

State of Texas  
County of Tarrant  
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority held a public hearing and then met in Regular Session on this the 26th day of July 2018 in the Conference Room of the Grapevine Housing Authority, with the following members present to wit:

Linda Troeger	Chair
Bonnie McHugh	Vice-Chair
Karen Rice	Finance Officer
Teri Rhodes-Cantu	Commissioner
Ethel Anderson	Resident Commissioner

Constituting a quorum, with the following also present:

Jane Everett	Executive Director
Duff O'Dell	City Council Liaison

### **CITIZENS COMMENTS**

No Citizen comments.

### **REGULAR MEETING – CALL TO ORDER**

Chairman Troeger called the meeting to order at 4:30 p.m.

#### **Item #1 Report of the Executive Director (Informational Only)**

A. **Rent Delinquency and Information Sheet**

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing through July 23, 2018.

B. **Capital Funds Report and Work in Progress**

The Executive Director reported to the Board an additional 22 hot water heaters have been installed. HUD has awarded GHA \$151,751 of Capital Funds for 2018, an increase from the usual award of \$99,000.

C. **Report of Public Housing Activity and Issues**

- HUD is asking all Public Housing Authority's to create a disaster recovery plan. The Executive Director will work with the City to draft one for GHA.
- GHA had one unit with fungal growth in the air conditioner duct board. The office is in the process of getting the duct board cleaned.
- GHA had a unit with a sagging ceiling. The ceiling has been replaced and insulation blown in the attic. The residents stayed in a hotel while the work was completed.

D. **Resident Advisory Board update on the Christmas Party**

The Christmas Party is normally held at the Bessie Mitchell House, this year it is under renovation and GHA is looking for another venue. The Board is looking into renting the Elks Lodge.

E. **Quarterly Investment Report for June 30, 2018**

The Executive Director presented the Quarterly Investment Report to the Board of Commissioners.

NEW BUSINESS

Item #2 – Election of Officers and Ex Officio member to the Senior Advisory Board and take any necessary action.

Commissioner Rice moved and Commissioner Rhodes-Cantu seconded to keep the slate of officers as is:

Chair	Linda Troeger
Vice Chair	Bonnie McHugh
Financial Officer	Karen Rice
Ex Officio Member of the Senior Advisory Board	Teri Rhodes-Cantu

Ayes: Troeger, McHugh, Rice, Rhodes-Cantu & Anderson  
Nays: None  
Absent: None

Motion passed.

Item #3 - Consideration of the minutes from the June 28, 2018 meeting and take any necessary action.

The Board was provided the minutes from the June 28, 2018 meeting for approval.

Commissioner Rice moved and Commissioner McHugh seconded to accept the July 26, 2018 minutes as presented.

Ayes: Troeger, McHugh, Rice, Rhodes-Cantu & Anderson  
Nays: None  
Absent: None

Motion passed.

Item #4 - Consideration and acceptance of Resolution No. 18-08 to approve the Executive Director to enter into a contract with Longhorn Plumbing to replace 11 water heaters with 2018 Capital Funds.

The Board was presented with information regarding the replacement of 11 older and failing water heaters.

Commissioner Rhodes-Cantu moved and Commissioner Anderson seconded to approve the Executive Director to enter into a contract with Longhorn Plumbing Services to replace 11 water heaters.

Ayes: Troeger, McHugh, Rice, Rhodes-Cantu & Anderson  
Nays: None  
Absent: None

Motion passed

Item #5 - Consideration and acceptance of the April 2018 monthly financial statements and take any necessary action.

The Board was provided electronic financial statements for the month of May 2018. Commissioner Rice reviewed the financial statements and found them to be acceptable.

Commissioner Rice moved and Commissioner Rhodes-Cantu seconded to approve the May 2018 financial statements.

Ayes: Troeger, McHugh, Rice, Rhodes-Cantu & Anderson  
Nays: None  
Absent: None

Motion passed

**ADJOURNMENT**

Commissioner Rice moved and Commissioner Rhodes-Cantu seconded that the meeting be adjourned.

Ayes: Troeger, McHugh, Rice Rhodes-Cantu & Anderson  
Nays: None  
Absent: None

Motion passed. Meeting adjourned at 5:09 p.m.

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY  
ON THE 27th DAY OF SEPTEMBER 2018.

APPROVED:

  
Linda Troeger, Chair

ATTEST:



Jane Everett,  
Executive Director