



CITY OF GRAPEVINE, TEXAS  
REGULAR CITY COUNCIL MEETING AGENDA  
TUESDAY, JULY 7, 2020

GRAPEVINE CITY HALL, COUNCIL CHAMBERS  
200 SOUTH MAIN STREET  
GRAPEVINE, TEXAS

In accordance with Orders of the Office of the Governor of the State of Texas, the Grapevine City Council will conduct the meeting scheduled at 7:30 pm on July 7, 2020 in the Council Chambers at 200 South Main Street, by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The Mayor and Members of City Council may attend this meeting in person.

**There will be no public access to the location described above. The meeting will be livestreamed on the City’s website at [www.grapevinetexas.gov](http://www.grapevinetexas.gov).**

This supplemental written notice, the meeting agenda, and the agenda packet are posted online at [www.grapevinetexas.gov](http://www.grapevinetexas.gov).

The public toll-free dial-in number to participate in the telephonic meeting is 1-210-469-4097. The audio conference PIN is 831 468 541#.

The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. Starting at 5:00 pm on Monday, July 6, citizens can submit a Citizen Appearance request form from the City’s website at <https://www.grapevinetexas.gov/89/Agendas-Minutes>. During the meeting, the names of those that have submitted a form will be called on to speak in the order the forms were received. The deadline to submit requests will be 5:00 pm on Tuesday, July 7.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

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6:30 p.m.	Dinner - City Council Conference Room
7:00 p.m.	Call to Order of City Council Meeting - City Council Chambers
7:00 p.m.	Executive Session - City Council Conference Room
7:30 p.m.	Regular Meeting - City Council Chambers

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**CALL TO ORDER: 7:00 p.m. - City Council Chambers**

**EXECUTIVE SESSION:**

1. City Council to recess to the City Council Conference Room to conduct a closed session relative to:

- A. Real property relative to deliberation of the purchase, exchange, lease, sale or value of real property (City facilities, Parks and Recreation, Public Works, former Senior Center located at 421 Church Street, downtown parking, and the 185 acres) pursuant to Section 551.072, Texas Government Code.
- B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

City Council to reconvene in open session in the City Council Chambers and take any necessary action relative to items discussed in Executive Session.

**REGULAR MEETING: 7:30 p.m.** - City Council Chambers

- 2. Invocation and Pledge of Allegiance: Council Member Paul Slechta

**CITIZEN COMMENTS**

- 3. Any person who is not scheduled on the agenda may address the City Council under Citizen Comments or on any other agenda item by completing a Citizen Appearance Request form with the City Secretary. A member of the public may address the City Council regarding an item on the agenda either before or during the Council's consideration of the item, upon being recognized by the Mayor or upon the consent of the City Council. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action during Citizen Comments.

**NEW BUSINESS**

- 4. Consider Mayor's appointments of Council Liaisons to the City's Boards and Commissions and to Council Committees, and take any necessary action.
- 5. Consider appointments of members to the City's Boards and Commissions and take any necessary action.

**CONSENT AGENDA**

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

6. Consider an annual contract for ethernet internet circuit services from CenturyLink Communications, LLC. Chief Technology Officer recommends approval.
7. Consider the renewal of an annual contract for magazine print services with JG Media. Parks and Recreation Director recommends approval.
8. Consider the purchase of seven Stalker Radars from Applied Concepts, Inc. Police Chief and Public Works Director recommend approval.
9. Consider the minutes of the June 16, 2020 Regular City Council meeting. City Secretary recommends approval.

Pursuant to the Texas Open Meetings Act, Texas Government Code, Chapter 551.001 et seq, one or more of the above items may be considered in Executive Session closed to the public. Any decision held on such matter will be taken or conducted in open session following conclusion of the executive session.

#### ADJOURNMENT

In accordance with the Open Meetings Law, Texas Government Code, Chapter 551, I hereby certify that the above agenda was posted on the official bulletin boards at Grapevine City Hall, 200 South Main Street and on the City's website on July 2, 2020 by 5:00 p.m.

  
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Tara Brooks, TRMC, CRM  
City Secretary



This meeting can be adjourned and reconvened, if necessary, the following regular business day.

**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** JULY 7, 2020

**SUBJECT:** CITY COUNCIL LIAISONS AND COMMITTEE APPOINTMENTS

**RECOMMENDATION:** Consider Mayor's appointments of Council Liaisons to the City's Boards and Commissions and to Council Committees.

**FUNDING SOURCE:**

**BACKGROUND:** Mayor Tate will appoint City Council Members as liaisons to the City's Boards and Commissions and will appoint Council Members to the various Council Committees.

TB

**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** JULY 7, 2020

**SUBJECT:** ANNUAL BOARD AND COMMISSION APPOINTMENTS

**RECOMMENDATION:** City Council to consider appointments of members to the City's Boards and Commissions and take any necessary action.

**FUNDING SOURCE:**

**BACKGROUND:** Each year, the City Council reviews and considers appointments to the various boards and commissions. Over sixty applicants were received.

This year Council will make appointments to the following Boards and Commissions:

- 4B Economic Development Corporation
- Animal Shelter Advisory Committee
- Board of Zoning Adjustment
- Building Board of Appeals
- Convention and Visitors Bureau Board
- Golf Course Advisory Board
- Health Officer
- Heritage Foundation Advisory Board
- Historic Preservation Commission
- Housing Authority Board of Commissioners
- Library Board
- Parks and Recreation Board
- Planning and Zoning Commission
- Senior Citizens Advisory Board

Mayor Tate will also appoint the Chairperson for the Convention and Visitors Bureau Advisory Board, Grapevine Heritage Foundation, Parks and Recreation Advisory Board and Senior Citizens Advisory Board.

TB

**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** JULY 7, 2020

**SUBJECT:** APPROVAL FOR AN ANNUAL CONTRACT FOR ETHERNET INTERNET CIRCUIT SERVICES

**RECOMMENDATION:** City Council to consider approval for an annual contract for ethernet internet circuit services from CenturyLink Communications, LLC for the IT Department.

**FUNDING SOURCE:** Funds are available in the General Fund Utilities budget (100-44525-120-001) for an annual amount not to exceed \$56,448.

**BACKGROUND:** This request is for ongoing service on a 1GB Metro Ethernet circuit which provides all incoming and outgoing e-mail as well as publishing websites and connections to remote buildings throughout the City.

Purchases will be made in accordance with an existing interlocal agreement with the Texas Department of Information Resources (DIR) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative and a contract was awarded to CenturyLink Communications, LLC. IT staff and Purchasing reviewed the contract for specification compliance and pricing and determined that the contract would provide the best service and pricing meeting the needs of the City.

Staff recommends approval.

AP/LW

**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** JULY 7, 2020

**SUBJECT:** APPROVAL TO RENEW AN ANNUAL CONTRACT FOR PARD  
MAGAZINE PRINT SERVICES

**RECOMMENDATION:** City Council to consider the renewal of an annual contract for magazine print services with JG Media for the Parks and Recreation Department.

**FUNDING SOURCE:** Funds for this purchase are available in the General and Lake Parks Funds 100 and 119 for an annual amount not to exceed \$109,764.

**BACKGROUND:** The purpose of this contract was to establish an annual contract to assist in design, layout, production and distribution of the Parks and Recreation Department's activity magazine with three editions annually.

Bids were taken in accordance with Local Government Code Chapter 252, Subchapter B, Section 252.021(a) and Section 252.041(a). The contract was for an initial one-year period with four, one year optional renewals. If approved, this will be the third renewal available.

Staff recommends approval.

TK/LW

**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** JULY 7, 2020

**SUBJECT:** APPROVAL FOR THE PURCHASE OF SEVEN STALKER RADARS FOR THE POLICE DEPARTMENT

**RECOMMENDATION:** City Council to consider approval for the purchase of seven Stalker Radars from Applied Concepts, Inc. for the Police Department.

**FUNDING SOURCE:** Funds are available in the Motor Vehicles budget (325-48910-209-000-200001) for a total amount not to exceed \$23,027.

**BACKGROUND:** This purchase is for seven Stalker Radars that will be installed in the seven new police vehicles that were ordered in January (three) and February (four) which were approved in the FY 2020 budget.

This purchase will be made in accordance with an existing interlocal agreement with Houston-Galveston Area Council (H-GAC) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative and a contract was awarded to Applied Concepts, Inc. The Fleet Service and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best product and pricing for meeting the needs of the City.

Staff recommends approval.

PH/LW

STATE OF TEXAS  
COUNTY OF TARRANT  
CITY OF GRAPEVINE

In accordance with Orders of the Office of the Governor of the State of Texas, the Grapevine City Council meeting was conducted by telephone. Members of City Council were either present in person in the City Council Chambers, Second Floor, 200 South Main Street or by telephone.

Members of the public were invited to participate by telephone by a number posted on the agenda. The meeting was live streamed on the City's website.

The City Council of the City of Grapevine, Texas met in Regular Session on this the 16th day of June, 2020 in the City Council Chambers, Second Floor, 200 South Main Street, with the following members present:

William D. Tate	Mayor
Darlene Freed	Mayor Pro Tem
Sharron Rogers	Council Member
Chris Coy	Council Member
Duff O'Dell	Council Member
Paul Slechta	Council Member
Leon Leal	Council Member

constituting a quorum, and with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibs	Assistant City Manager
Matthew C.G. Boyle	Assistant City Attorney
Tara Brooks	City Secretary

*Note: There were no items submitted that required consideration of the Planning and Zoning Commission, therefore the Commission did not meet and there were no public hearings.*

Call to Order

Mayor Pro Tem Darlene Freed called the meeting to order at 7:15 p.m.

Item 1. Executive Session

Mayor Pro Tem Freed announced the City Council would recess to the City Council Conference Room to conduct a closed session regarding:

- A. Real property relative to deliberation of the purchase, exchange, lease, sale or value of real property (City facilities, Public Works, and the 185 acres) pursuant to Section 551.072, Texas Government Code.

- B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

The City Council recessed to the City Council Conference Room and began the closed session at 7:19 p.m. Mayor Tate joined the meeting at 7:19 p.m. The closed session ended at 7:30 p.m.

Upon reconvening in open session in the Council Chambers, Mayor Tate asked if there was any action necessary relative to Sections 551.072 or 551.087.

City Manager Bruno Rumbelow stated there was no action necessary.

NOTE: City Council continued with the Regular portion of the Agenda in open session in the City Council Chambers.

Mayor Tate called the regular meeting to order at 7:34 p.m.

#### Item 2. Invocation and Pledge of Allegiance

Council Member Duff O'Dell delivered the invocation and led the Pledge of Allegiance.

#### Item 3. Citizen Comments

Beginning at 5:00 p.m. on June 15, citizens were able to submit a citizen appearance request form through the City's website.

No requests were received prior to the meeting. Mayor Tate allowed anyone on the phone to speak. There was no one on the phone who wished to speak.

#### NEW BUSINESS

#### Item 4. Consider a contract with the Global Biorisk Advisory Council (International Sanitary Supply Association) to obtain the GBAC STAR Accreditation designation, and take any necessary action.

Convention and Visitors Bureau Deputy Executive Director Brady Closson presented this item to Council. The GBAC STAR Accreditation designation is an outbreak prevention, response and recovery accreditation. The contract with the Global Biorisk Advisory Council will not exceed \$26,000. The CVB's goal is to have all Grapevine hotels, resorts, attractions, Grapevine Mills Mall public spaces, CVB facilities, Historic Main Street public spaces and Grapevine Main Plaza accredited.

Deputy Executive Director Closson answered questions from Council.

Motion was made to approve the contract with the Global Biorisk Advisory Council to obtain the GBAC STAR Accreditation designation.

Motion: O'Dell  
Second: Rogers  
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal  
Nays: None  
Approved: 7-0

### CONSENT AGENDA

Consent items are deemed to need little Council deliberation and were acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion.

Council Member Sharron Rogers requested item 7 be removed from the consent agenda. This item was considered following the vote on the remaining consent agenda items.

Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

#### Item 5. Consider the renewal of an annual contract for safety supplies with WW Grainger Industrial.

Chief Financial Officer Greg Jordan recommended approval of the annual contract for safety supplies for an estimated amount of \$20,000.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell  
Second: Slechta  
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal  
Nays: None  
Approved: 7-0

#### Item 6. Consider the renewal of an annual contract for EMS billing services with Emergicon, LLC.

Fire Chief Darrell Brown recommended approval of the annual contract for EMS billing services in an annual estimated amount of \$75,000.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell  
Second: Slechta  
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal

Nays: None  
Approved: 7-0

Item 8. Consider the renewal of an annual contract for generator maintenance with Loftin Equipment Company.

Public Works Director Bryan Beck recommended approval the annual contract for generator maintenance for the City's ten lift station generators for an annual estimated amount of \$18,200.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell  
Second: Slechta  
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal  
Nays: None  
Approved: 7-0

Item 9. Consider the minutes of the June 2, 2020 Regular City Council meeting.

City Secretary Tara Brooks recommended approval of the minutes as provided.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell  
Second: Slechta  
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal  
Nays: None  
Approved: 7-0

Item 7. Consider a contract for the design of intersection improvements at Bass Pro Drive and State Highway 26 with Kimley-Horn and Associates.

Public Works Director Beck recommended approval of the contract for the design of intersection improvements at Bass Pro Drive and State Highway 26 for an estimated amount of \$166,800. The improvements consist of an additional southbound left turn lane along State Highway 26 to eastbound Bass Pro Drive and a northbound right turn lane along State Highway 26 to eastbound Bass Pro Drive.

Director Beck answered questions from Council.

Council discussed this item.

City Manager Rumbelow requested this item be tabled to a future meeting.

Motion was made to table the contract for the design of intersection improvements at Bass Pro Drive and State Highway 26 with Kimley-Horn and Associates.

Motion: Rogers  
Second: Coy

Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal  
Nays: None  
Approved: 7-0 (to table)

ADJOURNMENT

Motion was made to adjourn the meeting at 7:56 p.m.

Motion: Coy  
Second: Rogers  
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal  
Nays: None  
Approved: 7-0

Passed and approved by the City Council of the City of Grapevine, Texas on this the 7th day of July, 2020.

APPROVED:

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William D. Tate  
Mayor

ATTEST:

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Tara Brooks  
City Secretary