



CITY OF GRAPEVINE, TEXAS
REGULAR CITY COUNCIL MEETING AGENDA
TUESDAY, SEPTEMBER 3, 2019

GRAPEVINE CITY HALL, COUNCIL CHAMBERS
200 SOUTH MAIN STREET
GRAPEVINE, TEXAS

5:30 p.m.	Dinner - City Council Conference Room
6:00 p.m.	Call to Order of City Council Meeting - City Council Chambers
6:00 p.m.	Executive Session - City Council Conference Room
7:15 p.m.	CCPD Meeting - City Council Chambers (<i>or immediately following Executive Session</i>)
7:30 p.m.	Regular Meeting - City Council Chambers

CALL TO ORDER: 6:00 p.m. - City Council Chambers

EXECUTIVE SESSION:

1. City Council to recess to the City Council Conference Room to conduct a closed session relative to:
 - A. Real property relative to deliberation to the purchase, exchange, lease, sale or value of real property (City facilities, Public Works, and the 185 acres) pursuant to Section 551.072, Texas Government Code.
 - B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

City Council to reconvene in open session in the City Council Chambers and take any necessary action relative to items discussed in Executive Session.

REGULAR MEETING: 7:30 p.m. - City Council Chambers

2. Invocation: Council Member Paul Slechta
3. Posting of the Colors and Pledges of Allegiance: Boy Scout Troop 7

CITIZEN COMMENTS

4. Any person who is not scheduled on the agenda may address the City Council under Citizen Comments by completing a Citizen Appearance Request form with

the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action during Citizen Comments.

PRESENTATIONS

5. GrapeFest Chairman, Lori Choate, to present information regarding the 33rd Annual GrapeFest that will take place September 12 – September 15.

PUBLIC HEARINGS

6. City Council to conduct a public hearing to consider adoption of a tax increase and take any necessary action.

NOTE: In accordance with state law, this item is the second of two public hearings on the proposed tax increase. Because the proposed tax rate (\$0.284271 per \$100) exceeds the effective tax rate (\$0.272399 per \$100), the law requires that the City Council hold two public hearings on the proposal. The first public hearing was held during the regular meeting on August 20, 2019. City Council will vote on the tax rate during the regular meeting on September 17, 2019 at 7:30 p.m. in the Council Chambers in City Hall at 200 South Main Street, Grapevine, Texas.

7. City Council to conduct a public hearing relative to the Fiscal Year 2019-2020 annual operating budget and take any necessary action.

NOTE: The City Council will consider adoption of the proposed Fiscal Year 2019-2020 operating budget and tax rate of \$0.284271 per \$100 on Tuesday, September 17, 2019 at 7:30 p.m. in the Council Chambers in City Hall at 200 South Main Street, Grapevine, Texas.

CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

8. Consider the renewal of an annual contract for medical and prescription stop-loss insurance with Swiss Re. Chief Financial Officer recommends approval.
9. Consider the renewal of an annual contract for Employee Assistance Program services with Deer Oaks. Chief Financial Officer recommends approval.

10. Consider the renewal of annual contracts for temporary employment services with Abacus Corporation and Temporaries of Texas, Inc. Human Resources Director recommends approval.
11. Consider approval of the purchase of picnic tables and park benches from Playground Solutions of Texas, Inc. Parks and Recreation Director recommends approval.
12. Consider the renewal of an annual sole source contract for digital evidence management services with Axon Enterprises, Inc. Police Chief recommends approval.
13. Consider the renewal of an annual contract for telephone services from Frontier Communications. Chief Technology Officer recommends approval.
14. Consider the renewal of a service contract for datacenter system and network administration from Leaf TCS. Chief Technology Officer recommends approval.
15. Consider approval of an annual contract for IT customer service support with Doug Keys Services. Chief Technology Officer recommends approval.
16. Consider approval of an annual sole source contract for managed data storage services with One Safe Place Media Corporation. Chief Technology Officer recommends approval.
17. Consider approval of the purchase of a 2019 Ford F-250 truck to be used for the fiber optic project from Sam Pack's Five Star Ford. Chief Technology Officer and Public Works Director recommend approval.
18. Consider the renewal of an annual contract for water and wastewater analysis services from the Trinity River Authority of Texas. Public Works Director recommends approval.
19. Consider the renewal of annual contracts for aggregate materials with Big Sandy Sand, DFW Materials, Liberty Sand and Gravel, and Martin Marietta Materials. Public Works Director recommends approval.
20. Consider approval of a sole source purchase of a pump repair from FCX Performance. Public Works Director recommends approval.
21. Consider the purchase of restoration repair services at the Peach Street water tower from Mooring USA. Public Works Director recommends approval.
22. Consider a contract for engineering services for the 2019 wastewater and drainage system improvements design with Burgess & Niple, Inc and consider **Ordinance**

No. 2019-55 appropriating funds for design and construction. Public Works Director recommends approval.

23. Consider changing the time of the October 1, 2019 City Council meeting to 5:30 p.m. to allow the City Council to attend neighborhood National Night Out functions. City Secretary recommends approval.
24. Consider the minutes of the August 20, 2019 Regular City Council meeting. City Secretary recommends approval.

Pursuant to the Texas Open Meetings Act, Texas Government Code, Chapter 551.001 et seq, one or more of the above items may be considered in Executive Session closed to the public. Any decision held on such matter will be taken or conducted in open session following conclusion of the executive session.

ADJOURNMENT

In accordance with the Open Meetings Law, Texas Government Code, Chapter 551, I hereby certify that the above agenda was posted on the official bulletin boards at Grapevine City Hall, 200 South Main Street and on the City's website on August 30, 2019 by 5:00 p.m.

Tara Brooks

Tara Brooks, TRMC, CRM
City Secretary



If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary's Office at 817.410.3182 at least 24 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 3, 2019

SUBJECT: CONDUCT A SECOND PUBLIC HEARING ON AD VALOREM TAX RATE

RECOMMENDATION: City Council to conduct a public hearing on the proposed ad valorem tax rate of \$.284271 per \$100 valuation for tax year 2019 and Fiscal Year 2020.

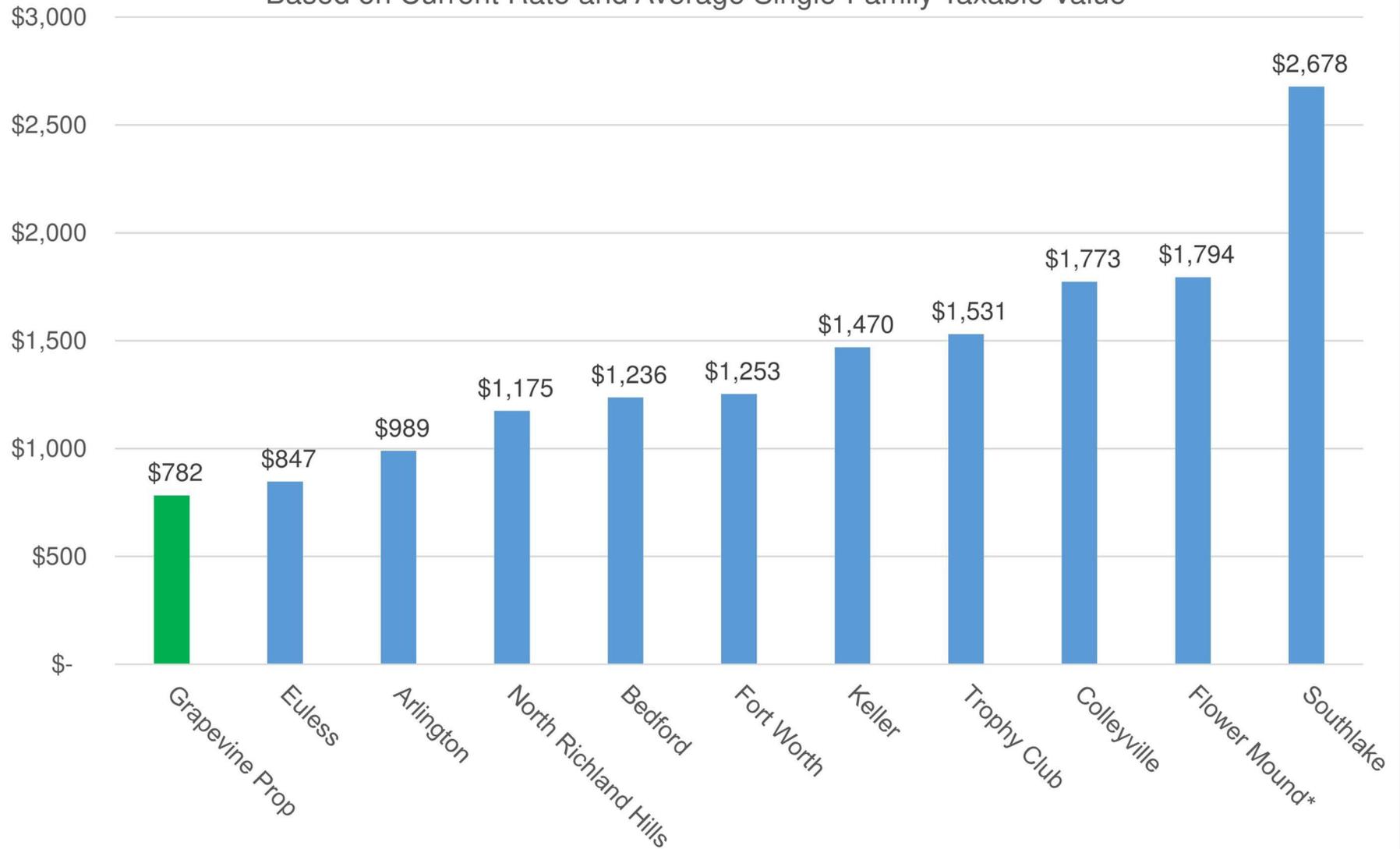
FUNDING SOURCE:

BACKGROUND: Pursuant to the Texas Tax Code, Section 26.05 (d), a municipal government must hold two public hearings when considering the adoption of a tax rate other than the effective tax rate. The tax rate shall be apportioned as follows:

- For the General Fund, a tax rate of \$.141579 per \$100 value.
- For Debt Service, a tax rate of \$.142692 per \$100 value.

