



CITY OF GRAPEVINE, TEXAS
REGULAR CITY COUNCIL MEETING AGENDA
TUESDAY, NOVEMBER 4, 2025

GRAPEVINE CITY HALL, COUNCIL CHAMBERS
200 SOUTH MAIN STREET
GRAPEVINE, TEXAS

6:30 p.m.	Dinner - City Council Conference Room
7:00 p.m.	Call to Order of City Council Meeting - City Council Chambers
7:00 p.m.	Executive Session - City Council Conference Room
7:30 p.m.	Regular Meeting - City Council Chambers

CALL TO ORDER: 7:00 p.m. - City Council Chambers

EXECUTIVE SESSION:

1. City Council to recess to the City Council Conference Room to conduct a closed session relative to:
 - A. Consultation with and legal advice from the City Attorney regarding pending litigation (Muns, et al. v. Grapevine – Cause No. 348-303736-18), pursuant to Section 551.071, Texas Government Code.
 - B. Real property relative to deliberation of the purchase, exchange, lease, sale or value of real property (City facilities, Public Works, Convention and Visitors Bureau (417 East Hudgins Street) and the 185 acres) pursuant to Section 551.072, Texas Government Code.
 - C. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

City Council to reconvene in open session in the Council Chambers and take any necessary action relative to items discussed in Executive Session.

REGULAR MEETING: 7:30 p.m. - City Council Chambers

2. Invocation: Jonathan Cook, Associate Pastor at First Baptist Grapevine
3. Posting of the Colors and Pledges of Allegiance: Troop 928B

CITIZEN COMMENTS

4. Any person who is not scheduled on the agenda may address the City Council under Citizen Comments or on any other agenda item by completing a Citizen Appearance Request form with the City Secretary. A member of the public may address the City Council regarding an item on the agenda either before or during the Council's consideration of the item, upon being recognized by the Mayor or upon the consent of the City Council. Citizens will have three (3) minutes to address Council. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action during Citizen Comments.

PRESENTATIONS

5. Mayor Tate to proclaim November National Native American Indian Heritage Month.
6. Mayor Tate to proclaim November 2-8, 2025 as National Animal Shelter Appreciation Week.
7. Staff to provide a Christmas Capital of Texas update.

NEW BUSINESS

8. Consider the expansion/renovation services for The REC to include schematic design, design development and construction documents with Barker Rinker Seacat Architecture, and take any necessary action.

CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

9. Consider additional funding to cover cost overages and allow completion of the Grapevine Fairway Events Center, (formerly the Concourse Event Center and Pro Shop) project as designed and approved, and **Ordinance No. 2025-079** to appropriate the funds. Convention and Visitors Bureau Executive Director recommends approval.
10. Consider the purchase of drone light shows from Sky Elements, LLC. Convention and Visitors Bureau Executive Director and Parks and Recreation Director recommend approval.

11. Consider **Resolution No. 2025-019** authorizing an application and accepting funds for the Fiscal Year 2026 Office of the Governor's Public Safety Office of Criminal Justice Division Grant (479053) for a first responder mental health program on behalf of the Northeast Fire Department Association (NEFDA) Peer Support program, and **Ordinance No. 2025-080** to appropriate the funds. Fire Chief recommends approval.
12. Consider the renewal of an annual contract for EMS billing services with Emergicon, LLC. Fire Chief recommends approval.
13. Consider the purchase of Opticom Traffic Control Equipment from Consolidated Traffic Controls. Fire Chief recommends approval.
14. Consider the purchase of a Toro turf sprayer from Professional Turf Products, L.P. Director of Golf Operations recommends approval.
15. Consider renewal of an annual contract for post 65 health insurance with Retiree First. Human Resources Director recommends approval.
16. Consider the purchase of Horizon Enterprise support and subscription services for the City's virtual infrastructure from SHI Government Solutions. Chief Information Officer recommends approval.
17. Consider the renewal of VEEAM software licenses and maintenance support to back up data from Soccour Solutions. Chief Information Officer recommends approval.
18. Consider the renewal of an annual contract for Laserfiche support services with MCCI, LLC. Chief Information Officer recommends approval.
19. Consider a leasing agreement to provide large-scale animatronic dinosaurs for the annual Prehistoric Park event and exhibit in the spring of 2026 with Billings Productions, dba The Dinosaur Company. Parks and Recreation Director recommends approval.
20. Consider a sole source purchase of sound and lighting rental equipment for Carol of Lights from Epicenter Productions LLC. Parks and Recreation Director recommends approval.
21. Consider a sole source purchase of bounce house equipment rental for Carol of Lights from Artificial Ice Events. Parks and Recreation Director recommends approval.
22. Consider the purchase of the annual replacement of strength equipment for The REC from Comm-Fit. Parks and Recreation Director recommends approval.

23. Consider the award of an informal request for quote for two work carts from Zimmerer Kubota & Equipment. Parks and Recreation Director recommends approval.
24. Consider the purchase of windscreens for Oak Grove Softball fields from Pioneer Manufacturing Co. Parks and Recreation Director recommends approval.
25. Consider the purchase of professional services for evidence testing from Signature Science. Police Chief recommends approval.
26. Consider the renewal of an annual contract for pest control services with Versacor Pest Solutions. Public Works Director recommends approval.
27. Consider an annual contract for HVAC filters, supplies and equipment from Joe W. Fly Company and Texas Air Systems. Public Works Director recommends approval.
28. Consider contracts for HVAC preventive maintenance services with The Brandt Companies, LLC and Tex-Air Filters. Public Works Director recommends approval.
29. Consider renewal of an annual contract for the purchase of overhead doors and gates from DH Pace Company, Inc. Public Works Director recommends approval.
30. Consider an annual contract for building maintenance, repair, operations supplies and equipment from Fairway Supply, Inc. Public Works Director recommends approval.
31. Consider an annual contract for the purchase of building and lighting services, repairs, supplies and equipment from Facility Solutions Group. Public Works Director recommends approval.
32. Consider the purchase of power pedestals and parts with Hydrohoist Marine Group. Public Works Director recommends approval.
33. Consider the renewal of an annual contract for fire, security systems and monitoring services from Firetrol Protection Systems, Inc. Public Works Director recommends approval.
34. Consider the renewal of annual contracts for the purchase of concrete and related concrete materials with 1st Choice Remodeling, NG Concrete, City Concrete, Burnco Concrete, Wheat Lumber Company, Ready Cable, Inc. and White Cap. Public Works Director recommends approval.
35. Consider a sole source purchase of replacement bulbs, sleeves, and wipers for the Wastewater Treatment Plant UV system from Vision Equipment LLC. Public Works Director recommends approval.

36. Consider the payment of the Texas Commission on Environmental Quality Annual Consolidated Water Quality fee. Public Works Director recommends approval.
37. Consider the minutes of the October 21, 2025 Regular City Council meeting. City Secretary recommends approval.

Pursuant to the Texas Open Meetings Act, Texas Government Code, Chapter 551.001 et seq, one or more of the above items may be considered in Executive Session closed to the public. Any decision held on such matter will be taken or conducted in open session following conclusion of the executive session.

ADJOURNMENT

In accordance with the Open Meetings Law, Texas Government Code, Chapter 551, I hereby certify that the above agenda was posted on the official bulletin boards at Grapevine City Hall, 200 South Main Street and on the City's website on October 29, 2025 by 5:00 p.m.

Tara Brooks

Tara Brooks, TRMC, CRM
City Secretary



If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary's Office at 817.410.3182 at least 48 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.

This meeting can be adjourned and reconvened, if necessary, the following regular business day.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: THE REC OF GRAPEVINE EXPANSION/RENOVATION SERVICES TO INCLUDE SCHEMATIC DESIGN, DESIGN DEVELOPMENT, AND CONSTRUCTION DOCUMENTS

RECOMMENDATION: City Council to consider the approval the expansion/renovation services for The REC to include schematic design, design development, and construction documents with Barker Rinker Seacat Architecture, and take any necessary action.

FUNDING SOURCE: Funds are available in the Capital Projects Fund for an estimated amount of \$1,231,512.

BACKGROUND: The REC of Grapevine, which opened in April 2015, has enjoyed ten successful years of operation and has become one of the most utilized recreation centers in the nation. Membership participation continues to exceed expectations, creating increased demand on several areas of the facility including adult fitness, classrooms, senior services, and support spaces.

To proactively address these space and operational challenges, Barker Rinker Seacat (BRS) Architecture, in collaboration with a multidisciplinary team of engineers and specialists, conducted a comprehensive Performance and Utilization Analysis (PUA) of The REC. This assessment reviewed facility operations, programming, room usage, and building systems, while also benchmarking national trends and best practices in recreation facility design and management.

The PUA identified several opportunities to enhance efficiency, expand high-demand program areas, and update building infrastructure to meet current and future needs. Based on this analysis, PARD is recommending to move forward with schematic design, design development, and construction documents for a future expansion and renovation of The REC.

As part of this next phase, the City will also engage a Construction Manager at Risk (CMAR) to collaborate with the design team throughout the process. The CMAR delivery method will provide pre-construction expertise, cost estimating, constructability reviews, and schedule input to ensure the project budget is accurate and aligns with City quality and performance standards.

The expansion and renovation of The REC of Grapevine will ensure the facility continues to meet the evolving needs of the community and remains a flagship destination within the Parks and Recreation system.



**BARKER
RINKER
SEACAT**
ARCHITECTURE

Date: April 29, 2025
Revised: October 17, 2025

Mr. Chris Smith, Director of Parks & Recreation
Grapevine Parks & Recreation
1175 Municipal Way
Grapevine, Texas 76051

Subject: The REC of Grapevine Expansion / Renovation – Fee Proposal for Schematic Design, Design Development, Construction Documents

Dear Chris,

Thank you for the opportunity to allow Barker Rinker Seacat Architecture (BRS) to support the City of Grapevine once again on the expansion and renovation of The REC of Grapevine. BRS will provide full architectural design services for the REC's anticipated Expansion and Renovation, and will hire building consultants (Structural, Mechanical, Plumbing, Electrical, Civil, Landscape Architects, and Energy Modeling Services), most of whom were involved with the original expansion/addition. The consultant team will provide the required documentation for pricing and permits throughout the design phase of this project. Additional recommended optional services have been included with this proposal for consideration (Furniture Evaluation/Selection, Interior Signage and Wayfinding, Low voltage – Telecommunications/Security/Access Control Design, Basic Systems Commissioning (Cx), Acoustic Analysis, Third-party Cost Estimating and Record Drawings).

Zach Bisek will be the Principal in Charge of your project. Zach will advise on recreation design, best practices, and quality assurance. Our principals are working principals who stay involved in the project from concept through construction, as needed. Kent Fawcett will be the Project Manager and your primary point of contact.

PROJECT UNDERSTANDING

After completing a performance analysis with BRS, the REC's project scope of work is the addition of a functional fitness area and equipment spaces, additional classroom space, and consolidated and expanded child watch and admin spaces. This scope of work estimates the renovation of 16,938 SF of existing building spaces and the addition of 15,600 SF of new construction. BRS provided conceptual plans in the previous concept design phase for the proposed renovation/addition to the existing building and identified areas on the site for the addition. In addition, BRS identified areas of the site that would be subject to reconfiguration and improvement. It is anticipated that the site modifications will be approximately 1.33 acres (~58,000 SF) and will include areas around the planned additions and a section of the southern courtyard west of Steward Hall between The REC and the Library. The design scope of work consists of Schematic Design, Design Development, Construction Documents, and Bidding/Permitting. A Contract Administration budget estimate is also provided for your information; however, it will not form part of the initial fee agreement. The final Contract Administration fee will be formalized as the City and the City's project management establish, alongside the General Contractor, the anticipated construction start and completion dates

Our understanding is that the construction budget will be between \$ 12-14 M. BRS has budgeted to make three (3) trips during Schematic Design, three (3) trips during Design Development, and three (3) trips

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BRSARCH.COM

during Construction Documents for in-person workshops with the client group. All other meetings will be virtual and are anticipated to occur every 2-4 weeks. BRS will coordinate the architectural efforts with the design team and client. Contract Administration site visits and frequency are provided as an estimate only and will be formally established as more is known about the construction duration and schedule.

PROJECT TASKS

Below is our understanding prioritized to the process required to facilitate the work:

TASK 1 / SCHEMATIC DESIGN

1.1 Kick-Off Meeting (In person)

Upon execution of the agreement, we will begin by assisting the city with the preparation of a CMAR RFP, and working with the city's capital projects department, we will develop a set of criteria to evaluate submissions, participate in CMAR interviews, and make recommendations for the selection of the preferred proponent. CMAR interviews will be scheduled to align with the SD Workshop #1 in Grapevine. The selection and contracting of the CMAR is estimated to take two weeks following the interviews. It is anticipated that the selected CMAR will be available for SD Workshop #2

To kick off the project, our team will participate in a virtual kick-off meeting to launch the design and engineering phase of the project. This is a critical point in confirming that the design team is fully aware of all unique aspects of the existing site to ensure we are equipped to address any needs that may arise. For this reason, we have assembled an excellent consulting/engineering team to assist in the development of BRS's scope of work and verify existing conditions. The consultant team is prepared to mobilize the necessary team members for data collection and verification to get off on the right foot with schematic design.

We will help define the schedule for the remainder of the design process, starting with schematic design and continuing through construction documents, permitting, and bidding. This project schedule will be reviewed at each workshop to ensure we maintain pace and adhere to predefined critical client decision points. We will work with City staff to understand the process of obtaining the necessary approvals/permits and ensure a smooth transition into construction.

