

STATE OF TEXAS
COUNTY OF TARRANT
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Regular Session on this the 6th day of February, 2024 in the City Council Chambers, Second Floor, 200 South Main Street, with the following members present:

William D. Tate	Mayor
Darlene Freed	Mayor Pro Tem
Sharron Rogers	Council Member
Chris Coy	Council Member
Duff O'Dell	Council Member
Paul Slechta	Council Member
Leon Leal	Council Member

constituting a quorum, and with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
Matthew C.G. Boyle	City Attorney
Tara Brooks	City Secretary

Call to Order

Mayor Tate called the meeting to order at 7:00 p.m. in the City Council Chambers.

Item 1. Executive Session

Mayor Tate announced the City Council would recess to the City Council Conference Room to conduct a closed session regarding:

- A. Real property relative to deliberation of the purchase, exchange, lease, sale or value of real property (City facilities, Public Works, historic preservation, downtown parking, and the 185 acres) pursuant to Section 551.072, Texas Government Code.
- B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

The City Council recessed to the City Council Conference Room and began the closed session at 7:04 p.m. The closed session ended at 7:27 p.m.

Upon reconvening in open session in the Council Chambers, Mayor Tate asked if there was any action necessary relative to Sections 551.072 or 551.087.

City Manager Bruno Rumbelow stated there was no action needed.

REGULAR MEETING

Mayor Tate called the regular meeting to order at 7:31 p.m. in the City Council Chambers.

Item 2. Invocation

Associate Pastor Doug Page with First Baptist Church gave the invocation.

Item 3. Posting of the Colors and Pledges of Allegiance

Boy Scout Troop 7 posted the colors and led the Pledge of Allegiance.

Item 4. Citizen Comments

Sayeda Bilqees Syed, 6705 Sapphire Circle North, Colleyville, introduced herself and requested Council's support for her election to the Tarrant Appraisal District Board of Directors.

PRESENTATIONS

Item 5. GRACE Chief Executive Officer Rebecca Cox to provide a report on GRACE services.

Chief Executive Officer Rebecca Cox from GRACE updated Council on the GRACE programs provided to the community in 2023 which included housing stability assistance, utility aid, health care, the GRACE pantry, Christmas Cottage, and free summer lunches for kids. In total 10,301 individuals received services with 104,621 service units provided. Ms. Cox answered questions from Council.

Council did not take any action on this item.

Item 6. City Manager Bruno Rumbelow and Market Research Manager Steven Jones to provide a report on the 2023 Christmas Capital of Texas.

Market Research Manager Steven Jones reported on the Main Street foot traffic statistics during the Christmas Capital of Texas season and answered questions from Council.

City Manager Rumbelow reported that staff is currently conducting an analysis and review of the 2023 Christmas Capital of Texas and will seek Council's input to compile the plans for 2024. He also answered questions from Council.

Council discussed this item, raised issues they witnessed and/or heard about, and offered suggestions for the 2024 plans.

Council did not take any action on this item.

NEW BUSINESS

Item 7. Consider an architectural design contract for the Grapevine City Hall lobby renovations and safety improvements with Architexas, and take any necessary action.

Public Works Director Bryan Beck presented the main elements of the architectural design contract that will include the design of new counters for Public Works, Building Service and Utility Billing; demolition of the vault in the Public Works area; design of a new mail area; expansion of Building Services Inspection offices; and design of an entry vestibule at the Barton Street entrance. The architectural design contract will be for an estimated amount of \$45,000.

Director Beck answered questions from Council.

Motion was made to approve the architectural design contract for the Grapevine City Hall lobby.

Motion: Coy
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 8. Consider a design contract for Grapevine Public Library interior floorplan design with 720 Design, and take any necessary action.

Assistant Library Director Chad Hetterley presented this item and explained that it will allow for reimagining of the current Library floor plan for possible future needs. The design contract will be for an estimated amount of \$47,400.

Motion was made to approve a design contract for the Grapevine Public Library interior floorplan design.

Motion: Coy
Second: Freed
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 9. Consider the purchase of fleet vehicles that were proposed in the Fiscal Year 2024 Budget through interlocal purchasing cooperatives or Buy-Board agreements, and take any necessary action.

Chief Financial Officer Jeff Strawn explained that approval of this item will allow for the purchase of fleet vehicles that were proposed in the Fiscal Year 2024 budget on an as-available or per order basis. All purchases will be cash funded.

Motion was made to approve the purchase of fleet vehicles that were proposed in the Fiscal Year 2024 budget through interlocal purchasing cooperatives or Buy-Board agreements.

Motion: Freed
Second: O'Dell
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

CONSENT AGENDA

Consent items are deemed to need little Council deliberation and were acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. No one requested to remove any items from the consent agenda.

Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

Item 10. Consider the yearly community distribution allocation to GRACE. City Manager recommends approval.

City Manager Rumbelow recommended the annual community distribution allocation to GRACE in the amount of \$35,000.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 11. Consider renewal of a contract and additional services from CivicPlus government software.

City Manager Rumbelow recommended approval of the contract with CivicPlus, including the addition of the CivicReady mass notification software, for an amount not to exceed \$59,671.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal

Nays: None
Approved: 7-0

Item 12. Consider the renewal of annual Adobe Pro software licenses for all City users.

Chief Financial Officer Strawn recommended approval of Adobe licenses for an amount not to exceed \$45,000.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 13. Consider the approval to utilize the funds received from the FY2024 Office of the Governor, Public Safety Office Criminal Justice Division Grant with the Readiness Group, LLC for the Peer Support Team on behalf of the Northeast Fire Department Association (NEFDA).

Fire Chief Darrell Brown recommended approval of the authorization of the use of grant funds to establish a resiliency program and mindset in all NEFDA municipalities.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 14. Consider the purchase of VMware vSphere Enterprise support and subscription services from SHI Government Solutions.

Chief Information Officer Tessa Allberg recommended approval of the purchase of support and subscription services for the virtual server infrastructure environment for an amount not to exceed \$27,377.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 15. Consider the purchase of software and equipment for the lightning warning system from Perry Weather Consulting.

Parks and Recreation Director Chris Smith recommended approval of the purchase of software and equipment for the lighting warning system at the parks and sports fields for an amount not to exceed \$22,001.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 16. Consider the award of an informal request for quote for concrete installation at The Vineyards Campground and Cabins from Lasso 9 Construction.

Parks and Recreation Director Smith recommended approval of the award of an informal request for quote for concrete installation at four RV sites at The Vineyards Campground and Cabins for an amount not to exceed \$48,000.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 17. Consider an annual contract for lighting repairs, supplies and equipment from Facility Solutions Group.

Public Works Director Beck recommended approval of an annual contract to establish fixed annual pricing for lighting controls, lighting fixtures and ballasts to be purchased on as needed basis for an annual estimated amount of \$100,000.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 18. Consider a contract for the purchase of water tank inspections and cleaning from Consor Engineers, LLC.

Public Works Director Beck recommended approval of the contract for the purchase of water tank inspections and cleaning of the Dove Elevated Tank and two well tanks at the Water Plant for an amount not to exceed \$39,600.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 19. Consider the purchase of feeder wires for high service pumps for the Water Treatment Plant from Graybar.

Public Works Director Beck recommended approval of the purchase of feeder wires for the Water Treatment Plant for an amount not to exceed \$63,000.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 20. Consider the purchase of three Flygt submersible pumps for the Hilton Lift Station from Xylem Water Solutions USA, Inc.

Public Works Director Beck recommended approval of three submersible sewage pumps for the Hilton Lift Station for an amount not to exceed \$325,300.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 21. Consider **Resolution No. 2024-002** calling the 2024 City Officers Election to be held on Saturday, May 4, 2024, designating the polling place and, if necessary, a run-off election to be held on June 15, 2024.

City Secretary Tara Brooks recommended approval of the resolution to call an election to be held on May 4 to elect a Mayor, City Council Place 1 and City Council Place 2. The resolution also appointed the Tarrant County Elections Administrator as the Early Voting Clerk.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal

Nays: None
Approved: 7-0

RESOLUTION NO. 2024-002

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, CALLING FOR THE 2024 GENERAL ELECTION OF OFFICERS TO BE HELD ON MAY 4, 2024; DETERMINING THE POLLING PLACE; PROVIDING SPECIFIC INSTRUCTIONS FOR THE CONDUCTING OF SAID ELECTION; REPEALING INCONSISTENT RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE

Item 22. Consider the minutes of the January 16, 2024 Regular City Council meeting.

City Secretary Brooks recommended approval of the minutes as provided.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

ADJOURNMENT

Motion was made to adjourn the meeting at 8:17 p.m.

Motion: Rogers
Second: Coy
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Passed and approved by the City Council of the City of Grapevine, Texas on this the 20th day of February, 2024.

APPROVED:



William D. Tate
Mayor

ATTEST:



Tara Brooks
City Secretary

