

CITY OF GRAPEVINE, TEXAS
REGULAR CITY COUNCIL MEETING AGENDA AND SPECIAL
JOINT SESSION WITH THE PLANNING AND ZONING COMMISSION
TUESDAY, FEBRUARY 6, 2018

GRAPEVINE CITY HALL, SECOND FLOOR
200 SOUTH MAIN STREET
GRAPEVINE, TEXAS

5:30 p.m. Dinner

6:00 p.m. Joint Session with Planning and Zoning Commission – Council Chambers

Immediately following Joint Session

Executive Session - City Council Conference Room

7:30 p.m. Regular Council Meeting - Council Chambers

CALL TO ORDER: 6:00 p.m. - City Council Chambers

SPECIAL JOINT SESSION WITH THE PLANNING AND ZONING COMMISSION

1. Architexas and Mesa Planning to present possible scope of services for the Dallas Road Transit Corridor Planning.

Following the Joint Session, the Planning and Zoning Commission will adjourn and City Council will continue with the published agenda.

EXECUTIVE SESSION: Immediately following the Joint Session

2. City Council to recess to the City Council Conference Room to conduct a closed session relative to:
 - A. Real property relative to deliberation to the purchase, exchange, lease, sale or value of real property (City facilities, Public Works, and the 185 acres) pursuant to Section 551.072, Texas Government Code.
 - B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

City Council to reconvene in open session in the City Council Chambers and take any necessary action relative to items discussed in Executive Session.

REGULAR MEETING: 7:30 p.m. - City Council Chambers

3. Invocation: Council Member Paul Slechta
4. Posting the Colors and Pledge of Allegiance: Boy Scout Troop 168

CITIZEN COMMENTS

5. Any person who is not scheduled on the agenda may address the City Council under Citizen Comments by completing a Citizen Appearance Request form with the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action during Citizen Comments.

PUBLIC HEARING AND RELATED ITEMS

6. City Council to conduct a public hearing relative to the adoption of the Youth Programs Standards of Care.
7. Consider **Ordinance No. 2018-010** adopting the Youth Programs Standards of Care, amending the Code of Ordinances Section 16-19 and take any necessary action.

PRESENTATIONS

8. Economic Development Director to present Economic Development department update.

NEW BUSINESS

9. Consider the award of RFB 459-2018, an agreement with Denco Construction Specialists for Oak Grove Softball Park renovations, **Ordinance No. 2018-011** appropriating funds in the Quality of Life Fund, and take any necessary action.
10. Consider **Resolution No. 2018-007** authorizing the purchase of shade structures for Oak Grove Park from Site Source, Inc. through an interlocal agreement with The Local Government Purchasing Cooperative (BuyBoard), **Ordinance No. 2018-012** appropriating funds in the Quality of Life Fund, and take any necessary action.
11. Consider **Resolution No. 2018-008** authorizing the purchase of a prefabricated restroom for Oak Grove Park from CXT Precast Products, Inc. through an interlocal agreement with the National Joint Powers Alliance, **Ordinance No. 2018-013** appropriating funds in the Quality of Life Fund, and take any necessary action.

CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

12. Consider **AM18-01** being **Ordinance No. 2018-014** amendments to the Code of Ordinances, Chapter 15, Offenses and Miscellaneous Provisions by adding Section 15-23, Code Enforcement Authority to Enforce. Development Services Director recommends approval.
13. Consider **Resolution No. 2018-009** authorizing the purchase of emergency reporting software from Dell, Inc. through an interlocal agreement with the State of Texas Department of Information Resources (DIR). Fire Chief recommends approval.
14. Consider **Resolution No. 2018-010** authorizing the purchase of Meraki security licenses from Netsync Network Solutions through an interlocal agreement with the State of Texas Department of Information Resources (DIR). Chief Technology Officer recommends approval.
15. Consider the award of an informal request for quote to purchase a Flygt replacement pump from FCX Performance. Public Works Director recommends approval.
16. Consider **Resolution No. 2018-011** authorizing the purchase of Ford trucks from Sam Pack's Five Star Ford through an interlocal agreement with the State of Texas Term Contracts Program. Public Works Director recommends approval.
17. Consider an engineering services contract with DeOtte Engineering Inc. to perform project scoping and design services for sidewalk and minor intersection safety improvements. Public Works Director recommends approval.
18. Consider the revised developer agreement with BR's Pork Chop, LTD for the cost participation in the development of Perry's Steakhouse and **Ordinance No. 2018-015** amending the Fiscal Year 2018 Capital Improvements Budget and appropriating funds. Public Works Director recommends approval.
19. Consider additional funding for participation with the Texas Department of Transportation (TxDOT) in the acquisition of right-of-way for the State Highway 121 Section 13 improvements. Public Works Director recommends approval.
20. Consider an amendment to the interlocal agreement with Tarrant County for State Highway 26 improvements. Public Works Director recommends approval.

21. Consider **Ordinance No. 2018-016** abandoning a 10-foot wide utility easement in Lot 2R, Block 1, Placid Peninsula located at 3539 Red Bird Lane. Public Works Director recommends approval.
22. Consider the award of an informal request for quote from Garrett Demolition, Inc. for the abatement and demolition of 3100 Timberline Drive to allow for the construction of Fire Station 3 and **Ordinance No. 2018-017** in the Capital Projects General Facilities Fund. Public Works Director recommends approval.
23. Consider **Resolution No. 2018-012** authorizing and ratifying the emergency purchase and installation of windows in the City Council Chambers from Leeds Clark, Inc. Public Works Director recommends approval.
24. Consider the minutes of the January 16, 2018 Regular City Council meeting. City Secretary recommends approval.

Pursuant to the Texas Open Meetings Act, Texas Government Code, Chapter 551.001 et seq, one or more of the above items may be considered in Executive Session closed to the public. Any decision held on such matter will be taken or conducted in open session following conclusion of the executive session.

ADJOURNMENT

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary's Office at 817.410.3182 at least 24 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.

In accordance with the Open Meetings Law, Texas Government Code, Chapter 551, I hereby certify that the above agenda was posted on the official bulletin boards at Grapevine City Hall, 200 South Main Street and on the City's website on February 2, 2018 by 5:00 p.m.



Tara Brooks
City Secretary



MEMO TO: HONORABLE MAYOR, CITY COUNCIL MEMBERS AND
PLANNING AND ZONING COMMISSION

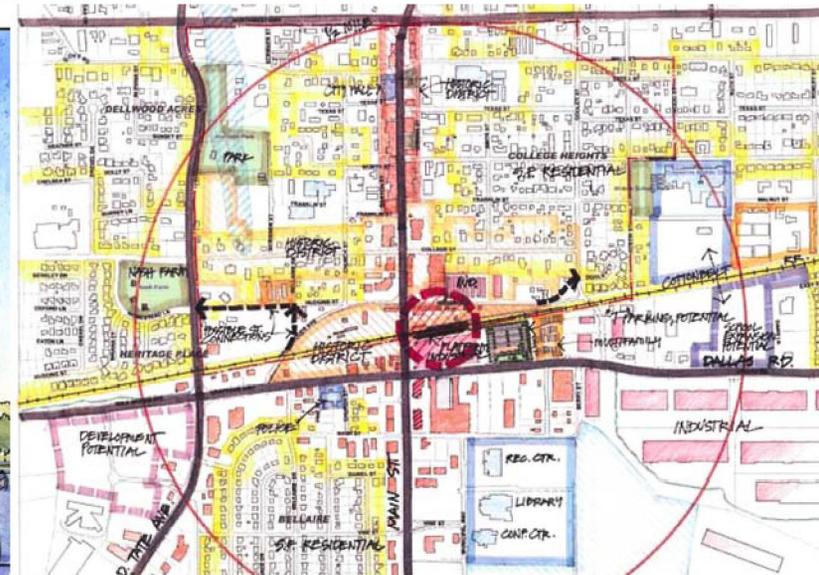
FROM: BRUNO RUMBELOW, CITY MANAGER ^{BR}
SCOTT WILLIAMS, DEVELOPMENT SERVICES DIRECTOR

MEETING DATE: FEBRUARY 6, 2018

SUBJECT: WORKSHOP — PRESENTATION FOR THE DALLAS ROAD
CORRIDOR PLANNING

With the upcoming commuter rail service as well as the Grapevine Main project, there will be increased development pressure along the Dallas Road corridor. Council has previously expressed interest in a planning effort for the area around and including the now vacant Police building. ArchiTexas and Mesa Planning have been asked to present a scope of services for the task of preparing a development suitability plan, development regulations (including design standards) and implementation plan for the Dallas Road corridor. Should Council wish to proceed, staff will work with the assembled team to begin this process.

Grapevine Transit District Development Options with Development Regulation



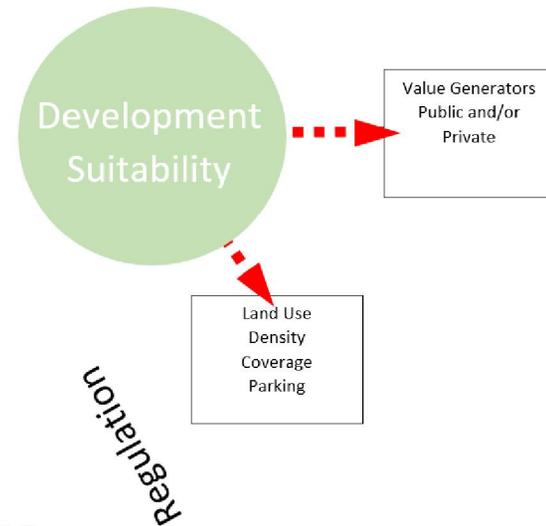
Protecting Public Investment through Transit Oriented Development

Why do this now: Point 1

- Grapevine Main/Vin Hotel development redefines location = higher development tier
- Development at higher tier level = attainment of higher value potential
- Understanding value potential = highest use and reveals needed value supplements
- Greater value build-out = protection of public investment



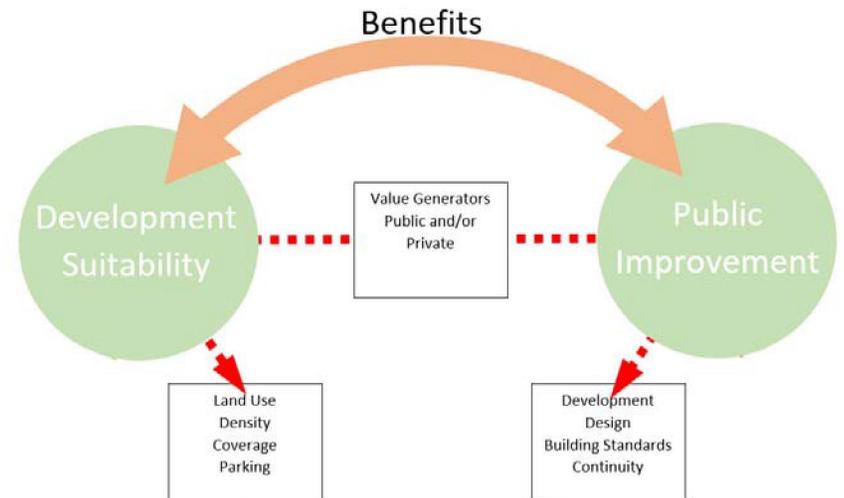
Benefits



FIRST PRODUCT IS **A VIEW OF DEVELOPMENT SUITABILITY**

Why do this now: Point 2

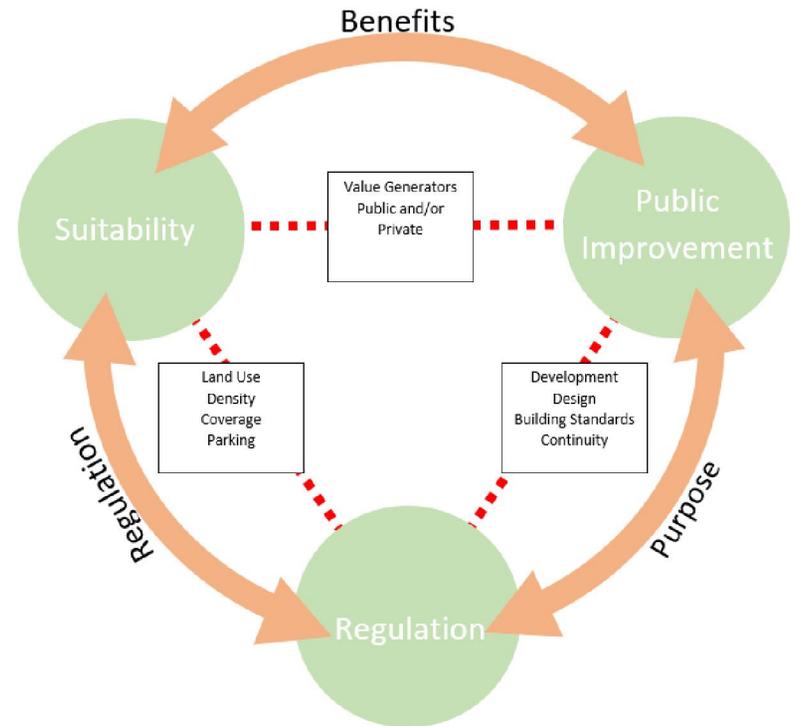
- Value Transferred through the public domain = public improvement
- Public Improvement supplement by appropriate private response = more identifiable destination.
- More Identifiable destination = higher tier development = greater value
- Opportunities for Public/ Private Partnerships



SECOND PRODUCT IS **A VIEW OF APPROPRIATE PUBLIC IMPROVEMENTS**

Why do this now: Point 3

- Higher Tier development = incentive for better development projects which enhances the Destination
- Destination = Regulation
- Regulation = Regulatory Plan that allocated standards and benefits and protects public investment
- Protection of Public Investment = Purpose



THIRD PRODUCT IS **A VIEW OF THE REGULATORY PLAN**

Work Scope: Part 1 - Assessments

Assessments

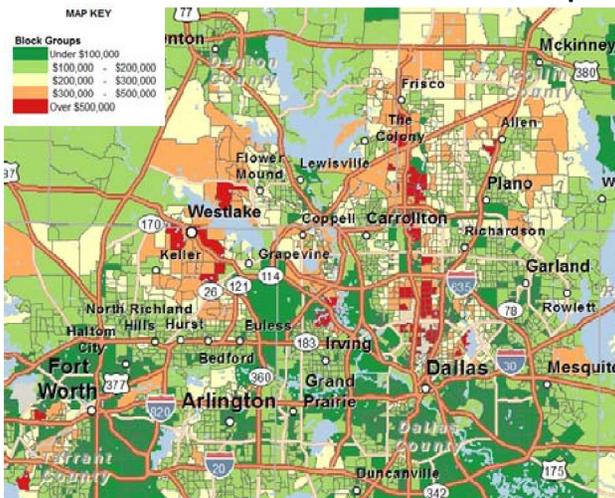
- Existing Conditions
- Corridor Trends
- Service Area Trends
- Sub-area Activity
- Population and Population Composition

Looking at key trend dynamics:

Market and demographic data will be updated identifying and analyzing the growth and development trends of the market area that is served by:

- Grapevine
- sub-areas within Grapevine
- the 114 Corridor

To take a future oriented economic outlook and considering the economic power of the contextual changes.



