless specified above
- Permitting and fees
- **Any other items or work not specifically detailed in above Scopes of Work are excluded from this proposal**

Symmetry Sports Construction reserves the right to recalculate/adjust proposal pricing if final specifications, scopes of work and/or shop drawings differ from the information provided to us at time of this proposal, and as outlined above.



We look forward to working with **The City of Grapevine** on this project. If you have any questions, please contact **John Rouse at (972) 679-1930**.

kindest Regards,

**Andre Moore, Estimator**  
**Symmetry Sports Construction**

**PROPOSAL ACCEPTANCE**

**I have read the General Conditions, Scope, Qualifications and Exclusions contained in this proposal, and accept the terms and conditions set forth therein.**

*\*\*all blanks must be completed\*\**

**OWNER'S REP. SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**PRINT** \_\_\_\_\_ **TITLE** \_\_\_\_\_

**P.O. NUMBER** \_\_\_\_\_ **AMOUNT** \_\_\_\_\_ (MARK SELECTIONS IN PRICING SECTION & ENTER TOTAL DOLLAR AMOUNT ABOVE)

**CONTRACTOR'S REP. SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**PRINT** \_\_\_\_\_ **TITLE** \_\_\_\_\_

ORDINANCE NO. 2025-084

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE APPROPRIATION OF REVENUE IN THE AMOUNT OF \$1,032,928 IN THE QUALITY OF LIFE FUND BALANCE; AUTHORIZING THE APPROPRIATION OF \$1,032,928 IN THE QUALITY OF LIFE FUND FOR EXPENDITURES ASSOCIATED WITH THE TURF REPLACEMENT FOR THE OAK GROVE BASEBALL FIELDS; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine wishes to use funds from the Quality of Life Fund for the replacement of turf at the Oak Grove Baseball Fields; and

WHEREAS funds in the amount of \$1,032,928 are currently available in the fund balance; and

WHEREAS all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act and Chapter 211 of the Local Government Code; and

WHEREAS the City Council deems the adoption of this ordinance to be in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council hereby authorizes an amount of \$1,032,928 revenue be appropriated in the Quality of Life Fund from the fund balance.

Section 3. That the City Council hereby authorizes an amount of \$1,032,928 be appropriated in the Quality of Life Fund for expenditures associated with the replacement of turf at the Oak Grove Baseball Fields.

Section 4. That the terms and provisions of this ordinance shall be deemed to be severable, and that if the validity of any section, subsection, word, sentence, or phrase shall be held to be invalid, it shall not affect the remaining part of this ordinance.

Section 5. That the fact that the present ordinances and regulations of the City of Grapevine, Texas, are inadequate to properly safeguard the health, safety,

morals, peace and general welfare of the inhabitants of the City of Grapevine, Texas, creates an emergency for the immediate preservation of the public business, property, health, safety and general welfare of the public which requires that this ordinance shall become effective from and after the date of its final passage, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 2nd day of December, 2025.

APPROVED:

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William D. Tate  
Mayor

ATTEST:

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Tara Brooks  
City Secretary

APPROVED AS TO FORM:

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Matthew C.G. Boyle  
City Attorney

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**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** DECEMBER 2, 2025

**SUBJECT:** 6 STONES COMMUNITY POWERED REVITALIZATION GRANT

**RECOMMENDATION:** City Council to consider an annual grant to 6 Stones Community Powered Revitalization.

**FUNDING SOURCE:** Funds are available in the General Fund (City Manager) for an amount not to exceed \$45,000.

**BACKGROUND:** Each year, the City provides a grant of \$30,000 to 6 Stones who, in turn, organizes and manages two Community Powered Revitalization blitz weekends per year. The additional \$15,000 will go towards the City's contribution to the cost of the home repairs. In 2025, 6 Stones helped coordinate exterior repairs and clean up on several homes in Grapevine. Many Grapevine churches and civic groups participate in these projects.

To qualify, residents must be homeowners, they must be at least 62 years old, a veteran or spouse of a veteran, single parent head of household with minor children, or have a disability and income limitations. The 6 Stones organization coordinates volunteer groups who perform exterior improvements to homes and yards. It is unlikely this work would be completed without their outside assistance. This work often results in additional improvements being completed in the neighborhood which could ultimately increase neighborhood property values.

Staff recommends approval.

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**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** DECEMBER 2, 2025

**SUBJECT:** RENEWAL FOR LICENSING, HARDWARE AND SOFTWARE MAINTENENACE FOR NUTANIX INFRASTRUCTURE PLATFORM

**RECOMMENDATION:** City Council to consider approval for the renewal of licensing, hardware and software maintenance for Nutanix Cloud Infrastructure platform from Waypoint for the IT Department.

**FUNDING SOURCE:** Funds are available in the General Fund (IT Department) for an estimated amount of \$284,954.

**BACKGROUND:** This purchase is for the renewal of hardware and software maintenance, as well as licensing, for all Nutanix equipment located in both the City's datacenter and the disaster recovery site. The Nutanix infrastructure supports hardware, storage, and host operating systems that power the virtual environments.

This purchase will be made in accordance with an existing interlocal agreement with Region VIII Education Service Center known as The Interlocal Purchasing System (TIPS) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative, and a contract was awarded to Waypoint. The IT Department and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best product and pricing for meeting the needs of the City.

Staff recommends approval.

AP/LW

**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** DECEMBER 2, 2025

**SUBJECT:** CONSIDER AN ORDINANCE INCREASING THE NON-RESIDENT LIBRARY FEE

**RECOMMENDATION:** Council to consider an ordinance to amend the City of Grapevine City Code Chapter 13, Library, Section 13-3 Library Fees by amending the non-resident library membership fee

**FUNDING SOURCE:** A funding source is not required.

**BACKGROUND:** The library's non-resident fee has been \$25 per year since it was implemented in 1982. In order to reflect the value of the library's services including the Makerspace, Esports Academy, Business Center, and extensive programming, increasing the annual fee to \$50 per non-resident household is recommended.

This rate is comparable to what most Metroplex cities charge non-residents, depending on the services they offer in their libraries.

ORDINANCE NO. 2025-085

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AMENDING THE GRAPEVINE CODE OF ORDINANCES CHAPTER 13 LIBRARY, SECTION 13-3 LIBRARY FEES; PROVIDING A FEE OF \$50 PER FAMILY FOR LIBRARY PATRONS RESSIDING OUTSIDE OF GRAPEVINE; REPEALING CONFLICTING ORDINANCES PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF FIVE HUNDRED DOLLARS (\$500.00); DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this ordinance is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated herein above are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2. That Chapter 13, Section 13-3 of the Grapevine Code of Ordinances is hereby amended by adding the following:

“Sec. 13-3. Library Fees.

- (a) A fee of \$50.00 per year per family is hereby established for library patrons residing outside of Grapevine. All entities having a reciprocal or interlocal agreement for library services, and Grapevine city employees are exempt from said fee.
- (b) It shall be unlawful for any person who has borrowed library materials to fail or refuse to return the same to the public library within (30) days after written notice has been provided. The cost of the material will be placed on the account and patron blocked from checking out other materials till all materials are returned or paid for in full.”

Section 3. That all ordinances or any parts thereof in conflict with the terms of this ordinance shall be and hereby are deemed repealed and of no force and effect.

Section 4. That all ordinances or any parts thereof in conflict with the terms of this ordinance shall be and hereby are deemed repealed and of no force or effect; provided,

however, that the ordinance or ordinances under which the cases currently filed and pending in the Municipal Court of the City of Grapevine, Texas, shall be deemed repealed only when all such cases filed and pending under such ordinance or ordinances have been disposed of by a final conviction or a finding not guilty or nolo contendere, or dismissal.

Section 5. Any person violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined in a sum not to exceed Five Hundred Dollars (\$500.00) for each offense and a separate offense shall be deemed committed upon each day during or on which a violation occurs or continues after the notice period provided herein has expired.

Section 6. The fact that the present ordinances and regulations of the City of Grapevine, Texas are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the public creates an emergency which requires that this ordinance become effective from and after the date of its passage, and it is accordingly so ordained.

Section 7. If any section, article, paragraph, sentence, clause, phrase or word in this ordinance, or application thereto any person or circumstances is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance; and the City Council hereby declares it would have passed such remaining portions of the ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 2nd day of December, 2025.

APPROVED :

\_\_\_\_\_  
William D. Tate  
Mayor

ATTEST:

\_\_\_\_\_  
Tara Brooks  
City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Matthew C.G. Boyle  
City Attorney

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**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER <sup>BR</sup>

**MEETING DATE:** DECEMBER 2, 2025

**SUBJECT:** PURCHASE OF LASER GRADING SERVICES AT OAK GROVE BASEBALL FIELDS

**RECOMMENDATION:** City Council to consider approval for the purchase of laser grading services at Oak Grove Baseball fields from Masterturf Products for the Parks and Recreation Department.

**FUNDING SOURCE:** Funds are available in the Permanent Capital Maintenance Fund (Parks) for an estimated amount of \$52,308.

**BACKGROUND:** This purchase is to provide laser grading services to Oak Grove Baseball Fields C, D, E, F and G for the purpose of maintaining proper drainage and safe playing surfaces. These are the five fields that have natural infields and periodically (every 5 to 7 years) need regrading to maintain proper drainage flow. This contractor provides this service

This purchase will be made in accordance with an existing interlocal agreement with The Local Government Purchasing Cooperative (Buy Board) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative, and a contract was awarded to Masterturf Products. The Parks and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would best meet the needs of the City.

Staff recommends approval

KH/LW

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**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER <sup>BR</sup>

**MEETING DATE:** DECEMBER 2, 2025

**SUBJECT:** TATE OF TEXAS, OFFICE OF THE GOVERNOR, VICTIM ASSISTANCE,  
GENERAL DIRECT SERVICES (VICTIM SERVICES COORDINATOR)  
GRANT

**RECOMMENDATION:** City Council to consider a resolution authorizing the acceptance of funds for the State of Texas, Office of the Governor, Victim Assistance, General Direct Services (Victim Services Coordinator) Grant Program for Fiscal Year 2026 and approve the associated appropriation ordinance.

**FUNDING SOURCE:** Upon approval of the attached appropriation ordinance, funds will be available in the General Fund.

**BACKGROUND:** The Criminal Justice Division of the Office of the Governor of Texas administers the Victim Assistance, General Direct Services Grant Program, which supports agencies providing trauma -informed services directly to victims of crime. Grapevine applied in partnership with the City of Colleyville as a regional approach to strengthen access to safety, justice, and recovery.

Funding is available to create a Victim Services Coordinator position, a new role that will provide direct services to victims in both Grapevine and Colleyville. This position enhances regional capacity and ensures consistent support across jurisdictions. The Office of the Attorney General is awarding an amount of \$85,000.00 (for both cities). An amount estimated at \$25,000 is the 20% match requirement associated with the grant. The matching funds for this grant will be covered as an "In-Kind Match" (volunteer hours). The total cost of the program is estimated at \$123,000 and will be covered with existing funds and reimbursed.

Victims impacted by domestic violence, sexual assault, child abuse, elder abuse, human trafficking, and other violent crimes often require immediate crisis intervention, safety planning, emotional support, advocacy, and assistance, navigating the criminal justice system and community resources. A dedicated, trauma-informed position is essential to meet these needs effectively.

The Victim Services Coordinator will respond to the emotional and physical needs of crime victims, assist them in stabilizing their lives, guide them through the criminal justice process, and provide safety and security. The role also supports interagency collaboration, resource coordination between Grapevine and Colleyville, and documentation required by the Victims of Crime Act (VOCA).

This position aligns with federal and state priorities to expand comprehensive and accessible services for crime victims. Establishing this role will significantly improve the availability, timeliness, and continuity of support for victims in both cities.

Staff recommends approval.

RESOLUTION NO. 2025-023

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE ACCEPTANCE ON BEHALF OF THE CITY OF GRAPEVINE, TEXAS FOR THE PURPOSE OF PARTICIPATING IN THE STATE OF TEXAS, OFFICE OF THE GOVERNOR, VICTIM ASSISTANCE, GENERAL DIRECT SERVICES (VICTIM SERVICES COORDINATOR) GRANT PROGRAM, HEREINAFTER REFERRED TO AS THE "GRANT PROGRAM"; CERTIFYING THAT THE APPLICANT IS ELIGIBLE TO RECEIVE PROGRAM ASSISTANCE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, The City of Grapevine ("the Applicant") is fully eligible to receive assistance under the Grant Program; and

WHEREAS, the Applicant is desirous of authorizing an official to represent and act for the Applicant in dealing with the Police Department ("the Department") concerning the Grant Program; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the citizens of The City of Grapevine that the Grant Program be operated for the Fiscal Year 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the Applicant hereby certifies that they are eligible to receive assistance under the Grant Program.

Section 3. That the Applicant agrees to provide the applicable in-kind matching funds for the Grant Program as required by the Victim Assistance, General Direct Services (Victim Services Coordinator) Grant Program.

Section 4. That the Applicant agrees that in the event of loss or misuse of grant funds, the Applicant assures the funds will be returned to the Office of the Governor in full.

Section 5. That the Applicant hereby authorizes and directs the Chief of Police as the "Authorized Official" who is given the power to apply for, accept, reject, alter, or terminate this grant, as well as given the authority to sign all grant adjustment requests, inventory reports, progress reports and financial reports or any other official documents related to the grant on behalf of the City of Grapevine.

Section 6. The Applicant hereby specifically authorizes the official to make application to the Department accepting funds from the State of Texas, Office of the Governor, Violence Against Women Formula Grant - Grant #5437101.

Section 7. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 2nd day of December, 2025.

APPROVED:

\_\_\_\_\_  
William D. Tate  
Mayor

ATTEST:

\_\_\_\_\_  
Tara Brooks  
City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Matthew C.G. Boyle  
City Attorney

ORDINANCE NO. 2025-086

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE APPROPRIATION OF REVENUE IN THE AMOUNT OF \$85,000 IN THE GENERAL FUND TO BE RECEIVED FROM THE STATE OF TEXAS, OFFICE OF THE GOVERNOR, VICTIMS ASSISTANCE, GENERAL DIRECT SERVICES (VICTIM SERVICES COORDINATOR) GRANT PROGRAM; AUTHORIZING THE APPROPRIATION OF \$85,000 IN THE GENERAL FUND FOR EXPENDITURES ASSOCIATED WITH THE GRANT WHICH ARE CONSISTENT WITH THE APPROVED GRANT; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine has received approval for grant funds for the State of Texas, Office of the Governor, Victim Assistance, General Direct Services Grant Program, Grant #5437101, for the funding of a Victim Services Coordinator; and

WHEREAS the City will continue to fund a Victim Services Coordinator position who will provide direct services to women victims of crime in association with the grant; and

WHEREAS all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act and Chapter 211 of the Local Government Code; and

WHEREAS the City Council deems the adoption of this ordinance to be in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council hereby authorizes an amount of \$85,000 revenue be appropriated in the General Fund based on approval of the State of Texas, Office of the Governor, Victim Assistance, General Direct Services Grant Program.

Section 3. The City Council hereby authorizes an amount estimated at \$25,000 to be matched for the required 20% matching funds associated with the grant.

The matching funds for this grant will be covered as an “In-Kind Match” (volunteer hours). Total cost of the program is estimated at \$123,000 and will be covered with existing funds.

Section 4. That the terms and provisions of this ordinance shall be deemed to be severable, and that if the validity of any section, subsection, word, sentence, or phrase shall be held to be invalid, it shall not affect the remaining part of this ordinance.

Section 5. That the fact that the present ordinances and regulations of the City of Grapevine, Texas, are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the inhabitants of the City of Grapevine, Texas, creates an emergency for the immediate preservation of the public business, property, health, safety and general welfare of the public which requires that this ordinance shall become effective from and after the date of its final passage, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 2nd day of December 2, 2025.

APPROVED:

\_\_\_\_\_  
William D. Tate  
Mayor

ATTEST:

\_\_\_\_\_  
Tara Brooks  
City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Matthew C.G. Boyle  
City Attorney

**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER <sup>BR</sup>

**MEETING DATE:** DECEMBER 2, 2025

**SUBJECT:** RENEWAL OF ANNUAL MAINTENANCE CONTRACT FOR BRAZOS TICKET SOFTWARE

**RECOMMENDATION:** City Council to consider the renewal of an annual maintenance contract for Brazos ticket software from Tyler Technologies for the Police Department.

**FUNDING SOURCE:** Funds are available in the Crime Control and Prevention Fund for an annual estimated amount of \$24,859.

**BACKGROUND:** This purchase is to renew the annual software maintenance for Brazos eCitation Solution software, printers, and interface maintenance for Municipal Court and Police Department's RMS systems.

This procurement will be made as a sole source purchase from Tyler Technologies in accordance with Local Government Code Chapter 252, Subchapter B, § 252.022(a)(7)(A), which allows for items available from only one source due to patents, copyrights, or proprietary processes.

Staff Recommendation: Approval

SM/TM

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**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** DECEMBER 2, 2025

**SUBJECT:** PURCHASE OF STALKER DSR RADARS, ACCESSORIES AND SERVICES

**RECOMMENDATION:** City Council to consider approval for the purchase of Stalker DSR Radars, accessories and services from Applied Concepts for the Police Department.

**FUNDING SOURCE:** Funds are available in the Capital Equipment Fund for an amount not to exceed \$26,308.

**BACKGROUND:** This purchase is for radar units in police vehicles. These units are used to measure the speed of other vehicles, allowing officers to detect speeding violations and improve traffic safety.

This purchase will be made in accordance with an existing interlocal agreement with The Local Government Purchasing Cooperative (Buy Board) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative, and a contract was awarded to Applied Concepts. The Police Department and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would best meet the needs of the City.

Staff recommends approval

SM/LW

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**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** DECEMBER 2, 2025

**SUBJECT:** PURCHASE OF MOTOROLA MOBILE RADIOS, CHARGERS, AND ACCESSORIES FOR THE POLICE DEPARTMENT

**RECOMMENDATION:** City Council to consider the approval of the purchase of Motorola mobile radios, chargers, and accessories from Motorola Solutions, Inc. for the Police Department.

**FUNDING SOURCE:** Funds are available in the Capital Equipment Fund for an amount not to exceed \$352,035.

**BACKGROUND:** This purchase is for 56 Motorola APX N70 portable radios to replace equipment that has reached the end of its service life. These mission-critical devices are used daily by officers to maintain reliable communication with the communications center, each other, and other agencies. This order will complete the transition to new radios for all sworn staff.

The purchase will be made in accordance with an existing interlocal agreement with the Houston-Galveston Area Council (H-GAC), as allowed by Texas Local Government Code, Chapter 271, and Texas Government Code, Chapter 791. Bids were taken by the Cooperative, and a contract was awarded to Motorola Solutions, Inc.

Police and Purchasing staff have reviewed the contracts for departmental specification compliance and pricing and have determined that this contract provides the best products and pricing to meet the needs of the City.

Recommendation: Staff recommends approval of this purchase.

CG/LW

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**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER <sup>BR</sup>

**MEETING DATE:** DECEMBER 2, 2025

**SUBJECT:** PURCHASE OF PROMOTIONAL ITEMS FOR RESALE AND PUBLIC EVENT GIVEAWAYS

**RECOMMENDATION:** City Council to consider the renewal for the purchase of promotional items for resale and public event giveaways with Coveys Promotional, Inc., 4imprint, Point Emblems, and Hero 24/7 for the Police Department.

**FUNDING SOURCE:** Funds are available in the General Fund (Police) and Crime Control & Prevention fund for an estimated amount of \$40,000.

**BACKGROUND:** The Police Department, including Grapevine Animal Services and the Community Outreach Center, provides and stocks items for public purchase to promote the department and the City. Giveaway items support community events such as National Night Out, Trunk or Treat, awareness months (Domestic Violence, Breast Cancer), Santa Cops, ribbon cuttings, animal clinics and fundraisers, Volunteer Appreciation Week, DEA Drug Takeback Day, recruiting and job fairs, July 4th safety awareness, Spring Break Sports Camp, VAST, Summer Reading programs, Family Game Nights, healthy meal prep for Outreach families, house blessings, and Summer Camps for kids.

This procurement will be made in accordance with Local Government Code, Chapter 252, Subchapter B, § 252.022(a)(14), which allows municipalities to purchase goods for subsequent retail sale. The contract may be renewed annually based on performance and availability of funds.

Recommendation: Staff recommends approval.

RG/TM

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**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER

**MEETING DATE:** DECEMBER 2, 2025 *BZ*

**SUBJECT:** RENEWAL OF ANNUAL CONTRACT FOR CELLULAR VOICE AND DATA SERVICES

**RECOMMENDATION:** City Council to consider the renewal of an annual contract for cellular voice and data Services from AT&T Mobility for the Police and Fire Departments.

**FUNDING SOURCE:** Funds are available in the General Fund (Fire, Public Works, and Parks), the Utility Enterprise Fund and the CCPD Fund for an estimated amount of \$90,000.

**BACKGROUND:** This purchase is for the monthly cellular voice and data services from AT&T FirstNet for the Police and Fire Departments. These services provide essential voice and data connectivity for officers and firefighters in the field. FirstNet enables patrol vehicles and fire apparatus to maintain a reliable connection to the City network, allowing computer-aided dispatch information to be transmitted directly to units in real time. This connectivity is critical for ensuring timely access to public safety databases and delivering accurate information to first responders.

In addition, FirstNet services are used by Public Works and Parks personnel during emergencies to support communication needs as required.

This procurement will be made as a sole-source purchase in accordance with Local Government Code Chapter 252, Subchapter B, §252.022, General Exemptions, (a)(7)(C), which includes gas, water, and other utility services.

Staff recommends approval.

RG/TM

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**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** DECEMBER 2, 2025

**SUBJECT:** RENEWAL OF ANNUAL CONTRACTS FOR RFB 03-25 FOR HOT MIX ASPHALT

**RECOMMENDATION:** City Council to consider approval of the renewal of an annual contract for hot mix asphalt with Austin Asphalt and Reynolds Asphalt for the Public Works Department.

**FUNDING SOURCE:** Funds are available in the Permanent Capital Maintenance Fund (Transportation Infrastructure) for an annual estimated amount of \$500,000.

**BACKGROUND:** The purpose of this contract is to establish fixed, indefinite quantity, annual pricing for hot mix asphalt. The Public Works Department will use this material for street repairs and road construction projects. Material will be picked-up at the plant or delivered to jobsite locations on an as-needed basis.

Bids were taken in accordance with Local Government Code Chapter 252, Subchapter B, Section 252.021 (a) and Section 252.041 (a). If approved, this will be the first renewal option with three one-year renewal options available.

Based on the evaluation of the bid by the Public Works Department and Purchasing, it was determined that a non-exclusive award be made to all responsible and responsive bids meeting specifications to ensure availability of materials without interruption of road projects.

Staff recommends approval.

KH/TM

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**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** DECEMBER 2, 2025

**SUBJECT:** APPROVAL FOR RENEWAL OF AN ANNUAL CONTRACT FOR THE PURCHASE OF VEHICLE TIRES, ACCESSORIES, AND RELATED SERVICES

**RECOMMENDATION:** City Council to consider approval the renewal of an annual contract for the purchase of vehicle tires, accessories, and related services from Blagg Tire and Auto Service for the Public Works Department.

**FUNDING SOURCE:** Funds are available in the General Fund (Public Works) for an annual estimated amount of \$125,000.

**BACKGROUND:** The purpose of this contract is to establish fixed annual pricing for vehicle tires, accessories and related services. Public Works Fleet Department monitors, inspects, and maintains serviceable tires on all City vehicles and equipment as required, meeting the Texas Department of Public Safety State Inspections requirements. Blagg Tire provides tires for City fleet inventory and 24/7 tire service for off-site emergency repairs.

This purchase will be made in accordance with existing and interlocal agreements with Omnia Partners Public Sector, Region VIII Education Service Center in Texas as allowed by Texas Local Government Code, Section 271 and Texas Government Code, Section 791. The contract is for an initial two-year period with one optional five-year renewal. This is the first renewal of five.

Bids were taken by the Cooperative, and a contract was awarded Blagg Tire & Auto Service. The Public Works and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best service and pricing for meeting the needs of the City.

Staff recommends approval

RB/TM

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**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** DECEMBER 2, 2025

**SUBJECT:** PURCHASE OF DEHUMIDIFIED AIR SOLUTIONS MAINTENANCE, PARTS, AND SERVICES

**RECOMMENDATION:** City Council to consider approval for the sole source purchase of maintenance, parts, and services from Dehumidified Air Solutions for the Facility Services Division.

**FUNDING SOURCE:** Funds are available in the General Fund (Facility Services) for an amount not to exceed \$40,000.

**BACKGROUND:** This purchase is for the parts, maintenance, and service of the Seresco Dehumidification Unit that services the indoor aquatics area at the REC Center. This unit maintains the aquatics space temperature, humidity, and space pressure. Maintaining this equipment at its most efficient status is critical to keeping the aquatics area within its operational specifications.

This procurement will be made as a sole source in accordance with Local Government Code Chapter 252, Subchapter B, § 252.022. General Exemptions (a)(7)(A). Items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies. Dehumidified Air Solutions is the only authorized dealer in Texas. The contract is for an initial one-year period with two, one-year renewal options. If approved, this will be the second renewal option.

Staff recommends approval

SG/TM

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**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** DECEMBER 2, 2025

**SUBJECT:** RENEWAL OF ANNUAL CONTRACTS FOR CITY PAINTING SERVICES

**RECOMMENDATION:** City Council to consider approval for the renewal of annual contracts for painting services with Ware Painting as the primary vendor and Artistic Painting Company as the secondary vendor for the Public Works Department.

**FUNDING SOURCE:** Funds are available in multiple funds for an estimated amount of \$236,000.

**BACKGROUND:** The purpose of this bid was to establish fixed annual pricing for qualified contractors for general painting services on an as-needed basis for the City of Grapevine.

Bids were taken in accordance with Local Government Code Chapter 252, Subchapter B, Section 252.021 (a) and Section 252.041 (a). The contract was for an initial one-year period, with nine one-year renewal options available. If approved, this will be for the third renewal available.

Based on the evaluation of the bid by the Public Works Department and Purchasing, it was determined a primary contract be awarded to Ware Painting and a secondary contract be awarded to Artistic Painting Company based on the overall best value to the City meeting all requirements of the bid specifications.

Staff recommends approval.

CH/TM

STATE OF TEXAS  
COUNTY OF TARRANT  
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Regular Session on this the 18th day of November, 2025 in the City Council Chambers, Second Floor, 200 South Main Street, with the following members present:

William D. Tate	Mayor
Paul Slechta	Mayor Pro Tem
Sharron Rogers	Council Member
Chris Coy	Council Member
Duff O'Dell	Council Member
Leon Leal	Council Member
Sean Shope	Council Member

constituting a quorum, and with the following members of the Planning and Zoning Commission:

Larry Oliver	Chairman
Beth Tiggelaar	Vice Chairman
Traci Hutton	Member
Jason Parker	Member
Kirby Kercheval	Member
Justin Roberts	Member
Ashley Anderson Brown	Member
Gustav Kuelbs	Alternate Member
Herb Fry	Alternate Member

constituting a quorum, and with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
Matthew C.G. Boyle	City Attorney
Kaitlen Cerney	Assistant City Attorney
Erica Marohnic	Planning Services Director
Tara Brooks	City Secretary

Item 1. Executive Session

City Council did not meet in Executive Session.

**REGULAR MEETING**

Mayor William D. Tate called the regular meeting to order at 7:31 p.m.

Mayor Tate welcomed a delegation of state prosecutors from Mongolia who were attending tonight's meeting to observe local government in action. Municipal Court Judge Alan Wayland had met with the group prior to the Council meeting.

Item 2. Invocation and Pledge of Allegiance

Commissioner Traci Hutton gave the invocation and led the Pledge of Allegiance.

JOINT PUBLIC HEARINGS

Item 3. Transit District Overlay (TDO) Boundary Amendments **AM25-03A**

Mayor Tate declared the public hearing open.

Planning Services Director Erica Marohnic described the origins of the TDO and outlined the process the Planning and Zoning Commission took to evaluate the Overlay and explained the proposed changes, which include requesting to amend Section 41.B., *Transit District Overlay* of the Comprehensive Zoning Ordinance No. 82-73, same being Appendix "D" of the City Code of the City of Grapevine, by removing the properties located at 1109 Airline Drive, 113 East Hudgins Street, 131 East Hudgins Street, 351 East Hudgins Street, 827 Dawn Lane, 849 East Dallas Road, 1039 East Dallas Road, all of lots 1-215, Sunshine Harbor subdivision, 1060 Texan Trail, 1084 Texan Trail, and 1098 Texan Trail from the Overlay's boundaries.

Director Marohnic answered questions from Council.

No one spoke during the public hearing and there was not any correspondence to report.

Motion was made to close the public hearing.

Motion: Tiggelaar

Second: Hutton

Ayes: Oliver, Tiggelaar, Hutton, Parker, Kercheval, Roberts, and Anderson Brown

Nays: None

Approved: 7-0

Motion was made to close the public hearing.

Motion: Coy

Second: Slechta

Ayes: Tate, Slechta, Rogers, Coy, O'Dell, Leal, and Shope

Nays: None

Approved: 7-0

Item 4. Transit District Overlay (TDO) Text Amendments **AM25-03B**

Mayor Tate declared the public hearing open.

Planning Services Director Marohnic explained the proposed text amendments to the Comprehensive Zoning Ordinance No. 82-73, same being Appendix “D” of the City Code of the City of Grapevine by amending the language within the Purpose, General Guidelines, and Application subsections; amend the permitted uses and to add new uses within the three intensity subdistricts, deletion of Figure 3, *Preferred Use Matrix* all in Section 41.B., *Transit District Overlay*, and related revisions to off-street parking requirements in Section 56, *Off-Street Parking Requirements* of the Zoning Ordinance.

No one spoke during the public hearing and there was not any correspondence to report.

Motion was made to close the public hearing.

Motion: Parker  
 Second: Tiggelaar  
 Ayes: Oliver, Tiggelaar, Hutton, Parker, Kercheval, Roberts, and Anderson Brown  
 Nays: None  
 Approved: 7-0

Motion was made to close the public hearing.

Motion: Rogers  
 Second: Slechta  
 Ayes: Tate, Slechta, Rogers, Coy, O’Dell, Leal, and Shope  
 Nays: None  
 Approved: 7-0

#### Item 5. Land Use Plan (Future Land Use Map) Amendments **MP24-01 (Map 2)**

Mayor Tate declared the public hearing open.

Planning Services Director Marohnic described the proposed changes to the Land Use Plan (Future Land Use Map) and the process the Planning and Zoning Commission undertook to arrive at these changes. Director Marohnic answered questions from Council.

Larry Tubbs, 704 Cory, Grapevine requested clarification of the process and the effects of the proposed changes will have on his property in the long-term.

Planning Services Director Marohnic and Mayor Tate explained the use of the Future Land Use Map and why it is updated periodically.

Glen Woods, 215 West College Street, Grapevine, spoke in opposition to the proposed change of the designation of his property from “CB” Central Business District to “RL” Residential Low Density.

Tammy Yahiel, 652 Southwestern Boulevard, Coppell spoke as a representative for the owners of the property at 4205 Lakeside Parkway and spoke in opposition to the proposed change of the designation of this property from “IN” Industrial to “CO” Commercial.

Assistant City Attorney Kaitlen Cerney answered questions from Council.

Carrie Hicks, 4357 Crestwood Court, Grapevine spoke in opposition to the proposed change of the designation of her property from “RL” Residential Low Density to “RM” Residential Medium Density.

Kent Collins, 4412 Timber Crest Court, Grapevine spoke in opposition to the proposed change of the designation of his property from “RL” Residential Low Density to “RM” Residential Medium Density.

Chairman Larry Oliver and Director Marohnic explained the reasoning behind the proposed changes to Crestwood Court and Timber Crest Court.

City Council discussed the proposed changes in this area.

Wayne Paul Frank, 222 Cabaret Court and 1817 William D. Tate Avenue, Grapevine requested the City reevaluate the designation of 1017 William D. Tate Avenue because it is zoned half residential and half commercial.

City Council discussed the area around Nash Street and William D. Tate Avenue.

Tony Scarton, 401 North Scribner, Grapevine, owns property on Hudgins Street and two lots on North Scribner and spoke in opposition to the change from High Intensity to Low Intensity on these properties.

Kenneth H. Davis, 4345 Crestwood Court, Grapevine spoke in opposition to the proposed change of the designation of his property from “RL” Residential Low Density to “RM” Residential Medium Density.

Mitchell Launius, 4329 Crestwood Court, Grapevine spoke in opposition to the proposed change of the designation of his property from “RL” Residential Low Density to “RM” Residential Medium Density.

Director Marohnic answered questions from Council.

Adair Foust, 121 East College Street, Grapevine spoke in opposition of the change in her property’s designation from “LC” Low Intensity Commercial to “RL” Residential Low Density.

Eight letters in support, 33 letters in opposition and three letters with a neutral position were provided to the City Council and Planning and Zoning Commission.

Motion was made to close the public hearing.

Motion: Parker

Second: Roberts

Ayes: Oliver, Tiggelaar, Hutton, Parker, Kercheval, Roberts, and Anderson Brown

Nays: None  
 Approved: 7-0

Motion was made to close the public hearing.

Motion: O'Dell  
 Second: Slechta  
 Ayes: Tate, Slechta, Rogers, Coy, O'Dell, Leal, and Shope  
 Nays: None  
 Approved: 7-0

The Planning and Zoning Commission recessed to the Planning and Zoning Commission Conference Room, Second Floor, to consider published agenda items.

City Council remained in session in the Council Chambers to consider published business.

#### Item 6. Citizen Comments

Georjean Sherriff, 3705 Oakwood Drive, Grapevine highlighted the awards bestowed on the City and local businesses in the Dallas Morning News "Best in DFW" people's choice awards.

#### NEW BUSINESS

Item 7. Consider the award of an informal request for quote for William D. Tate Avenue Landscape and Irrigation Median Enhancements from Clean Scapes Enterprise Inc., and take any necessary action.

Assistant Parks and Recreation Director Trent Kelley presented this item and described the proposed upgrades to the medians along William D. Tate Avenue from Dallas Road to State Highway 114. Mr. Kelley answered questions from Council.

Motion was made to approve the award of an informal request for quote for William D. Tate Avenue Landscape and Irrigation Median Enhancements from Clean Scapes Enterprise Inc., and to take any necessary action.

Motion: Coy  
 Second: Rogers  
 Ayes: Tate, Slechta, Rogers, Coy, O'Dell, Leal, and Shope  
 Nays: None  
 Approved: 7-0

Item 8. Consider **Resolution No. 2025-020** authorizing the acceptance of funds for the State of Texas, Office of the Governor, Crimes Against Women Formula Grants Program for Fiscal Year 2026, and take any necessary action.

Police Chief Mike Hamlin presented this item to Council and reported this is the second year of this grant which will provide a portion of the salary for a detective position in the Criminal Investigation Division.

Motion was made to approve **Resolution No. 2025-020** authorizing the acceptance of funds for the State of Texas Office of the Governor, Crimes Against Women Formula Grants Program for Fiscal Year 2026, and take any necessary action.

Motion: Slechta  
 Second: Coy  
 Ayes: Tate, Slechta, Rogers, Coy, O'Dell, Leal, and Shope  
 Nays: None  
 Approved: 7-0

#### RESOLUTION NO. 2025-020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE ACCEPTANCE ON BEHALF OF THE CITY OF GRAPEVINE, TEXAS FOR THE PURPOSE OF PARTICIPATING IN THE STATE OF TEXAS, OFFICE OF THE GOVERNOR, VIOLENCE AGAINST WOMEN FORMULA GRANT PROGRAM, FOR A SECOND YEAR, HEREINAFTER REFERRED TO AS THE "GRANT PROGRAM"; AND CERTIFYING THAT THE APPLICANT IS ELIGIBLE TO RECEIVE PROGRAM ASSISTANCE; AND PROVIDING AN EFFECTIVE DATE

#### CONSENT AGENDA

Consent items are deemed to need little Council deliberation and were acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. Council Member Duff O'Dell requested item 12 be removed from consent. This item was considered after the remaining consent agenda items.

Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

#### Item 9. Consider the renewal of an annual contract for IWT contract management software license fees from Euna Solutions.

Chief Financial Officer Jeff Strawn recommended approval of the renewal of an annual contract for IWT contract management software for an amount not to exceed \$26,000.

Motion was made to approve the consent agenda.

Motion: O'Dell  
 Second: Slechta  
 Ayes: Tate, Slechta, Rogers, Coy, O'Dell, Leal, and Shope

Nays: None  
Approved: 7-0

Item 10. Consider the renewal of an Interlocal Agreement with the cities of Colleyville, Southlake, and Keller for the Metroport Teen Court.

Chief Financial Officer Strawn recommended approval of the renewal of the annual agreement for the Metroport Teen Court for an annual amount of \$36,000.

Motion was made to approve the consent agenda.

Motion: O'Dell  
Second: Slechta  
Ayes: Tate, Slechta, Rogers, Coy, O'Dell, Leal, and Shope  
Nays: None  
Approved: 7-0

Item 11. Consider the purchase of tuition for three firefighters to attend a paramedic certification program at the School of EMS.

Fire Chief Darrell Brown recommended approval of the purchase of tuition for three firefighters to attend a certification program at the School of EMS for a total amount not to exceed \$24,750.

Motion was made to approve the consent agenda.

Motion: O'Dell  
Second: Slechta  
Ayes: Tate, Slechta, Rogers, Coy, O'Dell, Leal, and Shope  
Nays: None  
Approved: 7-0

Item 13. Consider the purchase of dedicated lighting for Bark Park paddocks from Voss Lighting.

Director of Parks and Recreation Chris Smith recommended approval of the purchase of dedicated lighting for the Bark Park paddocks for an estimated amount of \$26,650.

Motion was made to approve the consent agenda.

Motion: O'Dell  
Second: Slechta  
Ayes: Tate, Slechta, Rogers, Coy, O'Dell, Leal, and Shope  
Nays: None  
Approved: 7-0

Item 14. Consider the purchase of eight mobile radios for Police Department patrol vehicles from Motorola Solutions Inc.

Police Chief Hamlin recommended approval of the purchase of eight mobile radios for an amount not to exceed \$42,862.

Motion was made to approve the consent agenda.

Motion: O'Dell  
 Second: Slechta  
 Ayes: Tate, Slechta, Rogers, Coy, O'Dell, Leal, and Shope  
 Nays: None  
 Approved: 7-0

Item 15. Consider the purchase of the annual license renewal of forensic software from Magnet Forensics.

Police Chief Hamlin recommended approval of the renewal of licenses for forensic software for a total amount not to exceed \$18,620.

Motion was made to approve the consent agenda.

Motion: O'Dell  
 Second: Slechta  
 Ayes: Tate, Slechta, Rogers, Coy, O'Dell, Leal, and Shope  
 Nays: None  
 Approved: 7-0

Item 16. Consider the purchase of ammunition from Precision Delta Corp.

Police Chief Hamlin recommended approval of the purchase of ammunition for firearms training and qualification on an as-needed basis throughout the year for an annual estimated amount of \$58,148.

Motion was made to approve the consent agenda.

Motion: O'Dell  
 Second: Slechta  
 Ayes: Tate, Slechta, Rogers, Coy, O'Dell, Leal, and Shope  
 Nays: None  
 Approved: 7-0

Item 17. Consider the purchase of mobile police training structures from Mobile Police Training.

Police Chief Hamlin recommended approval of the purchase of mobile police training structures for an amount not to exceed \$124,245.

Motion was made to approve the consent agenda.

Motion: O'Dell  
 Second: Slechta  
 Ayes: Tate, Slechta, Rogers, Coy, O'Dell, Leal, and Shope

Nays: None  
 Approved: 7-0

Item 18. Consider renewal of an annual contract for ergonomic workplace solutions from Vari Sales Corporation.

Director of Public Works Bryan Beck recommended approval of the renewal of the annual contract for ergonomic workplace solutions to be purchased on an as-needed basis for an annual estimated amount of \$75,000.

Motion was made to approve the consent agenda.

Motion: O'Dell  
 Second: Slechta  
 Ayes: Tate, Slechta, Rogers, Coy, O'Dell, Leal, and Shope  
 Nays: None  
 Approved: 7-0

Item 19. Consider approval to declare certain property as surplus property and authorize their sale through public auction.

Director of Public Works Beck recommended declaring four items as surplus property and authorizing their sale through public auction.

Motion was made to approve the consent agenda.

Motion: O'Dell  
 Second: Slechta  
 Ayes: Tate, Slechta, Rogers, Coy, O'Dell, Leal, and Shope  
 Nays: None  
 Approved: 7-0

Item 20. Consider the minutes of the November 4, 2025 Regular City Council meeting.

City Secretary Tara Brooks recommended approval of the minutes as provided.

Motion was made to approve the consent agenda.

Motion: O'Dell  
 Second: Slechta  
 Ayes: Tate, Slechta, Rogers, Coy, O'Dell, Leal, and Shope  
 Nays: None  
 Approved: 7-0

Council considered item 12 next.

Item 12. Consider **Resolution No. 2025-021** allowing for the donation of 15 sets of surplus personal protective equipment and eight pairs of boots to the Sherwood Shores Volunteer Fire Department.

Fire Chief Brown answered questions from City Council and recommended approval of the donation of 15 sets of surplus personal protective equipment and eight pairs of boots to the Sherwood Shores Volunteer Fire Department.

Motion was made to approve **Resolution No. 2025-021** allowing for the donation of 15 sets of surplus personal protective equipment and eight pairs of boots to the Sherwood Shores Volunteer Fire Department.

Motion: O'Dell  
 Second: Slechta  
 Ayes: Tate, Slechta, Rogers, Coy, O'Dell, Leal, and Shope  
 Nays: None  
 Approved: 7-0

#### RESOLUTION NO. 2025-021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, DECLARING CERTAIN PROPERTY AS SURPLUS; PROVIDING FOR THE DONATION OF SAID PROPERTY TO THE SHERWOOD SHORES VOLUNTEER FIRE DEPARTMENT AND PROVIDING AN EFFECTIVE DATE

#### PLANNING AND ZONING COMMISSION RECOMMENDATIONS

##### Item 21. Transit District Overlay (TDO) Boundary Amendments **AM25-03A**

Chairman Oliver reported the Commission approved the Transit District Overlay (TDO) Boundary Amendments with a vote of 7-0.

Motion was made to approve the **AM25-03A** Transit District Overlay (TDO) boundary Amendments and **Ordinance No. 2025-081**.

Motion: Slechta  
 Second: Coy  
 Ayes: Tate, Slechta, Rogers, Coy, O'Dell, Leal, and Shope  
 Nays: None  
 Approved: 7-0

#### ORDINANCE NO. 2025-081

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS AMENDING ZONING ORDINANCE NO. 82-73, AS AMENDED, SAME BEING ALSO KNOWN AS APPENDIX "D" OF THE CITY CODE OF GRAPEVINE, TEXAS, AMENDING SECTION 41.B., TRANSIT DISTRICT OVERLAY OF THE ZONING ORDINANCE FOR THE PURPOSE OF AMENDING THE BOUNDARIES OF THE OVERLAY (AM25-03A); REPEALING CONFLICTING

ORDINANCES; PROVIDING A PENALTY; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

Item 22. Transit District Overlay (TDO) Text Amendments **AM25-03B**

Chairman Oliver reported the Commission approved the Transit District Overlay (TDO) Text Amendments with a vote of 7-0.

Motion was made to approve the **AM25-03B** Transit District Overlay (TDO) Text Amendments and **Ordinance No. 2025-082**.

Motion: Coy  
 Second: Rogers  
 Ayes: Tate, Slechta, Rogers, Coy, O'Dell, Leal, and Shope  
 Nays: None  
 Approved: 7-0

ORDINANCE NO. 2025-082

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS AMENDING THE COMPREHENSIVE ZONING ORDINANCE NO. 82-73, AS AMENDED, SAME BEING ALSO KNOWN AS APPENDIX "D" OF THE CITY CODE OF GRAPEVINE, TEXAS, AMENDING SECTION 12, *DEFINITIONS*, SECTION 41.B., *TRANSIT DISTRICT OVERLAY* (TDO), AND SECTION 56, OFF-STREET PARKING REQUIREMENTS OF THE ZONING ORDINANCE FOR THE PURPOSE OF ADDING DEFINITIONS; AND TO CLARIFY LANGUAGE, APPLICATION PROCESSES, PERMITTED USES, AND ASSOCIATED PARKING REQUIREMENTS FOR LAND USES WITHIN THE OVERLAY (AM25-03B); REPEALING CONFLICTING ORDINANCES; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000); PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE

Item 23. Land Use Plan (Future Land Use Map) Amendments **MP24-01 (Map 2)**

Chairman Oliver reported the Commission voted to table this item to the January 20, 2026 Joint Meeting with a vote of 7-0.

City Council discussed this item.

Motion was made to **table** the Land Use Plan (Future Land Use Map) Amendments MP24-01 (Map 2) to the January 20, 2026 Joint Meeting.

Motion: Coy

Second: Rogers  
Ayes: Tate, Slechta, Rogers, Coy, O'Dell, Leal, and Shope  
Nays: None  
Approved: 7-0

ADJOURNMENT

Motion was made to adjourn the meeting at 8:50 p.m.

Motion: Coy  
Second: Slechta  
Ayes: Tate, Slechta, Rogers, Coy, O'Dell, Leal, and Shope  
Nays: None  
Approved: 7-0

Passed and approved by the City Council of the City of Grapevine, Texas on this the 2nd day of December, 2025.

APPROVED:

\_\_\_\_\_  
William D. Tate  
Mayor

ATTEST:

\_\_\_\_\_  
Tara Brooks  
City Secretary