As necessary, we will also help determine Public Engagement strategies and define the supporting documents to align with the Client's goals. However, it is not anticipated that further public engagement will be required, as such public engagement meetings have not been included in the proposal at this time. Support for any public engagement required by the city for this project can be offered as an additional service.

Base Information: Upon confirmation of the building program and facility locations on the site, the design team will complete a topographic survey of the affected site scope areas to assist with the design. In addition, if the structural engineer determines that an updated geotechnical investigation is required beyond the previous report completed in March 2013, the City of Grapevine shall contract with a Geotechnical Engineer for this work and provide it to the design team for consideration in the design.

1.2 Schematic Design Plans

Based on the selected Conceptual Design, the design team will develop, at a minimum, the following Schematic Design Plans and Drawings:

- Updated Site Plan
- Schematic floor plans (and enlargements as needed) for:
 - Fitness areas, Cabanas, Group Fitness Studio(s), Classrooms, Administrative Offices, Elevator, circulation areas, and support spaces.
- Preliminary furnishings plans (if needed)
- Civil, Structural, Mechanical, Plumbing, Electrical, and Landscape design narratives or conceptual plans
- Coordination of preliminary security and technology systems
- Coordination of preliminary upgraded utility requirements for the building (no upgraded utilities are anticipated currently)
- Assist in theming concepts and images

1.3 Biweekly Coordination Meetings

During the Schematic Design Phase, BRS will conduct bi-weekly coordination meetings with the design team and City/Staff to review progress and identify any items that need further discussion and direction to keep the project moving forward according to schedule.

1.4 SD Client Workshops

During the Schematic Design Phase, BRS will conduct three (3) client workshops with City/Staff to review progress and schedule and execute client decisions. Workshops will follow BRS's Consider, Confirm, Commit format and will be structured to allow for a sequenced set of decision points outlined in BRS's Owners Decision Matrix.

1.5 Presentation of Schematic Design

Upon completion of the Schematic Design Phase, BRS will present the schematic plans to the City and Staff for review and comment. The documents are also to be used by the City's contracted construction team (CMAR) and the third-party cost estimator. The design team will assist and coordinate the Estimate of Probable Construction Costs and answer any RFIs to facilitate the estimating process. Comments from this review and estimate will be incorporated into the final design of the facility.

TASK 2 / DESIGN DEVELOPMENT

2.1 Design Development Documents

Based on the approved Schematic Design Plans, the design team will prepare a complete set of Design Development Documents:

- Overall Site Plan showing the planned improvements and their location
- Site Plan key area enlargements
- Preliminary Demolition Plans
- Preliminary Code/ Life Safety/TAS Compliance Plans
- Construction Assemblies
- Architectural Floor /Roof Plans
 - Fitness areas, Cabanas, Group Fitness Studio(s), Classrooms, Administrative Offices, Elevator, circulation areas, and support spaces.
- Preliminary Overall Reflected Ceiling Plans

- Preliminary 3D Axonometric and select perspective views
- Exterior Elevations
- Building Sections
- Preliminary Wall Sections
- Preliminary Vertical Circulation Plans and Sections
- Preliminary Interior Elevations
- Preliminary Critical/Select Details
- Interior and exterior materials palette and preliminary materials schedule
- Preliminary Finish Plans
- Preliminary Casework Design and layouts
- Integration of theming/branding consistent with the current brand, and to suit conceptual elements for the building as needed.
- M&P engineering DD plans associated with Expansion / Renovation Areas
- Structural engineering DD plans associated with Expansion / Renovation Areas
- Electrical engineering DD plans associated with Expansion / Renovation Areas
- Site Lighting Plans DD plans associated with Expansion / Renovation Areas
- Civil Engineering DD plans associated with Expansion / Renovation Areas
 - It is not currently anticipated that upgraded utilities will be needed (water, sanitary sewer, storm). Should upgrades be required, an additional service will be provided for the design scope of the upgraded utility requirements.
- Landscape DD plans associated with Expansion / Renovation Areas
- Preliminary Building Specifications

2.2 Bi-weekly Coordination Meetings

During the Design Development phase, BRS will conduct bi-weekly coordination meetings with the design team and City/Staff to review progress and identify any items that need further discussion and direction to keep the project moving forward according to schedule.

2.3 DD Client Workshops

During the Design Development Phase, BRS will conduct three (3) client workshops with the City and staff to review progress and schedule and execute client decisions. The workshops will follow BRS's Consider, Confirm, Commit format and be structured to allow for a sequenced set of decision points outlined in BRS's Owners Decision Matrix.

2.4 Presentation of Final Design Development Plans

Upon completion of the Design Development Phase, BRS will present the schematic plans to the City and Staff for review and comment. The documents are also to be used by the City's contracted construction team (CMAR) and the third-party cost estimator. The design team will assist and coordinate the Estimate of Probable Construction Costs and answer any RFIs to facilitate the estimating process. Comments from this review and estimate will be incorporated into the final design of the facility.

2.5 Construction Scheduling and Phasing

Should the city engage a construction team (CMAR) for pre-construction services, BRS will consult with the CMAR to design the Expansion / Renovation in a way that facilitates the ongoing operation of the facility while minimizing disruptions. The Construction phasing is currently anticipated to be a single design/permit package. However, the construction approach may have staggered starts to

accommodate the facility's operational needs. The construction phasing/staging should be refined and formalized after the city contracts a CMAR to assist with these services. The establishment of the construction approach should be decided no later than halfway through the Design Development phase.

TASK 3 / CONSTRUCTION DOCUMENTS

3.1 Construction Documents

Upon approval of the Design Development Documents, the design team will prepare comprehensive Construction Documents. The plans will be CAD/BIM generated, and at a minimum, will include the following plans and support documentation:

- Overall Site Plan showing the planned improvements and their location
- Site Plan key area enlargements
- Demolition Plans, Elevations, and Sections
- Code/ Life Safety/TAS Compliance Plans
- Construction Assemblies
- Architectural Floor /Roof Plans and enlargements
 - Fitness areas, Cabanas, Group Fitness Studio(s), Classrooms, Administrative Offices, Elevator, circulation areas, and support spaces.
- Overall Reflected Ceiling Plans and RCP enlargements
- 3D Axonometric and select perspective views
- Exterior Elevations
- Building Sections
- Wall Sections
- Vertical Circulation Plans and Sections, and details
- Interior Elevations
- Plan and Section Details
- Interior and exterior materials schedule
- Finish Plans and enlargements
- Casework Design sections and layouts
- M&P engineering CD plans associated with Expansion / Renovation Areas
- Structural engineering CD plans associated with Expansion / Renovation Areas
- Electrical engineering CD plans associated with Expansion / Renovation Areas
- Site Lighting Plans CD plans associated with Expansion / Renovation Areas
- Civil Engineering CD plans associated with Expansion / Renovation Areas
 - It is not currently anticipated that upgraded utilities will be needed (water, sanitary sewer, storm). Should upgrades be required, an additional service will be provided for the scope of the upgraded utility requirement.
- Landscape CD plans associated with Expansion / Renovation Areas and associated irrigation.

3.2 Technical Specifications

BRS will provide Technical Specification Sections related to the building scopes of work at the DD and CD phase milestones. Building consultants to provide their respective specifications sections. The specifications will be incorporated into the project manual provided to bidding contractors. General Conditions to be provided by the City.

3.3 2015 IECC Energy Compliance Modeling

In lieu of meeting prescriptive COMcheck IECC code requirements, a performance-based IECC compliance path through Energy Modeling is recommended and has been included in the basic design services.

3.4 Bi-weekly Coordination Meetings

During the development of the Construction Document plans, BRS will conduct bi-weekly coordination meetings with the design team and City/Staff to review progress and identify any items that need further discussion and direction to keep the project moving forward according to schedule.

3.5 CD Client Workshops

During the Construction Documents Phase, BRS will conduct three (3) client workshops with the City and staff to review progress, schedule, and execute client decisions. The workshops will follow BRS's Consider, Confirm, Commit format and be structured to allow for a sequenced set of decision points outlined in BRS's Owners Decision Matrix.

3.6 50% CD Document Review/Estimate

The BRS team will prepare documents to be used by the City's contracted construction team (CMAR) and the Third-party cost estimator at 50% of the Construction documents. At this point in the design development, it could be appropriate for the City to establish a GMP with the CMAR. The design team will assist and coordinate the Estimate of Probable Construction Costs and answer any RFIs to facilitate the estimating process. Comments from this review and estimate will be incorporated into the final design of the facility.

3.7 Texas Accessibility Standards (TAS)/Texas Department of Licensing and Regulation (TDLR)

Based on the final design drawings, BRS will coordinate and complete the project applications and submit plans to the owner-selected Registered Accessibility Specialist (RAS) for TAS for all expansion/renovation scope areas. It is recommended that the City sign up for the optional pre-plan review with the RAS to highlight any issues to pick up prior to the permit review. BRS will register the project with TDLR online following the owner's selection of the RAS. All fees are to be paid by the City based on the estimated construction cost. The City shall provide city representation for TAS review/site inspections; if the City would prefer BRS to attend the site inspection, attendance/representation can be completed as an additional service.

TASK 4 / BIDDING & PERMITTING

(NOT INCLUDED IN THE CURRENT FEE PROPOSAL, ESTIMATE PROVIDED WITHIN CA FEE)

*Scope of BN services will be refined/modified as more is understood regarding the project delivery model.

4.1 Pre-Bid Services

The BRS Team will attend all pre-bid conferences scheduled by the City, provide a description of the work to be completed, and answer any questions relating to the architectural scope that may arise. In addition, the design team will respond to questions submitted by bidders and the CMAR during the bid

period. RFIs should be consolidated by the CMAR and provided to the design team in a single package and by an agreed-upon date.

4.2 Bid Review and Recommendation

The BRS Team will assist the City with review of all bids, and assist with verifying bidder qualifications. Given the importance and unique expertise to construct this project, we would recommend that the City and CMAR consider utilizing a qualifications-based procurement, requiring that bidders submit a statement of qualifications for review prior to being requested to submit a bid. Bid and budget management should be the responsibility of the CMAR, with the consultant team supporting as needed to ensure the project is delivered as planned.

4.3 Permitting

Based on the Final Plans, BRS will complete the applications for the various permits required for the project and submit plans for the Building Permit. The contractor will be responsible for the actual permit. The BRS Team and consultants will review and respond to comments from the City's permit review departments. We will revise documents accordingly and provide a narrative outlining the changes as well as responses to the comments received. BRS will compile all documents and responses from consultants and resubmit to the City for final approval.

TASK 5 / CONSTRUCTION ADMINISTRATION

(NOT INCLUDED IN THE CURRENT FEE PROPOSAL, ESTIMATE PROVIDED)

*Scope of CA services will be refined/modified as more is understood regarding the project delivery model.

5.1 Construction Kick-Off Meeting

BRS will attend construction progress meetings as required and observe construction operations as necessary. Progress meetings and agenda to be coordinated by Contractor.

5.2 Construction Administration/Observation

BRS will lead the Construction Administration scope of work, including:

- Log, review and approve/reject submittals and shop drawings
- Prepare/respond to Requests for Additional Information (RFI), Architects Supplemental Instructions (ASI), Requests for Proposal (RFP) and other project correspondence as required
- Review Construction Materials Testing reports
- Review and approve applications for payment
- Coordinate with the City on all Requests for Change Proposals, Change Orders, etc.
- Provide direction for questions and concerns from the contractor and City Staff in the resolution of project concerns or changes
- Listen in to weekly OAC phone calls to address questions related to scope of work.
- Attend and perform periodic on-site observations and issue site observation reports indicating observations and visible deficiencies to be corrected associated with the BRS scope of work. The number of site observation visits is to be formalized with the CMAR and City of Grapevine once contracted.

5.3 Construction Completion Inspections

BRS will attend one on-site punch walk and issue a final punch report for all related items associated with BRS's scope of work. BRS will make one final site visit to ensure all punch list items have been addressed.

5.4 Project Close Out

BRS will review any building-related close-out submittals from the contractor for completeness before transmitting them to the City. Documents will include, but not be limited to:

- Contractor's red lines and as-built notes
- Warranty information
- Material Safety Data Sheet (MSDS)
- Operating Manuals
- Start-up and testing reports
- Review As-Built record drawings submitted by the Contractor
- Issue a Final Completion and Acceptance letter to the City recommending acceptance of the final

PRELIMINARY PROPOSED SCHEDULE

BRS anticipates providing the noted Schematic Design, Design Development, and Construction Documents design services over approximately twelve (12) months. Construction Administration is anticipated to be approximately sixteen (16) months. The fee provided is based on a 16-month construction schedule; schedule extensions beyond those proposed may incur additional design consulting fees per BRS and sub-consultants' hourly rates.

Please refer to **Exhibit C** for an estimated Design Services schedule.

COMPENSATION

Should the project's value change more than 10% from the anticipated ~\$14M construction cost, based on City-directed changes that differ from the final scope of work established in the Feasibility Study dated 2025/09/05 and completed in the summer of 2025, the design fee allocation will be revised accordingly.

Please refer to **Exhibit A** for the Design Services Fee Schedule.

REIMBURSABLE EXPENSES

In addition to professional service fees, BRS shall be reimbursed for project-related expenses, including travel to the jobsite and printing for documents. These are summarized below by a phase based on BRS historical expense data:

Please refer to **Exhibit B** for the Reimbursable Fee Schedule. Expenses will be submitted to the city as actual expense x 1.1. (administrative mark-up).