Work Scope: Part 2 - Development Suitability

Suitability

- Current / Pre-Station Value Relationships
- Post Station value relationships
- Development commensurate with value



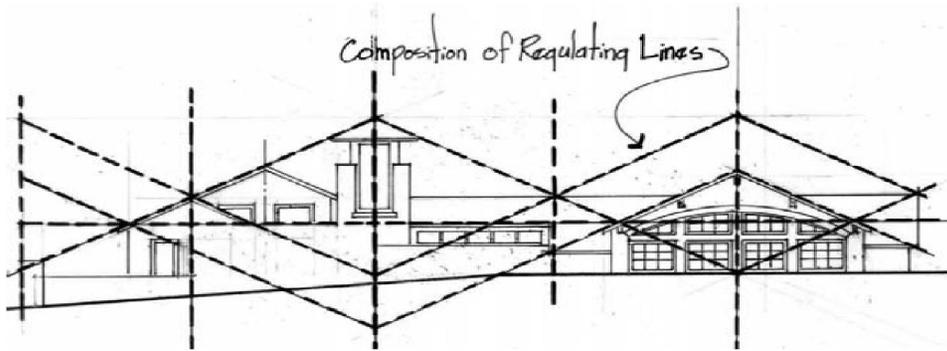
Identify the best use and appropriate developments that will:

- protect public investment,
 - enhance downtown continuity
 - expand the ad valorem base
 - fulfill the vision of Grapevine Main as a destination
- more than a “stop”...a destination

Work Scope: Part 3 - TOD Zoning Attachment

Regulation

- Land Use
- Transportation
- Urban Design
- Participation in Public Improvements
- Regulatory Plan



Create a regulatory mechanism that imposes certain design standards for continuity throughout the district.
and also

Allow property owner options to enhance the permitted development potential of a property *if* the development of that property attains the development potential and increases the value of adjoining properties.

Work Scope: Part 4 - Public Improvements

Improvements

- Connections
- Thematic Identities
- Places
- Land use supports

Build upon the existing Framework Plan to create an expanded

Public Improvement Vision

that includes:

- potential future projects and
- public/private partnership projects

that will continue to expand the influence of the station investment as a value generator for a wider district.



Work Scope: Part 5 - Implementation

Implementation

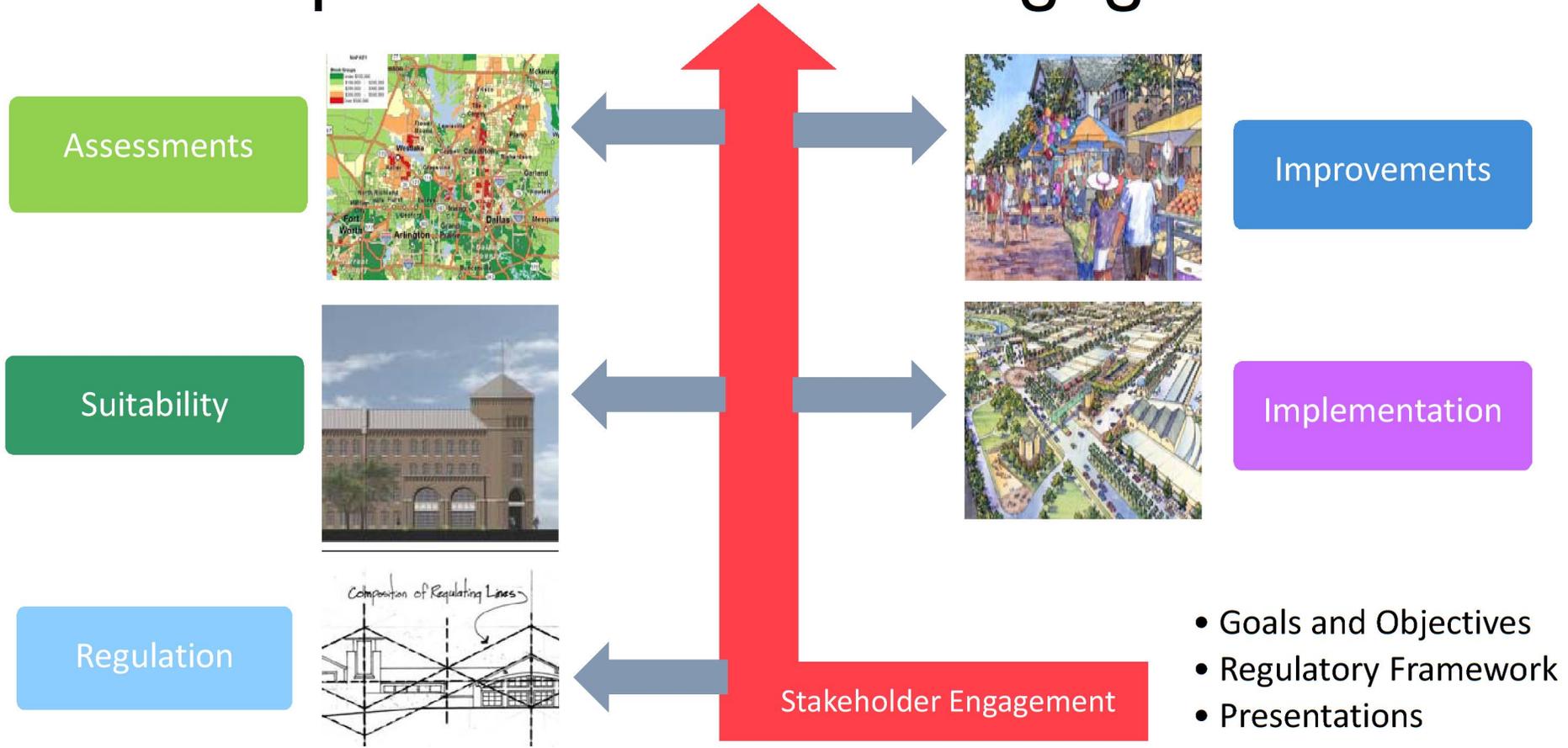
- Districts
- Organizational Structures
- Funding Mechanisms

Investigate the various actions that reinforce:

- implementation of improvements
- application of regulation, and
- promotion of better development.



Work Scope: Part 6 - Public Engagement



MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER BR
MEETING DATE: FEBRUARY 6, 2018
SUBJECT: APPROVAL OF AN ORDINANCE ADOPTING THE GRAPEVINE
YOUTH PROGRAMS STANDARDS OF CARE

RECOMMENDATION:

City Council to approve an ordinance adopting the Grapevine Youth Programs Standards of Care and take any necessary action.

BACKGROUND:

Adopted standards are a Texas Department of Family and Protective Services requirement for an exempt status for day care licensing. A public hearing is required for adoption of the ordinance. The public hearing and adoption of the ordinance may occur on the same day.

The City of Grapevine Parks and Recreation Department offers day camp programs for children ages five to 13. The Texas Legislature requires municipal day camp youth programs for elementary age children to meet day care licensing requirements or file for an exemption [Section 42.041(b)(14) of the Child Care Standards and Regulations of the Texas Human Resources Code]. To receive exempt status, a municipality must submit a copy of program standards, a notice of a public hearing for the program and a copy of the ordinance adopting the standards.

The Youth Programs Standards of Care will provide basic child care regulations for day camp activities operated by the City of Grapevine Parks and Recreation Department, allowing the department to qualify for an exemption from the requirements of the Texas Child Care Standards and Regulations within the Texas Human Resources Code.

The City of Grapevine day camp program meets, and in some areas, exceeds many of the standards listed in the State's Child Care Standards and Regulations. All of the Standards of Care included in the City of Grapevine Parks and Recreation day camp policies and procedures were already in place prior to determining this more formal adoption process and have been used in the staff training process prior to camp starting each year.

The Standards of Care will be provided to the parents of each program participant and shall include, at a minimum the following areas:

- minimum requirements for staffing ratios;
- staff qualifications and essential job functions;
- facility, health and safety standards;
- procedures for reporting child abuse/neglect allegations;

ITEM # 7

- written procedures stating that parents and each staff member will be provided a set of standards;
- contact information of department supervisors for the purpose of complaint notification and resolution regarding the recreational program;
- written procedures for staff who will be monitoring the programs and enforcing the standards;
- requirement of criminal background checks on prospective day camp employees;
- service standards for communicating with parents and performance expectations of day camp employees;
- behavior management and discipline procedures; and
- general rules and regulations.

The application for exemption determination and the formal adoption of the Youth Programs Standards of Care and ordinance is an annual requirement so that the Standards of Care can be revised as needed to reflect current regulations and policy changes. This is the third time the City has approved and adopted the revised regulations.

Staff recommends approval.

KM

**CITY OF GRAPEVINE
PARKS AND RECREATION DEPARTMENT
Youth Programs - Standards of Care**

I. GENERAL INFORMATION/ADMINISTRATION

A. Organization:

Purpose: To provide basic childcare regulations for recreation activities operated by the Grapevine Parks and Recreation Department. This will allow the department to qualify as exempt from requirements of the Texas Human Resource Code.

1. The governing body of the City of Grapevine Youth Programs is the City of Grapevine's City Council.
2. Implementation: Program will be the responsibility of the Grapevine Parks & Recreation Department, with the Recreation Supervisor and Recreation Program Coordinator supervising the overall program and administering the program on-site.
3. Programs: The Youth Programs *Standards of Care* will apply to all elementary-age day camp and programs for children ages 5 – 13 years old.
4. Other: Each site will make available for the public and staff a current copy of the Standards of Care. Parents of participants will be provided an abbreviated copy of *Standards of Care* during the registration process.

Program Sites:

- Botanical Garden/Bessie Mitchell 411 Ball Street
- Dove Waterpark 1509 Hood Lane
- Grapevine Public Library 1201 Municipal Way
- Grapevine Golf Course 3800 Fairway Drive
- Lakeview Park 3850 Lakeview Drive
- Meadowmere Park 3000 Meadowmere Lane
- Oak Grove Park 2520 Oak Grove Loop South
- Parr Park 3010 Parr Lane
- Pickering Park 1901 Kimball Avenue
- Pleasant Glade Pool 1805 Hall Johnson Road
- Rockledge Park 3600 Pilot Point
- The REC of Grapevine 1175 Municipal Way

B. Implementation:

The Standards of Care Program will be the responsibility of the Grapevine Parks and Recreation Department, with the Recreation Program Coordinator overseeing the overall program and the daily operations/administering the programs on site.

Regulations apply to these on-going programs:

- Summer Day Camp
- Winter Break Camp
- Spring Break Camp
- Youth Programs
- All Specialty Camps

C. Day Camp Objective

1. To provide youth with the opportunity to experience a variety of recreational activities which include sports, games, arts & crafts, education, drama, special events, field trips, etc.
2. To provide a pleasant and memorable experience in a fun atmosphere.
3. To provide a safe environment; always promoting good health and welfare for all.
4. To teach children how to spend their leisure time wisely, in an effort to meet several needs; emotional, physical and social.

D. Exemption Status:

Once an exempt status is established, the Licensing Division will not monitor the recreational program. The Licensing Division will be responsible for investigating complaints of unlicensed child care and for referring other complaints to the municipal authorities or, in the case of abuse/neglect allegation, to the local authorities.

Exemption status covers ages 5 – 13. Exemption status does not cover children under the age of 5 or over the age of 14.

E. Standards of Care Review:

Standards will be reviewed annually and brought to the City Council for approval after a public hearing is held to pass an ordinance regarding section 42.04 1(b) (14) of the Texas Human Resources Code. Childcare Licensing will not regulate these programs nor be involved in any complaint investigation related to the program.

Any parent, visitor or staff may register a complaint by contacting The REC Camp / Recreation Program Coordinator at 817 410-3454, The Recreation Supervisor at 817 410-3468 or Recreation Manager at 817 410-3458.

II. STAFFING

A. Summer Camp / Recreation Coordinator: The Recreation Coordinator directs and manages a staff of 10 – 16 day camp counselors and supervises the activities of children in a day camp environment.

1. Essential Job Functions:

- a.) Direct and supervise all counselors including hiring and training.
- b.) Complete and submit proper records including camp schedules, counselor work schedules, payroll, accident/incident reports and attendance.
- c.) Develop age appropriate camp curriculum (5-13 years) in accordance with the philosophy of the program.
- d.) Ensure staff is committed to following established guidelines, procedures and policies.
- e.) Maintain an orderly, clean and safe environment for the children while promoting a non-competitive program directed toward accentuating positive behaviors, physical development and emotional growth.
- f.) Develop and distribute a weekly schedule of activities.
- g.) Complete facility reservations and transportation needs for all camp activities.
- h.) Schedule, confirm, obtain and distribute payment for all field trips
- i.) Maintain supplies, equipment and all necessary documentation for the operation of the camp.
- j.) Communicate to parents about camper's progress and activities.

- k.) Conduct on-going program evaluations implementing approved recommendations as needed.
- l.) Provide reports to the Recreation Supervisor on a weekly basis to monitor camp activities throughout the program.

2. Qualifications:

- a.) Bachelor's Degree in Education or Recreation is preferred, but not required.
- b.) A minimum of three years of experience as a camp counselor and/or educator.
- c.) Requires a valid Texas driver's license with a good driving record over the past three years.
- d.) Must pass city criminal background check prior to hiring.
- e.) Must pass pre-employment drug screen and/or physical.
- f.) Must complete First Aid and CPR certification prior to camp.

