

State of Texas
County of Tarrant
City of Grapevine

The Board of Commissioners of the City of Grapevine Housing Authority met in Public and Regular Sessions on this the 27th day of February 2025, in the Conference Room of the Grapevine Housing Authority, 131 Starr Place, with the following members present to wit:

Linda Troeger	Chair
Bonnie McHugh	Vice Chair
Bruce Woodward	Financial Officer
Teri Rhodes-Cantu	Commissioner
Ron Moxom	Resident Commissioner

Constituting a quorum, with the following also present:

Duff O'Dell	City Council Liaison
Jane Everett	Executive Director

Call to Order

Chairperson Troeger called the meeting to order at 4:00 p.m.

Item #1 – PUBLIC HEARING

Chair Troeger opened the Public Hearing at 4:00

Public Hearing to obtain input from the public in reference to the Agency's revised Agency's Admissions & Continued Occupancy Policy, Dwelling Lease, and Agency Policies and revised 5-Year Capital Action Plan for 2024-2028, 2024 Annual Plan

No citizens or residents were present the public hearing.

Public Hearing closed 4:00

Item #2 - Citizen Comments

No Citizen comments submitted.

Item #3 – Presentation

The Executive Director presented to the Board of Commissioners an update on the Department of Justice v City of Grapevine Housing Authority lawsuit. The Department of Justice filed the lawsuit August 14, 2024. The Judge dismissed the case with prejudice on January 29, 2025.

Item # 4 - Report of the Executive Director (Informational Only)

A. Rent Delinquency and Information Sheet

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing through February 24, 2025.

B. Capital Funds Report and Work in Progress

The Executive Director reported to the Board on the current Capital Funds and corresponding projects.

C. Report of Public Housing Activity and Issues

The Executive Director informed the Board that the waiting list will open in March and the intention to set a maximum number of applications that will be accepted. This is to avoid receiving a large number of applications and applicants having a several year wait to be housed.

NEW BUSINESS

Item #5 - Consideration of the minutes from the January 23, 2025, meeting and take any necessary action.

The Board was provided with the minutes from the January 23, 2025, meeting for approval.

Commissioner Woodward made the motion and Commissioner Moxom seconded to approve the January 23, 2025, minutes as presented.

Ayes: Troeger, Woodward, McHugh, Rhodes-Cantu and Moxom
Nays: None
Motion passed: 5 – 0

Item #6 - Consideration of Resolution No. 25 - 01 to approve the Agency's revised Agency's Admissions & Continued Occupancy Policy, Dwelling Lease, and Agency Policies and revised 5-Year Capital Action Plan for years 2024-2028, and the 2024 Annual Plan.

The Executive Director presented the Board with electronic copies of the updated Dwelling Lease, addendums and policies, Admission and Continued Occupancy Policy and budgets for review. City Council member Duff O'Dell asked Executive Director Everett how many units had been converted from gas stoves to electric. Executive Director said she would review the records and get back with a response.

Commissioner Moxom made the motion and Commissioner Rhodes-Cantu seconded to approve the Agency's revised Agency's Admissions & Continued Occupancy Policy, Dwelling Lease, and Agency Policies and revised 5-Year Capital Action Plan for years 2024-2028, and the 2024 Annual Plan.

Ayes: Troeger, Woodward, McHugh, Rhodes-Cantu and Moxom
Nays: None
Motion passed: 5 – 0

Item #7 - Consideration and approval of Resolution No. 25-02 to authorize the Executive Director to enter into a contract with Allen Cornell, CPA, for fee accounting services.

The Executive Director presented the Board with the engagement letter from Allen Cornell, CPA for their review.

Commissioner McHugh made the motion and Commissioner Rhodes-Cantu seconded to approve the Executive Director to enter into a contract with Allen Cornell, CPA, for fee accounting services.

Ayes: Troeger, Woodward, McHugh, Rhodes-Cantu and Moxom
Nays: None
Motion passed: 5 – 0

Item #8 - Consideration and acceptance of the December 2024 and January 2025 monthly financial statements and take necessary action.

The Executive Director presented the Board with an electronic copy of the December 2024 and January 2025 financial statements for their review. Commissioner Woodward reviewed the financial statements and reported he found them to be acceptable

Commissioner McHugh made the motion and Commissioner Moxom seconded to approve the December 2024 and January 2025 financial statements.

Ayes: Troeger, Woodward, McHugh, Rhodes-Cantu and Moxom
Nays: None
Motion passed: 5 – 0

ADJOURNMENT

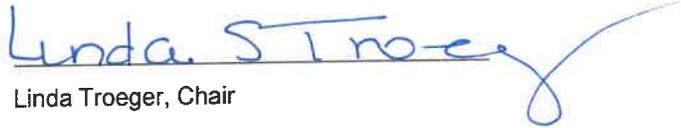
Commissioner Woodward made the motion and Commissioner Rhodes-Cantu seconded that the meeting be adjourned.

Ayes: Troeger, Woodward, McHugh, Rhodes-Cantu and Moxom
Nays: None
Motion passed: 5 – 0

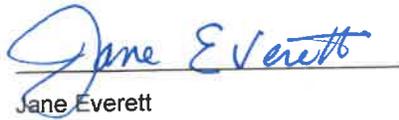
Meeting adjourned at 4:27 p.m

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY
ON THE 24th DAY OF APRIL 2025.

APPROVED:


Linda Troeger, Chair

ATTEST:


Jane Everett
Executive Director