

**STATE OF TEXAS
COUNTY OF TARRANT
CITY OF GRAPEVINE**

The Library Board of the Grapevine Public Library of the City of Grapevine, Texas met at the Grapevine Public Library in the Regular Session on the 15th day of April 2024 at 6:30 pm. The following members present to-wit:

Lynda Brown	Chairman
Sonia Duque-Miyashita	Member
Suzanne Matthews	Member
Gerald Shannon	Member
Daniela Bermea	Member
Krishna Shenoy	Secretary

constituting a quorum with the following members of the City staff: Leigh Kapsos, Library Director. Chad Hetterley, Assistant Library Director and Darlene Freed, City Council Liaison, were not present. Megan Li, Board Member, was not in attendance.

1. **CALL TO ORDER**

The Meeting was called to order by Lynda Brown at 6:30 pm.

2. **CITIZEN COMMENTS**

Two citizen students were present to observe the Board meeting. No comments were contributed.

3. **APPROVAL OF MINUTES**

Motion by Gerald Shannon to approve the October 16th, 2023 minutes, seconded by Suzanne Matthews .

Ayes: Unanimous

Nays: None

4. **OLD BUSINESS**

A. **SUV for Outreach and Homebound Delivery**

The SUV has been absorbed into the City of Grapevine fleet. A branded wrap representing the City and the Library has been installed. Facilities have installed an electrical outlet adjacent to a designated parking spot for easy charging of the vehicle. This vehicle is meant for outreach activities and can be used by library staff for such purposes. Grant reports to the Texas State Library and Archives Commission are due at the end of April and at the end of summer, reporting on the addition of the SUV has impacted outreach activities and engagement.

B. **New Outreach Activities**

The Library is now serving two new community partners Grapevine Medical Lodge and Birchwood Skilled Nursing, Rehab, and Memory Care.

C. Library of Things

Approximately, nine new items were added to LOT, such as a walker, wheel chair, digital transfer equipment, games, and air compressor. This collection of materials is in constant circulation and patrons have responded very positively to these additional resources. The most popular items continue to be hotspots, guitars, and sewing machines.

D. Hoopla Streaming Service

The Library began providing Hoopla Streaming Service to patrons in October, providing access to content such as audiobooks, ebooks, movies, comics, television, and music. The service has received a tremendous response. The Library may need to increase funding for Hoopla in the next budget to expand its use license. To learn more about Hoopla visit:

<https://www.hoopladigital.com/>

5 **NEW BUSINESS**

City has engaged Maureen Arndt, Principal and Lead Designer with the design firm 720 Design to assess the library's interior spaces and floor plan for future renovation with the goal of optimizing use and functionality. Arndt will report to the City's Facilities Committee who will review the report and consult with the City Council and the Library Director.

E. DFW Writers Workshop

The Library, along with the Grapevine Convention and Visitors Bureau, has started a new partnership with the DFW Writers Workshop and its related organizations. After 30 years in Euless, the organization is moving its activities, which includes their weekly meetings, workshops, and conferences to Grapevine. They meet in the adjacent CVB building, however, the Library is the repository for the works of members who have published books and will hold author events and other book and writing related events. This partnership will establish Grapevine as a local literary hub attracting authors, conferences, and writers from all over.

F. Summer Program - All Tracks Lead to Grapevine

Grapevine was home to many dinosaurs and the Library is consolidating the City's dinosaur related fossils, resources, and experts into one webpage and creating programming around these materials.

G. Discussion

Library Director will be attending and present at the Texas Library Association about the LOT Music Collection, for which the Library won the Branding Iron Award from TSLAC.

Reminder to listen to the City of Grapevine podcast "Growing Grapevine".

Grapevine Golf Course will be hosting the upcoming Texas Women's Open tournament on May 29-31, 2024.

Library Director escorted Board Members to view the newly wrapped Library Outreach SUV.

H. Next Board Meeting

The next Board Meeting is scheduled for Monday, July 15, 2024 at 6:30 pm.
There was no formal action taken.

5. **ADJOURNMENT**

Motion by Krishna Shenoy, seconded by Gerald Shannon, to adjourn meeting. Meeting was adjourned at 7:36 pm.

Ayes: Unanimous

Nays: None

PASSED AND APPROVED BY THE LIBRARY BOARD OF THE CITY OF GRAPEVINE, TEXAS on the 15th day of July 2024.

ATTEST:


Secretary

APPROVED:


Chair