3. Requirements of Work:

- a.) Coordinator must complete the mandatory staff training program of at least 20 hours, in addition to planning hours with site staff prior to the start of camp. This training includes departmental orientation, customer service, sexual harassment, behavioral issues and discipline, training and examination program on sexual abuse and molestation, as well as practical skills on activities for children in games, songs and crafts.
- b.) Ability to be physically active and involved with children all day.
- c.) Ability to lift 50 pounds.
- d.) Knowledge of child development and age appropriate activities.
- e.) Advanced organizational and communication skills.
- f.) Team leadership abilities.
- g.) Varied experience in a variety of activities including, but not limited to, sports, art, nature, drama and cooperative activities.

B. Day Camp/Recreation Counselor: The Camp Counselor is responsible for direct leadership of youth ages 5 – 13 in a variety of activities including, but not limited to games, sports, arts & crafts, schedules, activities, supplies and equipment, and also responsible for cleanliness of the area used by camp participants. The counselor positions are also responsible for completing necessary forms relating to attendance, check-in/check-out procedures, accidents and incidents.

1. Essential Job Functions:

- a.) Promote a non-competitive, positive, self-image enhancing environment for each participant through the direction of non-competitive, fun, varied and well organized activities.
- b.) Directly lead activities using a method that will provide opportunity for the involvement of all children on an equal level. The Counselor prepares, in advance, direction for activities, daily schedules and required equipment used during activities.
- c.) Accompanies youth on all field trips.
- d.) Exhibit enthusiasm for the activity to impart a feeling of excitement to camp participants.
- e.) Follow procedures for camper check in/check out. Reports accidents/incidents, behavioral modifications and camp schedules.
- f.) Follow guidelines for safety and storage of equipment, including inventory of supplies.
- g.) Provide and adhere to established guidelines set forth for the safety, behavior, communication and discipline of the camp participants.
- h.) Recognize and reward positive, improved and outstanding behavior and/or accomplishments of camp participants.

2. Minimum Qualifications:

- a.) Three months to a year of experience working with children in a day camp setting depending on if you are applying as an RCA I Camp Counselor or RCA II Camp Counselor.
- b.) Minimum age of 16
- c.) A valid Texas driver's license with good driving record.
- d.) Must pass criminal background check prior to hiring.
- e.) Must pass pre-employment drug screen and/or physical.
- f.) Must complete First Aid and CPR certification prior to camp.

3. Other Requirements:

- a.) Staff must complete the mandatory staff training program of at least 10 hours, in addition to planning hours with Recreation Program Coordinator prior to the start of camp. This training includes departmental orientation, customer service, sexual harassment training, behavioral issues and discipline, as well as practical skills on activities for children in games, songs and crafts.
- b.) Staff must exhibit competency, good judgement and self-control, throughout the duration of camp.

- c.) Staff should relate to children with courtesy, respect, acceptance and patience.
- d.) Staff must wear the proper uniform.
- e.) Staff will be evaluated at least once during the summer prior to the completion of camp. Evaluations will be reviewed with the camp counselors to discuss any areas of improvement or suggestions.

a. Criminal Background Checks:

Criminal background checks will be conducted on prospective day camp employees. Applicants may be disqualified if they have a job related criminal conviction. A prospective employee will be subject to a pre-employment drug test and/or physical prior to hiring.

4. Staffing Ratios:

The state required ratio for number of children (ages 5 – 13) may not exceed 15:1 children to staff.

III. FACILITY STANDARDS

- A. Emergency evacuation and relocation plans will be posted at each facility.
- B. Program employees will inspect sites frequently for any sanitation or safety concerns. Those concerns should be passed on to the Recreation Supervisor.
- C. Each camp must have a fully stocked first aid kit. This shall be checked and stocked on a weekly basis by the Recreation Program Coordinator. It shall include bandages, first aid cream, rubber gloves, Neosporin, alcohol wipes, hot/cold packs, gauze, tweezers and scissors.
- D. In a situation where evacuation is necessary, the first priority of staff is to make sure all participants are in a safe location.
- E. Program sites will be inspected annually by the Fire Marshal and must comply with Fire Marshal's directives.
- F. The recommended number of fire extinguishers shall be inspected quarterly and available and "primed" for use.

- G. Fire drills should be conducted once a month during the summer camp.
- H. Medication will only be administered with written parental consent. Prescription medications shall be left with staff in their original container, labeled with the child's name, date, directions and physician's name. Medication shall be dispensed only as stated on the bottle, and not past the expiration date.
- I. Non-prescription medicine with the child's name and date on the medication may be brought if in the original container. Non-prescription medication will only be administered with written parental consent.
- J. Each indoor site shall have adequate indoor toilets and lavatories located such that children can use them independently and program staff can supervise as needed. There shall be one flush toilet per 30 children. Outdoor sites shall provide portable toilets based on number of children attending each day. Sinks shall be provided based on one sink per 30 children.
- K. All participants must wear appropriate footwear daily. Sandals and flip flops will be allowed only in swimming pool areas.

IV. SERVICE STANDARDS - Day Camp / Camp Counselors

This information will be provided to each staff as a part of the day camp manual:

- A. Camp staff shirts, shorts, and appropriate footwear are to be worn at all times.
- B. Camp participants and parents will be treated with respect at all times.
- C. Camp staff will take it upon themselves to resolve complaints. If you are unable to resolve the complaint on the spot, take the customer's name and phone number, investigate complaint resolution and then follow up with the customer.
- D. Camp staff will keep parents continuously informed of camp activities. A weekly schedule will be distributed the week prior to session and extra copies will be kept with the sign in log daily.
- E. Camp staff will note details of behavior of campers (accomplishments, discipline problems, general activities, etc.) and update parents as much as possible.
- F. Camp staff will monitor the sign in/out log at all times.

- H. Camp staff shall clean rooms after each activity. Floors will be swept or vacuumed, chairs stacked, mirrors cleaned, and supplies put away. This is extremely important due to the fact that rooms are used throughout the day by other groups.
- I. Camp staff will dedicate their on-duty time to campers and/or parents to ensure a meaningful and pleasant experience.
- J. Prior to working with campers, camp staff will check all messages for the day.

V. OPERATIONAL ISSUES

- A. Emergency Phone numbers are kept at the front desk of the facilities, as well as with the Day Camp Director on field trips. Those numbers include fire, police, and ambulance services.
- B. A Day Camp manual is given to every Day Camp Counselor, Day Camp/Recreation Leader and Program Coordinator. The manual addresses the following items:
 - 1. Discipline Issues
 - 2. City Rules and Regulations
 - 3. Forms that must be filled out
 - 4. Service Standards
 - 5. Game/activity leadership
 - 6. Ways to interact with children
 - 7. Field Trips

Additional manuals will be located at each site for access by any staff member.

- C. Sign in/sign out sheets will be used every day. Only adults listed on sign-in/out release will be allowed to pick up children. An authorized person must enter the building, present appropriate identification and sign the sheet in order for staff to release the child.
- D. Emergency evacuation and relocation plans will be posted at each facility.

- E. Parents will be notified regarding planned field trips and provided the required release forms.
- F. Enrollment information will be kept and maintained on each child and shall include:
 - 1. Child's name, birth date, home address, home telephone number, physician's phone number and address and phone numbers where parents may be reached during the day.
 - 2. Name, driver's license number and telephone numbers of persons to whom the child can be released.
 - 3. Field trip release form as needed.
 - 4. Liability waiver.
 - 5. Parental consent to administer medication, medical information, and release on participant.
- G. Staff shall immediately notify the parent or other person authorized by the parent when the child is injured or has been involved in any situation that placed the child at risk.
- H. Staff shall notify parents or authorized persons of children in the facility when there is an outbreak of a communicable disease in the facility that is required to be reported to the County Department of Health. Staff must notify parents of children in a group when there is an outbreak of lice or other infestation in the group.
- I. Discipline:
 - 1. Discipline and guidance of children must be consistent and based on an understanding of individual needs and development.
 - 2. There shall be no harsh, cruel, or unusual treatment.
 - a.) Children shall not be shaken, bit, hit, or have anything put in or on their mouth as punishment.
 - b.) Children shall not be humiliated, yelled at or rejected.
 - c.) Children shall not be subjected to abusive or profane language.
 - d.) Punishment shall not be associated with food.
 - e.) Corporal punishment in any form will not be tolerated.
 - f.) Staff may use brief, supervised separation from the group if necessary, but staff shall not place children in a locked room or in a dark room with the door closed.

3. Incident reports will be filled out on any disciplinary cases, and information is to be shared with parents when picking up the child or sooner, when extreme cases occur. Continued disciplinary problems will result in the participant being asked to leave the program.
4. Children who show patterns of endangerment to themselves, other participants or staff will be asked to leave the program.

J. Illness or Injury

1. Parents shall be notified immediately in cases of illness or injury.
2. An ill child will not be allowed to participate if the child is suspected of having a temperature and/or accompanied by behavior changes or other signs or symptoms until medical evaluation indicates that the child can be included in the activities. In the event that an injury cannot be administered through basic first aid, staff will call 911.
3. When an injury occurs, an incident report shall be filled out immediately. The form shall be filled out completely with the original sent to the Recreation Supervisor's office and a copy kept in the Day Camp files.

VI. GENERAL GUIDELINES FOR CHILDREN

As a part of the Day Camp Manual, staff will be given the following information:

- A. A child is not allowed to use the phone unless it is an emergency. In this case, Day Camp staff should make the call for the child.
- B. Children must stay off any elevated surfaces (tables, counter tops, ping pong tables, etc.)
- C. Children should walk in the building. Running is permitted only in designated areas.
- D. Bouncing and throwing balls is permitted only in the gym.
- E. Active games using equipment that can cause damage to window, shades, lights, and ceilings must be played only in the gym.
- F. Children must respect staff and each other.
- G. Children must wear shoes at all times.

- H. Children must be contained and not allowed to filter in with the general public. You must know where each and every child is AT ALL TIMES.

VII. ACTIVITIES

- A. Activities for each group will be planned according to the participant age, interest and ability. The activities should be flexible and promote social and educational advancement.
- B. A weekly calendar of activities will be posted for parents the Friday prior to that week of camp.
- C. When taking field trips, staff will:
 1. Count everyone before they leave the program site as well as prior to leaving the field trip site.
 2. Carry medical information on each child and necessary medications with them on the trip.
 3. Carry a first aid kit.
 4. Carry a cellular phone for emergency use.
 5. Ensure that participants are wearing a camp shirt and a City of Grapevine wristband so that children are easily identified.

VIII. FIELD TRIPS

- A. Ratio on field trips will be 10:1 per staff member.
- B. Each staff member is given a list of campers. Staff is responsible for the assigned list of campers for the duration of the trip.
- C. A required face to name check will be done prior to leaving the program site, upon arrival at the field trip site, upon leaving the field trip site and upon arrival back at the program site.
- D. A notebook with all important information for each camper will be taken to each field trip.

IX. MONITORING AND ENFORCEMENT

Standards of care established by The REC of Grapevine will be monitored and enforced by city departments responsible for their respective areas as identified:

- A. Health and safety standards will be monitored and enforced by the City's Police, Fire, and Code Enforcement Departments.

- B. Staff and program issues will be monitored and enforced by the City of Grapevine Parks and Recreation Department. The Recreation Manager shall visit each site on a weekly basis for an informal inspection of the programs. Recreation Supervisor and Recreation Program Coordinator are responsible for informally checking the camp activities on a daily basis. When this staff is not available, another full-time staff person will be assigned for daily checks.

ORDINANCE NO. 2018-010

AN ORDINANCE AMENDING THE GRAPEVINE CODE OF ORDINANCES BY ADDING SECTION 16-19, ADOPTING THE YOUTH PROGRAMS STANDARDS OF CARE, CITY OF GRAPEVINE, TEXAS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, The City of Grapevine, Texas (the "City") administers day camps and programs for children ages five to thirteen years old; and,

WHEREAS, as required by V.T.C.A. Human Resources Code § 42.041(b)(14) (the "Code"), the City of Grapevine must meet day care licensing requirements for elementary age children for all day camps administered by the City or apply for an exemption from the Texas Department of Family and Protective Services; and,

WHEREAS, the City of Grapevine Youth Programs Standards of Care will provide basic child care regulations for day camp activities operated by the Parks and Recreation and other departments in accordance with the Code; and,

WHEREAS, as required by the Code, on February 6, 2018, the City Council of the City held a public hearing at its regular meeting to gather input from citizens on the proposed Youth Programs Standards of Care; and,

WHEREAS, the Youth Programs Standards of Care is attached hereto as Exhibit "A" for all intents and purposes and shall be available on the City's website; and,

WHEREAS, all constitutional and statutory prerequisites for the approval of this Resolution have been met, including but not limited to the Open Meetings Act and Chapter 211 of the Local Government Code; and

WHEREAS, the City Council deems the adoption of this ordinance to be in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That Section 16-19 of the City of Grapevine Code of Ordinances shall be added to read as follows:

“Sec. 16-19 Youth Programs Standards of Care”

The City Council of the City of Grapevine hereby adopted the City of Grapevine Youth Programs Standards of Care for providing basic child care regulations for day camp activities operated by the Parks and Recreation Department, as well as other departments. As required by V.T.C.A. Human Resources Code § 42.041(b)(14), the Standards adopted by this ordinance include staffing ratios, minimum staff qualifications; minimum facility, health, and safety standards; and mechanisms for monitoring and enforcing the adopted local standards. A substantial copy of the City of Grapevine Youth Programs Standards of Care is attached hereto and incorporated herein for all intents and purposes and shall be available on the City’s website under the Parks and Recreation subhead.”

Section 3. That the above premises are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.

Section 4. That the City of Grapevine is hereby directed to provide a copy of the program standards, a notice of a public hearing, and a copy of the ordinance adopting the standards to the Texas Department of Family and Protective Services.

Section 5. That if any portion, section or part of a section of this ordinance is subsequently declared invalid, inoperative or void for any reason by a court of competent jurisdiction, the remaining portions, sections or parts of sections of this ordinance shall be and remain in full force and effect and shall not in any way be impaired or affected by such decision, opinion or judgment.

Section 6. That the fact that the present ordinances and regulations of the City of Grapevine, Texas, are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the inhabitants of the City of Grapevine, Texas, creates an emergency for the immediate preservation of the public business, property, health, safety and general welfare of the public which requires that this ordinance shall become effective from and after the date of its final passage, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 6th day of February, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER *BR*
MEETING DATE: FEBRUARY 6, 2018
SUBJECT: AWARD OF THE OAK GROVE PARK SOFTBALL
RENOVATIONS AND APPROPRIATION ORDINANCE

RECOMMENDATION

City Council to consider approval of an agreement with DENCO Construction Specialists for Oak Grove Park Softball Renovations.