The City Council will consider an ordinance adopting the tax rate at the regular City Council meeting on September 17 at 7:30 pm.

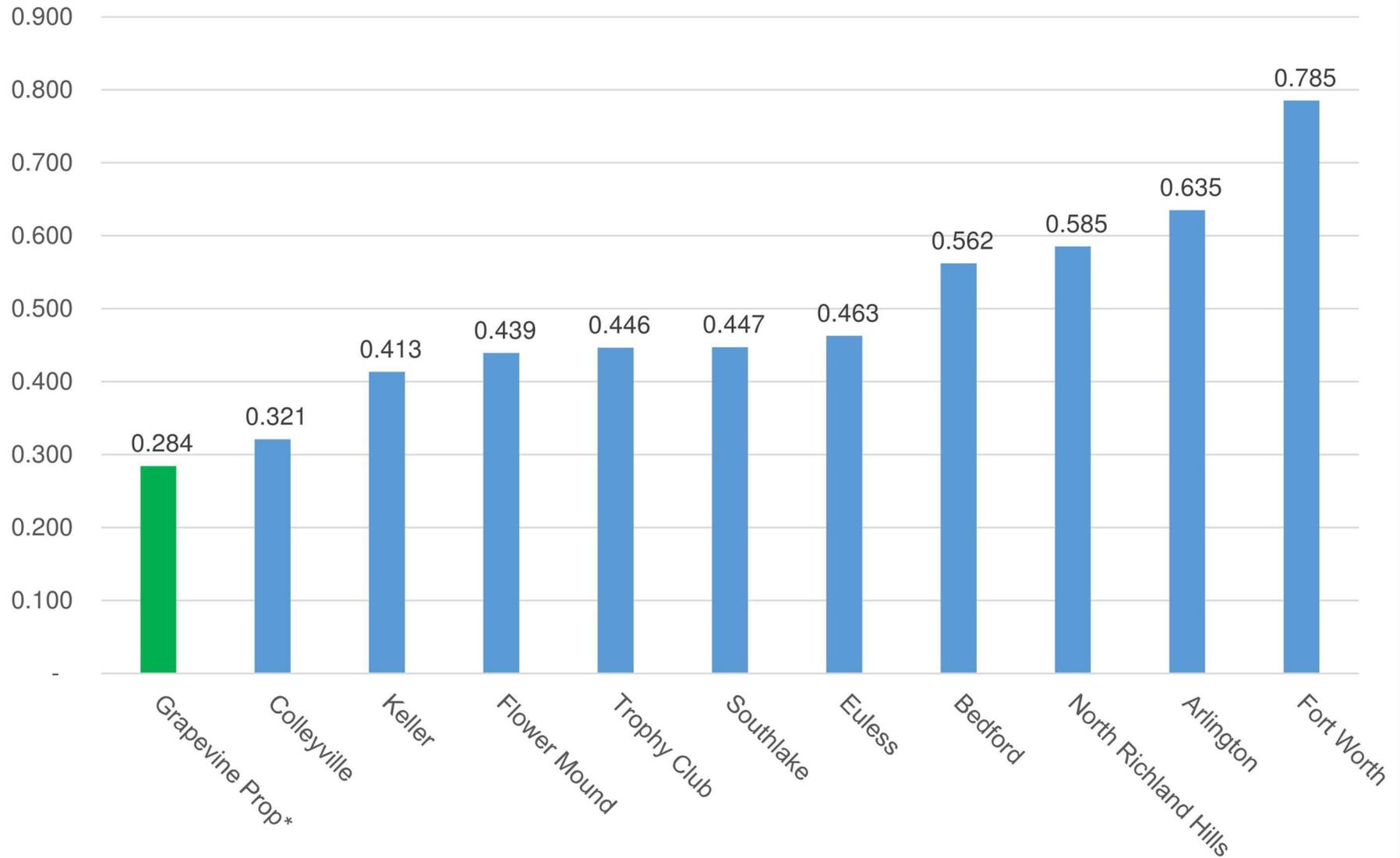
Average Single-Family Residence Tax Bill Based on Current Rate and Average Single-Family Taxable Value



As of July 22, 2019 per TAD "Average Value of Single-Family Residence" Net Taxable Value

*As of July 19, 2019 per Denton CAD "Average Residence Value Report" Average Taxable

Tax Rate Comparison



*Proposed Tax Rate for FY2020
All Other Tax Rates per TAD updated October 3, 2018

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 3, 2019

SUBJECT: PUBLIC HEARING ON THE FY 2019-2020 OPERATING BUDGET

RECOMMENDATION: City Council to conduct a public hearing on the proposed Fiscal Year 2019-2020 annual operating budget.

FUNDING SOURCE:

BACKGROUND: Pursuant to Section 907 of the City of Grapevine Charter, a public hearing on the annual budget shall be held to allow all interested persons to be heard for or against any item or the amount of any item therein contained. The public hearing shall commence on September 3, 2019 and final action on the budget shall be taken at the Regular City Council meeting on September 17, 2019. A copy of the proposed FY 2019-2020 budget summary is attached hereto.

The budget contains fund expenditures in the following amounts:

General Fund	\$ 71,054,689
Utility Enterprise Fund	23,948,788
Convention & Visitors Bureau Fund	22,556,423
Crime Control & Prevention District Fund	18,428,614
Debt Service Fund	15,705,883
4B Transit Fund	11,106,218
Convention & Visitors Bureau Incentives Fund	4,996,210
Economic Development Fund	4,527,073
Capital/Street Maintenance Fund	3,279,000
Golf Enterprise Fund	3,198,262
Lake Parks Special Revenue Fund	2,921,340
Stormwater Drainage Fund	1,403,131

The FY 2019-2020 Proposed Budget is available online, in the City Secretary's Office at City Hall and at the Grapevine Public Library.

GJ/gwl

**FY 2019-20 PROPOSED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
GENERAL FUND**

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Proposed
BEGINNING FUND BALANCE:	12,753,407	11,452,240	12,851,591	12,851,591	13,962,429
OPERATING REVENUE:					
Ad Valorem Taxes	9,655,982	11,332,790	11,165,766	11,743,533	13,043,001
Sales Taxes	27,153,906	28,286,627	28,890,000	29,178,900	29,616,580
Mixed Beverage Taxes	1,733,258	1,792,674	1,800,000	1,785,000	2,057,000
Franchise Fees	6,602,482	6,893,151	6,983,718	6,933,718	6,906,950
Licenses & Permits	1,910,170	1,631,113	1,926,304	1,922,451	1,924,422
Charges for Services	11,414,297	12,535,663	8,974,699	9,215,081	9,134,928
Intergovernmental	249,243	321,081	432,690	431,825	697,687
Fines and Forfeitures	1,789,779	1,582,456	1,800,452	1,759,147	1,728,702
Miscellaneous	3,167,512	3,486,795	1,242,400	1,239,915	1,409,000
Total Operating Revenue	63,676,628	67,862,350	63,216,029	64,209,570	66,518,270
TRANSFERS IN:					
Admin. Fee - Utility Fund	1,826,307	1,919,146	1,865,000	1,865,000	1,865,000
Admin. Fee - CVB Fund	1,428,542	1,347,770	1,428,000	1,428,000	1,455,526
Admin. Fee - Golf Fund	108,147	107,254	108,000	108,000	108,000
Administrative Fee - SDUS Fund	112,127	109,407	112,000	112,000	112,000
Administrative Fee - Lake Parks Fund	144,381	163,088	689,893	689,893	689,893
Administrative Fee - 4B Fund	306,433	326,478	306,000	306,000	306,000
Transfers In-Housing Authority	1,109,382	109,035	-	-	-
Total Transfers In	5,035,320	4,082,178	4,508,893	4,508,893	4,536,419
TOTAL REVENUE AND TRANSFERS	68,711,948	71,944,529	67,724,922	68,718,463	71,054,689
OPERATING EXPENDITURES:					
Personnel	29,975,449	32,096,812	33,534,842	33,467,772	34,466,915
Supplies	3,565,109	3,325,347	3,311,114	3,304,492	3,350,597
Maintenance	989,561	1,086,978	1,251,755	1,249,251	1,452,632
Services	11,642,216	11,535,895	11,598,115	11,574,919	12,271,761
Debt Service	178,694	138,071	-	-	-
Capital Outlay	148,958	109,711	92,000	91,816	105,000
Insurance	14,126,946	12,125,821	8,860,466	8,842,745	8,891,956
Total Operating Expenditures	60,626,933	60,418,635	58,648,292	58,530,995	60,538,861
TRANSFERS OUT:					
To Permanent Capital Maintenance	1,595,000	1,595,000	1,510,000	1,510,000	1,639,500
To Permanent Street Maintenance	1,684,000	1,684,000	1,510,000	1,510,000	1,639,500
To Capital Equipment Acquisition Fund	982,000	-	-	-	830,004
To Community Quality of Life Fund	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
To Crime Control & Prevention District Fund	200,000	2,235,000	3,056,630	3,056,630	3,406,824
Total Transfers Out	7,461,000	8,514,000	9,076,630	9,076,630	10,515,828
TOTAL EXPENDITURES AND TRANSFERS	68,087,933	68,932,635	67,724,922	67,607,625	71,054,689
SURPLUS (DEFICIT)	624,015	3,011,894	-	1,110,838	-
ENDING FUND BALANCE:	11,452,240	12,851,591	12,851,591	13,962,429	13,962,429
FUND BALANCE REQUIREMENT:	10,732,428	10,491,765	10,903,178	10,874,726	11,372,574

* Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).

The FY 2019-20 projected Ending Fund Balance represents 24% of total budgeted expenditures (88 days of operation).

