

**STATE OF TEXAS  
COUNTY OF TARRANT  
CITY OF GRAPEVINE**

The Grapevine Heritage Foundation (GHF) Advisory Board met at 5:00 p.m. on Wednesday, March 20, 2019 in the Grapevine Convention & Visitors Bureau, 2<sup>nd</sup> Floor Boardroom, 636 South Main Street, Grapevine, Texas 76051 for their regular scheduled monthly meeting.

Curtis Ratliff	Chairman
Melva Stanfield	Vice Chairman
Balla Wright	Treasurer
Janet Perkins	Secretary
Courtney Fray	Member
Becky Hummer	Member
Frances Jensen	Member

The above constituting a quorum with member(s) Sue Franks and Pat Stinson absent.

With the following city staff present:

Paula Newman	Managing Director of Administration & Operations, Grapevine Convention & Visitors Bureau
David Klempin	Heritage Preservation Programs Manager
Mary Bush	Administrative

**I. CALL TO ORDER**

Chairman Curtis Ratliff called the meeting to order at 5 p.m. and thanked all for attending.

**II. CITIZEN COMMENTS**

*Any person who is not scheduled on the agenda may address the Historic Preservation Commission under Citizen Comments by completing a Citizen Appearance Request form. In accordance with the Texas Open Meetings Act, the Advisory Board is restricted in discussing or taking action during Citizen Comments.*

**III. APPROVAL OF MINUTES**

Balla Wright made the motion to accept the minutes as written from the February 20, 2019 meeting. Janet Perkins seconded the motion, which prevailed in the following vote:

Ayes: All (Ratliff, Stanfield, Wright, Perkins, Fray, Hummer and Jensen)  
Nays: None  
Absent: Franks and Stinson

#### **IV. OLD BUSINESS**

Secretary Janet Perkins reported membership at 223 active members and \$1,020 in donations. She presented the board with membership lists of renewals overdue for some time now and called on board members to check the list and update the current standing on those they recognize. Secretary Perkins reminded all the standard income tax deduction of \$12,500 could affect donations made to not-for-profit organizations.

Vice Chairman Melva Stanfield reported Nash Farm's February attendance numbers had been lower due to the cold and rainy weather for the *First Friday* "Desserts" program with 43 participants and the *Family Day* "The Making Valentines Cards" with 30 attending. The annual February "Victorian Candy Making Workshop" sold 14 of the 15 spaces available. Group tours brought 136 guests to the Farm; special events 223; and daily visitation 193. March attendance to date was 58 for the First Friday program; 14 for the "19<sup>th</sup> Century Farm Meal Workshop"; and group tours had 111 students attending. Farm Manager Cody Jolliff reported Spring Break activity programs were scheduled for the week with Monday – Autograph Books \$3; Tuesday – Sewing a Bag \$2 and Toolbox Making \$7; Wednesday - Kites \$3 and Spin Tops \$2; Thursday – Wood Benches \$7 and Paper Dolls \$3; and Friday – Clay Marbles \$2 and Candy Making \$3; totaling 577 visitors for the week.

Treasurer Balla Wright reported the annual sponsorship drive had brought in \$19,500, exceeding their goal. Treasurer Wright addressed the Foundation's scholarship program saying the first year response from the recipient was outstanding; the second year recipient gave no feedback or as to how the money was used. She noted the need for follow up on how the money was applied to support maintaining heritage; the board agreed she would speak to fellow board member Sue Franks with the Grapevine Education Foundation regarding the conditions of receiving scholarships. Courtney Fray volunteered to liaison scholarship recipients in reporting back to the Foundation.

Managing Director Paula Newman reported the Palace Arts Center had 28 events in February totaling attendance of 3,585 guests. She announced the Palace Theatre would participate in the International Manhattan Short Film Festival on September 27, 2019. Janet Perkins stated the Palace Arts Center staff were excellent, Paula thanked and agreed with her.

#### **V. NEW BUSINESS**

Farm Manager Cody Jolliff updated the board on the Spring Into Nash (SPIN) April 13, 2019 event with all activity programs set and not requiring another committee meeting at this time. They will display building methods, carpentry tools, bits and braces as part of the building theme to celebrate the Farmhouse's birthday. He will have Frances

Jensen in the Farmhouse, Becky Hummer will continue to apprentice with Melva Stanfield in concessions, Janet Perkins, and Courtney Fray will do first aid, ribbons and membership sales, Curtis Ratliff will show and speak on the architecture of the period. There will be a small woodworking project to build and perhaps stencil; Chairman Ratliff noted former supporter Harlan Jewett used to come over and make whirligig birds out of wood with wings that turned in the wind. Fried pies and popcorn were discussed to be sold in two different areas to help keep lines moving faster, water and soda will be sold in the Farm Store.

Balla Wright asked in celebrating the Farmhouse's birthday to have photographs displayed of how the house was built and showing its appearance through the last 150 years; David Klempin agreed to do so.

Farm Manager Jolliff reported trying to locate a heritage inspired chef for the April 26 Farm Supper and more heritage hors d'oeuvres for the reception.

Staff reported more Preservation Advocacy nominations were needed before the March 29 deadline for the May 2019 awards.

Chairman Ratliff addressed the Candlelight Tour of Homes (CTOH) committee saying he had spoken with the committee, staff and the Grapevine Heritage Foundation Executive Committee. The Executive Committee had met and agreed they are to be apprised of all elements of the committee; Vice Chairman Melva Stanfield will serve as the conduit from the committee to the Executive Committee. All must be discussed with the whole group, the Foundation's Executive Committee and with the Convention & Visitors Bureau (CVB) support. The CTOH committee will meet on Monday, April 1, 2019 at 5 p.m. in the CVB 2<sup>nd</sup> Floor Boardroom.

David Klempin reported the passing of Pastor Robert Redmon of Love Chapel Church of God in Christ, longtime friend to Mayor Tate and Grapevine. Services are to be held in Denton on Saturday, March 30, 2019.

Managing Director Paula Newman updated the group on the Convention & Visitors Bureau listing of the 1903 Blevins House at 428 East Wall Street. The for sale by sealed bid was advertised to the public on March 7 and 14; with sealed bids to be opened on March 28, 2019 at 2 p.m.

The McPherson Barn (one of only four or five existing 4-crib barns) contract was passed by City Council for restoration expert Bill Marquis of Denton County to restore using pioneer era techniques; with the goal of a ribbon cutting at GrapeFest. The March 2<sup>nd</sup> Texas Independence Day celebration was a success.

The Grapevine Vintage Railroad ran the full week of Spring Break to the Stockyards with Thursday, Friday and Saturday sold out. Puffy's firebox has been sent to Cheyenne, Wyoming to be ready by the fall season. Gaylord's summer program is Peter Pan; the CVB's Summer Blast gallery exhibit will be pirate themed "Pirates! A Whimsical Adventure" with pirate themed STEM program activities. Great job to Cody Jolliff on bringing Nash Farm and the Cotton Belt Railroad together to feature one

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another. The 35<sup>th</sup> Annual Main Street Fest will salute 1985 with a *Back to the Future* theme.

April 13, 2019 will be a great day for Grapevine with the Blessing of the Vines & Gallery Trail, Day Out with Thomas, the Farmer's Market opens for the season on Friday April 12, the Garden Club's Annual Plant Sale at the Botanical Gardens, a Park's event at Parr Park and our own Spring Into Nash. The goal is to have parking available at the Botanical Gardens at Heritage Park new lot ...all on the same day topped off with Rocky Gribble playing the Palace that night.

**ADJOURNMENT**

Melva Stanfield, seconded by Janet Perkins, made the motion to adjourn the meeting at 6:20 p.m. The motion prevailed by the following vote:

Ayes: All (Ratliff, Stanfield, Wright, Perkins, Fray, Hummer and Jensen)

Nays: None

Absent: (Franks and Stinson)

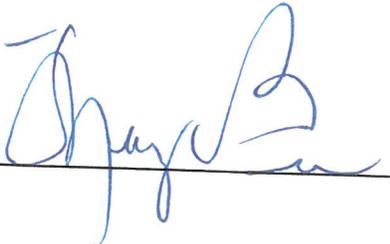
Chairman Ratliff called for a meeting of the Executive Committee to follow this meeting.

PASSED AND APPROVED BY THE GRAPEVINE HERITAGE FOUNDATION, THE MARCH 20, 2019 MINUTES, ON THIS THE 17TH DAY OF APRIL 2019.

APPROVED:

 CHAIRMAN

ATTEST:

 SECRETARY