FUNDING SOURCE

Upon approval of the attached appropriation ordinance, funding for this purchase will be available in account 121-48840-312-000-170003 (Buildings) and 121-48850-312-000-170003 (Capital Improvements Other than Buildings) for the amount not to exceed \$6,773,876.

BACKGROUND INFORMATION

This project will add a fourth field to the Oak Grove Softball Complex, completely renovate current fields, remove and replace the existing parking lot, upgrade the concession stand area and restroom facility to meet current ADA standards. Youth and adult softball along with kickball continue to grow in participation numbers and the existing facility and amenities have become outdated. The design intent will be to mirror the Oak Grove Ballfield Complex renovation from 2009.

On November 29, 2017, the Purchasing Department utilized the City's e-Bid system for an RFB for the Oak Grove Park Softball Renovations. A total of 1077 firms were notified with 22 firms viewing the RFB. The pre-bid was held on December 8 with nine general contractors in attendance. After consulting with several contractors, it was apparent that an extension was needed for contractors and subcontractors to provide accurate pricing for the project. As a result, the bid deadline was extended to January 9, 2018 in which eight bids were received.

The evaluation team rated the eight firms with the following Best Value Bid Analysis criteria based on; bid price, similar experience, work plan, technical qualifications, past performance, and key personnel. Each team member independently rated all eight firms with the criteria listed above. The scores were then combined to recommend the Best Value Bid (see attached for all scores). DENCO with a score of 8.55 is the Best Value Bid for Oak Grove Softball Complex.

Staff recommends approval.

ITEM # 9

BID EVALUATION RESULTS	Phillips May Corporation	AUI	Denco	DEAN	Hasen Const.	Cooper Gen.	Schmoldt Const.	Tri North Builders
Bid Evaluation Criteria	Weighted Score	Weighted Score	Weighted Score	Weighted Score	Weighted Score	Weighted Score	Weighted Score	Weighted Score
Bid Price	1.10	0.20	1.80	0.40	1.40	0.60	2.00	0.90
Similar Experience	1.40	1.50	1.40	2.00	1.20	1.60	1.70	1.10
Work Plan	0.00	0.00	1.90	0.10	0.00	0.20	0.10	0.60
Technical Qualifications	0.80	1.10	0.90	1.35	0.75	1.05	1.00	1.10
Past Performance	0.60	1.20	1.35	1.35	0.60	1.50	0.60	1.20
Key Personnel	0.80	0.90	1.20	0.95	0.80	0.20	0.80	0.60
Total Score	4.70	4.90	8.55	6.15	4.75	5.15	6.20	5.50

ORDINANCE NO. 2018-011

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS APPROPRIATING \$6,773,876 IN THE QUALITY OF LIFE FUND FOR THE OAK GROVE PARK SOFTBALL RENOVATION; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City desires to appropriate funds for the renovation of the Oak Grove Softball Park in Grapevine, Texas; and

WHEREAS, funding of \$6,773,876 is available in the Quality of Life Fund; and

WHEREAS, constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this ordinance is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated herein above are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2. That the City Council hereby approves the use of funds from the Quality of Life Fund.

Section 3. That the City Council hereby appropriates \$6,773,876 in the Quality of Life Fund from available funds for the renovation of Oak Grove Softball Park.

Section 4. The fact that the present ordinances and regulations of the City of Grapevine, Texas are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the public creates an emergency which requires that this ordinance become effective from and after the date of its passage, and it is accordingly so ordained.

Section 5. That this ordinance shall take effect immediately upon passage by the City Council of the City of Grapevine, Texas.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 6th day of February, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER ^{BR}
MEETING DATE: FEBRUARY 6, 2018
SUBJECT: APPROVAL OF A RESOLUTION FOR THE PURCHASE OF
SHADE STRUCTURES AND APPROPRIATION ORDINANCE

RECOMMENDATION:

City Council to consider approval of a resolution for the purchase of shade structures from Site Source, Inc.

FUNDING SOURCE:

Upon approval of the attached appropriation ordinance, funding for this purchase will be available in account 121-48850-312-000-170003 (Improvements other than buildings) for a total amount not to exceed \$536,031.

BACKGROUND:

This purchase is for shade trellis, roof structures, and columns for the Oak Grove Softball Renovation Project. Along with the products needed for the project, this fee includes shipping and handling, engineer stamps, and installation of the 29 structures to complete this project.

This purchase will be made in accordance with an existing interlocal agreement with The Local Government Purchasing Cooperative (BuyBoard) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative and a contract was awarded to Site Source, Inc. The Parks and Recreation and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would best meet the needs of the City.

Staff recommends approval.

CS/BS

RESOLUTION NO. 2018-007

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE SHADE STRUCTURES THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791 to enter into an interlocal agreement with other qualified agencies in the State of Texas; and

WHEREAS, The Local Government Purchasing Cooperative (BuyBoard) is a qualified purchasing cooperative program as authorized by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791; and

WHEREAS, the City of Grapevine, Texas has established an interlocal agreement with The Local Government Purchasing Cooperative (BuyBoard) and wishes to utilize established contracts meeting all State of Texas bidding requirements; and

WHEREAS, The Local Government Purchasing Cooperative (BuyBoard) has an established contract no. 512-16, Parks and Recreation Equipment and Field Lighting Products and Installation with Site Source, Inc.; and

WHEREAS, the City of Grapevine, Texas has a need to purchase shade structures for the Parks and Recreation department; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes the purchase of shade structures from Site Source, Inc. through an interlocal agreement with The Local Government Purchasing Cooperative (BuyBoard) for an amount not to exceed \$536,031.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase of said shade structures.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 6th day of February, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

ORDINANCE NO. 2018-012

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS APPROPRIATING \$536,031 IN THE QUALITY OF LIFE FUND FOR THE PURCHASE OF SHADE STRUCTURES IN OAK GROVE PARK DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City desires to appropriate funds for the purchase of shade structures in Oak Grove Park in Grapevine, Texas; and

WHEREAS, funding of \$536,031 is available in the Quality of Life Fund; and

WHEREAS, constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this ordinance is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated herein above are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2. That the City Council hereby approves the use of funds from the Quality of Life Fund.

Section 3. That the City Council hereby appropriates \$536,031 in the Quality of Life Fund from available funds for the purchase of shade structures in Oak Grove Park.

Section 4. The fact that the present ordinances and regulations of the City of Grapevine, Texas are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the public creates an emergency which requires that this ordinance become effective from and after the date of its passage, and it is accordingly so ordained.

Section 5. That this ordinance shall take effect immediately upon passage by the City Council of the City of Grapevine, Texas.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 6th day of February, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER ^{BR}

MEETING DATE: FEBRUARY 6, 2018

SUBJECT: APPROVAL OF A RESOLUTION FOR THE PURCHASE OF A RESTROOM AND APPROPRIATION ORDINANCE

RECOMMENDATION:

City Council to consider approval of a resolution for the purchase of a prefab restroom for the Parks and Recreation Department from CXT Precast Products, Inc.

FUNDING SOURCE:

Upon approval of the attached appropriation ordinance, funding will be available for this purchase in account 121-48840-312-000-170003 (Buildings) for a total amount not to exceed \$54,850.00.

BACKGROUND:

This purchase is for a prefabricated CXT Cortez restroom building with a chase. Features include textured walls, simulated cedar shake textured roof, vitreous china fixtures, interior and exterior lights. The restroom will match the existing restroom at Oak Grove Ballfield Complex. Price includes off-loading of the building and set up at site. This purchase is part of the Oak Grove Softball Complex Renovation Project.

This purchase will be made in accordance with an existing interlocal agreement with National Joint Powers Alliance as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative and a contract was awarded to CXT Precast Products, Inc. The Parks and Recreation and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best product and pricing for meeting the needs of the City.

Staff recommends approval.

CS/BS

RESOLUTION NO. 2018-008

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE A PRECAST RESTROOM FOR THE PARKS AND RECREATION DEPARTMENT THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791 to enter into an interlocal agreement with other qualified agencies; and

WHEREAS, the National Joint Powers Alliance is a qualified purchasing cooperative program as authorized by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791; and

WHEREAS, the City of Grapevine, Texas has established an interlocal agreement with National Joint Powers Alliance and wishes to utilize established contracts meeting all State of Texas bidding requirements; and

WHEREAS, National Joint Powers Alliance has established a contract with CXT Precast Concrete Products, Inc. under contract no. 030117-CXT, Athletic and Recreational Surfaces, Playgrounds and Equipment; and

WHEREAS, the City of Grapevine, Texas has a need to purchase a precast restroom for the Parks and Recreation department; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes the purchase of a precast restroom for the Parks and Recreation department from CXT

Precast Concrete Products, Inc. through an interlocal agreement with National Joint Powers Alliance for an amount not to exceed \$54,850.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase of said precast restroom.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 6th day of February, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

ORDINANCE NO. 2018-013

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS APPROPRIATING \$54,850 IN THE QUALITY OF LIFE FUND FOR THE PURCHASE OF A PREFABRICATED RESTROOM FOR OAK GROVE PARK; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City desires to appropriate funds for the purchase of a prefabricated restroom for Oak Grove Park in Grapevine, Texas; and

WHEREAS, funding of \$54,850 is available in the Quality of Life Fund; and

WHEREAS, constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this ordinance is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated herein above are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2. That the City Council hereby approves the use of funds from the Quality of Life Fund.

Section 3. That the City Council hereby appropriates \$54,850 in the Quality of Life Fund from available funds for the purchase of a prefabricated restroom for Oak Grove Park.

Section 4. The fact that the present ordinances and regulations of the City of Grapevine, Texas are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the public creates an emergency which requires that this ordinance become effective from and after the date of its passage, and it is accordingly so ordained.

Section 5. That this ordinance shall take effect immediately upon passage by the City Council of the City of Grapevine, Texas.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 6th day of February, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: BRUNO RUMBELOW, CITY MANAGER ^{BR}
SCOTT WILLIAMS, DEVELOPMENT SERVICES DIRECTOR

MEETING DATE: FEBRUARY 6, 2018

SUBJECT: AM18-01 - CHAPTER 15, OFFENSES AND MISCELLANEOUS
PROVISIONS BY THE ADDITION OF SECTION 15-23, CODE
ENFORCEMENT AUTHORITY TO ENFORCE

RECOMMENDATION:

Staff recommends the City Council consider the proposed amendments to Chapter 15, Offenses and Miscellaneous Provisions by the addition of Section 15-23, Code Enforcement Authority to Enforce, and take any necessary action.

BACKGROUND:

Code Enforcement Officers have historically written citations as a last resort for certain offenses. Examples of such offenses are flagrant cases of construction without permits, multiple violations of high weeds and grass, junk vehicles, dangerous buildings, and similar nuisance offenses. This addition would clarify the Chapters within the Grapevine Code of Ordinances for which Code Enforcement Officers have the authority to issue citations and, will assist the overall Code Enforcement and Municipal Court processes for code violations.

ORDINANCE NO. 2018-014

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS AMENDING THE CODE OF ORDINANCES CHAPTER 15, OFFENSES AND MISCELLANEOUS PROVISIONS BY ADDING SECTION 15-23, CODE ENFORCEMENT AUTHORITY TO ENFORCE, AUTHORIZING CODE ENFORCEMENT OFFICERS TO ISSUE CITATIONS FOR CERTAIN VIOLATIONS OF THE CODE OF ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas (the "City") is a home rule municipality having full powers of self-government and may enact ordinances relative to its citizens' health, safety, and welfare that are not inconsistent with the Constitution and laws of the State; and

WHEREAS, the City Council of the City of Grapevine, Texas finds and determines that, in order to efficiently and effectively enforce the Code of Ordinances, the City's code enforcement officers should be provided enforcement authority; and

WHEREAS, the City Council deems the adoption of this ordinance is in the best interests of the health, safety, and welfare of the public; and

WHEREAS, the City Council is authorized by law to adopt the provisions contained herein, and has complied with all the prerequisites necessary for the passage of this Ordinance, including but not limited to the Open Meetings Act.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the Code of Ordinances Chapter 15, Offenses and Miscellaneous Provisions, is amended by adding Section 15-23, Code Enforcement Authority to Enforce, which shall read as follows:

Sec. 15-23 — Code Enforcement authority to enforce

City of Grapevine Code Enforcement Officers are authorized to enforce the following provisions of this Code: Chapter 7, Chapter 12, Chapter 24, and Appendix D – Zoning — Ordinance No. 82-73. In the enforcement of such provisions, Code Enforcement officers are authorized to issue written or

verbal warnings and citations to any person suspected of violating any section therein.

Section 3. That if any section, article, paragraph, sentence, clause, phrase or word in this ordinance, or application thereto any person or circumstances is held invalid or unconstitutional by a Court or competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance; and the City Council hereby declares it would have passed such remaining portions of the ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

Section 4. That the fact that the present ordinances and regulations of the City of Grapevine, Texas, are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the inhabitants of the City of Grapevine, Texas, creates an emergency for the immediate preservation of the public business, property, health, safety and general welfare of the public which requires that this ordinance shall become effective from and after the date of its final passage, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 6th of February, 2018.

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER ^{BR}

MEETING DATE: FEBRUARY 6, 2018

SUBJECT: APPROVAL OF A RESOLUTION FOR THE PURCHASE OF EMERGENCY REPORTING SOFTWARE

RECOMMENDATION:

City Council to consider approval of a resolution for the purchase of emergency reporting software from Dell, Inc.

FUNDING SOURCE:

Funds for this purchase are available in account 100-44500-210-001 (IT Software License & Maintenance) for an amount not to exceed \$23,032.00.

BACKGROUND:

The Fire Department's current records management system software is FireHouse. After utilizing this system for almost 20 years, this software no longer meets the needs of the department. Emergency Reporting is a web based application that will improve our records management system and National Fire Incident Reporting System (NFIRS) reporting capabilities.

This purchase will be made in accordance with an existing interlocal agreement with the State of Texas Department of Information Resources (DIR) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative and a contract was awarded to Dell, Inc. The Fire Department staff and Purchasing reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best product and pricing for meeting the needs of the City.

Staff recommends approval.

