

**STATE OF TEXAS  
COUNTY OF TARRANT  
CITY OF GRAPEVINE**

The Grapevine Heritage Foundation (GHF) held their regular scheduled monthly meeting at 5:00 p.m. on Wednesday, August 21, 2024 in the 2<sup>nd</sup> Floor CVB Boardroom of the Grapevine Convention & Visitors Bureau, 636 South Main Street, Grapevine, Texas 76051. Present were:

Melva Stanfield	Chairman
Frances Jensen	Vice-Chairman
Balla Wright	Treasurer
Wendy Nelson	Secretary
Courtney Fray	Board Member
David Stine	Board Member
Kimberly Hale	Board Member
Duff O'Dell	City Council Liaison

The above constitutes a quorum, Absent was:

Stephanie Wright	Board Member
Austin Kellerman	Board Member

With the following Convention & Visitors Bureau staff present:

Paula Newman	Managing Director of Operations
Cody Scallions	Manager Museums & Education
David Klempin	Heritage Preservation Programs Manager
Kayce Vanderpool	Heritage Preservation Programs Secretary

**1. CALL TO ORDER AND CITIZEN COMMENTS**

Chairman Melva Stanfield called the meeting to order at 5:04 p.m.

**Citizen Comments**

*Any person who is not scheduled on the agenda may address the Grapevine Heritage Foundation under Citizen Comments by completing a Citizen Appearance Request form. In accordance with the Texas Open Meetings Act, the Advisory Board is restricted in discussing or taking any action during Citizen Comments.*

No Citizens Comments were made.

**2. WELCOME**

Chairman Stanfield welcomed everyone and introduced Kimberly Hale as the newest addition to the GHF Board.

Kimberly Hale spoke about herself, she is happy to be a part of the GHF Board and is ready to help out. She moved to Texas 15 years ago from California. Since coming to Texas, she has been volunteering as a docent at Nash Farm. Kimberly Hale said her background is in living history, she served as a docent at the Mission Inn Museum she was on the board at the

historic cemetery in her community and helped set up a perpetual endowment fund she is extremely proud of.

**3. OATH OF OFFICE**

The Oath of Office was administered by the Historic Preservation Programs Secretary Kayce Vanderpool to Wendy Nelson, David Stine, Balla Wright, Melva Stanfield and Kimberly Hale to the Grapevine Heritage Foundation Advisory Board.

**4. ELECTION OF OFFICERS**

Chairman Melva Stanfield opened the floor for nominations for Vice-Chairman, no nominations were received. Melva asked if Frances Jensen would remain in the position, she agreed. Frances Jensen was nominated and approved as Vice-Chairman by acclimation;

Chairman Stanfield opened the floor for nomination for Treasurer. Wendy Nelson nominated Stephanie Wright for the Treasurer position, Courtney Fray seconded the nomination, Balla Wright approved the nomination. Stephanie Wright was nominated and approved as Treasurer by acclimation;

Chairman Stanfield opened the floor for nominations for Secretary, Frances Jensen recommended Wendy Nelson stay in the chair and Courtney Fray seconded the motion. Wendy Nelson was nominated and approved as Secretary by acclimation.

**5. MINUTES FOR APPROVAL**

Balla Wright moved to accept the minutes from the July 17, 2024 regular meeting. Wendy Nelson seconded the motion.

Minutes approved with a vote of:

Ayes: 7 (Stanfield, Jensen, B. Wright, Nelson, Fray, Stine, Hale)

Nays: 0 None

Absent: 2 (S. Wright, Kellerman)

**6. OLD BUSINESS**

**A. Membership Report – David Klempin**

David Klempin presented the membership report for July. We have 166 active memberships. Donations received total \$200.00, two donations In Memory of Burl Gilliam.

**B. Sponsorship Report – Balla Wright**

Treasurer Balla Wright reported the sponsorship total is \$25,250.00.

**C. Nash Farm Report – Cody Scallions**

Cody Scallions reported that in July, Nash Farm hosted the Ice Cream Social with 226 people; they had 2 tour group with 81 attendees; 1 assisted living home group with 15 visitors; casual visitation is 982 with a total visitation for July is 1344. They had 18 volunteers with 86 hours. The Ice Cream Social was 80% ran by volunteers.

In August we have had 1 tour group with 50 people; 1 assisted living home group with 10 attendees; so far in August we have 539 in casual visitation and total visitation at 599. The FFA will be having a Kick off Dinner on August 26.

## **7. NEW BUSINESS**

### **A. GHF Board Tour and Strategic Planning Session**

Chairman Stanfield updated the GHF Board on the dates discussed at the previous meeting. The Grapevine Historic Tour will be January 11, 2025 starting at 9 a.m. The GHF Strategic Planning Session will be February 8, 2025 starting at 10 a.m. The GHF Board discussed and approved the dates and times by acclamation.

### **B. GHF Events and Activities**

#### **Nash Farm – Cody Scallions**

Cody Scallions said that September 7th is “Italian Car Fest” 10 a.m. – 2:30 p.m. with a GHF booth, with board members to meet people in the community and share what GHF does. We will have the roll-up signs with membership QR codes to help educate about the Foundation. September 21<sup>st</sup> is the “Harvest Moon Supper”, Tickets are on sale online.

#### **Candlelight Tour of Homes – David Klempin**

Mr. Klempin said the Candlelight Tour of Homes is scheduled for Sunday, November 3, 2024 from 4-7 p.m. The tour starts at the Ted Ware Plaza with check in and a glass of wine.

1. Wright Construction Company 2023, 600 West Wall Street/Witness Tree
2. Dalton Oil Co, 1939, 326 West NW Hwy
3. Blevins House, 1908, 428 East Wall Street
4. Hale House 1946, 512 Estill Street
5. Millican House 1915, 603 East Worth Street
6. Tate Residence, 1952, 521 South Dooley Street
7. Jenner Lipscomb House 1908, 607 South Dooley Street

Mr. Klempin discussed the Question and Answer Meeting with the home owners and the pre-tour with wine and food provided by Chez Fabien.

The Calendar Committee Wendy Nelson said that the board needs good quality photos of action shots of all kinds of activities at our historic sites. We will have the board photo taken at the September meeting at the Bushong Cabin.

David Klempin said that staff is planning a reception to honor Sue Franks and present her with a plaque for Emeritus status after our shortened Board Meeting, September 18, 2024 at 5:30 p.m.

## **8. LIAISON REPORTS**

### **A. Grapevine Convention and Visitors Bureau Liaison Report – Paula Newman**

Paula Newman reported that Mr. McCallum is at the Texas Association of CVB's Conference in Austin, TX. The Bushong Cabin restoration job was awarded to The Ware Brothers Construction Company. The work will begin August 22, 2024. The roof, windows, doors and siding will be appropriately restored along with having a shed attached to the back of the cabin.

The Settlement to City and the Heritage buildings are getting cleaned and we are fixing the porches and other areas gearing up for the upcoming events. We are adding a panel and a new display at Friendship Hall for Barossa Valley, Australia. We will be hosting Sister City

August 21, 2024

Delegates coming in for the festival. The buildings will all be in great shape for the night of the Candlelight Tour of Homes and for upcoming Christmas Capital of Texas activations to be held at the museum complex.

The CVB is gearing up for Grapefest. We will have 125 food and merchant vendors. Some of the events have already sold out, the master class, wine pairings and some of the VIP events.

Christmas Capitol of Texas will have many new activations and Santa's North Pole Express will have a new show on the train. The train tickets will go on sale September 25 at 10 a.m. online. Grapevine Christmas Village will be in the Depot District. Hometown Christmas will return to CVB Tower Gallery. The decorating will start the last week of October.

**B. City Council Liaison Update – Duff O’Dell**

Councilwoman Duff O’Dell reported that the Council has approved an expansion to Chicken-Pickle adding eight ‘Paddle’ courts. A more aggressive pickleball style from Europe, played outside.

The Council has been planning the Budget for the City. The animal shelter will have a full-time dedicated staff to cover positions and cleaning. Los Amigos Mexican Restaurant owner has been approved for a liquor license to sell beer and wine and margaritas. The Fun Box, a huge bounce house for kids of all ages will return to Grapevine Mills Mall for 2 months, they are looking for a permanent indoor location.

The Grapevine Historical Society will host their annual Banquet November 4th in the CVB Grand Hall. Councilwoman O’Dell shared that in the 1920’s there was 2 fiddle bands in Grapevine, the Coon Hunters and the Rabbit Twisters. There will be an auction to sell the only remaining recording of the Coon Hunters with a minimum bid of \$500.00.

Wendy Nelson asked about adding a Palace Report along with the Nash Farm Report.

**9. ADJOURNMENT**

Courtney Fray moved to adjourn the meeting, David Stine seconded the motion. The meeting was adjourned at 5:48 p.m. with the following vote:

Adjournment approved with a vote of:

Ayes: 7 (Stanfield, Jensen, B. Wright, Nelson, Fray, Stine, Hale)

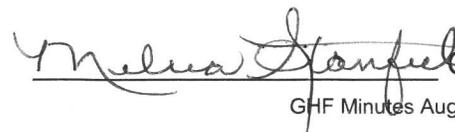
Nays: 0 None

Absent: 2 (S. Wright, Kellerman)

The next regular meeting will be held September 18, 2024 at 5:00 p.m.

PASSED AND APPROVED AUGUST 21, 2024 MINUTES BY THE GRAPEVINE HERITAGE FOUNDATION, ON THIS THE 18 TH DAY OF SEPTEMBER, 2024.

APPROVED:

 CHAIRMAN

August 21, 2024

ATTEST: Kayce Vanderpool SECRETARY