RECOMMENDED / OPTIONAL SERVICES

This proposal outlines additional recommended design service scope items that are considered optional. Below is a summary of these services:

1. Record Documents:

- a. Update drawing documents to reflect the record conditions provided by the General Contractors' "As-built" drawing mark-ups. This Optional Service includes record updates to Architectural, Civil, Landscape, Structural, Mechanical, Plumbing, and Electrical drawings and can be contracted with the B/N and CA scope of work.
2. **Technology & Low-voltage Engineering:**
 - a. **Telecommunications System Full Design** - Design expansion of the structured cabling system for telephone, network, and cable television systems.
 - b. **Security System Full Design** - Design expansion of building-wide security system that includes the Video Surveillance System (VSS), the Access Control System (ACS), and the Intrusion Detection System (IDS) to allow users to monitor, control, surveil, and alert the building.
3. **Furniture Planning and Specification:**
 - a. BRS Interiors shall refine/update the furniture budget, document the selections made in spreadsheet form, including all product information, quantities, locations in the building, finishes, and fabrics, and create a visual furniture document showing images of all furniture and fabric selections. BRS shall provide coordination with the client, design team, and vendors. Assume team reviews with BRS via virtual meeting. Assume two (2) Client review meetings (or could be combined with CD workshops). BRS attendance at Client showroom visits will be an additional service. This work will include the following areas:
 - b. Main Entrance prior to Control
 - c. Main Entry Lounge post Control
 - d. Games Lounge
 - e. Lounge below the Grand Stair
 - f. Seniors Lounge
 - g. Office/Admin
 - h. Classroom
 - i. New Fitness Areas
4. **Wayfinding and Identity Signage and Environmental Graphics:**
 - a. BRS Interiors shall prepare final sign and wayfinding drawings, prepare final location plans, prepare final message schedule, and assume two (2) coordination meetings with the City via virtual meeting (or could be combined with CD workshops).
5. **Commissioning:**
 - a. **Fundamental Commissioning** – IECC Cx HVAC, DWH, and Lighting Controls as required by the 2015 IECC Section C408. The City can contract with a Cx agent to provide these services directly should they wish to pursue IECC Cx Section C408 compliance independently.
6. **Acoustics:**
 - a. **Acoustic Analysis and Recommendations** - Establish baseline acoustic criteria and noise control design within the project scope areas. The analysis will evaluate the following and make recommendations based on the established noise criteria and preliminary space design for incorporation into the final construction documents.
 - i. Interior Acoustics of All Spaces
 - ii. Architectural Noise Control between Spaces
 - iii. MEP Systems Noise Control
7. **Third-Party Cost Estimating:**
 - a. Probable cost estimating to be provided by a third-party cost estimator, run in parallel with efforts by the City contracted CMAR at the following milestones:

- i. 100% Schematic Design
 - ii. 100% Design Development
 - iii. 50% Construction Documents
- 8. CMAR RFP Assistance and Selection:**
- a. Create an RFP for the selection of a CMAR to provide preconstruction services for the project during design. Consult with the Grapevine Capital Projects department to refine the RFP to suit the city's requirements for pre-construction services.
 - b. Establish evaluation scoring criteria to use in the objective analysis of the submitted proposals and qualifications and use a scoring system that aligns with the project goals in order to create a preferred list of Construction Managers for interviews.
 - c. Evaluate and score each proposal based on the established criteria.
 - d. Attend CMAR interviews and provide support to the city as needed.
 - e. Make recommendations on the selection of the CMAR based on the established criteria and interview results.

ADDITIONAL SERVICES

Additional Services beyond the scope of this proposal shall be discussed between BRS and the Owner and approved prior to execution. Compensation for this work will be negotiated at the current billing rates at the time of the additional service. Additional Services beyond those set forth within the Scope of Services above may be provided if authorized or confirmed in writing by Owner and they shall be paid for by Owner in addition to the compensation for basic services. Additional Services also include services resulting from significant changes in the general scope of the work plan, but not limited to, changes in complexity, schedule or revising previously accepted studies, reports, or design documents when such revisions are required by changes in laws, rules, regulations, ordinances, codes or orders enacted subsequent to and not reasonably anticipated prior to the preparation of such studies, reports or documents, or are due to any other causes beyond Barker Rinker Seacat's control. Additional service will be based on BRS's 2025 hourly rate sheet attached to this proposal [Exhibit D]. These rates are valid for 2025 and will increase 5% each calendar year on January 1st.

Additional meetings or presentations shall be reimbursed to BRS as an additional service based on a day rate of \$2,000 per day, per person, plus normal reimbursable expenses.

PROPOSAL ASSUMPTIONS

1. BRS will provide the City with PDF formatted files and PowerPoint slides. Sizes and/or file types can be provided as needed for presentation documents or final report.
2. Assumes design of a renovated area of 16,938 SF of existing building spaces and the addition of 15,600 SF of new construction. It is anticipated that the site modifications will be approximately 1.33 acres (~58,000 SF). Should the SF or construction cost change by more than 10%, the design and engineering fees will be adjusted accordingly.
3. The project site is assumed to be free of environmental hazards and will not require cleanup.
4. Geo-technical investigation, if required, will be provided by the Owner and is outside of this contract/scope of work. During Schematic Design, the design team will evaluate the existing geotechnical report and establish whether additional investigation will be required.

5. This agreement includes a topographic survey of the project's site scope area. The contracted surveyor will be provided with the existing topographical survey to amend the existing survey data within the scope areas.
6. Project limits do not include work in the adjacent public right-of-way. Grapevine will be responsible for coordinating work in these areas to the extent that the ROW design work follows the building project schedule.
7. The proposal is based on the project schedule included in this proposal. Changes to the project schedule may incur an additional fee.
8. Construction documents are anticipated to be released in one package. If additional packages are needed to accelerate the construction schedule or provide independent phase permits, additional services and fees will be required.
9. The project will be constructed using a CMAR delivery method. The CMAR's final preconstruction proposals will be based on the 100% Concept Design Report and the 100% Construction Documents.
10. The project will be designed with energy efficiency measures and sustainable concepts, but no LEED or other certification will be required.
11. The project mechanical engineer will specify the fire protection design as part of this contract's scope of work, and the Fire Protection subcontractor will design it as part of the construction contract.
12. The project documents will be delivered at the end of phase milestone dates as established on the project schedule. The milestone sets may be used for project milestone pricing/cost evaluation and client review. No mid-milestone pricing of document sets issued between end-of-phase milestones shall be used for cost evaluation or pricing.
13. Design alternates will be evaluated and considered during the Schematic Design Phase. The final direction and scope of the project will be established at the completion of the Schematic Design phase. If design alternates are to be carried past the SD phase, it will be an additional service and fee.
14. If a design omission is recognized within the construction documents during the Construction Administration phase of the project, however, it is required to complete the project, ie. "Betterment", the client will pay for the cost of adding that missing scope or item back into the project. The client will pay for the construction cost of the missing scope only, however, not the re-design fee.
15. Foundation Assumptions: Based on similar project designs in the area and the previous phase, a pier and grade beam foundation with a structured main-level floor slab will be required, and this has been included in the proposal.
16. Printing of milestone documents (drawings and specifications), record drawings or required submittal documents are not included in the reimbursable expenses covered in this contract.
17. Electronic Communications Fee \$150/month is included in the contract reimbursable expenses for the project design phase duration as outlined in the project schedule [Exhibit C]. An additional fee will be required to cover electronic communications for projects exceeding their agreed-upon schedule.

PROPOSAL EXCLUSIONS

The following services and products are **not** included in this proposal, but may be included as an additional service if requested:

1. Services or products requested beyond the Scope of Work outlined above.
2. All fees for permits and jurisdictional approvals, site inspection fees, TDLR/TAS approvals, utilities, and taxes have been excluded.
3. Detailed rebranding, theming, and lighting
4. Community Engagement meetings and/or surveys
5. Geotechnical and hydrological reports
6. Existing on-site and off-site utility information and plans
7. Basic IECC commissioning required by the building code is excluded but has been included as an **Optional Service**. Please select this option if the City will **not** provide the required Cx services independent of this agreement.
8. Telecommunications System Full Design has been excluded from Basic Design Services but has been included as an **Optional Service**. This includes designing the structured cabling system for telephone, network, and cable television systems. Please select this option if the City will **not** provide telecommunications/low-voltage design services independent of this agreement and requires this service.
9. Security System Full Design Full Design has been excluded from Basic Design Services but has been included as an **Optional Service**. This includes the design of the expansion of the building-wide security system, including the Video Surveillance System (VSS), the Access Control System (ACS), and the Intrusion Detection System (IDS), to allow users to monitor, control, surveil, and alert the building. Please select this option if the City will **not** provide Security/Access Control design services independent of this agreement and requires this service.
10. The design of the following ancillary technology systems has **not** been included within this agreement; systems include the following:
 - a. Paging Systems Design
 - b. Low-Voltage Systems Design: Bell/Tone System, Clock System, Background Music Systems
 - c. Audio-Visual Systems Design
 - d. Life safety communication systems, including but not limited to:
 - i. Public Safety Radio Bi-Directional Amplification (BDA)
 - ii. "Area of Rescue Assistance" Two-Way Intercom
 - iii. Mass Notification
 - e. Theatrical lighting and rigging systems.
11. All new or modified external signs, if required.
12. Record documents coordinated with Contractor redlined drawings have been excluded but can be provided as an **Optional Service** as identified.

LIMITATION OF LIABILITY

In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant and Consultant’s officers, directors, owners, employees and subconsultants to the Client and to all construction contractors and subcontractors on the Project for any and all injuries, claims, losses, expenses, damages of any nature whatsoever or claims expenses arising out of this Agreement from any cause or causes, so that the total aggregate liability of the Consultant and Consultant’s officers, directors, owners, employees, and subconsultants to all those named shall not exceed the Architect's total fee for services rendered on this project.

STANDARD OF CARE

In providing the services outlined in this proposal, BRS will endeavor to perform our work in a manner consistent with the degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. BRS will perform the services outlined in the scope of work as expeditiously as is consistent with professional skill and care for the orderly progress of the project as it is conducted. Regardless of any other term or condition of this Agreement, BRS makes no expressed or implied warranty of any sort.

After your review, please let us know if you have any questions. If acceptable, please attach this proposal letter to the contract. We look forward to our work together and continuing our valued relationship with the City of Grapevine. Thank you again for this opportunity.

Sincerely,

Zach Bisek, AIA | LEED AP
Principal
Barker Rinker Seacat Architecture

Kent Fawcett, Assoc. AIA
Principal | Project Manager
Barker Rinker Seacat Architecture

Approved: _____
City of Grapevine, TX

Date: _____

Exhibit A: Fee Summary

The Rec of Grapevine Expansion
Scope of Services - Fee Allocation

Prepared 23-Apr-2025
Revised 17-Oct-2025

Design Fee Allocation		Breakdown by Phase				
Basic Design Services	Total	SD cost	DD cost	CD cost	BN cost	CA cost
Architect of Record (Including Interior Design)	\$ 673,031	\$ 163,710	\$ 245,565	\$ 263,755	\$ -	\$ 236,470
Civil/Landscape Design	\$ 104,750	\$ 27,000	\$ 18,250	\$ 59,500	\$ -	\$ 25,000
Structural Engineer	\$ 71,150	\$ 13,000	\$ 25,000	\$ 33,150	\$ -	\$ 13,600
Mechanical & Plumbing	\$ 89,631	\$ 16,926	\$ 32,121	\$ 40,584	\$ -	\$ 19,700
Electrical Engineer	\$ 78,200	\$ 14,500	\$ 28,700	\$ 35,000	\$ -	\$ 23,900
Energy Consultant	\$ 23,700	\$ 9,500	\$ 7,100	\$ 7,100	\$ -	\$ -
Specifications	\$ 12,600	\$ -	\$ 8,200	\$ 4,400	\$ -	\$ -
SD - CD Basic Design Services Fee	\$ 1,053,062	\$ 244,636	\$ 364,936	\$ 443,489	\$ -	\$ 318,670

*B/N & CA Currently Excluded

Recommended Optional Services		SD cost	DD cost	CD cost	BN cost	CA cost
Architect						
CMAR Proposal/Selection	\$ 8,900	\$ 8,900	\$ -	\$ -	\$ -	\$ -
Record Documents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Civil/Landscape Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,500
Record Documents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Structural Engineer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800
Record Documents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800
Mechanical & Plumbing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,800
Record Documents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,800
Electrical Engineer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,800
Telecom and Security	\$ 44,200	\$ 9,500	\$ 15,200	\$ 19,500	\$ -	\$ 13,000
Record Documents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,800
Interiors	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500
Furniture	\$ 17,500	\$ 3,750	\$ 3,750	\$ 10,000	\$ -	\$ 7,500
Signage / Wayfinding	\$ 9,250	\$ 2,250	\$ 3,375	\$ 3,625	\$ -	\$ 3,250
Energy Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53,868
Fundamental Commissioning	\$ 2,020	\$ 554	\$ 1,075	\$ 391	\$ -	\$ 53,868
Acoustical	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,200
Acoustical Design	\$ 19,800	\$ 7,700	\$ 7,700	\$ 4,400	\$ -	\$ 2,200
Cost Estimating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SD,100%DD,50%CD	\$ 20,680	\$ 4,940	\$ 7,740	\$ 8,000	\$ -	\$ -
SD - CD Optional Services Fee	\$ 122,350	\$ 37,594	\$ 38,840	\$ 45,916	\$ -	\$ 99,918

*B/N & CA Currently Excluded

Reimbursable Expense Budget		Breakdown by Phase				
(refer to Exhibit B)		SD cost	DD cost	CD cost	BN cost	CA cost
SD - CD Budgeted Expenses	\$ 56,100	\$ 19,074	\$ 18,513	\$ 18,513	\$ -	\$ 28,000