JS/BS

RESOLUTION NO. 2018-009

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE EMERGENCY REPORTING SOFTWARE FOR THE FIRE DEPARTMENT THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791 to enter into an interlocal agreement with other qualified agencies in the State of Texas; and

WHEREAS, the State of Texas Department of Information Resources (DIR) is a qualified purchasing cooperative program as authorized by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791; and

WHEREAS, the City of Grapevine, Texas has established an interlocal agreement with the DIR and wishes to utilize established contracts meeting all State of Texas bidding requirements; and

WHEREAS, the DIR has established a contract with Dell, Inc. under contract no. DIR-TSO-3763 for IT Products and Related Services; and

WHEREAS, the City of Grapevine, Texas has a need for emergency reporting software for the Fire Department; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes the purchase of emergency reporting software for the Fire Department from Dell, Inc. through an interlocal agreement with DIR for an amount not to exceed \$23,032.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase of said emergency reporting software.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 6th day of February, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER *BR*
MEETING DATE: FEBRUARY 6, 2018
SUBJECT: APPROVAL OF A RESOLUTION FOR THE PURCHASE OF
MERAKE SECURITY LICENSES

RECOMMENDATION:

City Council to consider approval of a resolution for the purchase of Meraki security licenses from Netsync Network Solutions.

FUNDING SOURCE:

Funds for this purchase are available in account 325-48860-101-02-16 (Miscellaneous Equipment and Machinery) for an amount not to exceed \$41,772.50.

BACKGROUND:

This purchase is for one year of software maintenance on the Meraki firewalls and access points.

This purchase will be made in accordance with an existing interlocal agreement with the State of Texas Department of Information Resources (DIR) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative and a contract was awarded to Netsync Network Solutions. The IT Department staff and Purchasing reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best product and pricing for meeting the needs of the City.

Staff recommends approval.

LW/LW

RESOLUTION NO. 2018-010

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE MERAKI SECURITY LICENSES THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791 to enter into an interlocal agreement with other qualified agencies in the State of Texas; and

WHEREAS, the State of Texas Department of Information Resources (DIR) is a qualified purchasing cooperative program as authorized by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791; and

WHEREAS, the City of Grapevine, Texas has established an interlocal agreement with the DIR and wishes to utilize established contracts meeting all State of Texas bidding requirements; and

WHEREAS, the DIR has established a contract with Netsync Network Solutions under contract no. DIR-TSO-2542 for IT Products and Related Services; and

WHEREAS, the City of Grapevine, Texas has a need for Meraki security licenses; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes the purchase of Meraki security licenses from Netsync Network Solutions through an interlocal agreement with DIR for an amount not to exceed \$41,772.50.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase of said Meraki security licenses.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 6th day of February, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER ^{BR}
MEETING DATE: FEBRUARY 6, 2018
SUBJECT: APPROVAL FOR THE AWARD OF AN INFORMAL REQUEST
FOR QUOTE TO PURCHASE A FLYGT REPLACEMENT PUMP

RECOMMENDATION:

City Council to consider approval for the award of an informal request for quote to purchase a Flygt replacement pump from FCX Performance.

FUNDING SOURCE:

Funds for this purchase are available in account 200-43370-534-000 (Wastewater Treatment Infrastructure Maintenance) for an amount not to exceed \$32,185.00.

BACKGROUND:

The purchase of the ABS pump quoted from FCX Performance (Pierce Pump) is needed for the Hilton Lift Station. The pump currently in place is failing and must be replaced.

Quotes were taken in accordance with City Purchasing Policy. Formal bids and advertisements are not required for purchases under \$50,000. Three vendors submitted quotations. FCX Performance submitted the lowest responsive and responsible quote meeting specifications.

FCX Performance	\$32,185.00
Precision Pump	\$35,000.00
RRR Industrial Sales	\$38,394.84

Staff recommends approval.

KM/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER ^{BR}

MEETING DATE: FEBRUARY 6, 2018

SUBJECT: APPROVAL OF A RESOLUTION FOR THE PURCHASE OF FORD TRUCKS

RECOMMENDATION:

City Council to consider approval of a resolution for the purchase of Ford trucks from Sam Pack's Five Star Ford.

FUNDING SOURCE:

Funding for this purchase is currently available in accounts 325-48910-415-005-180001, 325-48910-210-002-180001 and 325-48910-210-003-180001(Motor Vehicles) for a total amount not to exceed \$87,804.00.

BACKGROUND:

This purchase is for three Ford pickup trucks to replace one in Public Works and two in the Fire Department. All were approved in the FY 2018 Vehicle Replacement list and have met the replacement criteria.

This purchase will be made in accordance with an existing interlocal agreements with the State of Texas Term Contracts Program. Purchases through this program are authorized under Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the cooperative and a contract was awarded to Sam Pack's Five Star Ford. The Purchasing and Fleet Services Department staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best product and pricing for meeting the needs of the City.

Staff recommends approval.

PH/BS

RESOLUTION NO. 2018-011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE FORD TRUCKS FOR THE PUBLIC WORKS AND FIRE DEPARTMENTS THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791 to enter into an interlocal agreement with other qualified agencies in the State of Texas; and

WHEREAS, the State of Texas Term Contracts Program is a qualified purchasing program as authorized by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791; and

WHEREAS, the City of Grapevine, Texas has an interlocal agreement with the State of Texas Term Contracts Program and wishes to utilize an established contract meeting all State of Texas bidding requirements; and

WHEREAS, the State of Texas Term Contracts program has an established annual contract no. 072-A1, Trucks including Diesel, Gasoline, Electric, Hybrid and Law Enforcement, with Sam Pack's Five Star Ford; and

WHEREAS, the City of Grapevine, Texas has a need to replace one Ford truck in the Public Works department and two Ford Trucks in the Fire department; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes the purchase of three Ford trucks for the Public Works and Fire departments from Sam Pack's

Five Star Ford through an interlocal agreement with the State of Texas Term Contracts Program for an amount not to exceed \$87,804.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase of said Ford trucks.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 6th day of February, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: FEBRUARY 6, 2018

SUBJECT: AWARD OF AN ENGINEERING SERVICES DESIGN
CONTRACT WITH DEOTTE ENGINEERING, INC. SIDEWALK
AND INTERSECTION IMPROVEMENTS

RECOMMENDATION:

City Council to consider:

- awarding an engineering services contract with DeOtte Engineering, Inc. in the amount of \$250,000 to perform project scoping and design services for sidewalk and minor intersection safety improvements; and
- authorizing staff to execute said contract and take any necessary action.

FUNDING:

Funding of \$250,000 is available in account 178-48830-000-000-180001.

BACKGROUND:

Staff has identified several intersection capacity and safe route to school projects to be included in the capital plan as follows:

1. Northwest Highway at Texan Trail – intersection improvements
2. East Wall Street at South Main Street – intersection improvements
3. Eastbound Mustang Drive at William D. Tate Avenue – intersection improvements
4. Eules Grapevine Road (from State Highway 360 to Hughes Road) – intersection improvements
5. Hughes Lane (from Timber Crest Court to State Highway 121) – sidewalk improvements
6. Roberts Road (south of Hall Johnson Road) – sidewalk improvements
7. Hilltop Drive (Lucas Drive to Hilltop Apartments) – sidewalk improvements
8. Bushong Drive (Silverside Drive to Bayou Road) – sidewalk improvements

DeOtte Engineering, Inc. will provide surveying, franchise utility location, and engineering services at these locations. Given the small scale of the projects, staff is proposing an hourly, not to exceed contract based on the estimated work effort that will allow the engineer and City staff to develop the most cost effective solution that meets the needs at these locations. Staff would intend to add additional locations to this effort if funding allows.

Depending on the final design, staff may construct some or all of these proposed improvements in house.

Staff recommends approval.

BB

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: FEBRUARY 6, 2018

SUBJECT: DEVELOPER AGREEMENT AMENDMENT – PERRY'S
STEAKHOUSE AND APPROPRIATION ORDINANCE

RECOMMENDATION:

City Council to consider:

- approval of a revised Developer Agreement with BR's Pork Chop, LTD. for the cost participation in the development of Perry's Steakhouse;
- adopting an appropriation ordinance for \$77,266.83 in the Utility Enterprise Capital Fund and a portion of which will come from water impact fees; and
- authorizing staff to execute said agreement and take any necessary action.

FUNDING:

Upon approval of the attached ordinance, \$77,266.83 will be available in account # 201-48930-534-000-170010.

BACKGROUND:

The tract upon which the Perry's Steakhouse is located, Lot 1, Block 1, Grapevine Plaza, No. 2 Addition, was sold to John T. Evans (BR's Pork Chop, Ltd.) by the City of Grapevine. The development of this tract required both water and wastewater line extensions to provide service.

The City had a waterline connection on its water masterplan along the east side of the Perry's site extending north into the abutting property for a length of approximately 630 linear feet to an existing waterline. The preferred sanitary sewer route to connect Perry's to the City's existing system was to parallel the water line for approximately 265 linear feet beyond the Perry's site to the north.

On June 6, 2017, a developer's agreement and funding ordinance were approved by City Council in the amount of \$123,138.41 toward these utility construction costs as well as \$42,000 toward acquisition of required utility easements yielding \$165,138.41 in total project cost.

During construction, the City and the Developer agreed to relocations of both the water and sanitary sewer lines to address field conditions. These changes included changes to the horizontal alignment of the sanitary sewer and significant increases in the depth of

the proposed water line to avoid several storm drain lines. The additional depth of the water line increased the trench width and thus the permanent paving quantities.

These additional costs total \$77,266.82 increasing the total project cost including easement acquisition to \$242,405.24.

Staff recommends approval.

BB

ORDINANCE NO. 2018-015

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS REVISING THE ADOPTED CAPITAL IMPROVEMENTS BUDGET FOR THE FISCAL YEAR ENDING IN 2018; PROVIDING FOR THE FUNDS; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Grapevine, Texas desires to cost participate in the development of Perry's Steakhouse; and

WHEREAS, the City's portion will be appropriated from the Fiscal Year 2018 Utility Enterprise Capital Fund; and

WHEREAS, the development of this tract requires both public water and wastewater line extensions to provide service; and

WHEREAS, approval of this ordinance will make the total project funds available for the City of Grapevine cost participation toward Perry's Steakhouse public water and wastewater lines in the Utility Enterprise Capital Fund total \$242,405.24; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act, and

WHEREAS, the City Council deems the adoption of this ordinance is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated herein above are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council hereby appropriates \$77,266.83 in the Fiscal Year 2018 Utility Enterprise Capital Fund revising the Adopted Capital Improvements Budget for fiscal year 2018.

Section 3. That a copy of the revised Fiscal Year 2017-2018 Capital Improvements Plan Budget document shall be kept on file in the office of the City Secretary and on the City of Grapevine website.

Section 4. That this ordinance shall take effect immediately upon passage by the City Council of the City of Grapevine, Texas.

Section 5. That the fact that the present ordinance and regulations of the City of Grapevine, Texas are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the inhabitants of the City of Grapevine, Texas creates an emergency for the immediate preservation of the public business, property, health, safety and general welfare of the public which requires that this ordinance shall become effective from and after the date of its final passage, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 6th day of February, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER ^{BR}

MEETING DATE: FEBRUARY 6, 2018

SUBJECT: SH 121 SECTION 13 IMPROVEMENTS – PHASE II LOCAL FUNDING AGREEMENT – TXDOT DALLAS DISTRICT

RECOMMENDATION:

City Council consider approving additional funding for participation with TxDOT in the acquisition of right-of-way for the SH 121 Section 13 Improvements – Phase II Project in the amount of \$157,020.53, authorize staff to issue additional funds to TxDOT, and take any necessary action.

FUNDING:

Funds for this additional funding participation are available in the Capital Project Street Account 178-78118-010-000.

BACKGROUND:

The City Council approved a Local Funding Agreement with the TxDOT Dallas District for the 10% Local Match for right-of-way acquisition for the SH 121 Section 13 Improvements – Phase II Project on May 5, 2009. Grapevine's funding commitment for the 10% match was estimated at \$495,300.93. This \$90 million project included critical access improvements to the Grapevine Mills mall area. During the project and as the program costs rose, Dallas County contributed \$154,699.07 in support of the 10% local match.

The ROW acquisition effort has been completed and closed. The final cost of the program is \$9,775,681 which requires a local match of \$977,568.13. Deducting the City of Grapevine's initial commitment of \$495,300.93, subsequent payments of \$170,547.60 and Dallas County's commitment of \$154,699.07 leaves an outstanding balance due to TxDOT of \$157,020.53 to complete this project.

Staff recommends approval.

BB

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER *BR*
MEETING DATE: FEBRUARY 6, 2018
SUBJECT: TARRANT COUNTY INTERLOCAL AGREEMENT – SH 26 IMPROVEMENTS

RECOMMENDATION:

City Council to consider approving amended interlocal agreement with Tarrant County and take any necessary action.

BACKGROUND:

Tarrant County passed the 2006 Transportation Bond Program and committed funding to State Highway 26. Phase I of the State Highway 26 improvements was a segment of State Highway 26 from Pool Road east to State Highway 114. There was a \$300,000 commitment from both the City of Grapevine and Tarrant County to cover any overruns that may have arisen. The cost overruns were to be split equally between Tarrant County and Grapevine. Phase I was completed without the need to access these funds.

The City of Grapevine requested that the \$300,000 from Tarrant County be reallocated to Phase II of the State Highway 26 improvements. Phase II was a segment from Pool Road to a point west of John McCain. The Tarrant County Commissioners Court approved the reallocation of \$300,000 of County bond funds from Phase 1 to Phase 2 on December 1, 2015. The funding was to cover:

- engineering, right-of-way purchase and construction of the right turn lane at northbound Pool Road and State Highway 26;
- construction of the sidewalks along the south side of State Highway 26 extending west from Pool Road;
- hike and bike trail along the north side of State Highway 26; and
- painting of Big Bear Creek Bridge.

While Grapevine paid the full cost of each change order with TxDOT (\$210,404.27) during the construction process, Grapevine was refunded a majority of the costs (\$105,196.48) by TxDOT due to overall cost savings experienced during the close out of the construction project. The proposed contract amendment will allow Tarrant County to reimburse the City \$52,603.90 which is one half of the \$105,207.79 in overruns associated with both completed projects.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER ^{BR}
MEETING DATE: FEBRUARY 6, 2018
SUBJECT: TARRANT COUNTY INTERLOCAL AGREEMENT – SH 26
IMPROVEMENTS

RECOMMENDATION:

City Council to consider approving amended interlocal agreement with Tarrant County and take any necessary action.

BACKGROUND:

Tarrant County passed the 2006 Transportation Bond Program and committed funding to SH 26. Phase I of the SH 26 improvements was a segment of SH 26 from Pool Road east to SH 114. There was a \$300,000 commitment from both the City of Grapevine and Tarrant County to cover any overruns that may have arisen. The cost overruns were to be split equally between Tarrant County and Grapevine. Phase I was completed without the need to access these funds.

The City of Grapevine requested that the \$300,000 from Tarrant County be reallocated to Phase II of the SH 26 improvements. Phase II was a segment from Pool Road to a point west of John McCain. The Tarrant County Commissioners Court approved the reallocation of \$300,000 of County bond funds from Phase 1 to Phase 2 on December 1, 2015. The funding was to cover:

- engineering, right-of-way purchase and construction of the right turn lane at northbound Pool Road and SH 26;
- construction of the sidewalks along the south side of SH 26 extending west from Pool Road;
- hike and bike trail along the north side of SH 26; and
- painting of Big Bear Creek Bridge.

While Grapevine paid the full cost of each change order with TxDOT (\$210,404.27) during the construction process, Grapevine was refunded a majority of the costs (\$105,196.48) by TxDOT due to overall cost savings experienced during the close out of the construction project. The proposed contract amendment will allow Tarrant County to reimburse the City \$52,603.90 which is one half of the \$105,207.79 in overruns associated with both completed projects.

Staff recommends approval.

BB

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER *BR*
MEETING DATE: FEBRUARY 6, 2018
SUBJECT: UTILITY EASEMENT ABANDONMENT – 3539 RED BIRD LANE

RECOMMENDATION:

City Council consider adopting an ordinance abandoning a 10 foot wide utility easement across the middle and along a portion of the western perimeter of Lot 2R, Block 1, Placid Peninsula, and take any necessary action.

BACKGROUND:

The property owner of the residence at 3539 Red Bird Lane has requested the City to abandon a 10' wide Utility Easement across the middle and along a portion of the side yard.

The applicant has obtained approval of this request from the five public franchise utility companies and the request poses no problems for City utilities.

Staff recommends approval.

ORDINANCE NO. 2018-016

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS ABANDONING AND VACATING A 10-FOOT WIDE UTILITY EASEMENT ON LOT 2R, BLOCK 1, PLACID PENINSULA ADDITION (3539 RED BIRD LANE) IN THE CITY OF GRAPEVINE, TEXAS AS HEREINAFTER DESCRIBED; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the property owner of Lot 2R, Block 1, Placid Peninsula Addition located at 3539 Red Bird Lane, City of Grapevine, Tarrant County, Texas has requested that a 10-foot wide utility easement through the middle and along a portion of the west perimeter property line of said lot, as herein after described, be abandoned and vacated; and

WHEREAS, the easement is not needed for public use and will not be needed in the future for public use; and

WHEREAS, abandoning and vacating the said easement will relieve the City of Grapevine, Texas from the cost and expense of maintaining said property.

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this ordinance to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the 10-foot wide utility easement located on Lot 2R, Block 1, Placid Peninsula described in Exhibits "A" and "B", attached hereto and incorporated herein for all purposes, is hereby abandoned and vacated for public use and the same is hereby abandoned and vacated and vacated insofar as public right, title, interest in and to said right of way is concerned.

Section 3. That the terms and provisions of this ordinance shall be deemed to be severable, and that if the validity of any section, subsection, word, sentence or phrase shall be held to be invalid, it shall not affect the remaining part of this ordinance.

Section 4. The fact that the utility easement is no longer needed and would create a hardship or burden upon the City of Grapevine to maintain such easement creates an urgency and an emergency for the immediate preservation of the public health, safety, and general welfare which requires that this ordinance shall take effect immediately from and after its passage and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 6th day of February, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

Exhibit A

ITEM # 21

**LEGAL DESCRIPTION
10' UTILITY EASEMENT ABANDONMENT
0.062 ACRES
PART OF 2R, BLOCK 1
PLACID PENINSULA, SECTION A**

BEING all that certain lot, tract or parcel of land, situated in the J. Whitman Survey, Abstract Number 1593, Denton County, Texas, and being part of Lot 2R, Block 1, Placid Peninsula, according to the plat thereof, recorded in Volume 388-218, Page 95, Plat Records, Tarrant County, Texas, and being more particularly described as follows:

COMENCING at a 1/2" rebar found at the southerly corner of said Lot 2R, being the easterly southeast corner of Lot 4R, Block 1, Placid Peninsula, Section A, an addition to the City of Grapevine, according to the plat thereof, recorded in Volume A, Page 991, Plat Records, Tarrant County, Texas, and being the and being on the north line of Red Bird Lane;

THENCE N 54°58'18" W, 114.45 feet with the west line of said Lot 2R and the east line of said Lot 4R to the POINT OF BEGINNING;

THENCE N 54°58'18" W, 10.00 feet with the west line of said Lot 2R and the east line of said Lot 4R to a inner ell point;

THENCE N 06°27'00" E, 133.56 feet with the west line of said Lot 2R and the east line of said Lot 4R;

THENCE N 89°53'00" E, 140.16 feet to a 1/2" rebar found at a point for corner on the east line of said Lot 2R, and the west line of Lot 1, Block 1, Placid Peninsula, Section A, an addition to the City of Grapevine, according to the plat thereof, recorded in Volume 388-U, Page 61, Plat Records, Tarrant County, Texas

THENCE S 07°09'50" E, 10.08 feet with the east line of said Lot 2R and the west line of said Lot 1;

THENCE S 89°53'00" W, 132.48 feet;

THENCE S 06°27'00" W, 127.31 feet;

THENCE S 36°17'10" W, 2.44 feet to the **POINT OF BEGINNING** and containing approximately 0.062 acres of land.

Bearings based on Placid Peninsula, Section A, recorded in Volume 388-218, Page 95 of the Plat Records, Tarrant County, Texas.

Field work performed during the month of May, 2016.

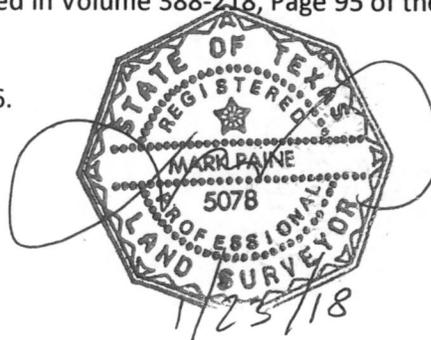


Exhibit B

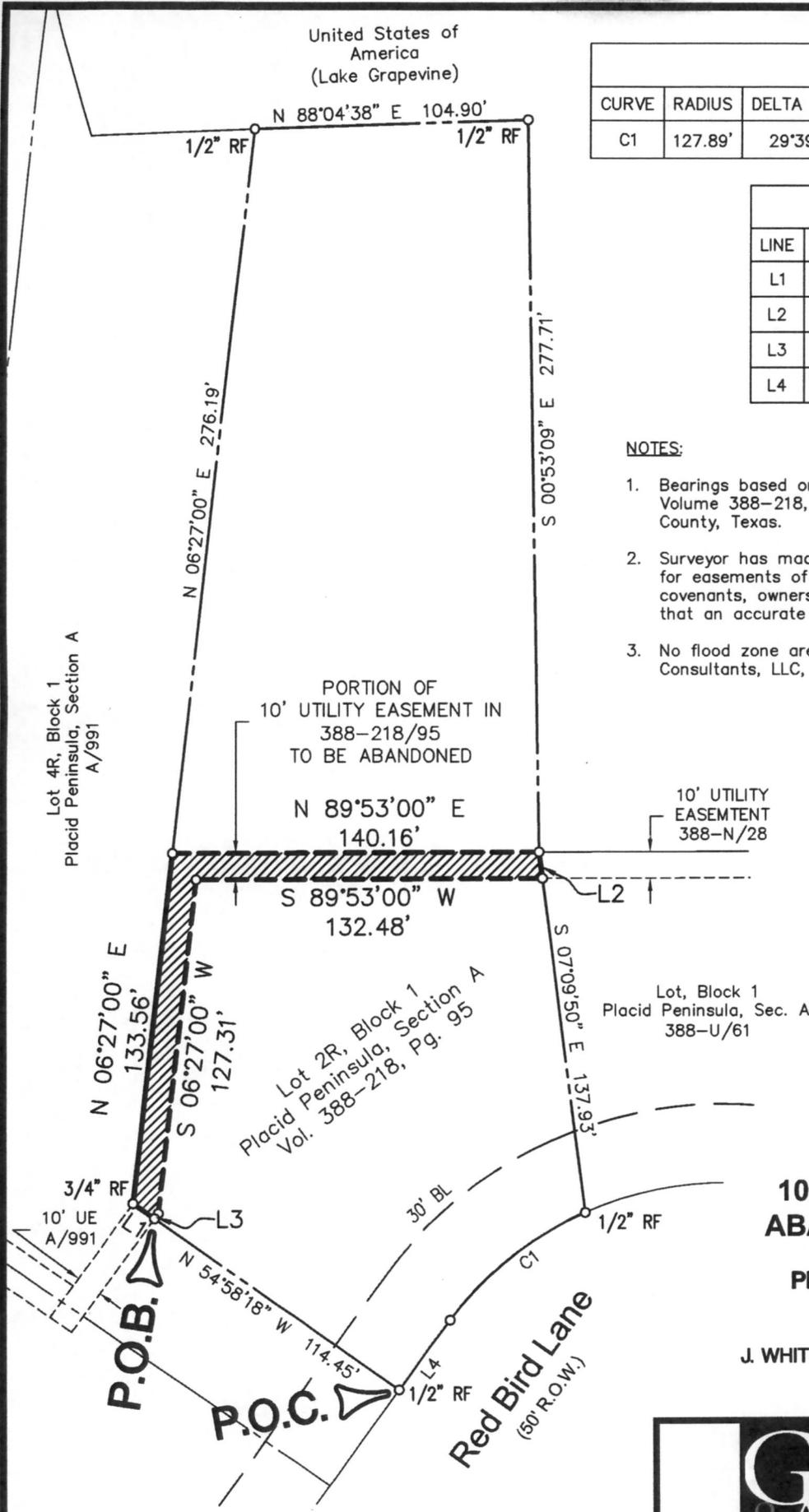
United States of
America
(Lake Grapevine)

CURVE TABLE				ITEM # 21
CURVE	RADIUS	DELTA ANGLE	ARC LENGTH	LONG CHORD
C1	127.89'	29°39'29"	66.20'	S 51°06'55" W, 65.46'

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N 54°58'18" W	10.00'
L2	S 07°09'50" E	10.08'
L3	S 36°17'10" W	2.44'
L4	S 36°17'10" W	33.01'

NOTES:

1. Bearings based on Placid Peninsula, Section A, recorded in Volume 388-218, Page 95 of the Plat Records, Tarrant County, Texas.
2. Surveyor has made no investigation or independent search for easements of record, encumbrances, restrictive covenants, ownership title evidence, or any other facts that an accurate abstract of title may disclose.
3. No flood zone area analysis has been performed by G&A Consultants, LLC, on the subject property.



**10' UTILITY EASEMENT
ABANDONMENT EXHIBIT
Lot 2R, Block 1**

**Placid Peninsula, Section A
0.062 Acres**

in the
**J. WHITMAN SURVEY, ABSTRACT NO. 1593
CITY OF GRAPEVINE
TARRANT COUNTY, TEXAS**



**SITE PLANNING CIVIL ENGINEERING PLATING
CONSULTANTS, LLC
LAND SURVEYING LANDSCAPE ARCHITECTURE**

111 Hillside Drive • Lewisville, TX 75057
P: 972.436.9712 • F: 972.436.9715
144 Old Town Blvd. North, Ste 2 • Argyle, TX 76226
P: 940.240.1012 • F: 940.240.1028
TBPE Firm No. 1798 TBPLS Firm No. 10047700

DRAWN BY: CC DATE: 1/23/2018 SCALE: 1" = 60' JOB. NO. 16301

File: Z:\2016\16301\Drawings\Survey\16301 10' UE ABAND
Plotted: 1/23/2018 10:54 AM, by Cole Carpenter, Sheet: 1/23/2018 10:05 AM, by Cole

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER ^{BR}
MEETING DATE: FEBRUARY 6, 2018
SUBJECT: APPROVAL FOR THE AWARD OF AN INFORMAL REQUEST FOR QUOTE FOR THE ABATEMENT AND DEMOLITION OF 3100 TIMBERLINE AND APPROPRIATION ORDINANCE

RECOMMENDATION:

City Council to consider approval for the award of an informal request for quote for the abatement and demolition of 3100 Timberline from Garrett Demolition, Inc.

FUNDING SOURCE:

Upon approval of the appropriation ordinance, funds for this purchase will be available in account 177-48840-210-003-170001-1 (Buildings Fire Station # 3) for an amount not to exceed \$72,120.

BACKGROUND:

The City of Grapevine and Grapevine-Colleyville Independent School District jointly purchased a 2.78-acre lot at 3100 Timberline Drive adjacent to Timberline Elementary School. This lot and the school's contiguous lot will be amended to provide 1.66 acres for the new Fire Station #3 location and school lot, (+12 acres) modifying playground, onsite parking and drop off/pick up circulation. The 2.78-acre property has two 25+ year old buildings. Asbestos materials within the buildings will be abated prior to demolition. The interlocal agreement between the City and GCISD provides for an equal share of the platting, abatement, and demolition costs.

The City will be reimbursed \$36,060 by GCISD which is half of the total cost.

Quotes were taken in accordance with City Purchasing Policy. Three vendors submitted quotations. Garrett Demolition, Inc. submitted the lowest responsive and responsible quote meeting specifications.

Garrett Demolition, Inc.	\$72,120.00
1 Priority Services	\$74,230.00
T.E.C. Environmental	\$75,450.00

Staff recommends approval.

ORDINANCE NO. 2018-017

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS APPROPRIATING \$72,120 IN THE CAPITAL PROJECTS GENERAL FACILITIES FUND FOR THE ABATEMENT AND DEMOLITION OF 3100 TIMBERLINE FOR FIRE STATION 3 CONSTRUCTION; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City desires to appropriate funds for the abatement and demolition of 3100 Timberline for the construction of Fire Station 3 in Grapevine, Texas; and

WHEREAS, funding of \$72,120 is available in the Capital Projects General Facilities Fund; and

WHEREAS, constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this ordinance is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated herein above are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2. That the City Council hereby approves the use of funds from the Capital Projects General Facilities Fund.

Section 3. That the City Council hereby appropriates \$72,120 in the Capital Projects General Facilities Fund for the abatement and demolition of 3100 Timberline for the construction of Fire Station 3.

Section 4. The fact that the present ordinances and regulations of the City of Grapevine, Texas are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the public creates an emergency which requires that this ordinance become effective from and after the date of its passage, and it is accordingly so ordained.

Section 5. That this ordinance shall take effect immediately upon passage by the City Council of the City of Grapevine, Texas.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 6th day of February, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: FEBRUARY 6, 2018

SUBJECT: APPROVAL OF A RESOLUTION FOR THE EMERGENCY PURCHASE AND INSTALLATION OF WINDOWS AT THE CITY COUNCIL CHAMBER

RECOMMENDATION:

City Council consider adopting a resolution authorizing and ratifying the emergency purchase and installation of windows in the City Council Chambers from Leeds Clark, Inc.

FUNDING SOURCE:

Funding for this purchase is available in account 174-74004-118-012 (Roof Program) for an estimated amount of \$77,471.00.

BACKGROUND:

This purchase is for the replacement of the three Council Chamber radius windows. The window jambs, and associated trim, as well as the sashes will be replaced due to deterioration from weather and time. Contractor will remove all windows and put in temporary plywood covering to close the openings while the windows are repaired. The original windows will be taken to the contractors shop for replication and utilization of existing glass, if possible.

An emergency purchase order was issued to Leeds Clark, Inc. for City Council Chamber window repair and installation in order to prevent further damage and remove the windows during the three week break between City Council meetings in January.

Staff recommends approval.

CH/LW

RESOLUTION NO. 2018-012

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGERS' DESIGNEE TO APPROVE AND RATIFY THE EMERGENCY PURCHASE AND INSTALLATION OF WINDOWS IN THE CITY COUNCIL CHAMBERS THAT WAS MADE ON DECEMBER 5, 2017 AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code Chapter 252.022. General Exemptions (a) (2) for the purchase and installation of windows at the City Council chambers as an emergency purchase; and

WHEREAS, the emergency purchase and installation for windows at the City Council chambers was needed as soon as possible; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes and ratifies the emergency purchase and installation for windows in the City Council chambers from Leeds Clark, Inc. that was made on December 5, 2017 in the estimated amount of \$77,471.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate and ratify the emergency purchase of said windows and installation.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 6th day of February, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

STATE OF TEXAS
COUNTY OF TARRANT
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Regular Session on this the 16th day of January, 2018 in the City Council Chambers, Second Floor, 200 South Main Street, with the following members present:

William D. Tate	Mayor
Sharron Spencer	Council Member
Mike Lease	Council Member
Chris Coy	Council Member
Duff O'Dell	Council Member
Paul Slechta	Council Member

constituting a quorum, with Mayor Pro Tem Darlene Freed being absent, with the following members of the Planning and Zoning Commission:

Larry Oliver	Chairman
BJ Wilson	Vice Chairman
Monica Hotelling	Member
Gary Martin	Member
Dennis Luers	Member
Robert Rainwater	Member

constituting a quorum, with Commissioners Jim Fechter and Beth Tiggelaar being absent, and the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
Matthew C.G. Boyle	Assistant City Attorney
Tara Brooks	City Secretary

Call to Order

Mayor Tate called the meeting to order at 6:30 p.m.

Item 1. Executive Session

Mayor Tate announced the City Council would recess to the City Council Conference Room to conduct a closed session regarding:

- A. Real property relative to deliberation to the purchase, exchange, lease, sale or value of real property (City facilities, Public Works, and the 185 acres) pursuant to Section 551.072, Texas Government Code.
- B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the

City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

The City Council recessed to the City Council Conference Room and began the closed session at 6:34 p.m. The closed session ended at 7:32 p.m.

Upon reconvening in open session in the Council Chambers, Mayor Tate asked if there was any action necessary relative to Sections 551.072 or 551.087. City Manager Bruno Rumbelow reported there was not any action necessary.

NOTE: City Council continued with the Regular portion of the Agenda in open session in the City Council Chambers.

REGULAR MEETING

Call to Order

Mayor Tate called the meeting to order at 7:36 p.m. in the City Council Chambers.

Item 2. Invocation and Pledge of Allegiance

Commissioner Monica Hotelling delivered the Invocation and led the Pledge of Allegiance.

JOINT PUBLIC HEARINGS

Item 3. Conditional Use Permit **CU17-25** (Grapevine Antique Market)

Mayor Tate declared the Public Hearing open.

Development Services Assistant Director Ron Stombaugh reported the applicant was requesting a conditional use permit to allow for retail sales of secondhand goods in an enclosed building where the size of the space exceeds 3,000 square feet, specifically for the expansion of the existing Grapevine Antique Market into an adjacent retail space. The subject property is located at 1641 West Northwest Highway and is currently zoned "SP" Site Plan District.

Applicant Jay Ho answered questions from Council.

No one spoke during the public hearing and there was no correspondence to report.

Motion was made to close the public hearing.

Motion: Luers

Second: Martin

Ayes: Oliver, Wilson, Hotelling, Martin, Luers, and Rainwater

Nays: None
Approved: 6-0

Motion was made to close the public hearing.

Motion: Slechta
Second: Lease
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

Item 4. Conditional Use Permit **CU17-28** (Grapevine Honda) and **Final Plat** of Lots 1R and 2, Block 1, First Baptist Church of Grapevine Addition

Mayor Tate declared the Public Hearing open.

Development Services Assistant Director Stombaugh reported the applicant was requesting a conditional use permit to allow an automotive dealership with sales and service of new and used vehicles and a 40 foot pole sign along with a replat of Lot 1, Block 1, First Baptist Church of Grapevine Addition. The subject property is located at 2301 William D Tate Avenue and is currently zoned "CC" Community Commercial District.

Applicant Scott Sower with GFF Architects presented this item and answered questions from the Commission and Council.

No one spoke during the public hearing and there was no correspondence to report.

Motion was made to close the public hearing.

Motion: Wilson
Second: Hotelling
Ayes: Oliver, Wilson, Hotelling, Martin, Luers, and Rainwater
Nays: None
Approved: 6-0

Motion was made to close the public hearing.

Motion: O'Dell
Second: Coy
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

Item 5. Conditional Use Permit **CU17-29** (1331 West Wall Street)

Chairman Oliver recused himself from this item and filed a Conflict of Interest Affidavit with the City Secretary. Vice-Chairman Wilson conducted this portion of the meeting.

Mayor Tate declared the Public Hearing open.

Development Services Assistant Director Stombaugh reported the applicant was requesting a conditional use permit to allow for an owner or caretaker residential facilities having accommodations for, and occupied by, only one family within a single professional office building. The subject property is currently zoned "PO" Professional Office District.

Applicant Eric Lake gave a presentation and answered questions from the Commission and Council.

No one spoke during the public hearing and there was one letter of support provided.

Motion was made to close the public hearing.

Motion: Martin
Second: Hotelling
Ayes: Wilson, Hotelling, Martin, Luers, and Rainwater
Nays: None
Abstains: Oliver
Approved: 5-0-1

Motion was made to close the public hearing.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

Item 6. Planned Development Overlay **PD17-05** (Shady Brook Addition)

Mayor Tate declared the Public Hearing open.

Development Services Assistant Director Stombaugh reported the applicant was requesting a planned development to include deviations for maximum building coverage, maximum impervious coverage, front yard setbacks, rear yard setbacks, side yard setbacks, and distance to structures on adjacent lots. The subject property is located at 993 Shady Brook Drive and is currently zoned "R-5.0" Zero-Lot-Line District.

Applicant Kosse Maykus gave a presentation and answered questions from the Commission and Council.

David Morgan, 1209 Knoll Crest Court, spoke about traffic access and surrounding streets. Mr. Morgan also requested the City provide more trails in this area.

There was no correspondence to report.

Motion was made to close the public hearing.

Motion: Luers
Second: Wilson
Ayes: Oliver, Wilson, Hotelling, Martin, Luers, and Rainwater

Nays: None
Approved: 6-0

Motion was made to close the public hearing.

Motion: Lease
Second: Slechta
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

Item 7. Amendments to Comprehensive Zoning Ordinance No. 82-73 **AM17-04**

Mayor Tate declared the Public Hearing open.

Development Services Assistant Director Stombaugh stated staff was requesting to remove Bald Cypress and Callery Pear from the required lists of trees as currently proscribed in the Comprehensive Zoning Ordinance No. 82-73, Section 52, Tree Preservation and Section 53, Landscaping Regulations.

No one spoke during the public hearing and there was no correspondence to report.

Motion was made to close the public hearing.

Motion: Wilson
Second: Luers
Ayes: Oliver, Wilson, Hotelling, Martin, Luers, and Rainwater
Nays: None
Approved: 6-0

Motion was made to close the public hearing.

Motion: O'Dell
Second: Spencer
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

Mayor Tate announced the Planning and Zoning Commission would recess to the Planning and Zoning Conference Room to consider published business.

The City Council remained in session in the Council Chambers to consider published business.

Item 5. Citizen Comments

Daniel Weinberger, 1108 Normandy, commended the City on the Christmas Capital of Texas events on Main Street and for having the Carol of Lights prior to Thanksgiving.

PRESENTATIONS

Item 9. Chief Financial Officer to present monthly financial report.

Chief Financial Officer Greg Jordan reported sales tax is steady and trending close to budget. The Utility Fund and Golf Fund are projected to have surpluses at the end of the year and the Lake Parks Fund is in line with the budget. Unemployment remains below the national average.

Item 10. Assistant Police Chief to present updates to the Animal Shelter Fee Schedule.

Assistant Police Chief Michael Hamlin presented the proposed updates to the Animal Shelter fee schedule and answered questions from Council. Council discussed the surrender fee, the proposed registration program, the dog park and the agricultural permits.

Mayor Tate announced Council would consider the recommendations of the Planning and Zoning Commission next.

PLANNING AND ZONING COMMISSION RECOMMENDATIONS

Item 24. Conditional Use Permit **CU17-25** (Grapevine Antique Market)

Development Services Assistant Director Stombaugh reported the Planning and Zoning Commission approved the conditional use permit with a vote of 6-0.

Motion was made to approve Conditional Use Permit CU17-25 (Grapevine Antique Market) and Ordinance No. 2018-005.

Motion: Coy
Second: Slechta
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

ORDINANCE NO. 2018-005

AN ORDINANCE ISSUING A CONDITIONAL USE PERMIT IN ACCORDANCE WITH SECTION 48 OF ORDINANCE NO. 82-73, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF GRAPEVINE, TEXAS, SAME BEING ALSO KNOWN AS APPENDIX "D" OF THE CITY CODE, BY GRANTING CONDITIONAL USE PERMIT CU17-25 TO ALLOW FOR RETAIL SALES OF SECONDHAND GOODS IN AN ENCLOSED BUILDING WHERE THE SIZE OF THE SPACE EXCEEDS 3,000 SQUARE FEET, SPECIFICALLY FOR THE EXPANSION OF THE GRAPEVINE ANTIQUE MARKET FOR LOT 1, BLOCK 1, NORTHWEST PLAZA ADDITION (1641 WEST

NORTHWEST HIGHWAY) IN A DISTRICT ZONED "SP" SITE PLAN DISTRICT REGULATIONS ALL IN ACCORDANCE WITH A SITE PLAN APPROVED PURSUANT TO SECTION 47 OF ORDINANCE NO. 82-73 AND ALL OTHER CONDITIONS, RESTRICTIONS AND SAFEGUARDS IMPOSED HEREIN; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; PROVIDING A CLAUSE RELATING TO SEVERABILITY; DETERMINING THAT THE PUBLIC INTERESTS, MORALS AND GENERAL WELFARE DEMAND THE ISSUANCE OF THIS CONDITIONAL USE PERMIT; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 25. Conditional Use Permit **CU17-28** (Grapevine Honda)

Development Services Assistant Director Stombaugh reported the Planning and Zoning Commission approved the conditional use permit with a vote of 6-0.

Motion was made to approve Conditional Use Permit CU17-28 and Ordinance No. 2018-006.

Motion: Slechta
Second: Lease
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

ORDINANCE NO. 2018-006

AN ORDINANCE ISSUING A CONDITIONAL USE PERMIT IN ACCORDANCE WITH SECTION 48 OF ORDINANCE NO. 82-73, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF GRAPEVINE, TEXAS, SAME BEING ALSO KNOWN AS APPENDIX "D" OF THE CITY CODE, BY GRANTING CONDITIONAL USE PERMIT CU17-28 TO ESTABLISH AN AUTOMOTIVE DEALERSHIP WITH SALES AND SERVICE OF NEW AND USED VEHICLES AND 40-FOOT POLE SIGN FOR LOT 2, BLOCK 1, FIRST BAPTIST CHURCH OF GRAPEVINE ADDITION (2301 WILLIAM D. TATE AVENUE) IN A DISTRICT ZONED "CC" COMMUNITY COMMERCIAL DISTRICT REGULATIONS ALL IN ACCORDANCE WITH A SITE PLAN APPROVED PURSUANT TO SECTION 47 OF ORDINANCE NO. 82-73 AND ALL OTHER CONDITIONS, RESTRICTIONS AND SAFEGUARDS IMPOSED HEREIN; CORRECTING THE OFFICIAL ZONING MAP;

PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; PROVIDING A CLAUSE RELATING TO SEVERABILITY; DETERMINING THAT THE PUBLIC INTERESTS, MORALS AND GENERAL WELFARE DEMAND THE ISSUANCE OF THIS CONDITIONAL USE PERMIT; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 26. Final Plat of Lots 1R and 2, Block 1, First Baptist Church of Grapevine Addition

Development Services Assistant Director Stombaugh reported the Planning and Zoning Commission approved the final plat with a vote of 6-0.

Motion was made to approve the Statement of Findings and the Final Plat of Lots 1R and 2, Block 1, First Baptist Church of Grapevine Addition.

- Motion: Lease
- Second: Spencer
- Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
- Nays: None
- Approved: 6-0

Item 27. Conditional Use Permit CU17-29 (1331 West Wall Street)

Development Services Assistant Director Stombaugh reported the Planning and Zoning Commission approved the conditional use permit with a vote of 3-2-1.

Motion was made to approve Conditional Use Permit CU17-29 (1331 West Wall Street) and Ordinance No. 2018-007, stipulating only the current owner can serve as the resident caretaker and this cannot be conveyed to a subsequent owner.

- Motion: Slechta
- Second: Coy
- Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
- Nays: None
- Approved: 6-0

ORDINANCE NO. 2018-007

AN ORDINANCE ISSUING A CONDITIONAL USE PERMIT IN ACCORDANCE WITH SECTION 48 OF ORDINANCE NO. 82-73, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF GRAPEVINE, TEXAS, SAME BEING ALSO KNOWN AS APPENDIX "D" OF THE CITY CODE, BY GRANTING CONDITIONAL USE PERMIT CU17-29 TO ALLOW FOR AN OWNER OR CARETAKER RESIDENTIAL FACILITIES HAVING ACCOMMODATIONS FOR AND OCCUPIED BY ONLY ONE

FAMILY WITHIN A SINGLE PROFESSIONAL OFFICE BUILDING IN A DISTRICT ZONED "PO" PROFESSIONAL OFFICE DISTRICT FOR LOT 4, BLOCK A, SHAMROCK VENTURES ADDITION (1331 WEST WALL STREET) ALL IN ACCORDANCE WITH A SITE PLAN APPROVED PURSUANT TO SECTION 47 OF ORDINANCE NO. 82-73 AND ALL OTHER CONDITIONS, RESTRICTIONS AND SAFEGUARDS IMPOSED HEREIN; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; PROVIDING A CLAUSE RELATING TO SEVERABILITY; DETERMINING THAT THE PUBLIC INTERESTS, MORALS AND GENERAL WELFARE DEMAND THE ISSUANCE OF THIS CONDITIONAL USE PERMIT; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 28. Planned Development Overlay PD17-05 (Shady Brook Addition)

Development Services Assistant Director Stombaugh reported the Planning and Zoning Commission approved the planned development overlay with a vote of 6-0.

Motion was made to approve Planned Development Overlay PD17-05 (Shady Brook Addition) and Ordinance No. 2018-008.

Motion: Spencer
Second: Slechta
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

ORDINANCE NO. 2018-008

AN ORDINANCE ISSUING A PLANNED DEVELOPMENT OVERLAY IN ACCORDANCE WITH SECTION 41 OF ORDINANCE NO. 82-73, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF GRAPEVINE, TEXAS, SAME BEING ALSO KNOWN AS APPENDIX "D" OF THE CITY CODE, BY GRANTING PLANNED DEVELOPMENT OVERLAY PD17-05 TO DEVIATE FROM, BUT NOT BE LIMITED TO, DENSITY REQUIREMENTS AND AREA REGULATIONS RELATIVE TO THE "R-5.0" ZERO LOT LINE DISTRICT FOR LOTS 1-34, BLOCK A; LOTS 1-10, BLOCK B; AND LOTS 1X, 2X, 3X, AND 4X, SHADY BROOK ADDITION (993 SHADY BROOK DRIVE) ALL IN ACCORDANCE WITH A SITE PLAN APPROVED PURSUANT TO SECTION 47 OF ORDINANCE NO. 82-73 AND ALL OTHER CONDITIONS, RESTRICTIONS AND

SAFEGUARDS IMPOSED HEREIN; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; PROVIDING A CLAUSE RELATING TO SEVERABILITY; DETERMINING THAT THE PUBLIC INTERESTS, MORALS AND GENERAL WELFARE DEMAND THE ISSUANCE OF THIS PLANNED DEVELOPMENT OVERLAY PERMIT; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 29. Preliminary Plat of Lots 1-34, Block A, Lots 1-10, Block B and Lots 1X, 2X, 3X and 4X, Shady Brook Addition

Development Services Assistant Director Stombaugh reported the Planning and Zoning Commission approved the request for the preliminary plat for property located south of Shady Brook Drive between North Lucas and the creek and currently zoned "PD" Planned Development Overlay with a vote of 6-0.

Motion was made to approve the Statement of Findings and the Preliminary Plat of Lots 1-34, Block A, Lots 1-10, Block B and Lots 1X, 2X, 3X, and 4X Shady Brook Addition.

Motion: Coy
Second: Slechta
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

Item 30. Amendments to Comprehensive Zoning Ordinance No. 82-73 AM17-04

Development Services Assistant Director Stombaugh reported the Planning and Zoning Commission approved the amendments to the Comprehensive Zoning Ordinance with a vote of 6-0.

Motion was made to approve the amendments to the Comprehensive Zoning Ordinance No. 82-73 AM17-04 and Ordinance No. 2018-009.

Motion: Slechta
Second: Spencer
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

ORDINANCE NO. 2018-009

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF GRAPEVINE, TEXAS, SAME BEING ALSO KNOWN AS APPENDIX "D" OF THE CITY CODE OF GRAPEVINE, TEXAS, AMENDING

SECTION 52, TREE PRESERVATION AND SECTION 53, LANDSCAPING REGULATIONS; REPEALING CONFLICTING ORDINANCES; PROVIDING A PENALTY OF A FINE NOT TO EXCEED TWO THOUSAND DOLLARS (\$2000.00); PROVIDING A SEVERABILITY CLAUSE; DECLARING AN EMERGENCY; AND PROVIDING AN EFFECTIVE DATE

Item 31. Final Plat of Lot 1, Block 1, Ball Sunset Addition

Development Services Assistant Director Stombaugh reported the Planning and Zoning Commission approved the final plat for property located at 314 Ball Street and currently zoned "R-7.5" Single Family Residential District with a vote of 6-0.

Motion was made to approve the Statement of Findings and the Final Plat for Lot 1, Block 1 Ball Sunset Addition.

Motion: Slechta
Second: Coy
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

City Council continued the meeting by considering item 12 next.

NEW BUSINESS

Item 12. Consider Resolution No. 2018-001 approving the Local Project Advance Funding Agreement with Texas Department of Transportation (TXDOT) to establish funding participation levels for the Farm to Market Road (FM) 2499 Green Ribbon Project - Phase IV and take any necessary action.

Parks and Recreation Director Kevin Mitchell presented this item and answered questions from Council. The City was awarded \$300,000 in Green Ribbon Funds to use toward landscaping enhancements along Farm to Market Road 2499.

Motion was made to approve Resolution No. 2018-001 approving the Local Project Advance Funding Agreement with the Texas Department of Transportation.

Motion: Coy
Second: Slechta
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

RESOLUTION NO. 2018-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS AUTHORIZING A LOCAL

TRANSPORTATION PROJECT ADVANCE FUNDING AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION ADDRESSING FUNDING PARTICIPATION LEVEL AND PROJECT SCOPE FOR THE LANDSCAPE IMPROVEMENTS OF FARM TO MARKET ROAD 2499 FROM STATE HIGHWAY 26 TO DENTON CREEK BRIDGE IN THE CITY OF GRAPEVINE AND PROVIDING AN EFFECTIVE DATE

Item 13. Consider a construction contract with Excel 4 Construction, LLC for the Sanitary Sewer Inflow and Infiltration Phase 3 Project, **Ordinance No. 2018-002** appropriating funds in the Utility Capital Enterprise Fund, and take any necessary action.

Public Works Director Bryan Beck presented this item to Council. The proposed project includes replacing existing sanitary sewer lines and manholes in the Canterbury Village, Oak Grove and Southshore Acres neighborhoods for an amount of \$1,488,847. Ordinance No. 2018-002 allows for the appropriation of the funds in the Utility Capital Enterprise Fund.

Motion was made to approve the construction contract with Excel 4 Construction for the Sanitary Sewer Inflow and Infiltration Phase 3 Project and Ordinance No. 2018-002 appropriating the funds.

Motion: Coy
Second: Lease
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

ORDINANCE NO. 2018-002

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS; APPROPRIATING \$1,563,000 AVAILABLE FROM THE 2015 CO ISSUANCE IN THE UTILITY CAPITAL ENTERPRISE FUND; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. There were no requests to remove any items from the consent agenda.

Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

Item 14. Consider **Resolution No. 2018-002** calling the 2018 City Officers Election to be held on Saturday, May 5, 2018, designating the polling place and, if necessary, a run-off election to be held on June 16, 2018.

City Secretary Tara Brooks recommended approval of Resolution No. 2018-002 calling an election to be held on Saturday, May 5, 2018 to elect a Mayor, City Council Place 1 and City Council Place 2.

Motion was made to approve the consent agenda as presented.

Motion: Spencer
Second: Slechta
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

RESOLUTION NO. 2018-002

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, PROVIDING FOR THE 2018 GENERAL ELECTION TO BE HELD ON MAY 5, 2018; DETERMINING THE POLLING PLACE; PROVIDING SPECIFIC INSTRUCTIONS FOR THE CONDUCTING OF SAID ELECTION; REPEALING INCONSISTENT RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE

Item 15. Consider renewal of a professional services contract for medical control services from BEST EMS.

Fire Chief Darrell Brown recommended approval of a professional services contract for medical control services from BEST EMS in the amount of \$30,515.98.

Motion was made to approve the consent agenda as presented.

Motion: Spencer
Second: Slechta
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

Item 16. Consider **Resolution No. 2018-003** authorizing a sole source purchase of bomb suits and accessories for the Fire Department from Med-Eng, LLC and **Ordinance No. 2018-003** appropriating funds to the Grant Fund.

Fire Chief Brown recommended approval of Resolution No. 2018-003 authorizing a sole source purchase of bomb suits for the Northeast Fire Department Association (NEFDA) bomb team in an amount of \$107,859. All funds will be reimbursed through a Department of Homeland Security Urban Area Security Initiative grant award and by NEFDA. Ordinance No. 2018-003 will appropriate the funds in the Grant Fund.

Motion was made to approve the consent agenda as presented.

Motion: Spencer
Second: Slechta
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

RESOLUTION NO. 2018-003

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE BOMB SUITS FROM A SOLE SOURCE VENDOR FOR THE FIRE DEPARTMENT AND PROVIDING AN EFFECTIVE DATE

ORDINANCE NO. 2018-003

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS APPROPRIATING \$107,859.00 AND INCREASING ESTIMATED RECEIPTS IN THE GRANT FUND; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 17. Consider renewal of an annual contract for grounds management services with Terracare Associates.

Parks and Recreation Director Mitchell recommended approval of an annual contract for grounds management services with Terracare Associates for an annual estimated amount of \$1,900,000. The grounds maintenance services include mowing, litter control and weed abatement as well as, fertilization, herbicides, pesticides, fungicide application, landscaping and irrigation services to be performed at various parks, medians, right-of-ways, open spaces, facilities and athletic complexes.

Motion was made to approve the consent agenda as presented.

Motion: Spencer
Second: Slechta
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

Item 18. Consider **Resolution No. 2018-004** authorizing the purchase and installation of new gym flooring for The REC of Grapevine from Ponder Company, Inc. through an interlocal agreement with The Local Government Purchasing Cooperative (BuyBoard).

Parks and Recreation Director Mitchell recommended approval of Resolution No. 2018-004 authorizing the purchase and installation of gym flooring for a total amount not to exceed \$93,683.

Motion was made to approve the consent agenda as presented.

Motion: Spencer
Second: Slechta
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

RESOLUTION NO. 2018-004

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE NEW GYM FLOORING AND INSTALLATION OF SAID FLOORING AT THE REC OF GRAPEVINE THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

Item 19. Consider **Resolution No. 2018-005** authorizing the purchase of Ford vehicles for the Public Works department from Chastang Ford through an interlocal agreement with the Houston-Galveston Area Council (H-GAC).

Public Works Director Beck recommended approval of Resolution No. 2018-005 authorizing the purchase of a Ford F750 2000-gallon water truck and a Ford F550 service truck with a crane for a total amount not to exceed \$199,728.

Motion was made to approve the consent agenda as presented.

Motion: Spencer
Second: Slechta
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

RESOLUTION NO. 2018-005

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE FORD VEHICLES FOR THE PUBLIC WORKS DEPARTMENT THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

Item 20. Consider **Resolution No. 2018-006** authorizing the purchase of a hydro-excavator from Lonestar Truck Group through an interlocal agreement with The Local Government Purchasing Cooperative (BuyBoard).

Public Works Director Beck recommended approval of Resolution No. 2018-006 authorizing the purchase of a hydro-excavator for a total amount not to exceed \$329,998.

Motion was made to approve the consent agenda as presented.

Motion: Spencer
Second: Slechta
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

RESOLUTION NO. 2018-006

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE A HYDRO-EXCAVATOR THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

Item 21. Consider a memorandum of understanding with Tarrant County for the purpose of electronically filing of plats within Tarrant County.

Public Works Director Beck recommended approval of a memorandum of understanding with Tarrant County to allow for the electronic filing of plats.

Motion was made to approve the consent agenda as presented.

Motion: Spencer
Second: Slechta
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

Item 22. Consider an engineering services contract with Lee Engineering Inc. for the design of traffic signal improvements along State Highway 26, Northwest Highway, Glade Road at Euless Grapevine, and State Highway 121 / William D Tate Avenue at Mustang Drive; Ordinance No. 2018-004 appropriating funds in the Capital Projects Street Fund.

Public Works Director Beck recommended approval of a contract with Lee Engineering Inc. for the design of traffic signal improvements for an amount of \$250,000. Under the Highway Safety Improvement Program (HSIP), the City is responsible for 100% of the design and construction overrun costs for traffic signal improvements and TxDOT will provide 100% of the construction funding for "On System" projects and 90% of the construction funding for "Off System" projects. Ordinance No. 2018-004 appropriates the funds in the Capital Projects Street Fund.

Motion was made to approve the consent agenda as presented.

Motion: Spencer
Second: Slechta
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta

Nays: None
Approved: 6-0

ORDINANCE NO. 2018-004

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS; APPROPRIATING \$625,798.00 IN THE CAPITAL PROJECTS STREET FUND; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 23. Consider the minutes of the December 19, 2017 Regular City Council meeting.

City Secretary Brooks recommended approval of the minutes as provided.

Motion was made to approve the consent agenda as presented.

Motion: Spencer
Second: Slechta
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

Council considered the formal tabling of Item 11 next.

Item 11. Consider **Ordinance No. 2018-001** amending the Code of Ordinances, Chapter 6, Animals and Fowl and take any necessary action.

City Manager Rumbelow requested this item be tabled.

Motion was made to table Ordinance No. 2018-001 amending the Code of Ordinances, Chapter 6, Animals and Fowl.

Motion: Coy
Second: Lease
Ayes: Tate, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

ADJOURNMENT

Motion was made to adjourn the meeting at 9:16 p.m.

Motion: Slechta
Second: Coy
Ayes: Tate, Spencer, Tate, Coy, O'Dell and Slechta
Nays: None
Approved: 6-0

Passed and approved by the City Council of the City of Grapevine, Texas on this the 6th day of February, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary