

State of Texas
County of Tarrant
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority met in Regular Session on this the 26th day of April 2018 in the Conference Room of the Grapevine Housing Authority, with the following members present to wit:

Linda Troeger	Chair
Bonnie McHugh	Vice-Chair
Karen Rice	Finance Officer
Teri Rhodes-Cantu	Commissioner
Ethel Anderson	Resident Commissioner

Constituting a quorum, with the following also present:

Jane Everett	Executive Director
Duff O'Dell	City Council Liaison

CITIZENS COMMENTS

No Citizen comments.

REGULAR MEETING – CALL TO ORDER

Chairman Troeger called the meeting to order at 4:30 p.m.

Item #1 Report of the Executive Director (Informational Only)

A. Rent Delinquency and Information Sheet

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing through April 23, 2018.

B. Capital Funds Report and Work in Progress

The Executive Director reported to the Board on the current Capital Funds and corresponding projects.

C. Quarterly Investment Report for March 31, 2018

The Executive Director reported a Certificate of Deposit matured April 1, 2018, and was rolled over into a 20 month CD at an interest rate of 2.00%

D. Report of Public Housing Activity and Issues

The Executive Director reported to the Board GHA was working with TerraCare Associates, the lawn service the City of Grapevine uses, to obtain a bid for the lawn service for GHA. The Executive Director also provided the status of a terminally ill patient.

E. Minutes from the Resident Advisory Meetings held March 16, 2018

The Board was provided the minutes from the March 16, 2018 Resident Advisory Board meeting.

NEW BUSINESS

Item #2 - Consideration of the minutes from the March 22, 2018 meeting and take any necessary action.

The Board was provided the minutes from the March 22, 2018 meeting for approval.

Commissioner Rhodes-Cantu moved and Commissioner Anderson seconded to accept the March 22, 2018 minutes as presented.

Ayes: Troeger, McHugh, Rice, Rhodes-Cantu & Anderson
Nays: None
Absent: None

Motion passed.

Item #3 - Consideration and approval of Resolution 18-05, to approve the removal and addition of signers on the Spirit of Texas Bank investment accounts.

The Executive Director updated the Board of Commissioners when reinvesting the Certificate of Deposit the signers needed to be updated. Resolution 18-05 allowed for the update of signers by removing Debra Wells and adding Linda Troeger and Bonnie McHugh.

Commissioner McHugh moved and Commissioner Rhodes-Cantu seconded to approve Resolution 18-05 to update the signers on the Spirit of Texas Bank certificate of deposit.

Ayes: Troeger, McHugh, Rice, Rhodes-Cantu & Anderson
Nays: None
Absent: None

Motion passed

Item #4 - Consideration and approval to authorize the Executive Director to extend the contract with Longhorn Plumbing and take any necessary action.

The Executive Director updated the Board that four hot water heaters failed over a six week period. The Executive Director and the Facility Maintenance staff determined there was an immediate need to replace hot water heaters than to replace half of the water main on Starr PI. The replacement of the water main is precautionary, not a necessity. GHA would like to move \$25,000 from the water main to replace additional hot water heaters.

Commissioner Anderson moved and Commissioner McHugh seconded to approve the Executive Director to extend the contract with Longhorn Plumbing to replace an additional 22 hot water heaters.

Ayes: Troeger, McHugh, Rice, Rhodes-Cantu & Anderson
Nays: None
Absent: None

Motion passed

Item #5 - Discussion and acceptance of the February and March 2018 financial statements.

The Board was provided electronic financial statements for the month of February and March 2018. Commissioner Rice reviewed the financial statements and found them to be acceptable.

Commissioner Rice moved and Commissioner Anderson seconded to approve the February and March 2018 financial statements.

Ayes: Troeger, McHugh, Rice, Rhodes-Cantu & Anderson
Nays: None
Absent: None

Motion passed

Item # 6 - Report by the Ex Officio member of the Senior Advisory Board on the meeting held on April 3, 2018

Commissioner Rhodes-Cantu attended the Senior Advisory Board meeting and provided the Board with the following update:

- The new sauna is now open
- The Rotary duck race fundraiser was a success
- The Parks and Rec master plan will be final by summer
- On April 20th there was a luncheon to recognize volunteers

No action taken.

ADJOURNMENT

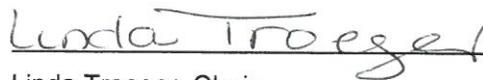
Commissioner McHugh moved and Commissioner Rhodes-Cantu seconded that the meeting be adjourned.

Ayes: Troeger, McHugh, Rice, Rhodes-Cantu & Anderson
Nays: None
Absent: None

Motion passed. Meeting adjourned at 5:16 p.m.

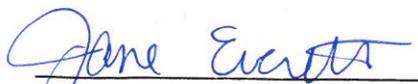
PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY ON THE 22th DAY OF MARCH 2018.

APPROVED:



Linda Troeger, Chair

ATTEST:



Jane Everett,
Executive Director