*B/N & CA Currently Excluded

SD - CD Basic Design Services Fee \$ 1,053,062
SD - CD Optional Services Fee \$ 122,350
SD - CD Budgeted Expenses \$ 56,100
Total SD - CD Fee \$ 1,231,512

Exhibit B - Reimbursable Expense Budget

The Rec of Grapevine Expansion
 Reimbursable Expense Budget

Prepared 4/23/2025
 Revised 10/17/2025

Expenses	Base and Additional Services
BRS Reimbursables (SD-CD)	\$ 34,100
	\$ -
Sub-Consultant Reimbursables (SD-CD)	\$ 14,050
Electronic Service Fee	\$ 1,800
Copies	\$ 550
Misc.	\$ 500
Sub-Total	\$ 51,000
10% mark-up	\$ 5,100
TOTAL	\$ 56,100

*Excludes BN / CA Reimbursable Expenses

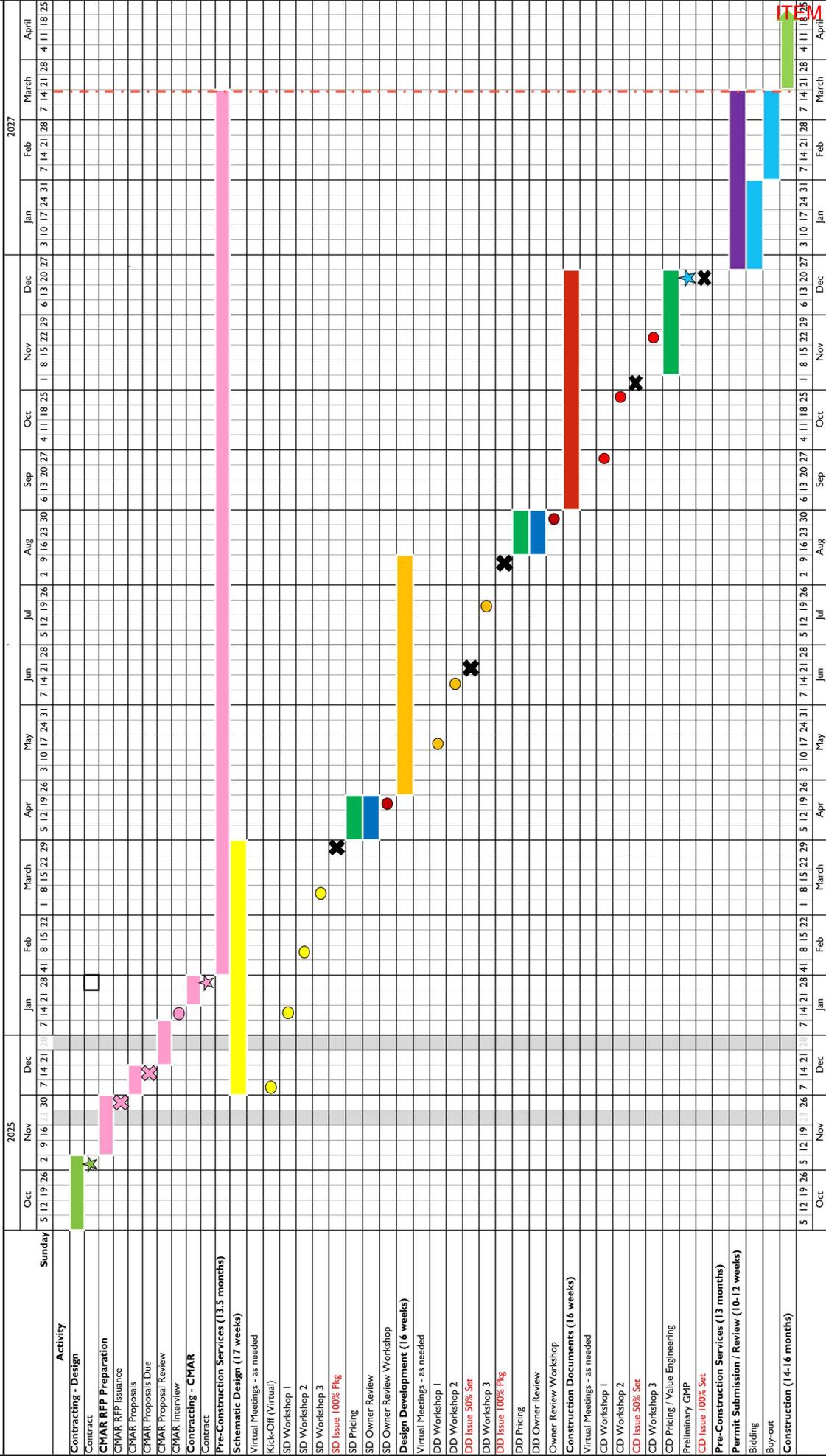
BN / CA Reimbursable Expenses are not currently
 included in the agreement. The estimated expense is: \$ 28,000



Exhibit C: Project Schedule

The Rec of Grapevine Expansion

Date Created: 4/23/2025
 Revised: 10/17/2025



ITM #8

BARKER RINKER SEACAT ARCHITECTURE, P.C.

BILLING RATE CATEGORIES AND REIMBURSABLE EXPENSES

(Effective 1 Jan 2025)

A. Compensation shall be made to Barker Rinker Seacat Architecture, P.C. for the time of the Principals and Staff at the following Billing Rates subject to annual review for escalation:

Designer I	\$ 125/ hour
Designer II	\$ 135/ hour
Designer III	\$ 145/ hour
Designer IV	\$ 160/ hour
Senior Designer	\$ 200/ hour
Marketing/Administrative	\$ 150/ hour
Design Manager	\$ 175/ hour
Project Specialist	\$ 185/ hour
Project Manager	\$ 205/ hour
Principal I	\$ 205/ hour
Principal II	\$ 225/ hour
Senior Principal III	\$ 240/ hour
Partner	\$ 260/ hour

B. Services of Professional Consultants are billed at a multiple of one point one (1.1) times the amount billed to Barker Rinker Seacat Architecture, P.C.

C. In addition to compensation for time and the services of professional consultants, compensation shall be made to Barker Rinker Seacat Architecture, P.C. for the following reimbursable expenses, which will be billed at a multiple of one point one (1.1) times the amount billed to Barker Rinker Seacat Architecture, P.C.:

1. Expense of transportation and living when traveling outside the Metropolitan Denver area in connection with the project. Use of private automobile shall be billed at seventy cents (\$0.70) per mile.
2. Long distance phone calls, deliveries and shipping, extraordinary mailing expenses and fees paid for securing approval of authorities.
3. Printing, plotting and other document reproduction, brochures, contract documents and other special presentation expenses (e.g. renderings, finish models).

D. Other expenses that are directly attributable to a project shall not be billed unless prior approval is obtained from the Owner.

E. Payment due Barker Rinker Seacat Architecture, P.C. shall bear interest at the rate of one and one-half percent (1.5%) per month, commencing sixty days after the date of billing.

#

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: ADDITIONAL FUNDING FOR THE CONCOURSE AND PRO SHOP ENHANCEMENTS PROJECT

RECOMMENDATION: Request for approval of additional funding to cover cost overages and allow completion of the Grapevine Fairway Events Center, (formerly the Concourse Event Center and Pro Shop) project as designed and approved.

FUNDING SOURCE: Upon approval of the attached appropriation ordinance, funds will be available in the CVB Capital Projects Fund in an amount not to exceed \$150,000.

BACKGROUND: On July 16, 2024, City Council approved Fransen Pittman as CMAR to provide general contracting services, project management support, and coordination with City staff and project architects to finalize the Guaranteed Maximum Price (GMP) in an amount not to exceed \$487,949. Fransen Pittman solicited proposals from approximately 200 subcontractors, including many Grapevine-based contractors. On September 3, 2024, City Council approved the Concourse and Pro Shop Enhancements Project with Fransen Pittman as Construction Manager at Risk (CMAR), establishing a project budget not to exceed \$4,728,427 from the CVB Capital Projects Fund. Since that time, increased construction material and labor costs, along with continued supply chain pressures, have resulted in project cost overages beyond the previously approved appropriation.

This agenda item requests approval of additional funds to cover these overages and allow completion of the project as designed and approved.

Despite multiple rounds of bidding and extensive value engineering efforts, the combination of higher-than-anticipated material and labor costs and market volatility has driven the final GMP beyond the amount originally budgeted.

As Council will recall, this project involves a full renovation of the golf course concourse area and the conversion of the former Pro Shop building into an open-air pavilion. The improvements will enhance the guest experience, increase event capacity, and generate additional long-term revenue for the Convention & Visitors Bureau and the City of Grapevine.

ORDINANCE NO. 2025-079

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS; INCREASING RECEIPTS OF \$150,000 IN THE CONVENTION AND VISITORS BUREAU FUND FROM FUND BALANCE, APPROPRIATING \$150,000 IN THE CONVENTION AND VISITORS BUREAU (CVB) FUND; TRANSFERRING \$150,000 TO THE CAPITAL PROJECTS – CVB FUND AND APPROPRIATING \$150,000 IN THE CAPITAL PROJECTS – CVB FUND; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City has identified the need for Grapevine Concourse and Golf Pro Shop Enhancements; and

WHEREAS, the City has decided to use CVB Fund Balance to cash fund the project; and

WHEREAS, approval of this ordinance will make the total project funds available for the Grapevine Concourse and Golf Pro Shop Enhancements in the amount of \$150,000; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this ordinance is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated herein above are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2. That the City Council hereby approves an increase of receipts from Fund Balance in the amount of \$150,000 in the Convention and Visitors Bureau Fund.

Section 3. That the City Council hereby approves appropriation of \$150,000 in the Convention and Visitors Bureau Fund.

Section 4. That the City Council hereby approves the transfer of \$150,000 from the Convention and Visitors Bureau Fund to the Capital Projects CVB Fund.

Section 5. That the City Council approves appropriation of \$150,000 in the Capital Projects Fund CVB.

Section 6. The fact that the present ordinances and regulations of the City of Grapevine, Texas are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the public creates an emergency which requires that this ordinance become effective from and after the date of its passage, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 4th day of November 2025.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

Matthew C.G. Boyle
City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: PURCHASE OF A DRONE LIGHT SHOW FOR THE MERRY AND BRIGHT CHRISTMAS DRONE SHOWS

RECOMMENDATION: City Council to consider approval for the purchase of drone light shows from Sky Elements, LLC for the Parks and Recreation Department and Convention and Visitors Bureau.

FUNDING SOURCE: Funds are available in the General Fund (Parks) and the Convention & Visitors Bureau Fund for an estimated amount of \$80,000.

BACKGROUND: This request is for the professional services and equipment needed to host the Merry and Bright Drone Shows as part of the Christmas Capital of Texas®. This will be the fourth year for the City to host the drone shows, which will be held on Monday, December 1, and Monday December 8.

This procurement will be made in accordance with Local Government Code Chapter 252, Subchapter B, § 252.022. General Exemptions (a) (4), personal, professional or planning services.

Staff recommends approval.

TK/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: AUTHORIZING THE SUBMISSION AND ACCEPTANCE OF FUNDS FOR FIRST RESPONDER MENTAL HEALTH PROGRAM

RECOMMENDATION: City Council to consider authorizing an application and accepting funds for the Fiscal Year 2026 Office of the Governor Public Safety Office Criminal Justice Division Grant (479053) for a first responder mental health program on behalf of the Northeast Fire Department Association (NEFDA) Peer Support program.

FUNDING SOURCE: Upon approval, funds will be available in the Grant Fund in an estimated amount of \$175,000.

BACKGROUND: The City of Grapevine Fire Department, on behalf of the Northeast Fire Department Association (NEFDA) peer support program, has applied for and been awarded, the First Responder Mental Health Program grant for a third year through the Office of the Governor's Public Safety Office Criminal Justice Division for the fiscal year 2026. The grant requires in-kind matching funds, which have been secured by donors across NEFDA. If awarded, the program will continue to be provided to all NEFDA Fire Departments.

Direct grant funding to the City totals \$175,000 with an additional \$73,450 of in-kind donations to be provided by multiple NEFDA donors.

RESOLUTION NO. 2025-019

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE SUBMISSION AND ACCEPTANCE OF AN FY2026 OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE CRIMINAL JUSTICE DIVISION GRANT (4790503) ON BEHALF OF THE NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Grapevine City Council finds it in the best interest of the citizens of Grapevine, that the First Responder Mental Health Program be operated for FY2026; and

WHEREAS, Grapevine City Council agrees that in the event of loss or misuse of the Office of the Governor funds, Grapevine City Council assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, Grapevine City Council designates the Fire Chief as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the Grapevine City Council approves submission of the grant application for the First Responder Mental Health Program to the Office of the Governor.

Section 3. That the Grapevine City Council approves acceptance of grant funds for the First Responder Mental Health Program to the Office of the Governor.

Section 4. That this resolution shall become effective from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, on this the 4th day of November, 2025.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

Matthe C.G Boyle
City Attorney

ORDINANCE NO. 2025-080

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, INCREASING ESTIMATED RECEIPTS IN THE AMOUNT OF \$175,000 IN THE GRANTS FUND TO BE RECEIVED FROM THE OFFICE OF THE GOVERNOR'S PUBLIC SAFETY OFFICE OF CRIMINAL JUSTICE SYSTEM DIVISION GRANT; AUTHORIZING THE APPROPRIATION OF \$175,000 IN THE GRANT FUND; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine is a member of the Northeast Fire Department Association (NEFDA); and

WHEREAS, the City of Grapevine anticipates receipt of \$175,000 from the Office of the Governor's Public Safety Office of Criminal Justice Grant on behalf of NEFDA; and

WHEREAS, the City wishes to utilize those funds to provide a First Responder Mental Health Program; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act and Chapter 211 of the Local Government Code; and

WHEREAS, the City Council deems the adoption of this ordinance to be in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council hereby authorizes an increase in estimated receipts in the amount of \$175,000 in the Grant Fund resulting from approval of the Office of the Governor's Public Safety Office of Criminal Justice Grant.

Section 3. That the City Council hereby authorizes an amount of \$175,000 be appropriated in the Grant Fund for the purpose of establishing a First Responder Mental Health Program.

Section 4. That the terms and provisions of this ordinance shall be deemed to be severable, and that if the validity of any section, subsection, word, sentence or phrase shall be held to be invalid, it shall not affect the remaining part of this ordinance.

Section 5. That the fact that the present ordinances and regulations of the City

of Grapevine, Texas, are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the inhabitants of the City of Grapevine, Texas, creates an emergency for the immediate preservation of the public business, property, health, safety and general welfare of the public which requires that this ordinance shall become effective from and after the date of its final passage, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 4th day of November, 2025.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

Matthew C.G. Boyle
City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: RENEWAL OF ANNUAL CONTRACT FOR EMS BILLING SERVICES

RECOMMENDATION: City Council to consider approval for the renewal of an annual contract for EMS billing services with Emergicon, LLC for the Fire Department.

FUNDING SOURCE: Funds are available in the General Fund (Fire) for an annual estimated amount of \$140,000.

BACKGROUND: Emergicon is a Texas-based company operating only in Texas. They have local offices and a history of working with departments the size of Grapevine. They are known for their customer service, and they continue to meet or exceed our expectations.

Purchases will be made in accordance with an existing interlocal cooperative agreement with College Station, Texas, as allowed by Texas Local Government Code, Section 271 and Texas Government Code, Section 791.

College Station, Texas, solicited proposals on RFP #21-052, Automated Ambulance Billing, Accounts Receivable, and Delinquent Account Collection Services. Eight proposals were submitted and evaluated from which they awarded a contract to Emergicon, LLC. The contract was for an initial one-year period with four optional, one-year renewals. If approved, this will be for the final renewal available.

Staff recommends approval.

SG/TM

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: APPROVAL FOR THE PURCHASE OF OPTICOM TRAFFIC CONTROL EQUIPMENT

RECOMMENDATION: City Council to consider the approval for the purchase of Opticom Traffic Control Equipment from Consolidated Traffic Controls for the Fire Department.

FUNDING SOURCE: Funds are available in the General Fund (Fire) for an amount not to exceed \$31,050.

BACKGROUND: This purchase is for a traffic control system used by emergency vehicles to request priority at intersections. A special emitter is installed on the vehicle to send a coded, invisible infrared light signal to a receiver at the traffic light. This signal causes the traffic light to change to a green light for the direction the vehicle is traveling, allowing it to pass through the intersection more quickly and safely.

This purchase will be made in accordance with an existing interlocal agreement with Houston-Galveston Area Council (H-GAC) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative, and a contract was awarded to Consolidated Traffic Controls. The Public Works and Purchasing staff reviewed the contracts for departmental specification compliance and pricing and determined that the contracts would provide the best products and pricing for meeting the needs of the City.

Staff recommends approval

ES/TM

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: PURCHASE OF A TORO TURF SPRAYER

RECOMMENDATION: City Council to consider approval for the purchase of a Toro turf sprayer from Professional Turf Products, L.P for the Grapevine Golf Course.

FUNDING SOURCE: Funds are available in the Lake Enterprise Fund (Golf) for a total estimated amount of \$80,920.

BACKGROUND: This purchase is for a Toro turf sprayer for the golf course. This will replace a 15-year-old sprayer that has become unreliable and a burden on the budget.

This purchase will be made in accordance with an existing interlocal agreement with The Local Government Purchasing Cooperative (Buy Board) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative, and a contract was awarded to Professional Turf Products, L.P. The Golf and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best pricing for meeting the needs of the City.

Staff recommends approval

MT/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: RENEWAL FOR POST 65 RETIREE HEALTH INSURANCE

RECOMMENDATION: City Council to consider renewal of an annual contract for post 65 health insurance with Retiree First.

FUNDING SOURCE: Funds are available in the General Fund in the annual estimated amount of \$957,775.

BACKGROUND: City of Grapevine retirees aged 65 and over (Medicare eligible) currently have the option of a Medicare Advantage PPO with Aetna. The city also has a grandfathered Medicare Supplement with United American and a Medicare RX plan with Express Scripts. This contract authorizes a continuation of those plans as well as all third-party administration (TPA) of the plans. Retiree First is the current TPA of both plans. Retiree First offers patient advocacy, Medicare education/enrollment assistance, and bill collection.

Retiree First and the City's broker, Lockton, negotiated rates for this year's renewal. United American and Express Scripts saw an increase of 6.93%. Lockton was able to negotiate no rate increase with Aetna with no plan design changes. Retiree First secured additional quotes from Humana, BCBS, and Transamerica. After careful consideration, and to ensure the least amount of disruption to coverage, we recommended renewing with United America, Express Scripts, and Aetna Plans. This is an annual contract and one-year policy.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: RENEWAL OF HORIZON SUPPORT AND SUBSCRIPTION SERVICES

RECOMMENDATION: City Council to consider approval for the purchase of Horizon Enterprise support and subscription services for the City's virtual infrastructure from SHI Government Solutions for the IT Department.

FUNDING SOURCE: Funds are available in the General Fund (IT Department) for an estimated amount of \$51,200.

BACKGROUND: This includes one year of Horizon subscription and support services, which provides access to the latest software updates, technical support, and license entitlements for the virtual desktop infrastructure.

This purchase will be made in accordance with an existing interlocal agreement with The Texas Department of Information Resources (DIR) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative, and a contract was awarded to SHI Government Solutions. The IT department and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best product and pricing for meeting the needs of the City.

Staff recommends approval

AP/TM

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: RENEWAL OF DATA BACKUP SOFTWARE LICENSES AND SUPPORT

RECOMMENDATION: City Council to consider the approval of the renewal of VEEAM software licenses and maintenance support to back up data from Soccour Solutions for the IT Department.

FUNDING SOURCE: Funds are available in the General Fund (IT) for an estimated amount of \$24,930.

BACKGROUND: This purchase is for the VEEAM software and maintenance support to backup data for the City of Grapevine IT network.

This purchase will be made in accordance with an existing interlocal agreement with The Texas Department of Information Resources (DIR) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative and a contract was awarded to Soccour Solutions. The IT Department and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best product and pricing for meeting the needs of the City.

Staff recommends approval

AP/TM

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER ^{BR}

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: RENEWAL OF AN ANNUAL CONTRACT FOR LASERFICHE SUPPORT SERVICES

RECOMMENDATION: City Council to consider approval for the renewal of an annual contract for Laserfiche support services with MCCI, LLC for the IT Department.

FUNDING SOURCE: Funds are available in multiple funds for an estimated amount of \$181,400.

BACKGROUND: This purchase will renew the managed cloud, licensing, and support for the City's Laserfiche system. Laserfiche is a system that automates, streamlines, and manages digital records in a way that makes them easily retrievable, searchable, and shareable while adhering to common record management principles.

The system integrates with our city website, which makes documents easily accessible to the public. It also provides for secure staff access to initiate, route, and approve documents ranging from agenda memos to approving invoices.

IT staff reviewed the contract for departmental specifications compliance and pricing and determined that this contract would provide the best service and pricing for meeting the needs of the City. This purchase will be made in accordance with an existing interlocal agreement with The Local Government Purchasing Cooperative (Buy Board) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Staff recommends approval.

AP/TM

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: LEASING OF ANIMATRONIC DINOSAURS FOR THE ANNUAL PREHISTORIC PARK EXHIBIT PRODUCED BY THE PARKS AND RECREATION DEPARTMENT

RECOMMENDATION: City Council to consider a leasing agreement to provide large-scale animatronic dinosaurs for the annual Prehistoric Park event and exhibit in the spring of 2026 with Billings Productions, dba The Dinosaur Company, for the Parks and Recreation Department.

FUNDING SOURCE: Funds are available in the Lake Parks Fund for an amount not to exceed \$50,000.

BACKGROUND: This agreement is for the seventh year of the large-scale animatronic dinosaur display at Meadowmere Park this spring. The agreement with Billings Productions provides a lease of fifteen large-scale animatronic dinosaurs, signage, and scene enhancements for \$50,000. Per the agreement Billings Production will provide on-site installation, coordination, and technical support.

The exhibit will include the following dinosaurs:
Protohadros, found in and around Grapevine Lake
Utahraptor
T-Rex Robot
Pachyrhinosaurus Photo-Op
Edmontonia
Triceratops Full-Size
Triceratops Baby
Megalosaurus
Brachiosaurus Full-Size
Dilophosaurus
Coelophysis A
Coelophysis B
Compsognatus x6 (static)
Suchomimus
Hadrosaurus Fossil Dig

This procurement will be made in accordance with sole source guidelines and Local Government Code Chapter 252, Subchapter B, § 252. 022. General Exemptions (a)(7)(A). Billings Productions is the only local company that produces this size, scale, variety, and customization of animatronic dinosaurs which saves the city significant shipping costs.

Staff recommends approval

MD/ LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER ^{BR}

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: PURCHASE OF SOUND AND LIGHTING RENTAL EQUIPMENT FOR CAROL OF LIGHTS

RECOMMENDATION: City Council to consider approval of a sole source purchase of sound and lighting rental equipment for Carol of Lights from Epicenter Productions LLC for the Parks and Recreation Department.

FUNDING SOURCE: Funds are available in the General Fund (Parks) for an estimated amount of \$125,780.

BACKGROUND: This purchase is for sound, visuals (screens, stages and lighting) rental for Carol of Lights on Monday, November 24, 2025, as well as each of the drone shows on Monday, December 1 and Monday, December 8, 2025. Sound and lighting for Carol of Lights will encompass 3 stages (City Hall, Main Street Gazebo, and the CVB Headquarters).

The sound as part of each of the drone shows will cover all of Main Street from Wall Street to Hudgins providing for a better participant experience and allowing for emergency announcements as needed. The purchase also includes the labor needed to install and remove any lighting and sound equipment following each event as well as manage the sound and lighting during each event.

This service will be provided by Epicenter Productions LLC as a sole source purchase in accordance with Local Government Code Chapter 252, Subchapter B, §252.022. General Exemptions (a)(7)(3). Items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies.

The expenses related to Carol of Lights and the drone shows are partially offset by community sponsorships. The remaining amounts were approved as a part of the 2026 City Budget.

Staff recommends approval.

AS/TM

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: PURCHASE OF BOUNCE HOUSE EQUIPMENT RENTAL FOR CAROL OF LIGHTS

RECOMMENDATION: City Council to consider approval of a sole source purchase of bounce house equipment rental for Carol of Lights from Artificial Ice Events for the Parks and Recreation Department.

FUNDING SOURCE: Funds are available in the General Fund (Parks) for an amount not to exceed \$22,715.

BACKGROUND: This purchase is for the Frozen Fun Zone activities at the Carol of Lights on November 24, 2025.

The purchase of the bounce house rental equipment will be made as a sole source purchase from Artificial Ice Events in accordance with Local Government Code Chapter 252, Subchapter B, §252.022. General Exemptions (a)(7)(3). Items that are available from only one source because of patents, copyrights, or secret processes.

Staff recommends approval.

AS/TM

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: PURCHASE OF ANNUAL REPLACEMENT OF STRENGTH EQUIPMENT FOR THE REC

RECOMMENDATION: City Council to consider approval for the purchase of the annual replacement of strength equipment for The REC from Comm-Fit for the Parks and Recreation Department.

FUNDING SOURCE: Funds are available in the Permanent Capital Maintenance Fund (Parks) for an amount not to exceed \$51,511.

BACKGROUND: This purchase includes nine new pieces of strength equipment for The REC of Grapevine from Comm-Fit. This order completes the final phase of the equipment replacement plan, ensuring that all remaining strength equipment in the facility is updated and consistent with the new models previously installed.

This purchase will be made in accordance with an existing interlocal agreement with The Local Government Purchasing Cooperative (Buy Board) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative, and a contract was awarded to Comm-Fit. The Parks and Recreation and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would best meet the needs of the City.

Staff recommends approval

JK/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: APPROVAL FOR THE AWARD OF AN INFORMAL REQUEST FOR QUOTE FOR KUBOTA WORK CARTS

RECOMMENDATION: City Council to consider approval for the award of an informal request for quote for two work carts from Zimmerer Kubota & Equipment for the Parks and Recreation Department.

FUNDING SOURCE: Funds are available in Lake Parks Fund and General Fund (Parks) for an amount not to exceed \$21,206.

BACKGROUND: This is for the purchase of two Kubota RTV Work Carts. These will be replacing work carts that we currently have that are not operational and or at the end of life.

Informal quotes were taken in accordance with the City Purchasing Policy. Formal bids and advertisements are not required for purchases under \$100,000 per SB 1173, effective September 1, 2025. Three quotes were submitted as noted below. Kubota submitted the lowest quote meeting specifications.

Kubota \$21,206
Richardson Equipment \$38,584
ACME Tools No Bid

Staff recommends approval.

MD/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: PURCHASE OF WINDSCREENS FOR OAK GROVE SOFTBALL FIELDS

RECOMMENDATION: City Council to consider approval for the purchase of windscreens for Oak Grove Softball fields from Pioneer Manufacturing Co. for the Parks and Recreation Department.

FUNDING SOURCE: Funds are available in the Permanent Capital Maintenance Fund (Parks & Recreation) for an amount not to exceed \$16,885.

BACKGROUND: This purchase is for new windscreens for Oak Grove Softball fields 3 and 4 due to wear and weather damage.

This purchase will be made in accordance with an existing interlocal agreement with The Local Government Purchasing Cooperative (Buy Board) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative, and a contract was awarded to Pioneer Manufacturing Co. The Parks and Recreation and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would best meet the needs of the City.

Staff recommends approval

KH/TM

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: PURCHASE OF EVIDENCE TESTING FOR THE POLICE DEPARTMENT

RECOMMENDATION: City Council to consider approval for the purchase of professional services for evidence testing from Signature Science for the Police Department.

FUNDING SOURCE: Funds are available in the Crime Control & Prevention District (CCPD) fund for an estimated amount of \$45,000.

BACKGROUND: This request is for the use of professional services for evidence testing. Signature Science provides DNA testing for criminal investigations that the Texas Department of Public Safety and the University of North Texas can no longer accomplish due to caseload. This testing is instrumental in identifying suspects of serious criminal offenses through the DNA that is left at a crime scene.

This procurement will be made in accordance with Local Government Code Chapter 252, Subchapter B, § 252.022. General Exemptions (a) (4), personal, professional or planning services.

Staff recommends approval.

WE/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: RENEWAL OF ANNUAL CONTRACT FOR PEST CONTROL SERVICES

RECOMMENDATION: City Council to consider approval for the renewal of an annual contract for Pest Control Services with Versacor Pest Solutions.

FUNDING SOURCE: Funds are available in various funds for an annual estimated amount of \$66,000.

BACKGROUND: The purpose of this contract is to establish fixed annual pricing for monthly pest control services for city-wide facilities.

The City of Grapevine solicited a “Best Value Bid” in accordance with Local Government Code Chapter 252, Subchapter B, Section 252.021 (a) and Section 252.041 (a). The contract was for an initial one-year period, with nine one-year renewal options available. If approved, this will be the second optional renewal.

Based on the evaluations for the Best Value bids for pest control services, the highest best value evaluation was Versacor Pest Solutions. Versacor Pest Solutions received the overall highest score for the City, meeting all of the Best Value specifications and requirements. The City of Grapevine has used Versacor Pest Solutions in the past with successful results.

Staff recommends approval.
CH/TM

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: RENEWAL OF ANNUAL CONTRACTS FOR HVAC FILTERS, SUPPLIES, AND EQUIPMENT

RECOMMENDATION: City Council to consider approval of the renewal of the annual contract for HVAC supplies, and equipment from Joe W. Fly Company and Texas Air Systems for the Public Works Facilities Services Department.

FUNDING SOURCE: Funds are available in various funds for an annual estimated amount of \$100,000.

BACKGROUND: The purpose of these contracts is to establish fixed annual pricing for HVAC supplies, and equipment/filter installation and replacement services with Joe W. Fly Company, and to provide a full-service maintenance agreement and repairs to extend the life of the HVAC equipment located in city facilities with Texas Air Systems.

These purchases will be made in accordance with an existing interlocal agreement with The Local Government Purchasing Cooperative (Buy Board) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791. The contract with Joe W. Fly Company is for an initial one-year period with two, one-year renewal options. The contract with Texas Air Systems is for an initial one-year period with two, one-year renewal options. If approved, this will be the final optional renewal for both contracts.

Bids were taken by the Cooperative, and contracts was awarded to Joe W. Fly Company and Texas Air Systems. The Facility Services and Purchasing staff reviewed the contracts for departmental specification compliance and pricing and determined that the contracts would provide the best service and pricing for meeting the needs of the City.

Staff recommends approval

CH/TM

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: ANNUAL CONTRACT FOR HVAC PREVENTIVE MAINTENANCE SERVICES

RECOMMENDATION: City Council to consider the approval of contracts for HVAC preventive maintenance services with The Brandt Companies, LLC and Tex-Air Filters for Facility Services Department.

FUNDING SOURCE: Funds are available in the General Fund (Facilities) for an estimated amount of \$140,000.

BACKGROUND: The purpose of these contracts is to provide a full-service maintenance agreement and repairs to extend the life of the HVAC equipment located at City Hall, Public Safety, The REC and the Gun Range facility. Scheduled HVAC preventive maintenance will be performed every other month. The preventive maintenance program will include inspection and evaluation to identify maintenance or repair requirements and to provide HVAC air filters for the REC, Library, Public Safety, and other facilities.

Purchases will be made in accordance with an existing interlocal agreement with The Local Government Purchasing Cooperative (BuyBoard) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative, and contracts were awarded to The Brandt Companies, LLC and Tex-Air Filters. The Facility Services and Purchasing staff reviewed the contracts for departmental specification compliance and pricing and determined that the contracts would provide the best service and pricing for meeting the needs of the City. The contracts with Brandt and Tex-Air are for an initial one-year period with two, one-year renewal options. If approved, this will be the final renewal option for both contracts.

Staff recommends approval.

CH/TM

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: RENEWAL OF ANNUAL CONTRACT FOR OVERHEAD DOORS AND GATES

RECOMMENDATION: City Council to consider approval for renewal of an annual contract for the purchase of overhead doors and gates from DH Pace Company, Inc. for the Public Works Facilities Services Department.

FUNDING SOURCE: Funds are available in the General Fund (Facility Services) for an annual estimated amount of \$30,000.

BACKGROUND: The purpose of this contract is to establish fixed annual pricing for overhead door service, gates, supplies, and equipment. This service is for the repair and service of overhead doors and gates located at Fire Stations, Public Safety, Service Center, and various other city facilities.

This purchase will be made in accordance with an existing interlocal agreement with The Local Government Purchasing Cooperative (Buy Board) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791. The contract was for an initial one-year period, with two additional one-year renewal options available. If approved, this will be the first renewal available.

Bids were taken by the Cooperative, and a contract was awarded to DH Pace Company, Inc. Facility Services and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best service and pricing for meeting the needs of the City.

Staff recommends approval

CH/TM

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER ^{BR}

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: RENEWAL OF ANNUAL CONTRACT FOR BUILDING MAINTENANCE, REPAIR, OPERATIONS SUPPLIES AND EQUIPMENT

RECOMMENDATION: City Council to consider approval for the renewal of an annual contract for building maintenance, repair, operations supplies and equipment from Fairway Supply, Inc. for the Public Works Department.

FUNDING SOURCE: Funds are available in various Funds for an annual estimated amount of \$60,000.

BACKGROUND: The purpose of this contract is to establish fixed annual pricing to maintain and install/replace doors and associated supplies. This would include interior and exit doors, closers, frames, lock sets, service, and various other door related hardware.

This purchase will be made in accordance with an existing interlocal agreement with The Local Government Purchasing Cooperative (Buy Board) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791. The contract is for an initial one-year period, with two additional one-year renewal options available. If approved, this will be the first renewal option.

Bids were taken by the Cooperative, and a contract was awarded to Fairway Supply, Inc. The Public Works and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best service and pricing for meeting the needs of the City.

Staff recommends approval

CH/TM

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: RENEWAL OF ANNUAL CONTRACT FOR BUILDING AND LIGHTING SERVICES, REPAIRS, SUPPLIES, AND EQUIPMENT

RECOMMENDATION: City Council to consider approval for the renewal of an annual contract for the purchase of building and lighting services, repairs, supplies and equipment from Facility Solutions Group for the Public Works Department.

FUNDING SOURCE: Funds are available in the General Fund (Facility Services) for an annual estimated amount of \$100,000.

BACKGROUND: The purpose of this contract is to establish fixed annual pricing for lighting controls, lighting fixtures, and ballast etc. for replacement and repair for citywide facilities.

Purchases will be made in accordance with an existing interlocal agreement with The Local Government Purchasing Cooperative (BuyBoard) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791. The contract is for an initial one-year period, with two additional one-year renewal options available. If approved, this will be the first renewal option.

Bids were taken by the Cooperative, and a contract was awarded to Facility Solutions Group, LLC. The Public Works and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best service and pricing for meeting the needs of the City.

Staff recommends approval.

CH/TM

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: PURCHASE OF POWER PEDESTALS AND PARTS

RECOMMENDATION: City Council to consider approval for the purchase of power pedestals and parts with Hydrohoist Marine Group for the Facility Services Department.

FUNDING SOURCE: Funds are available in the Lake Parks Fund for an estimated annual amount of \$40,000.

BACKGROUND: This purchase is for the parts and assemblies for the power pedestals at the Vineyards Campgrounds. These parts are needed to maintain safe and working power pedestals.

This procurement was made as a sole source in accordance with Local Government Code Chapter 252, Subchapter B, § 252.022. General Exemptions (a)(7)(A). Items that are available from only one source because of patents, copyrights or secret processes. Hydrohoist Marine Group is the sole source provider for this equipment.

The Facility Services and Purchasing Departments reviewed the specification compliance and pricing and determined that the purchase would provide the best service and pricing for meeting the needs of the city.

Staff recommends approval.

SG/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER **BR**

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: RENEWAL OF ANNUAL CONTRACT FOR FIRE, SECURITY SYSTEMS,
AND MONITORING SERVICES

RECOMMENDATION: City Council to consider approval of the renewal of an annual contract for fire, security systems, and monitoring services from Firetrol Protection Systems, Inc. for the Public Works Facilities Services Department.

FUNDING SOURCE: Funds are available in the General Fund (Facilities) for an annual estimated amount of \$30,000.

BACKGROUND: The purpose of this contract is to establish fixed annual pricing for fire system testing and monitoring, back flow testing, supplies and equipment. This service is for monitoring and service of fire suppression systems and back flow preventer testing on city owned and operated systems.

This purchase will be made in accordance with an existing interlocal agreement with The Local Government Purchasing Cooperative (Buy Board) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791. The contract was for an initial one-year period, with two additional one-year renewal options available. If approved, this will be the first renewal option.

Bids were taken by the Cooperative, and a contract was awarded to Firetrol Protection Systems, Inc. Facility Services and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best service and pricing for meeting the needs of the City.

Staff recommends approval

CH/TM

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: RENEWAL OF ANNUAL CONTRACTS FOR CONCRETE AND RELATED MATERIALS

RECOMMENDATION: City Council to consider approval of the renewal of annual contracts for the purchase of concrete and related concrete materials with 1st Choice Remodeling, NG Concrete, City Concrete, Burnco Concrete, Wheat Lumber Company, Ready Cable, Inc. and White Cap.

FUNDING SOURCE: Funds are available in the General Fund (various departments), Utility Enterprise Fund, and Storm Drainage Utility Fund for an annual estimated amount of \$150,000.

BACKGROUND: The Public Works Department wishes to renew annual contracts for the purchase of concrete and rebar with the following suppliers:

Concrete Suppliers:

- 1st Choice Remodeling
- NG Concrete
- City Concrete
- Burnco Concrete

Materials Suppliers

- Wheat Lumber Company
- Ready Cable, Inc.
- White Cap

These contracts were originally approved by council on August 16, 2022, and renewed on November 5, 2024, to meet the needs of the City. Due to supply chain issues and the difficulty of obtaining raw materials used in the production of concrete, concrete suppliers would not provide a fixed bid cost for concrete produced at their plant. In addition, concrete suppliers in the area were not accepting new clients and Grapevine has purchased from the above suppliers in the past. Demand on plant production varies daily which may limit which suppliers can provide concrete on the date needed therefore multiple suppliers are needed.

Due to the above concerns, we were not able to follow the standard Grapevine Purchasing Procedures of openly requesting bids and reviewing submitted bids for specification compliance and pricing. It is requested that a non-exclusive award be made to the suppliers listed above to ensure availability of materials without interruption of road projects. Purchase Orders will be issued to each supplier on an as-needed and as -available basis, pursuant to unit price quotes. It is conceivable that one or more of the listed vendors will be utilized on multiple occasions during the year, and in normal purchasing practices, those purchases would be made separately on a project-by-project basis. As such, those purchases would be separate.

Currently, suppliers will still not provide fixed base priced contracts due to the fluctuation in steel and concrete material costs. This contract delivery method has been successful and being used by multiple departments necessitating the increase in the amount approved by council.

Staff recommends approval.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: PURCHASE FOR REPLACEMENT BULBS, SLEEVES, AND WIPERS FOR THE WASTEWATER TREATMENT PLANT UV SYSTEM

RECOMMENDATION: City Council to consider approval of a sole source purchase of replacement bulbs, sleeves, and wipers for the Wastewater Treatment Plant UV system from Vision Equipment LLC for the Public Works Department.

FUNDING SOURCE: Funds are available in the Water Utility Enterprise fund for an estimated amount of \$62,510.

BACKGROUND: This purchase is for replacement bulbs, sleeves, and wipers for the UV system at the Wastewater Treatment Plant. These are maintenance parts required to maintain proper system operation to provide adequate wastewater disinfection to meet TCEQ permit limits.

The purchase of the replacement bulbs, sleeves, and wipers will be made as a sole source purchase from Vision Equipment LLC in accordance with Local Government Code Chapter 252, Subchapter B, §252.022. General Exemptions (a)(7)(A). Items that are available from only one source because of patents, copyrights or secret processes.

Staff recommends approval.

JH/TM

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: NOVEMBER 4, 2025

SUBJECT: ANNUAL CONSOLIDATED WATER QUALITY FEE PAYMENT

RECOMMENDATION: City Council to consider approval of the payment of the Texas Commission on Environmental Quality Annual Consolidated Water Quality fee.

FUNDING SOURCE: Funds are available in the Utility Enterprise Fund in an amount not to exceed \$35,002.