**FY 2019-20 PROPOSED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
UTILITY ENTERPRISE FUND**

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Proposed
BEGINNING UNRESTRICTED FUND BALANCE:	14,462,392	17,230,681	16,629,044	16,629,044	17,241,876
OPERATING REVENUE:					
Water Sales	14,710,779	16,577,391	15,650,000	15,618,700	15,700,000
Wastewater Sales	8,054,884	8,371,685	8,000,000	7,984,000	8,000,000
Tap & Inspection Fees	164,608	143,010	90,000	89,820	77,000
Reconnects & Transfers	202,962	201,264	215,000	214,570	203,000
Interest Income	175,278	302,191	120,000	119,760	300,000
Miscellaneous Income	945,807	2,260,356	205,000	204,590	200,500
Total Operating Revenue	24,254,317	27,855,897	24,280,000	24,231,440	24,480,500
TRANSFERS IN/CONTRIBUTIONS:	522,974	6,506	-	-	-
TOTAL REVENUE AND TRANSFERS	24,777,291	27,862,404	24,280,000	24,231,440	24,480,500
OPERATING EXPENDITURES:					
Personnel	3,084,394	3,334,960	3,681,043	3,673,681	3,847,850
Supplies	668,017	684,185	897,085	895,291	890,960
Maintenance	954,294	1,016,243	1,436,900	1,434,026	1,512,100
Services	12,912,247	14,008,447	13,117,126	13,090,892	13,300,200
Debt Service	125,356	269,747	1,564,244	1,561,116	1,130,569
Insurance	-	-	916,393	914,560	952,109
Capital Outlay	27,287	344,983	228,500	228,043	450,000
Total Expenditures	17,771,595	19,658,566	21,841,291	21,797,608	22,083,788
TRANSFERS OUT:	3,826,307	8,003,880	1,821,000	1,821,000	1,865,000
TOTAL EXPENDITURES AND TRANSFERS	21,597,901	27,662,446	23,662,291	23,618,608	23,948,788
SURPLUS / (DEFICIT)	3,179,390	199,958	617,709	612,832	531,712
ENDING UNRESTRICTED FUND BALANCE:	17,230,681	16,629,044	17,246,753	17,241,876	17,773,588
FUND BALANCE REQUIREMENT:	2,843,455	3,145,371	3,494,607	3,487,617	3,533,406

* Fund balance requirement is 16% of total net budgeted expenditures or 60 days of operation.
The FY 2019-20 projected Ending Working Capital Balance represents 294 days of operation.

**FY 2019-20 PROPOSED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
CONVENTION AND VISITORS BUREAU FUND**

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Proposed
BEGINNING FUND BALANCE:	10,062,169	12,771,586	3,567,652	3,567,652	4,055,748
OPERATING REVENUE:					
Occupancy Taxes	13,848,845	14,577,354	14,313,754	14,743,167	14,782,796
Facility Rental Income	740,218	874,336	730,000	728,540	815,000
Interest Income	107,933	261,730	15,000	14,970	181,550
Sales & Merchandise	693,286	747,459	670,000	668,660	748,800
Train Operations	2,193,028	2,402,155	1,900,000	1,896,200	2,100,000
Festivals & New Vintage	3,784,733	3,434,008	3,700,000	3,692,600	3,500,000
Visitor Shuttle System	114,565	103,346	135,000	134,730	90,000
Miscellaneous Income	455,823	368,345	382,692	381,927	356,173
Total Operating Revenue	21,938,430	22,768,732	21,846,446	22,260,793	22,574,319
TRANSFERS IN:					
Transfer from 4B Economic Devl. Fund	330,613	348,816	444,610	444,610	464,486
Transfer from General Fund	-	-	-	-	-
Total Transfers In	330,613	348,816	444,610	444,610	464,486
TOTAL REVENUE & TRANSFERS	22,269,044	23,117,548	22,291,056	22,705,403	23,038,805
OPERATING EXPENDITURES:					
Personnel	5,675,502	6,019,864	6,643,975	6,630,687	7,009,317
Supplies	673,654	677,451	859,050	857,332	869,550
Maintenance	313,358	582,576	858,500	856,783	590,500
Services	4,858,162	4,945,945	4,683,192	4,673,826	4,692,725
Insurance	-	-	1,305,169	1,302,559	1,308,164
Festival & Train Operations	4,951,624	4,907,482	5,332,476	5,321,811	5,522,261
Capital Outlay	102,718	515,805	13,000	12,974	31,000
Total Operating Expenditures	16,575,018	17,649,123	19,695,362	19,655,971	20,023,517
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	1,428,542	1,347,770	1,455,526	1,455,526	1,455,526
Transfer to GTRP Fund	25,000	25,000	25,000	25,000	25,000
Trans. to Debt Service Fund	1,081,066	1,195,210	1,055,810	1,055,810	1,008,380
Transfer to Historic Preservation Fund	450,000	145,318	-	-	-
Transfer to Capital Projects Fund	-	12,000,000	-	-	-
Transfer to Heritage Fund	-	25,000	25,000	25,000	44,000
Total Transfers Out	2,984,608	14,738,298	2,561,336	2,561,336	2,532,906
TOTAL EXPENDITURES & TRANSFERS	19,559,626	32,387,421	22,256,698	22,217,307	22,556,423
SURPLUS / (DEFICIT)	2,709,417	(9,269,873)	34,358	488,096	482,382
ENDING FUND BALANCE:	12,771,586	3,567,652	3,602,010	4,055,748	4,538,130
FUND BALANCE REQUIREMENT:	2,724,660	2,901,226	3,237,594	3,231,119	3,291,537

* Fund balance requirement is 16.4% of total budgeted expenditures (60 days of operation).
The FY 2019-20 projected Ending Fund Balance represents 83 days of operation.

**FY 2019-20 PROPOSED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
CRIME CONTROL & PREVENTION DISTRICT**

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Proposed
BEGINNING FUND BALANCE:	1,438,034	(343,841)	(759,398)	(759,398)	(586,058)
OPERATING REVENUE:					
Sales Tax (1/2 cent)	13,229,439	13,670,499	14,445,000	14,589,450	14,808,290
Commercial Vehicle Enforcement	121,186	106,396	150,000	149,700	107,000
Interest Income	18,550	64,703	30,000	29,940	100,000
Miscellaneous	23,167	28,316	6,500	6,487	6,500
Total Operating Revenue	13,392,342	13,869,915	14,631,500	14,775,577	15,021,790
TRANSFERS IN:					
Transfer from General Fund	200,000	2,235,000	3,056,630	3,050,517	3,406,824
Total Transfers In	200,000	2,235,000	3,056,630	3,050,517	3,406,824
TOTAL REVENUE AND TRANSFERS	13,592,342	16,104,915	17,688,130	17,826,094	18,428,614
OPERATING EXPENDITURES:					
Personnel	11,396,293	12,392,580	12,615,162	12,589,932	13,379,045
Supplies	557,482	518,211	560,479	559,358	566,339
Maintenance	88,341	200,695	180,000	179,640	154,300
Insurance	-	-	3,050,918	3,044,816	3,068,318
Services	3,248,466	3,408,987	1,281,571	1,279,008	1,260,612
Capital Outlay	21,633	-	-	-	-
Total Operating Expenditures	15,312,215	16,520,473	17,688,130	17,652,754	18,428,614
TRANSFERS OUT:					
Transfer out to Fund 325	62,000	-	-	-	-
Total Transfers Out	62,000	-	-	-	-
TOTAL EXPENDITURES AND TRANSFERS	15,374,215	16,520,473	17,688,130	17,652,754	18,428,614
SURPLUS / (DEFICIT)	(1,781,873)	(415,558)	-	173,340	-
ENDING FUND BALANCE:	(343,841)	(759,398)	(759,398)	(586,058)	(586,058)

**FY 2019-20 PROPOSED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
DEBT SERVICE FUND**

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Actual	2019-20 Proposed
BEGINNING FUND BALANCE:	13,760,380	10,922,692	8,918,782	8,918,782	8,420,174
OPERATING REVENUE:					
Property Taxes Current	10,695,120	11,132,714	12,862,510	12,862,510	13,001,947
Property Taxes Delinquent	77,252	176,492	70,000	70,000	70,000
Interest Income	145,814	195,190	150,000	150,000	150,000
Total Operating Revenue	10,918,185	11,504,395	13,082,510	13,082,510	13,221,947
TRANSFERS IN:					
Transfer from CVB Fund	1,081,066	1,195,210	1,057,691	1,057,691	985,670
Transfer from Economic Development Fund	1,593,409	1,592,714	1,396,444	1,396,444	1,401,394
Transfer from Capital Projects Fund	-	309,175	-	-	-
Bond Proceeds/Refunding/Premiums	1,412,775	-	-	-	-
Total Transfers In	4,087,250	3,097,099	2,454,135	2,454,135	2,387,064
TOTAL REVENUE AND TRANSFERS	15,005,435	14,601,494	15,536,645	15,536,645	15,609,011
OPERATING EXPENDITURES:					
G. O. Bond Interest Payments	3,359,025	3,098,371	2,837,771	2,883,483	3,732,976
G. O. Bond Principal Payments	8,315,000	6,940,000	6,885,000	6,885,000	7,740,000
C. O. Interest Payments	1,664,721	2,142,557	2,529,417	2,529,417	1,627,791
C. O. Principle Payments	2,396,864	2,678,694	3,115,590	3,115,590	1,992,553
Tax and Note Interest Payments	89,456	43,119	21,763	21,763	7,563
Tax and Note Principal Payments	587,819	717,599	590,000	590,000	605,000
Fiscal Agent and Bond Fees	1,430,237	15,064	10,000	10,000	-
Total Operating Expenditures	17,843,122	15,635,404	15,989,541	16,035,253	15,705,883
TRANSFERS OUT:	-	970,000	-	-	-
TOTAL EXPENDITURES AND TRANSFERS	17,843,122	16,605,404	15,989,541	16,035,253	15,705,883
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	(2,837,688)	(2,003,910)	(452,896)	(498,608)	(96,872)
ENDING FUND BALANCE:	10,922,692	8,918,782	8,465,886	8,420,174	8,323,302
FUND BALANCE REQUIREMENT:	3,519,739	3,084,244	3,154,101	3,163,118	3,098,147

* Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).
The FY 2018-2019 projected Ending Fund Balance represents 53% of total budgeted expenditures (193 days of operation).

**FY 2019-20 PROPOSED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
4B TRANSIT FUND**

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Proposed
BEGINNING FUND BALANCE:	465,201	357	8,784	8,784	347,463
OPERATING REVENUE:					
Sales Tax	9,408,363	9,815,379	10,833,750	10,942,088	11,106,218
Interest Income	10,404	8,427	10,000	9,980	10,000
Total Operating Revenue	9,418,767	9,823,806	10,843,750	10,952,068	11,116,218
TRANSFERS IN:					
TOTAL REVENUE AND TRANSFERS	9,418,767	9,823,806	10,843,750	10,952,068	11,116,218
OPERATING EXPENDITURES:					
Contractual Services - Trinity Metro	9,077,750	9,466,562	10,389,140	10,168,779	10,641,732
Total Operating Expenditures	9,077,750	9,466,562	10,389,140	10,168,779	10,641,732
TRANSFERS OUT:					
Transfer to Visitor Shuttle Fund	330,613	348,816	444,610	444,610	464,486
Transfer to Economic Development Fund	475,249	-	-	-	-
Total Transfers Out	805,862	348,816	444,610	444,610	464,486
TOTAL EXPENDITURES AND TRANSFERS	9,883,612	9,815,379	10,833,750	10,613,389	11,106,218
SURPLUS / (DEFICIT)	(464,844)	8,427	10,000	338,679	10,000
ENDING FUND BALANCE:	357	8,784	18,784	347,463	357,463

**FY 2019-20 PROPOSED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
CONVENTION & VISITORS BUREAU INCENTIVES FUND**

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Proposed
BEGINNING FUND BALANCE:	8,972,384	10,774,995	13,131,802	13,131,802	13,131,802
OPERATING REVENUE:					
Occupancy Taxes - Gaylord	1,785,994	1,962,405	2,018,454	2,014,417	2,106,352
Occupancy Taxes - Great Wolf	480,018	499,584	472,578	471,633	-
Occupancy Taxes - All (1%)	2,685,808	2,836,114	2,720,549	2,715,108	2,814,858
Interest Income	98,846	186,823	75,000	74,850	75,000
Miscellaneous	(5,640)	(5,750)	-	-	-
Total Operating Revenue	5,045,026	5,479,177	5,286,581	5,276,008	4,996,210
TRANSFERS IN:	-	-	-	-	-
TOTAL REVENUE AND TRANSFERS	5,045,026	5,479,177	5,286,581	5,276,008	4,996,210
OPERATING EXPENDITURES:					
Personnel	4,388	-	-	-	-
Supplies	99,075	100,263	100,000	99,800	100,000
Services	3,138,951	3,022,107	5,186,581	5,176,208	4,896,210
Total Operating Expenditures	3,242,414	3,122,370	5,286,581	5,276,008	4,996,210
TRANSFERS OUT:	-	-	-	-	-
TOTAL EXPENDITURES AND TRANSFERS	3,242,414	3,122,370	5,286,581	5,276,008	4,996,210
SURPLUS / (DEFICIT)	1,802,611	2,356,807	-	-	-
ENDING FUND BALANCE:	10,774,995	13,131,802	13,131,802	13,131,802	13,131,802
RESERVES:					
Reserved for Incentive Packages	4,700,000	4,700,000	4,700,000	4,700,000	4,700,000
Total Reserves	4,700,000	4,700,000	4,700,000	4,700,000	4,700,000
UNRESERVED FUND BALANCE	6,074,995	8,431,802	8,431,802	8,431,802	8,431,802

**FY 2019-20 PROPOSED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
ECONOMIC DEVELOPMENT FUND (122, 124)**

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Proposed
BEGINNING FUND BALANCE:	32,283,858	17,500,235	5,216,533	6,098,006	6,137,937
OPERATING REVENUE:					
Sales Tax	4,062,180	4,256,509	3,611,250	3,647,363	4,402,073
Interest Income	227,799	179,326	150,000	149,700	125,000
Miscellaneous	275	-	-	-	-
Total Operating Revenue	4,290,254	4,435,834	3,761,250	3,797,063	4,527,073
TRANSFERS IN:	6,537,428	3,086,455	-	-	-
SALE OF CAPITAL ASSETS	2,727,803	-	-	-	-
BOND	-	16,930,000	-	-	-
TOTAL REVENUE AND TRANSFERS	13,555,485	24,452,290	3,761,250	3,797,063	4,527,073
OPERATING EXPENDITURES:					
Personnel Services	458,904	487,265	504,552	503,543	523,466
Supplies	7,104	6,678	6,300	6,287	6,300
Services	1,394,510	1,098,204	1,489,871	1,486,891	2,231,816
Insurance	-	-	58,083	57,967	58,097
Total Operating Expenditures	1,860,519	1,592,147	2,058,806	2,054,688	2,819,679
CAPITAL OUTLAY	4,716,788	-	-	-	-
TRANSFERS OUT	21,761,801	17,050,292	1,702,444	1,702,444	1,707,394
Debt Service	-	17,212,082	-	-	-
TOTAL EXPENDITURES AND TRANSFERS	28,339,108	35,854,521	3,761,250	3,757,132	4,527,073
SURPLUS / (DEFICIT)	(14,783,623)	(11,402,231)	-	39,930	-
ENDING FUND BALANCE AVAILABLE:	17,500,235	6,098,006	5,216,533	6,137,937	6,137,937

**FY 2019-20 PROPOSED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
FUND 174 - CAPITAL/STREET MAINTENANCE PROGRAM**

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Proposed
BEGINNING FUND BALANCE:	1,613,115	836,679	1,102,856	1,102,856	1,032,672
OPERATING REVENUE:					
Interest Income	25,378	30,226	24,000	24,000	24,000
Miscellaneous	174,037	67,128	-	33,258	-
Total Operating Revenue	199,415	97,354	24,000	57,258	24,000
TRANSFERS IN:	3,279,000	3,114,775	2,645,000	3,145,000	3,279,000
TOTAL REVENUE AND TRANSFERS	3,478,415	3,212,129	2,669,000	3,202,258	3,303,000
OPERATING EXPENDITURES:					
Facilities Maintenance	552,828	555,239	426,000	425,148	392,000
Parks Maintenance	1,821,675	699,695	1,097,000	1,094,806	1,162,000
Street Maintenance and Overlay	1,405,307	1,229,493	1,255,000	1,252,490	1,225,000
Traffic Signal, Striping and Signing Maint.	475,042	461,522	501,000	499,998	500,000
Total Operating Expenditures	4,254,852	2,945,949	3,279,000	3,272,442	3,279,000
TOTAL EXPENDITURES AND TRANSFERS	4,254,852	2,945,949	3,279,000	3,272,442	3,279,000
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	(776,438)	266,179	(610,000)	(70,184)	24,000
ENDING FUND BALANCE:	836,679	1,102,856	492,856	1,032,672	1,056,672

**FY 2019-20 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
GOLF FUND**

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Proposed
BEGINNING WORKING CAPITAL:	(1,365,536)	(1,086,616)	(856,471)	(856,471)	(856,471)
OPERATING REVENUES:					
Cart and Club Rentals	687,793	657,058	686,000	684,628	664,000
Tournament Fees	2,108	2,250	3,000	2,994	4,000
Driving Range	213,011	198,286	215,000	214,570	193,654
Golf Pro Shop Sales	217,417	247,092	225,000	224,550	245,000
Golf Course Green Fees	1,441,966	1,430,023	1,475,000	1,472,050	1,425,000
Annual Green Fee Memberships	274,307	273,157	280,000	279,440	326,000
Restaurant % of Sales	29,740	35,889	35,000	34,930	37,000
Lesson Income	39,097	27,366	40,000	39,920	35,000
Interest Income	1,531	2,712	1,400	1,397	3,000
Golf Sub-Lease	243,981	244,961	240,000	239,520	242,000
Miscellaneous Income	24,852	14,957	22,000	21,956	23,608
Total Operating Revenue	3,175,804	3,133,750	3,222,400	3,215,955	3,198,262
TRANSFERS IN/CONTRIBUTIONS:	-	-	-	-	-
TOTAL REVENUES AND TRANSFERS	3,175,804	3,133,750	3,222,400	3,215,955	3,198,262
OPERATING EXPENDITURES:					
Personnel	1,404,999	1,357,988	1,443,651	1,440,764	1,490,231
Supplies	343,333	392,073	355,798	355,086	385,600
Maintenance	106,825	103,276	91,500	91,317	92,400
Services	718,667	830,567	359,291	358,572	422,045
Insurance	-	-	454,290	453,381	457,986
Capital Outlay	226,604	87,051	408,370	407,553	242,000
Total Operating Expenditures	2,800,427	2,770,955	3,112,900	3,106,674	3,090,262
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	108,147	107,254	109,500	109,281	108,000
Total Transfers Out	108,147	107,254	109,500	109,281	108,000
TOTAL EXPENDITURES AND TRANSFERS	2,908,574	2,878,209	3,222,400	3,215,955	3,198,262
SURPLUS / (DEFICIT)	267,230	255,542	-	-	-

* Fund balance requirement is 25% of total net budgeted expenses or 90 days of operation.
City Council has suspended the fund balance requirement for the Lake Enterprise Fund for FY 2019-20.

**FY 2019-20 PROPOSED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
LAKE PARKS SPECIAL REVENUE FUND**

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Proposed
BEGINNING FUND BALANCE:	(2,466,053)	(2,359,485)	(2,290,551)	(2,290,551)	(2,220,584)
OPERATING REVENUE:					
Boat Ramp Fees	108,223	97,783	98,000	97,804	92,800
Pavilion Fees	61,715	67,153	76,000	75,848	56,000
Camping Fees	1,779,067	1,947,840	2,140,000	2,245,000	2,240,000
Entrance Fees	159,893	234,154	130,000	129,740	155,000
Recreation Fees	111,501	119,387	332,000	211,976	335,000
Merchandise and Other Sales	82,253	75,474	97,000	96,806	91,000
Total Operating Revenue	2,302,652	2,541,791	2,873,000	2,857,174	2,969,800
TRANSFERS IN:	-	-	-	-	-
TOTAL REVENUE AND TRANSFERS	2,302,652	2,541,791	2,873,000	2,857,174	2,969,800
OPERATING EXPENDITURES:					
Personnel	230,489	286,052	397,274	396,479	440,402
Supplies	166,547	206,257	202,850	202,444	184,250
Maintenance	267,625	261,516	193,250	192,864	301,750
Services	1,348,040	1,489,297	1,080,889	1,078,727	1,062,416
Insurance	-	-	85,976	85,804	86,629
Capital Outlay	39,008	15,629	103,000	139,880	156,000
Finance Charges	-	-	2,500	2,495	-
Total Operating Expenditures	2,051,709	2,258,752	2,065,739	2,098,694	2,231,447
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	144,381	163,088	689,893	688,513	689,893
Total Transfers Out	144,381	163,088	689,893	688,513	689,893
TOTAL EXPENDITURES AND TRANSFERS	2,196,090	2,421,840	2,755,632	2,787,207	2,921,340
SURPLUS / (DEFICIT)	106,561	119,952	117,368	69,967	48,460
ENDING FUND BALANCE:	(2,359,485)	(2,290,551)	(2,173,183)	(2,220,584)	(2,172,124)

* A Fund Balance Requirement has not been established for the Lake Parks Special Revenue Fund.

**FY 2019-20 PROPOSED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
STORMWATER DRAINAGE UTILITY FUND**

	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Estimate	2019-20 Proposed
BEGINNING FUND BALANCE:	1,261,208	1,552,470	1,552,470	1,860,975	1,885,397
OPERATING REVENUE:					
Drainage Utility Fees	1,422,563	1,435,920	1,431,500	1,428,637	1,440,000
Interest Income	9,301	21,420	9,500	9,481	22,500
Interest Income - 2000 C.O.	3,386	5,899	3,000	2,994	7,500
Miscellaneous	(569)	(567)	-	-	-
Total Operating Revenue	1,434,681	1,462,672	1,444,000	1,441,112	1,470,000
TRANSFERS IN:	-	-	-	-	-
TOTAL REVENUE AND TRANSFERS	1,434,681	1,462,672	1,444,000	1,441,112	1,470,000
OPERATING EXPENDITURES:					
Personnel	492,963	533,061	549,651	548,552	559,846
Supplies	15,648	19,676	29,700	29,641	29,700
Maintenance	89,951	115,988	125,000	124,750	125,000
Services	257,579	313,124	234,655	234,186	204,525
Insurance	-	-	162,006	161,682	162,060
Capital Outlay	30,151	62,911	210,000	209,580	210,000
Total Operating Expenditures	886,292	1,044,760	1,311,012	1,308,390	1,291,131
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	112,127	109,407	108,300	108,300	112,000
Transfer to Equipment Acquisition Fund	145,000	-	-	-	-
Total Transfers Out	257,127	109,407	108,300	108,300	112,000
TOTAL EXPENDITURES AND TRANSFERS	1,143,420	1,154,167	1,419,312	1,416,690	1,403,131
SURPLUS / (DEFICIT)	291,262	308,505	24,688	24,422	66,869
ENDING FUND BALANCE:	1,552,470	1,860,975	1,577,158	1,885,397	1,952,266
FUND BALANCE REQUIREMENT:	187,521	189,283	232,767	232,337	230,113

* Fund balance requirement is 16.4% of total budgeted expenditures (60 days of operation).
The FY 2019-20 projected Ending Fund Balance represents 439 days of operation.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 3, 2019

SUBJECT: APPROVAL TO RENEW AN ANNUAL CONTRACT FOR MEDICAL AND PRESCRIPTION STOP-LOSS INSURANCE

RECOMMENDATION: City Council to consider the renewal of an annual contract for medical and prescription stop-loss insurance with Swiss Re for the Risk Management Department.

FUNDING SOURCE: Funds for this purchase are available in account 100-45674-109-001 (Health Insurance Premium) in the estimated amount of \$685,935.

BACKGROUND: The City of Grapevine is self-funded for employee and pre-65 retiree medical and prescription insurance. Therefore, the City assumes all or a portion of the risk for medical and prescription drug claims for all covered members on its health plan.

Stop-loss insurance is designed to offer effective protection against excessive claims by limiting the amount of risk on any one individual insured. The City's consultants McGriff, Seibels, and Williams secured pricing for the renewal of this policy. City staff reviewed the proposals and determined that Swiss Re would provide the best service and pricing for meeting the needs of the City.

Staff recommends approval.

MH/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 3, 2019

SUBJECT: APPROVAL OF RENEWAL OF ANNUAL CONTRACT FOR THE EMPLOYEE ASSISTANCE PROGRAM SERVICES

RECOMMENDATION: City Council to consider the renewal of an annual contract Employee Assistance Program (EAP) services with Deer Oaks for the Risk Management Department.

FUNDING SOURCE: Funds for this purchase are available in account 100-45674-109-001 (Health Insurance Premium) in the estimated amount of \$20,100.

BACKGROUND: The EAP is a voluntary, confidential program which helps employees work through various life challenges that may adversely affect job performance or health and personal well-being in order to optimize their success with the City of Grapevine.

The City's consultants McGriff, Seibels, and Williams secured the renewal of this program. The pricing was guaranteed for five years. City staff determined that the renewal contract will provide the best service for meeting the needs of the City. The contract was for an initial one-year period with four, one-year renewal options. If approved, this will be the first renewal available.

Staff recommends approval.

MH/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 3, 2019

SUBJECT: APPROVAL TO RENEW ANNUAL CONTRACTS FOR TEMPORARY EMPLOYMENT SERVICES

RECOMMENDATION: City Council to consider the renewal of annual contracts for temporary employment services with Abacus Corporation and Temporaries of Texas, Inc. for the Human Resources Department.

FUNDING SOURCE: Funds for this purchase are available in various departmental accounts in an annual estimated amount of \$500,000.

BACKGROUND: The purpose of this contract is to establish fixed annual pricing for temporary employment services for various departments. The primary contract will be with Abacus Corporation and the secondary will be with Temporaries of Texas, Inc.

Bids were taken in accordance with Local Government Code Chapter 252, Subchapter B, Section 252.021 (a) and Section 252.041 (a). The contract was for an initial one-year period with four, one-year renewal options. If approved, this will be the third renewal available.

Staff recommends approval.

RH/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 3, 2019

SUBJECT: APPROVAL FOR THE PURCHASE OF PICNIC TABLES AND PARK BENCHES

RECOMMENDATION: City Council to consider approval for the purchase of picnic tables and park benches from Playground Solutions of Texas, Inc.

FUNDING SOURCE: Funds for this purchase are available in accounts 121-48850-312-020-170001-0 (Improvements other than Buildings) for \$31,785, 119-43355-312-003 (Recreation Facility Maintenance) for \$7,383, and 210-48860-340-002 (Golf Maintenance) for \$12,000, for a total amount not to exceed \$51,168.

BACKGROUND: This purchase is for picnic tables and benches for the new Bear Creek Dog Park, The Vineyards Campground, and Golf Course.

This purchase will be made in accordance with an existing interlocal agreement with Sourcewell as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the cooperative and a contract was awarded to Playground Solutions of Texas, Inc. The Parks and Recreation Department and Purchasing staff reviewed the contract for specification compliance and pricing and determined that the contract would provide the best service and pricing for meeting the needs of the City.

Staff recommends approval.

BG/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 3, 2019

SUBJECT: APPROVAL TO RENEW AN ANNUAL SOLE SOURCE CONTRACT FOR DIGITAL EVIDENCE MANAGEMENT SERVICES

RECOMMENDATION: City Council to consider the renewal of an annual sole source contract for digital evidence management services with Axon Enterprises, Inc. for the Police Department.

FUNDING SOURCE: Funds for this purchase are available in account 117-44540-209-004 (CCPD - Professional Services) for an amount not to exceed \$118,466.

BACKGROUND: This purchase is for the storage of digital video evidence obtained through the use of body worn cameras worn by peace officers. This purchase also provides one year of warranty, service, and replacement services for body worn cameras. Taser International Inc. is the documented sole source provider of the Axon Body Camera and the Evidence.com online storage system.

This procurement will be made as a sole source in accordance with Local Government Code Chapter 252, Subchapter B, § 252.022. General Exemptions (a)(7)(A). The contract was for an initial one-year period with four optional, one-year renewals. If approved, this will be the third renewal available.

Staff recommends approval.

MB/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 3, 2019

SUBJECT: APPROVAL TO RENEW AN ANNUAL CONTRACT FOR TELEPHONE SERVICES

RECOMMENDATION: City Council to consider the renewal of an annual contract for telephone services from Frontier Communications for the IT Department.

FUNDING SOURCE: Upon approval, funds are available in account 100-44525-120-001 (Utilities) for an annual estimated amount of \$18,516.

BACKGROUND: This purchase is to renew the Frontier SIPS (Session Initiation Protocol) telephone lines contract. The SIPS lines are the main telephone lines that provide incoming and outgoing calls to City offices and facilities via the VOIP (Voice Over IP) Mitel telephone system.

This procurement will be made as a sole source purchase in accordance with Local Government Code Chapter 252, Subchapter B, § 252.022. General Exemptions (a) (7) (A). If approved, this will be for the second renewal available.

Staff recommends approval.

AP/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 3, 2019

SUBJECT: APPROVAL TO RENEW A SERVICE CONTRACT FOR DATACENTER SYSTEM AND NETWORK ADMINISTRATION

RECOMMENDATION: City Council to consider the renewal of a service contract for datacenter system and network administration from Leaf TCS for the IT Department.

FUNDING SOURCE: Upon approval funds are available in account 100-44540-101-002 (Professional Services) for an amount not to exceed \$154,700.

BACKGROUND: This purchase request is to continue a contract for system and network administration services in support of the City of Grapevine Public Safety Building Data Center. LEAF TCS will provide services to support the City of Grapevine Information Technology Department in its oversight responsibilities on maintenance and administration of physical and virtual information technology infrastructure systems. The functional areas of expertise required include: virtual network system administration and support, datacenter physical network support and maintenance, network infrastructure planning/ troubleshooting, and system and network monitoring. If approved, this will be the second and final renewal available.

Staff recommends approval.

AP/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 3, 2019

SUBJECT: APPROVAL OF AN ANNUAL CONTRACT FOR INFORMATION TECHNOLOGY CUSTOMER SERVICE SUPPORT

RECOMMENDATION: City Council to consider approval of an annual contract for IT customer service support with Doug Keys Services for the IT Department.

FUNDING SOURCE: Upon approval, funds are available in account 100-44540-101-2 (Professional Services) for an amount not to exceed \$30,000.

BACKGROUND: This purchase request is for Information Technology customer service support to assist and provide technical support as-needed in the following areas of the IT Division: customer service requests, completion of IT help desk work orders, user application support, technical support for audio and visual systems during City Council meetings, and imaging and hardware build of new desktop and laptop computers. The contract is for a one-year period.

Staff recommends approval.

AP/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 3, 2019

SUBJECT: APPROVAL FOR AN ANNUAL SOLE SOURCE CONTRACT FOR
MANAGED DATA STORAGE SERVICES

RECOMMENDATION: City Council to consider the approval of an annual sole source contract for managed data storage services with One Safe Place Media Corporation for the IT Department.

FUNDING SOURCE: Upon approval, funds are available in account 100-44500-101-2 (IT License & Maintenance Fees) for an amount not to exceed \$22,056.

BACKGROUND: One Safe Place is an offsite data protection company, specializing in business cloud backup, offsite data storage and tape vaulting, data destruction and video tape and film archiving.

The purpose of this contract is for disaster recovery of all City data stored in an electronic form. The data is located and stored in fully encrypted form in a secure data center off site. The daily transfer of new and changed data occur nightly over the Internet with full data encryption. This service keeps the City in compliance with industry compliance standards, federal, state and local laws which guarantees the City will not lose any data due to a disaster or equipment failure.

This procurement was made as a sole source in accordance with Local Government Code Chapter 252, Subchapter B, § 252.022. General Exemptions (a)(7)(A). The contract is for an initial one-year period with ten optional, one-year renewals.

Staff recommends approval.

AP/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 3, 2019

SUBJECT: APPROVAL FOR THE PURCHASE OF A 2019 FORD F-250 TRUCK

RECOMMENDATION: City Council to consider the approval for the purchase of a 2019 Ford F-250 truck from Sam Pack's Five Star Ford for the Public Works Department.

FUNDING SOURCE: Funds are available in account 177-48910-101-002-2015 (Motor Vehicles-Fiber Optic) for a total amount not to exceed \$30,382.

BACKGROUND: This purchase is for one 2019 Ford F-250 pickup truck for Public Works Traffic Division to accommodate fiber crews needed for projects and site locations throughout the City of Grapevine. Staff from both the City and the GCISD concur with the need for this equipment.

Purchases will be made in accordance with an existing interlocal agreement with Tarrant County, Texas as allowed by Texas Local Government Code, Section 271 and Texas Government Code, Section 791.

Bids were taken by the cooperative and a contract was awarded to Sam Pack's Five Star Ford. The Fleet Services and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best product and pricing for meeting the needs of the City.

Staff recommends approval.

PH/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 3, 2019

SUBJECT: APPROVAL OF RENEWAL OF AN ANNUAL CONTRACT FOR WATER AND WASTEWATER ANALYSIS SERVICES

RECOMMENDATION: City Council to consider the renewal of an annual contract for water and wastewater analysis services from the Trinity River Authority of Texas for the Public Works Department.

FUNDING SOURCE: Upon approval, funds are available in account 200-44540-530-002 (Professional Services Water Treatment) and 200-44540-531-002 (Professional Services Wastewater Treatment) for an amount not to exceed \$25,000.

BACKGROUND: The Trinity River Authority (TRA) provides a variety of lab testing services for the City. The City sends samples to TRA from the water and wastewater plants for testing to meet EPA and TCEQ requirements. While the City is able to conduct laboratory testing at the treatment plants, EPA and TCEQ testing must be conducted by a certified laboratory. The period covered by the contract is October 1, 2019 to September 30, 2020.

This purchase will be made as a sole source from Trinity River Authority of Texas in accordance with Local Government Code Chapter 252, Subchapter B, §252.022 General Exemptions (a) (2). This contract can be renewed annually at the City's option.

Staff recommends approval.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 3, 2019

SUBJECT: APPROVAL TO RENEW ANNUAL CONTRACTS FOR AGGREGATE MATERIALS

RECOMMENDATION: City Council to consider the renewal of annual contracts for aggregate materials with Big Sandy Sand, DFW Materials, Liberty Sand and Gravel and Martin Marietta Materials for various departments.

FUNDING SOURCE: Funds are available in the participating funds for an annual estimated amount of \$150,000.

BACKGROUND: The purpose of this bid is to establish fixed annual pricing for aggregate materials used primarily by the Public Works Streets Department, Parks and Recreation Department, Grapevine Golf Course and other departments on an as-needed basis.

Bids were taken in accordance with Local Government Code Chapter 252, Subchapter B, Section 252.021 (a) and Section 252.041 (a). The contracts were for an initial one-year period with four, one-year optional renewals. If approved, this will be for the second renewal available.

Staff recommends approval.

KH/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 3, 2019

SUBJECT: APPROVAL FOR THE SOLE SOURCE PURCHASE OF A PUMP REPAIR

RECOMMENDATION: City Council to consider approval of a sole source purchase of a pump repair from FCX Performance for the Public Works Department.

FUNDING SOURCE: Funding is available in the Utility Enterprise Fund 200 for an amount not to exceed \$17,517.

BACKGROUND: The rehabilitation of this high service pump is necessary to ensure ample pumping capacity is available at the water plant. This pump is one of two high capacity pumps and is a key component to our operations. The necessary repairs were not expected to exceed \$15,000 but upon disassembly, the damage was greater than anticipated.

The purchase of the pump repairs will be made as a sole source purchase from FCX Performance in accordance with Local Government Code Chapter 252, Subchapter B, §252.022. General Exemptions (a)(7)(3) using account 200-43360-534-000.

Staff recommends approval.

KM/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 3, 2019

SUBJECT: PURCHASE OF RESTORATION REPAIR SERVICES AT THE PEACH STREET WATER TOWER

RECOMMENDATION: City Council to consider the approval for the purchase of restoration repair services at the Peach Street water tower from Mooring USA.

FUNDING SOURCE: Upon approval, funds are available in the Utility Enterprise Capital Fund 201-43360-000-000-180098 for an amount not to exceed \$49,747.

BACKGROUND: This purchase is to make repairs to Peach Street water tower from water damage sustained in the water tower rehabilitation project.

We anticipate reimbursement from the vendor's insurance company.

This purchase will be made in accordance with an existing interlocal agreement with the Region VIII Education Service Center in Texas (TIPS) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the cooperative and a contract was awarded to Mooring USA. The Risk Management and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best product and pricing for meeting the needs of the City.

Staff recommends approval.

SG/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 3, 2019

SUBJECT: APPROVAL OF ENGINEERING SERVICES CONTRACT FOR THE 2019 WASTEWATER AND DRAINAGE SYSTEM IMPROVEMENTS DESIGN AND AN APPROPRIATION ORDINANCE

RECOMMENDATION: City Council to consider a contract for engineering services for the 2019 wastewater and drainage system improvements design with Burgess & Niple, Inc. and an ordinance appropriating funds.

FUNDING SOURCE: Upon approval, funds in the estimated amount of \$2,000,000 will be available in the Utility Enterprise Capital Fund 201.

BACKGROUND: The City has established a Sanitary Sewer Inflow and Infiltration Program to reduce the volume of rain runoff and groundwater that enters the sanitary sewer system. These inflows can have a substantial impact on the system by increasing pumping costs in our lift station network and treatment costs at the plant.

This contract is for wastewater and drainage system improvements in four separate areas within the city in the following areas and as shown on the attached map:

Area 1) Northeast Outfall - replacement of wastewater mains by pipe bursting and open cut.

Area 2) Ticknor Terrace - wastewater main replacement and storm drain extension.

Area 3) Snakey Lane - open cut wastewater improvements to replace a 15" main running parallel to Snakey Lane along Grapevine Lake.

Area 4) Bellaire Addition - wastewater evaluation to potentially reroute sewer from backyards to the street and smoke testing to determine sources of inflow.

Engineering services are not to exceed \$260,000. The total project cost, including engineering is \$2,000,000. With execution of the engineering agreement, \$1,740,000 will be available for construction and construction related services. Staff anticipates the design to be 18 months with Council consideration of the construction contract in early 2021.

Staff is recommending Burgess & Niple, Inc. based on the firm's full suite of services and previous experience on city wastewater inflow and infiltration projects.

Staff recommends approval.

ORDINANCE NO. 2019-055

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE APPROPRIATION OF AN ESTIMATED AMOUNT OF \$2,000,000 IN THE UTILITY ENTERPRISE CAPITAL FUND; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Grapevine desires to design and construct the 2019 wastewater and drainage system improvement project; and

WHEREAS, funding for the design and construction of the 2019 wastewater and drainage system improvements is available in the Utility Enterprise Capital Fund; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act and Chapter 211 of the Local Government Code; and

WHEREAS, the City Council deems the adoption of this ordinance to be in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council hereby authorizes an estimated amount of \$2,000,000 be appropriated from the Utility Enterprise Capital Fund for the design and construction associated with the 2019 wastewater and drainage system improvement project.

Section 3. That the terms and provisions of this ordinance shall be deemed to be severable, and that if the validity of any section, subsection, word, sentence or phrase shall be held to be invalid, it shall not affect the remaining part of this ordinance.

Section 4. That the fact that the present ordinances and regulations of the City of Grapevine, Texas, are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the inhabitants of the City of Grapevine, Texas, creates an emergency for the immediate preservation of the public business, property, health, safety and general welfare of the public which requires that this ordinance shall become effective from and after the date of its final passage, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 3rd day of September, 2019.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 3, 2019

SUBJECT: APPROVAL TO CHANGE THE START TIME OF THE OCTOBER 1, 2019 COUNCIL MEETING

RECOMMENDATION: City Council to consider changing the start time of the October 1, 2019 regular Council meeting to 5:30 pm to allow the City Council to attend National Night Out functions.

FUNDING SOURCE: NA

BACKGROUND: Every year the City of Grapevine celebrates National Night Out on the first Tuesday of October with neighborhoods throughout the City holding events in their neighborhoods.

Changing the meeting time from 7:30 pm to 5:30 pm allows Council Members time to attend events throughout the City.

TAB

STATE OF TEXAS
COUNTY OF TARRANT
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Regular Session on this the 20th day of August, 2019 in the City Council Chambers, Second Floor, 200 South Main Street, with the following members present:

William D. Tate	Mayor
Darlene Freed	Mayor Pro Tem
Sharron Rogers	Council Member
Chris Coy	Council Member
Duff O'Dell	Council Member
Paul Slechta	Council Member
Leon Leal	Council Member

constituting a quorum, with the following members of the Planning and Zoning Commission:

BJ Wilson	Vice Chairman
Monica Hotelling	Member
Jim Fechter	Member
Beth Tiggelaar	Member
Gary Martin	Member
Dennis Luers	Member
Traci Hutton	Alternate Member
David Hallberg	Alternate Member

constituting a quorum, with Chairman Larry Oliver being absent, and the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
John F. Boyle, Jr.	City Attorney
Tara Brooks	City Secretary

Call to Order

Mayor Tate called the meeting to order at 6:46 p.m.

Item 1. Executive Session

Mayor Tate announced the City Council would recess to the City Council Conference Room to conduct a closed session regarding:

- A. Real property relative to deliberation to the purchase, exchange, lease, sale or value of real property (City facilities, Public Works, and the 185 acres) pursuant to Section 551.072, Texas Government Code.
- B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

The City Council recessed to the City Council Conference Room and began the closed session at 6:50 p.m. The closed session ended at 7:05 p.m.

Upon reconvening in open session in the Council Chambers, Mayor Tate asked if there was any action necessary relative to Sections 551.072 or 551.087. City Manager Bruno Rumbelow stated there was no action necessary.

REGULAR MEETING

Call to Order

Mayor Tate called the meeting to order at 7:30 p.m. in the City Council Chambers.

Item 2. Invocation and Pledge of Allegiance

Commissioner Jim Fechter delivered the Invocation and led the Pledge of Allegiance.

JOINT PUBLIC HEARINGS

Item 3. Conditional Use Permit **CU19-21** (Kubota)

Mayor Tate declared the Public Hearing open.

Development Services Assistant Director Ron Stombaugh reported the applicant was requesting a conditional use permit to amend the previously approved site plan of CU15-38 (Ordinance No. 2015-55) to exceed the maximum height of 50 feet for the district and to establish a sign adjacent to the State Highway 121 service road, specifically to allow additional parking and remove retaining walls. The subject property is located at 1000 Kubota Drive and is currently zoned "CC" Community Commercial District.

Applicant Matt Bakke from Goodwin and Marshall presented this item and answered questions from the Commission.

No one spoke during the public hearing and there was no correspondence to report.

Motion was made to close the public hearing.

Motion: Luers

Second: Martin
Ayes: Wilson, Hotelling, Fechter, Tiggelaar, Martin, Luers, and Hutton
Nays: None
Approved: 7-0

Motion was made to close the public hearing.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 4. Conditional Use Permit **CU19-22** (Waffle House)

Mayor Tate declared the Public Hearing open.

Development Services Assistant Director Stombaugh reported the applicant was requesting a conditional use permit to amend the previously approved site plan of CU15-33 (Ordinance No. 2015-47) for a planned commercial center, specifically to allow a 20-foot pole sign in conjunction with a restaurant. The subject property is located at 2805 Bass Pro Drive and is currently zoned "CC" Community Commercial District. The original conditional use permit expired on July 18, 2019.

Applicant Sean Lee from Waffle House presented this item and answered questions from Council.

No one spoke during the public hearing and there was no correspondence to report.

Motion was made to close the public hearing.

Motion: Luers
Second: Tiggelaar
Ayes: Wilson, Hotelling, Fechter, Tiggelaar, Martin, Luers, and Hutton
Nays: None
Approved: 7-0

Motion was made to close the public hearing.

Motion: Rogers
Second: Coy
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Mayor Tate announced the Planning and Zoning Commission would recess to the Planning and Zoning Conference Room to consider published business.

The City Council remained in session in the Council Chambers to consider published business.

Item 5. Citizen Comments

There was no one wishing to speak during citizen comments.

CITY COUNCIL PUBLIC HEARING

Item 6. City Council to conduct a public hearing to consider adoption of a tax increase and take any necessary action.

Mayor Tate declared the public hearing open and reported, in accordance with state law, this item is the first of two public hearings on the proposed tax increase. Because the proposed tax rate (\$0.284271 per \$100) exceeds the effective tax rate (\$0.272399 per \$100), the law requires that the City Council hold two public hearings on the proposal. The second public hearing will be held during the regular meeting on September 3, 2019. City Council will vote on the tax rate during the regular meeting on September 17, 2019. Both meetings will take place in the Council Chambers in City Hall at 200 South Main Street, Grapevine, Texas.

Chief Financial Officer Greg Jordan reported the proposed budget calls for a ½ cent reduction in the tax rate of \$0.284271. Mr. Jordan reported how the City of Grapevine's proposed tax rate compares to other cities.

No one spoke during the public hearing.

Motion was made to close the public hearing.

Motion: O'Dell

Second: Coy

Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal

Nays: None

Approved: 7-0

NEW BUSINESS

Item 7. City Council to consider **Resolution No. 2019-028** amending the City's Enterprise Zone Program Ordinance No. 2010-38 concerning the nomination of Gamestop Inc. to the Office of the Governor, Economic Development and Tourism, as a Texas Enterprise Project and take any necessary action.

Mayor Tate reported the applicant requested to pull this item from the agenda. Therefore, no action was required by Council.

Item 8. City Council consider the award of RFB 484-2019 for State Highway 121/360 Landscape Enhancements Phase V to Central North Construction, LLC, **Ordinance No. 2019-048** appropriating funds, and take any necessary action.

Parks and Recreation Director Kevin Mitchell presented this item to Council. The total cost of this phase is \$791,164. The Texas Department of Transportation will provide funding in the amount of \$500,000 through the Green Ribbon Program and \$250,000

through the Governor's Community Grant award. The proposed ordinance appropriates the funds remaining balance of \$41,164 from the Quality of Life Fund.

Mr. Mitchell answered questions from Council.

Motion was made to approve the award of RFB 484-2019 for State Highway 121/360 Landscape Enhancements, Phase V and the ordinance appropriating funds.

Motion: Freed

Second: Coy

Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal

Nays: None

Approved: 7-0

ORDINANCE NO. 2019-048

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS; APPROPRIATING \$41,164 IN THE QUALITY OF LIFE FUND FOR THE STATE HIGHWAYS 121/360 LANDSCAPE ENHANCEMENTS PHASE V PROJECT; TRANSFERRING \$41,164 FROM THE QUALITY OF LIFE FUND TO THE GRANT FUND; AND APPROPRIATING \$791,164 IN THE GRANT FUND FOR THE STATE HIGHWAYS 121/360 LANDSCAPE ENHANCEMENTS PHASE V PROJECT AND PROVIDING AN EFFECTIVCE DATE

Item 9. City Council consider awarding the Dallas Road construction contract to The Fain Group, Inc. upon TxDOT concurrence, authorize a construction management agreement with SAM Construction Services, LLC, and approve **Ordinance No. 2019-054** appropriating funds, and take any necessary action.

Public Works Director Bryan Beck presented this item to Council and requested awarding the Dallas Road Construction contract to The Fain Group in the amount of \$8,404,817.50. The agreement with SAM Construction Services, LLC includes construction management, inspection and materials testing for an amount not to exceed \$500,000. The proposed ordinance will appropriate \$5,000,000 in the Capital Projects Street Fund to cover the City's portion of the project.

Mr. Beck answered questions from Council.

Motion was made to approve the award of the Dallas Road Construction Contract to The Fain Group, authorize the construction management agreement with SAM Construction Services, LLC and the ordinance to appropriate funds.

Motion: Rogers

Second: Slechta

Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal

Nays: None

Approved: 7-0

ORDINANCE NO. 2019-054

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS AUTHORIZING THE APPROPRIATION OF \$5,000,000.00 REGIONAL TRANSPORTATION COUNCIL GRANT FUNDS FROM THE 178 CAPITAL PROJECTS STREET FUND FOR THE DALLAS ROAD CORRIDOR COTTON BELT TRAIL CONSTRUCTION PROJECT AND PROVIDING AN EFFECTIVE DATE

CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. There were no requests to remove any items from the consent agenda.

Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

Item 10. Consider the purchase and installation of HVAC services for the Palace Arts Center from Texas Airsystems and **Ordinance No. 2019-049** appropriating funds.

Convention and Visitors Bureau Director P.W. McCallum recommended approval of the purchase and installation of HVAC services for the Palace Arts Center for a total amount not to exceed \$162,390. The purposed ordinance appropriates the funds in the Heritage Foundation Fund.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell

Second: Slechta

Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal

Nays: None

Approved: 7-0

ORDINANCE NO. 2019-049

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, APPROPRIATING \$162,390 IN THE HERITAGE FOUNDATION FUND FOR THE PURCHASE AND INSTALLATION OF HVAC SERVICES FOR THE PALACE THEATER; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 11. Consider declaring certain items surplus property and authorizing their sale through public auction.

Chief Financial Officer Jordan recommend declaring a cabin from the Vineyards Campground that was damaged during this year's flooding as surplus property and authorizing its sale through public auction.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 12. Consider renewal of a contract for purchasing card services with JPMorgan Chase Bank, N.A. through an Interlocal Cooperative Agreement with the City of Fort Worth, Texas.

Chief Financial Officer Jordan recommended approval of the renewal of a contract for purchasing card services to be used for purchases by City staff.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 13. Consider **Resolution No. 2019-029** supporting the application for a Department of Urban Area Security Initiative grant and **Ordinance No. 2019-050** appropriating funds.

Fire Chief Darrell Brown recommended approval of the resolution supporting the grant application request to buy technical rescue equipment to be used by the Northeast Fire Department Association and appropriating funds into the Grant Fund.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

RESOLUTION NO. 2019-029

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE SUBMISSION OF AN FY2019 DEPARTMENT OF HOMELAND SECURITY URBAN AREA SECURITY INITIATIVE GRANT ON BEHALF

OF THE NORTHEAST FIRE DEPARTMENT ASSOCIATION
AND PROVIDING AN EFFECTIVE DATE

ORDINANCE NO. 2019-050

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
GRAPEVINE, TEXAS, AUTHORIZING THE
APPROPRIATION OF \$54,450 IN THE GRANT FUND;
DECLARING AN EMERGENCY AND PROVIDING AN
EFFECTIVE DATE

Item 14. Consider approval for the sole source purchase, to include service and training, of a Lucas device, a chest compression system, from Stryker.

Fire Chief Brown recommended approval of the purchase, service and training for a Lucas chest compression device in the amount of \$20,098. This system will allow CPR to be performed while transporting patients to the MICU and during transport to the hospital.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell

Second: Slechta

Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal

Nays: None

Approved: 7-0

Item 15. Consider ratifying the emergency purchase and installation of two Mercury boat motors from Eagle Marine.

Fire Chief Brown and Public Works Director Beck recommended ratification of the emergency purchase and installation of boat motors in the amount of \$35,800.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell

Second: Slechta

Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal

Nays: None

Approved: 7-0

Item 16. Consider for the purchase of IT network equipment and software licenses from General Datatech, L.P.

Fire Chief Brown and Chief Technology Officer Tessa Allberg recommended approval of the purchase of IT network equipment and software licenses for an amount not to exceed \$19,209. The equipment will be used at the new Fire Station 1.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell

Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 17. Consider the purchase of a wireless access point for Peach Tower from Scientel Solutions, LLC.

Chief Technology Officer Allberg recommended approval of the purchase of a wireless access point used to establish communication to traffic signals, lift stations and remote buildings for an amount not to exceed \$16,763.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 18. Consider the purchase of server storage for the Public Safety Building from Unique Digital.

Chief Technology Officer Allberg recommended approval of the purchase of server storage for an amount not to exceed \$89,197.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 19. Consider the purchase of server cards for the Public Safety Building from General Datatech, L.P.

Chief Technology Officer Allberg recommended approval of the purchase of server cards for an amount not to exceed \$31,162.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 20. Consider the renewal of an annual sole source contract for ILS computer support and software with SIRSI Corporation.

Library Director Ruth Chiego recommended approval of the renewal of the annual contract for ILS computer support and software for the Library's automated computer system for an amount not to exceed \$59,972.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 21. Consider the purchase and installation of synthetic grass at the dog park from Synthetic Grass Pros.

Parks and Recreation Director Mitchell recommended approval of the purchase of synthetic grass for a total amount not to exceed \$105,388. The synthetic grass will be installed in the all-weather paddock at Bear Creek Dog Park.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 22. Consider the renewal of an annual contract for the purchase of law enforcement uniforms with Galls, LLC.

Police Chief Mike Hamlin recommended approval of the renewal of an annual contract for the purchase of law enforcement uniforms for an estimated annual amount of \$100,000.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 23. Consider the purchase of Creative Cloud licenses subscription renewal from SHI Government Solutions.

Police Chief Hamlin recommended approval of Creative Cloud licenses subscription renewal for an amount not to exceed \$18,340. This Adobe software allows for creation and editing of pdf documents, picture presentations and videos.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 24. Consider **Ordinance No. 2019-051** amending the Grapevine Code of Ordinances, Chapter 25, Utilities and Services, Article III. Solid Waste Disposal, Section 25-97, Service Rates – Schedules to reflect adjustments to the commercial and residential solid waste and recycling collection rates.

Public Works Director Beck recommended approval of the ordinance amending the solid waste disposal service rates. The total combined rate increase request from Republic Services is for a 6.22% increase resulting in a \$0.89 monthly increase for residential service from \$14.30 to \$15.19.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

ORDINANCE NO. 2019-051

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS AMENDING THE GRAPEVINE CODE OF ORDINANCES, CHAPTER 25 UTILITIES AND SERVICES, ARTICLE III SOLID WASTE DISPOSAL, SECTION 25-97 SERVICE RATES--SCHEDULES; PROVIDING A SEVERABILITY CLAUSE; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 25. Consider the renewal of an annual sole source contract for multimedia services for streaming and archiving of meetings with Swagit Productions, LLC.

City Secretary Tara Brooks recommended approval of the renewal of the contract for multimedia services for streaming City Council, Planning and Zoning Commission and Historical Preservation Commission meetings and hosting the archived meetings on the City's website. The annual amount of the contract is \$16,200.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal

Nays: None
Approved: 7-0

Item 26. Consider the renewal of an annual contract for Laserfiche support services with MCCI, LLC.

City Secretary Brooks recommended approval of the renewal of the annual contract for Laserfiche support for an annual amount of \$52,877. Laserfiche is the electronic records management system utilized by all City departments.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 27. Consider the minutes of the August 6, 2019 Regular City Council meeting and August 8, 2019 Special City Council meeting.

City Secretary Brooks recommended approval of the minutes as provided.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

PLANNING AND ZONING COMMISSION RECOMMENDATIONS

Item 28. Conditional Use Permit **CU19-21** (Kubota)

Development Services Assistant Director Stombaugh reported the Planning and Zoning Commission approved the conditional use permit with a vote of 7-0.

Motion was made to approve Conditional Use Permit CU19-21 (Kubota) and Ordinance No. 2019-052.

Motion: Freed
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

ORDINANCE NO. 2019-052

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
GRAPEVINE, TEXAS ISSUING CONDITIONAL USE
PERMIT CU19-21 TO AMEND THE PREVIOUSLY

APPROVED SITE PLAN CU15-38 (ORDINANCE NO. 2015-55) TO EXCEED THE MAXIMUM HEIGHT LIMIT OF 50 FEET FOR THE DISTRICT AND TO ESTABLISH A SIGN ADJACENT TO THE NORTH STATE HIGHWAY 121 SERVICE ROAD, SPECIFICALLY TO ALLOW FOR ADDITIONAL PARKING IN A DISTRICT ZONED "CC" COMMUNITY COMMERCIAL DISTRICT LOCATED ON LOT 1, BLOCK 1, KUBOTA (1000 KUBOTA DRIVE) ALL IN ACCORDANCE WITH A SITE PLAN APPROVED PURSUANT TO SECTION 47 OF ORDINANCE NO. 82-73, ATTACHED HERETO AND MADE A PART HEREOF AS EXHIBIT "A", AND ALL OTHER CONDITIONS, RESTRICTIONS AND SAFEGUARDS IMPOSED HEREIN; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; PROVIDING A CLAUSE RELATING TO SEVERABILITY; DETERMINING THAT THE PUBLIC INTERESTS, MORALS AND GENERAL WELFARE DEMAND THE ISSUANCE OF THIS CONDITIONAL USE PERMIT; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 29. Conditional Use Permit **CU19-22** (Waffle House)

Development Services Assistant Director Stombaugh reported the Planning and Zoning Commission approved the conditional use permit application with a vote of 7-0.

Motion was made to approve Conditional Use Permit CU19-22 (Waffle House) and Ordinance No. 2019-053.

Motion: Slechta
Second: Coy
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

ORDINANCE NO. 2019-053

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS ISSUING CONDITIONAL USE PERMIT CU19-22 TO AMEND THE PREVIOUSLY APPROVED SITE PLAN CU15-33 (ORDINANCE NO. 2015-47) FOR A PLANNED COMMERCIAL CENTER TO ALLOW A TWENTY FOOT POLE SIGN IN CONJUNCTION WITH A RESTAURANT (WAFFLE HOUSE) IN A DISTRICT ZONED "CC" COMMUNITY COMMERCIAL DISTRICT LOCATED ON LOT 1B, BLOCK 1, BETHEL CENTER (2805 BASS PRO

DRIVE) ALL IN ACCORDANCE WITH A SITE PLAN APPROVED PURSUANT TO SECTION 47 OF ORDINANCE NO. 82-73, ATTACHED HERETO AND MADE A PART HEREOF AS EXHIBIT "A", AND ALL OTHER CONDITIONS, RESTRICTIONS AND SAFEGUARDS IMPOSED HEREIN; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; PROVIDING A CLAUSE RELATING TO SEVERABILITY; DETERMINING THAT THE PUBLIC INTERESTS, MORALS AND GENERAL WELFARE DEMAND THE ISSUANCE OF THIS CONDITIONAL USE PERMIT; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 30. Preliminary Plat of Lots 2 and 3, Block A, Foxfire Crossing

Council considered an application for a preliminary plat of Lots 2 and 3, Block A, Foxfire Crossing submitted by Patrick Gray for property located at 250' east of Lonesome Dove Road along Foxfire Lane.

Development Services Assistant Director Stombaugh reported the Planning and Zoning Commission approved the preliminary plat application with a vote of 7-0.

Motion was made to approve the Statement of Findings and Preliminary Plat of Lots 2 and 3, Block A, Foxfire Crossing.

Motion: Coy
Second: Rogers
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Item 31. Final Plat of Lots 2 and 3, Block A, Foxfire Crossing

Council considered an application for a final plat of Lots 2 and 3, Block A, Foxfire Crossing submitted by Patrick Gray for property located at 250' east of Lonesome Dove Road along Foxfire Lane.

Development Services Assistant Director Stombaugh reported the Planning and Zoning Commission approved the final plat application with a vote of 7-0.

Motion was made to approve the Statement of Findings and Finals Plat of Lots 2 and 3, Block A, Foxfire Crossing.

Motion: Coy
Second: Freed
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal

Nays: None
Approved: 7-0

ADJOURNMENT

Motion was made to adjourn the meeting at 7:54 p.m.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta and Leal
Nays: None
Approved: 7-0

Passed and approved by the City Council of the City of Grapevine, Texas on this the 3rd day of September, 2019.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary