

State of Texas
County of Tarrant
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority met in Executive and Regular Sessions on this the 29th day of March 2024, in the Conference Room of the Grapevine Housing Authority, 131 Starr Place, with the following members present to wit:

Linda Troeger	Chair
Bonnie McHugh	Vice Chair/ Finance
Bruce Woodward	Commissioner
Ron Moxom	Resident Commissioner

Absent: Teri Rhodes-Cantu Commissioner

Constituting a quorum, with the following also present:

Duff O'Dell	City Council Liaison
Jane Everett	Executive Director

REGULAR MEETING

Chairperson Troeger called the regular meeting to order at 4:01 p.m.

Item #1 - Citizen Comments

No Citizen comments submitted.

Item # 2 - Report of the Executive Director (Informational Only)

A. Rent Delinquency and Information Sheet

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing through March 25, 2024.

B. Capital Funds Report and Work in Progress

The Executive Director reported to the Board on the current Capital Funds and corresponding projects.

C. Report of Public Housing Activity and Issues

The Executive Director provided an update to the Board on the resolution and repair of the water leak on Worth Street.

The annual picnic will be on May 31st.

D. Update from the Resident Advisory meetings held on February 16 and March 15, 2024

March meeting: Chad Hester from the City of Grapevine Facility Service Manager spoke about work orders and preventive maintenance at the housing authority.

Rosa Morales and Sheri Boardman won BINGO and Grace Fierro won the \$20 Wal-Mart gift card donated by the Bereans. During the meeting residents enjoyed coffee, team quiche and fruit.

April meeting: Executive Director Everett updated the residents with the recent repairs and maintenance projects for the housing authority. In the month of February, GHA has expended over \$150,000 from both Operating and Capital Funds on planned maintenance, necessary upgrades and emergency repairs.

Wynell Baker and Mary Jane Hammonds won BINGO and Vicki Howell won the \$20 Wal-Mart gift card donated by the Bereans. The residents enjoyed a lunch of cheese tortellini with a choice of alfredo sauce or marinara, Cesar salad and lemon bundt cake.

NEW BUSINESS

Item #3 - Consideration of the minutes from the January 25, 2024, meeting and take any necessary action.

The Board was provided the minutes from the January 25, 2024, meeting for approval.

Commissioner McHugh moved and Commissioner Woodward seconded to accept January 25, 2024, minutes as presented.

Ayes: Troeger, McHugh, Woodward and Moxom
Nays: None
Absent: Rhodes-Cantu
Motion passed: 4 – 0

Item #4 - Consideration of the minutes from the February 9, 2024, meeting and take any necessary action.

The Board was provided the minutes from the February 9, 2024, meeting for approval.

Commissioner McHugh moved and Commissioner Moxom seconded to accept February 9, 2024, minutes as presented.

Ayes: Troeger, McHugh, Woodward and Moxom
Nays: None
Absent: Rhodes-Cantu
Motion passed: 4 – 0

Item #5 - Consideration and approval of Resolution No. 24-04 to authorize the Executive Director to enter into a contract with Allen Cornell, CPA, for fee accounting services.

The Executive Director presented the Board with the engagement letter from Allen Cornell, CPA for the fiscal year 2024.

Commissioner Woodward moved and Commissioner McHugh seconded to approve Resolution 24-04 authorizing the Executive Director to enter into a contract with Allen Cornell, CPA for fee accounting services.

Ayes: Troeger, McHugh, Woodward and Moxom
Nays: None
Absent: Rhodes-Cantu
Motion passed: 4 – 0

Item #6 - Consideration and acceptance of the December 2023, January and February 2024 monthly financial statements and take necessary action.

The Executive Director presented the Board with an electronic copies of the December 2023, January and February 2024 financial statements for their review.

Commissioner Woodward moved and Commissioner McHugh seconded to approve the December 2023, January and February 2024 financial statements.

Ayes: Troeger, McHugh, Woodward and Moxom
Nays: None
Absent: Rhodes-Cantu
Motion passed: 4 – 0

ADJOURNMENT

Commissioner Moxom moved and Commissioner McHugh seconded that the meeting be adjourned.

Ayes: Troeger, McHugh, Woodward and Moxom
Nays: None
Absent: Rhodes-Cantu
Motion passed: 4 – 0

Meeting adjourned at 4:31 p.m

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY
ON THE 16th DAY OF MAY 2024.

APPROVED:


Linda Troeger, Chair

ATTEST:


Jane Everett
Executive Director