BACKGROUND: The Consolidated Water Quality fee is an annual required fee from the Texas Commission on Environmental Quality (TCEQ) to discharge treated wastewater from the Wastewater Treatment Plant to Lake Grapevine.

Staff recommends approval.

STATE OF TEXAS
COUNTY OF TARRANT
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Regular Session on this the 21st day of October, 2025 in the City Council Chambers, Second Floor, 200 South Main Street, with the following members present:

William D. Tate	Mayor
Paul Slechta	Mayor Pro Tem
Sharron Rogers	Council Member
Duff O'Dell	Council Member
Leon Leal	Council Member
Sean Shope	Council Member

constituting a quorum, with Council Member Chris Coy being absent, and with the following members of the Planning and Zoning Commission:

Larry Oliver	Chairman
Traci Hutton	Member
Jason Parker	Member
Kirby Kercheval	Member
Justin Roberts	Member
Ashley Anderson Brown	Member
Gustav Kuelbs	Alternate Member
Herb Fry	Alternate Member

constituting a quorum, with Vice Chairman Beth Tiggelaar being absent and Alternate Member Gustav Kuelbs participating, and with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
Matthew C.G. Boyle	City Attorney
Erica Marohnic	Planning Services Director
Tara Brooks	City Secretary

Item 1. Executive Session

Mayor William D. Tate called the meeting to order at 7:01 p.m. in the Council Chamebrs and announced the City Council would recess to the City Council Conference Room to conduct a closed session regarding:

- A. Consultation with and legal advice from the City Attorney regarding pending litigation (Muns, et al. v. Grapevine – Cause No. 348-303736-18), pursuant to Section 551.071, Texas Government Code.

- B. Real property relative to deliberation of the purchase, exchange, lease, sale or value of real property (City facilities, Public Works, and the 185 acres) pursuant to Section 551.072, Texas Government Code.
- C. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

The City Council recessed to the City Council Conference Room and began the closed session at 7:05 p.m. Council Member Sean Shope arrived at 7:11 p.m. The closed session ended at 7:26 p.m.

Upon reconvening in open session in the Council Chambers, Mayor Tate asked if there was any action necessary relative to Sections 551.071, 551.072 or 551.087.

City Manager Bruno Rumbelow stated no action was necessary.

REGULAR MEETING

Mayor Tate called the regular meeting to order at 7:30 p.m.

Item 2. Invocation and Pledge of Allegiance

Council Member Leon Leal gave the invocation and led the Pledge of Allegiance.

Item 3. Mayor Tate to present a proclamation recognizing October 2025 as National Community Planning Month.

Mayor Tate proclaimed October as National Community Planning Month. Planning and Zoning Commission Chairman Larry Oliver received the proclamation and thanked City Council for their recognition of the hard work of the Planning and Zoning Commission.

JOINT PUBLIC HEARINGS

Item 4. Conditional Use Permit **CU25-35** (Butter My Brunch)

Mayor Tate declared the public hearing open.

Planning and Services Director Erica Marohnic reported the applicant was requesting to amend the previously approved site plan CU22-26 (Ordinance No. 2022-044) to allow for the possession, storage, retail sales, and on-premise consumption of alcoholic beverages (beer, wine, and mixed beverages); and outside dining in conjunction with a restaurant. The subject property is located at 919 East Northwest Highway, Suite 600 and is currently zoned "CC", Commercial District.

Applicant Representative Matthew Gacia presented this item and answered questions from the Commission and Council.

No one spoke during the public hearing and there was not any correspondence to report.

Motion was made to close the public hearing.

Motion: Hutton
 Second: Roberts
 Ayes: Oliver, Hutton, Parker, Kercheval, Roberts, Anderson Brown, and Kuelbs
 Nays: None
 Approved: 7-0

Motion was made to close the public hearing.

Motion: O'Dell
 Second: Slechta
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

Item 5. Conditional Use Permit **CU25-40** (Hokkaido Sushi)

Mayor Tate declared the public hearing open.

Planning and Services Director Marohnic reported the applicant was requesting a conditional use permit to amend the previously approved site plan CU11-03 (Ordinance No. 2011-013) to modify the floor plan and to allow for the possession, storage, retail sales, and on- and off-premise consumption of alcoholic beverages (beer, wine, and mixed beverages) in conjunction with an existing restaurant. The subject property is located at 1525 William D. Tate Avenue and is currently zoned "CC", Commercial District.

Applicant Representative Sara Chen presented the proposed concept for this reseraunt and answered questions from the Commission.

Applicant Representative Michael Zou answered questions from the Commission.

No one spoke during the public hearing and there was not any correspondence to report.

Motion was made to close the public hearing.

Motion: Parker
 Second: Hutton
 Ayes: Oliver, Hutton, Parker, Kercheval, Roberts, Anderson Brown, and Kuelbs
 Nays: None
 Approved: 7-0

Motion was made to close the public hearing.

Motion: Slechta
 Second: O'Dell

Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

Item 6. Conditional Use Permit **CU2542** (Springhill Suites)

Mayor Tate declared the public hearing open.

Planning and Services Director Marohnic reported the applicant was requesting to amend the previously approved site plan CU15-21 (Ordinance No. 2015-038) to allow for a 1,387 sq. ft. first floor building area expansion, modify the floor plan, revise building elevations, add outdoor speakers, add an outdoor patio, and to allow for the possession, storage, retail sales, and on- and off-premise consumption of alcoholic beverages (beer, wine and mixed beverages), in conjunction with an existing hotel. The subject property is located at 2240 West Grapevine Mills Circle and is currently zoned "CC", Community Commercial District.

Applicant Representative Yatisha Hira highlighted the proposed changes to the current hotel and answered questions from the Commission and Council.

Hotel owner Rajesh Patel answered questions from the Commission.

No one spoke during the public hearing and there was not any correspondence to report.

Motion was made to close the public hearing.

Motion: Parker
 Second: Roberts
 Ayes: Oliver, Hutton, Parker, Kercheval, Roberts, Anderson Brown, and Kuelbs
 Nays: None
 Approved: 7-0

Motion was made to close the public hearing.

Motion: O'Dell
 Second: Slechta
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

Item 7. Zoning Change Application **Z25-06** (1109 Airline Drive)

Mayor Tate declared the public hearing open.

Planning and Services Director Marohnic reported the City was requesting to rezone a 0.23 acre lot from the "PO", Professional Office District to the "R-7.5", Single-Family Residential District and described history of this property and the special circumstances that led to the current situation of this lot being used for parking for a commercial building at 1100 South Main Street. This lot does not have any other primary use.

Planning and Services Director Marohnic and Chairman Oliver answered questions from the Commission and Council. The Commission and Council discussed this item.

Mark Howe, 3100 Carisbrooke Court, Colleyville, the owner of the property at 1109 Airline Drive and 1100 South Main Street, spoke in opposition to the zoning change and outlined his concerns with this proposal.

There was one letter in support of the requested zoning change and two letters in opposition to the proposed change provided to the Commission and Council.

City Attorney Matthew C.G. Boyle answered addressed the legal nonconforming status of the two lots.

Motion was made to close the public hearing.

Motion: Parker
 Second: Roberts
 Ayes: Oliver, Hutton, Parker, Kercheval, Roberts, Anderson Brown, and Kuelbs
 Nays: None
 Approved: 7-0

Motion was made to close the public hearing.

Motion: O'Dell
 Second: Slechta
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

Item 8. Zoning Change Application **Z25-07** (1331 West Wall Street)

Chairman Oliver filed a Conflict of Interest Affidavit with the City Secretary and abstained from participating in the discussion of this item. Chairman Oliver left the Council Chambers at 8:17 p.m. Commissioner Traci Hutton lead the Planning and Zoning Commission section of this public hearing.

Mayor Tate declared the public hearing open.

Planning and Services Director Marohnic reported the applicant was requesting to rezone 0.46 acre lot from the "PO", Professional Office District to the "R-7.5", Single-Family Residential District.

Eric Legge the owner of the home at 1331 West Wall Street described the reason for the requested zoning from an office for Toys for Tots to a single-family residence. Mr. Legge answered questions from City Council.

No one spoke during the public hearing and there was not any correspondence to report.

Motion was made to close the public hearing.

Motion: Anderson Brown
 Second: Roberts
 Ayes: Hutton, Parker, Kercheval, Roberts, Anderson Brown, and Kuelbs
 Nays: None
 Abstains: Oliver
 Approved: 6-0-1

Motion was made to close the public hearing.

Motion: Rogers
 Second: Slechta
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

The Planning and Zoning Commission recessed to the Planning and Zoning Commission Conference Room, Second Floor, to consider published agenda items.

City Council remained in session in the Council Chambers to consider published business.

Item 9. Citizen Comments

Stacey Haack, 1707 Sagebrush Trail, Grapevine requested the City look into the pavilion at Dove Park which has become a place for teenagers to hang out and harass the area residents.

Janet Peiser, 2307 Ridge Lane, Grapevine stated that the City should not interfere with Grapevine-Colleyville Independent School District (GCISD) School Board decisions, specifically as it relates to the school closing issue.

Debbie Simon, 3426 Sprindel Tree Drive, Grapevine addressed the relationship between the GCISD and the City and requested City Council not get involved in the School Board's decisions.

Lisa Hillhouse, 3532 Marsh Lane, Grapevine stated the City Council should not interject itself into GCISD School Board issues.

Anna Zimmerman, 2569 Hall Johnson Road, Grapevine outlined her disagreements with points raised in the letter City Council sent to the GCISD school board on October 6.

Tammie Grantham, 2023 Casa Loma, Grapevine stated her reasons why the October 6 letter should not have been sent to the School Board.

Joy Neumann, 7009 Shepherd Glen, Colleyville addressed the issues that were raised in the October 6 letter the City Council sent to the GCISD School Board.

Mark Tamul, 1332 Tippeary Drive, Grapevine addressed the school closing issues and requested City Council work with the school district to find a solution.

David Taylor, 3212 Rolling Hills Lane, Grapevine raised his objections to the October 6 letter and requested Council allow the GCISD School Board to do their job.

NEW BUSINESS

Item 10. Consider **Resolution No. 2025-016** authorizing the acceptance of grant funds for the Fiscal Year 2026 State of Texas, Office of the Governor, First Responder Mental Health Grant Program, and **Ordinance No. 2025-072** to appropriate funds; and take any necessary action.

Police Chief Mike Hamlin presented this item to Council and reported the grant of \$85,556.76 would allow the Department to create a First Responder Mental Health Coordinator position.

Motion was made to approve **Resolution No. 2025-016** authorizing the acceptance of grant funds for the Fiscal Year 2026 State of Texas, Office of the Governor, First Responder Mental Health Grant Program, and **Ordinance No. 2025-072** to appropriate the funds; and take any necessary action.

Motion: O'Dell

Second: Slechta

Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope

Nays: None

Approved: 6-0

RESOLUTION NO. 2025-016

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE ACCEPTANCE ON BEHALF OF THE CITY OF GRAPEVINE, TEXAS FOR THE PURPOSE OF PARTICIPATING IN THE STATE OF TEXAS, OFFICE OF THE GOVERNOR, FIRST RESPONDER MENTAL HEALTH GRANT PROGRAM, HEREINAFTER REFERRED TO AS THE "GRANT PROGRAM"; AND CERTIFYING THAT THE APPLICANT IS ELIGIBLE TO RECEIVE PROGRAM ASSISTANCE AND PROVIDING AN EFFECTIVE DATE

ORDINANCE NO. 2025-072

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE APPROPRIATION OF REVENUE IN THE AMOUNT OF \$85,556.76 IN THE GRANT FUND TO BE RECEIVED FROM THE STATE OF TEXAS, OFFICE OF THE

GOVERNOR, FIRST RESPONDER MENTAL HEALTH GRANT PROGRAM AND AUTHORIZING THE APPROPRIATION OF \$85,556.76 IN THE GRANT FUND FOR EXPENDITURES ASSOCIATED WITH THE GRANT WHICH ARE CONSISTENT WITH THE APPROVED GRANT; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 11. Consider **Resolution No. 2025-017** authorizing the acceptance of grant funds for the Fiscal Year 2026 State of Texas, Office of the Governor, Mobile Training Structure Systems Program, and **Ordinance No. 2025-073** to appropriate funds; and take any necessary action.

Assistant Police Chief Marc Shimmick presented this item and described the proposed mobile training structure that will be purchased with the grant funds of \$125,000.

Assistant Chief Shimmick answered questions from Council.

Motion was made approve **Resolution No. 2025-017** authorizing the acceptance of grant funds for the Fiscal Year 2026 State of Texas, Office of the Governor, Mobile Training Structure Systems Program, and **Ordinance No. 2025-073** to appropriate funds; and take any necessary action.

Motion: O'Dell
Second: Slechta

Council Member Sean Shope requested clarification on the proposed amount of the grant since there were two amounts listed in the packet.

Assistant Chief Shimmick confirmed the correct amount of the grant is \$125,000.

Council Member Duff O'Dell confirmed her motion is to approve **Resolution No. 2025-017** authorizing the acceptance of \$125,000 in grant funds for the Fiscal Year 2026 State of Texas, Office of the Governor, Mobile Training Structure Systems Program, and **Ordinance No. 2025-073** to appropriate \$125,000 and take any necessary action.

Mayor Pro Tem Slechta confirmed his second of the motion.

Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
Nays: None
Approved: 6-0

RESOLUTION NO. 2025-017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE ACCEPTANCE ON BEHALF OF THE CITY OF GRAPEVINE, TEXAS FOR THE PURPOSE OF PARTICIPATING IN THE STATE OF TEXAS, EDWARD BYRNE MEMORIAL JUSTICE

ASSISTANCE GRANT PROGRAM FUNDING A MOBILE TRAINING STRUCTURE SYSTEMS PROGRAM, HEREINAFTER REFERRED TO AS THE "GRANT PROGRAM"; AND CERTIFYING THAT THE APPLICANT IS ELIGIBLE TO RECEIVE PROGRAM ASSISTANCE AND PROVIDING AN EFFECTIVE DATE

ORDINANCE NO. 2025-073

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE APPROPRIATION OF REVENUE IN THE AMOUNT OF \$125,245 IN THE GRANT FUND TO BE RECEIVED FROM THE STATE OF TEXAS, OFFICE OF THE GOVERNOR, EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM, HEREINAFTER REFERRED AS THE "GRANT PROGRAM" AND AUTHORIZING THE APPROPRIATION OF \$125,245 IN THE GRANT FUND FOR EXPENDITURES ASSOCIATED WITH THE GRANT WHICH ARE CONSISTENT WITH THE APPROVED GRANT; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Mayor Tate announced City Council would consider the recommendations of the Planning and Zoning Commission next. The remaining agenda items were considered in their regular order following the recommendations of the Planning and Zoning Commission.

PLANNING AND ZONING COMMISSION RECOMMENDATIONS

Item 25. Conditional Use Permit **CU25-33** (Butter My Brunch)

Chairman Oliver reported the Commission approved the conditional use permit with a vote of 7-0.

Motion was made to approve the Conditional Use Permit **CU25-33** for Butter My Brunch and **Ordinance No. 2025-074**.

Motion: Rogers
 Second: Slechta
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

ORDINANCE NO. 2025-074

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS ISSUING CONDITIONAL USE

PERMIT CU25-33 TO ALLOW FOR THE POSSESSION, STORAGE, RETAIL SALES, AND ON-PREMISE CONSUMPTION OF ALCOHOLIC BEVERAGES (BEER, WINE, AND MIXED BEVERAGES) IN CONJUNCTION WITH A RESTAURANT FOR BLOCK 1, LOT 7A, OPRYLAND SECOND ADDITION (919 EAST NORTHWEST HIGHWAY, SUITE 600) IN A DISTRICT ZONED "CC", COMMUNITY COMMERCIAL DISTRICT ALL IN ACCORDANCE WITH A SITE PLAN APPROVED PURSUANT TO SECTION 47 OF ORDINANCE NO. 82-73 AND ALL OTHER CONDITIONS, RESTRICTIONS AND SAFEGUARDS IMPOSED HEREIN; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; PROVIDING A CLAUSE RELATING TO SEVERABILITY; DETERMINING THAT THE PUBLIC INTERESTS, MORALS AND GENERAL WELFARE DEMAND THE ISSUANCE OF THIS CONDITIONAL USE PERMIT; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 26. Conditional Use Permit **CU25-40** (Hokkaido Sushi)

Chairman Oliver reported the Commission approved the conditional use permit with a vote of 7-0.

Motion was made to approve Conditional Use Permit CU25-40 for Hokkaido Sushi and **Ordinance No. 2025-075.**

Motion: Slechta
 Second: O'Dell
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

ORDINANCE NO. 2025-075

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS ISSUING CONDITIONAL USE PERMIT CU25-40 TO MODIFY THE EXISTING FLOOR PLAN AND TO ALLOW FOR THE POSSESSION, STORAGE, RETAIL SALE AND ON- AND OFF-PREMISE CONSUMPTION OF ALCOHOLIC BEVERAGES (BEER, WINE, AND MIXED BEVERAGES) IN CONJUNCTION WITH A RESTAURANT FOR BLOCK 1, LOT 6, THE CROSSROADS OF DFW ADDITION (1525 WILLIAM D. TATE AVENUE) IN A DISTRICT ZONED "CC", COMMUNITY

COMMERCIAL DISTRICT ALL IN ACCORDANCE WITH A SITE PLAN APPROVED PURSUANT TO SECTION 47 OF ORDINANCE NO. 82-73 AND ALL OTHER CONDITIONS, RESTRICTIONS AND SAFEGUARDS IMPOSED HEREIN; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; PROVIDING A CLAUSE RELATING TO SEVERABILITY; DETERMINING THAT THE PUBLIC INTERESTS, MORALS AND GENERAL WELFARE DEMAND THE ISSUANCE OF THIS CONDITIONAL USE PERMIT; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 27. Conditional Use Permit **CU25-42** (Springhill Suites)

Chairman Oliver reported the Commission approved the conditional use permit with a vote of 7-0.

Motion was made to approve the Conditional Use Permit CU25-42 for Springhill Suites and **Ordinance No. 2025-076**.

Motion: Leal
 Second: Slechta
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

ORDINANCE NO. 2025-076

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS ISSUING CONDITIONAL USE PERMIT CU25-42 TO AMEND THE PREVIOUSLY APPROVED SITE PLAN CU15-21 (ORDINANCE NO. 2015-038) TO ALLOW FOR A 1,387 SQUARE FOOT FIRST FLOOR BUILDING EXPANSION, MODIFY THE FLOOR PLAN, REVISE BUILDING ELEVATIONS, ADD OUTDOOR SPEAKERS, ADD AN OUTDOOR PATIO, AND TO ALLOW FOR THE POSSESSION, STORAGE, RETAIL SALES AND ON- AND OFF-PREMISE CONSUMPTION OF ALCOHOLIC BEVERAGES (BEER, WINE, AND MIXED BEVERAGES) IN CONJUNCTION WITH AN EXISTING HOTEL, FOR BLOCK 6, TRACT AR, GRAPEVINE MILLS ADDITION (2240 WEST GRAPEVINE MILLS CIRCLE) IN A DISTRICT ZONED "CC", COMMUNITY COMMERCIAL DISTRICT ALL IN ACCORDANCE WITH A SITE PLAN APPROVED PURSUANT TO SECTION 47 OF ORDINANCE NO. 82-73

AND ALL OTHER CONDITIONS, RESTRICTIONS AND SAFEGUARDS IMPOSED HEREIN; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; PROVIDING A CLAUSE RELATING TO SEVERABILITY; DETERMINING THAT THE PUBLIC INTERESTS, MORALS AND GENERAL WELFARE DEMAND THE ISSUANCE OF THIS CONDITIONAL USE PERMIT; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 28. Zoning Change Application **Z25-06** (1109 Airline Drive)

Chairman Oliver reported the Commission tabled this item to the December 16, 2025 joint meeting in order to discuss alternate options with the property owner.

Motion was made to table Zoning Change Application **Z25-06** to the December 16, 2025 joint meeting.

Motion: Slechta
 Second: O'Dell
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

Item 29. Zoning Change Application **Z25-07** (1331 West Wall Street)

Chairman Oliver reported the Commission approved the zoning change application with a vote of 6-0-1 (Oliver)d.

Chairman Oliver filed a Conflict of Interest Affidavit with the City Secretary and abstained from participating in the public hearing, discussion and vote of this item.

Motion was made to approve the Zoning Change Application **Z25-07** (1331 West Wall Street) and **Ordinance No. 2025-078**.

Motion: Rogers
 Second: Slechta
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

ORDINANCE NO. 2025-078

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS GRANTING ZONING CHANGE Z25-07 ON A TRACT OF LAND OUT OF THE BLOCK A, LOT 4, SHAMROCK VENTURES ADDITION, DESCRIBED AS

BEING A TRACT OF LAND LYING AND BEING SITUATED IN THE CITY OF GRAPEVINE, TARRANT COUNTY, TEXAS (1331 WEST WALL STREET) MORE FULLY AND COMPLETELY DESCRIBED IN THE BODY OF THIS ORDINANCE; ORDERING A CHANGE IN THE USE OF SAID PROPERTY FROM "PO", PROFESSIONAL OFFICE DISTRICT TO "R-7.5", SINGLE-FAMILY RESIDENTIAL DISTRICT; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; PROVIDING A CLAUSE RELATING TO SEVERABILITY; DETERMINING THAT THE PUBLIC INTERESTS, MORALS AND GENERAL WELFARE DEMAND A ZONING CHANGE AND AMENDMENT THEREIN MADE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Council continued with the agenda in the published order.

CONSENT AGENDA

Consent items are deemed to need little Council deliberation and were acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. No one requested to remove any items from consent.

Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

Item 12. Consider **Resolution No. 2025-018** denying a rate increase request by Oncor Electric Delivery Company LLC.

City Manager Rumbelow recommended approval of the resolution denying a rate increase request by Oncor Electric Delivery Company LLC.

Motion was made to approve the consent agenda.

Motion: O'Dell

Second: Slechta

Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope

Nays: None

Approved: 6-0

RESOLUTION NO. 2025-018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS FINDING THAT ONCOR ELECTRIC

DELIVERY COMPANY LLC'S APPLICATION TO CHANGE RATES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL AND PROVIDING AN EFFECTIVE DATE

Item 13. Consider approval for the renewal for CivicPlus software, web hosting and support from CivicPlus Government.

City Manager Rumbelow recommended approval of the renewal of the CivicPlus software, web hosting and support for the City's website and related software packages for an estimated amount of \$54,349.

Motion was made to approve the consent agenda.

Motion: O'Dell
 Second: Slechta
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

Item 14. Consider the purchase of foot traffic and data analysis service from Placer, Inc.

Economic Development Director Garin Giacomarro recommended approval of the purchase of foot traffic and data analysis services for an amount not to exceed \$23,000.

Motion was made to approve the consent agenda.

Motion: O'Dell
 Second: Slechta
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

Item 15. Consider a sole source purchase of boat slip rentals for Fire Department boats and jet ski from Scott's Landing Marinas at Lake Grapevine.

Fire Chief Darrell Brown recommended approval to rent boat slips at Lake Grapevine for storage of boats and a jet ski owned by the City of Grapevine for an amount not to exceed \$18,665.

Motion was made to approve the consent agenda.

Motion: O'Dell
 Second: Slechta
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope

Nays: None
 Approved: 6-0

Item 16. Consider the renewal of an annual subscription for services with NewsBank, Inc.

Library Director Leigh Kapsos recommended approval of the renewal of the annual subscription services with NewsBank, Inc for an amount not to exceed \$27,661.

Motion was made to approve the consent agenda.

Motion: O'Dell
 Second: Slechta
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

Item 17. Consider the purchase of a mobile robot for athletic fields marking from Tinymobilerobots US LLC.

Parks and Recreation Director Chris Smith recommended approval of the purchase of a mobile robot for athletic fields marking for a total amount not to exceed \$22,730 which will be reimbursed over a 10-year period from the Grapevine Southlake Soccer Association.

Motion was made to approve the consent agenda.

Motion: O'Dell
 Second: Slechta
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

Item 18. Consider the annual purchase of cardiovascular equipment at The REC from Team Marathon Fitness.

Parks and Recreation Director Smith recommended approval of the purchase of cardiovascular equipment 719 as part of the annual equipment replacement plan for the fitness equipment at The REC for a total amount not to exceed \$127,719.

Motion was made to approve the consent agenda.

Motion: O'Dell
 Second: Slechta
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

Item 19. Consider the purchase of restoration services for the Dove Waterpark slides and splashpads from Amusement Restoration Companies.

Parks and Recreation Director Smith recommended approval of the purchase of restoration services for the Dove Waterpark slides and splashpads for a total amount not to exceed \$24,975.

Motion was made to approve the consent agenda.

Motion: O'Dell
 Second: Slechta
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

Item 20. Consider the annual payment for the NETCAST regional swat team funding to the City of Bedford.

Police Chief Hamlin recommended approval of the annual payment for the NETCAST regional swat team funding in an amount of \$19,000.

Motion was made to approve the consent agenda.

Motion: O'Dell
 Second: Slechta
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

Item 21. Consider the renewal of an annual contract for law enforcement body cameras, supplies, services, licenses and equipment with Axon Enterprises, Inc.

Police Chief Hamlin recommended approval of the renewal of the contract for law enforcement body cameras, supplies, services, licenses and equipment for an annual amount of \$488,920.26.

Motion was made to approve the consent agenda.

Motion: O'Dell
 Second: Slechta
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

Item 22. Consider the award of RFB 47-25 for annual contracts for the purchase of aggregate materials with Arcosa, Big Sandy Sand Company, Cortex Construction, Earth Haulers, Inc., Lowery Sand & Gravel Co. Inc., Martin Marietta, Inc. and Q. Roberts Trucking and Turf Materials.

Public Works Director Bryan Beck recommended approval of the award of RFB 47-25 for annual contracts to set the fixed annual pricing for the purchase of aggregate materials for an annual estimated amount of \$600,000. The materials are primarily used by the

Public Works Streets Department, Parks and Recreation Department, Grapevine Golf Course and other departments on an as-needed basis.

Motion was made to approve the consent agenda.

Motion: O'Dell
 Second: Slechta
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

Item 23. Consider the purchase of Smartphone license and support renewal with Smartphone Meter Reading.

Public Works Director Beck recommended approval of the purchase of a Smartphone Meter Reading subscription and license support renewal for a total amount not to exceed \$16,328.

Motion was made to approve the consent agenda.

Motion: O'Dell
 Second: Slechta
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

Item 24. Consider the minutes of the October 7, 2025 Regular City Council meeting.

City Secretary Tara Brooks recommended approval. of the minutes as provided.

Motion was made to approve the consent agenda.

Motion: O'Dell
 Second: Slechta
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

ADJOURNMENT

Motion was made to adjourn the meeting at 9:03 p.m.

Motion: Rogers
 Second: Slechta
 Ayes: Tate, Slechta, Rogers, O'Dell, Leal, and Shope
 Nays: None
 Approved: 6-0

Passed and approved by the City Council of the City of Grapevine, Texas on this the 4th day of November, 2025.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary