

State of Texas
County of Tarrant
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority met in Regular Session on this the 9th day of November 2017 in the Conference Room of the Grapevine Housing Authority, with the following members present to wit:

Linda Troeger	Chair
Bonnie McHugh	Vice-Chair
Karen Rice	Finance Officer
Teri Rhodes-Cantu	Commissioner
Ethel Anderson	Resident Commissioner

Constituting a quorum, with the following also present:

Jane Everett	Interim Executive Director
Greg Jordan	City CFO
Duff O'Dell	City Council Liaison

CITIZENS COMMENTS

No Citizen comments.

EXECUTIVE SESSION

1. Section 551.074 – Personnel deliberate the appointment, employment, compensation and duties of the Executive Director.

Chairman Troeger announced the Board of Commissioners would go into closed session for discussion related to Section 551.074 – Personnel deliberate the appointment, employment, compensation and duties of the Executive Director.

The closed session was opened at 4:31 p.m. for discussion of personnel appointment and employment. The Executive Session ended at 4:45 p.m.

NOTE: The Commissioners continued with the Regular Meeting in open session.

REGULAR MEETING – CALL TO ORDER

Chairman Troeger called the meeting to order at 4:45 p.m.

Item #2 Report of the Executive Director (Informational Only)

A. Rent Delinquency and Information Sheet

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing through November 1, 2017.

B. Capital Funds Report and Work in Progress

The Executive Director report to the Board on the current Capital Funds and corresponding projects.

C. Report of Public Housing Activity and Issues

The Executive Director report to the Board recent activity and administrative updates since their last Board meeting. Duff O'Dell commented that she would try to find funds from the City to help offset the expenses for the 2017 Holiday party if needed. It was also discussed that it would be helpful if the Active Adult buses could pick up the residents and bring them to the party.

D. Minutes from the Resident Advisory Board Meeting held October 20 2017

The Board was provided the minutes from the October 20, 2017 Resident Advisory Board meeting.

NEW BUSINESS

Item #3 - Consideration of the minutes from the September 28, 2017 meeting and take any necessary action.

The Board was provided the minutes from the September 28, 2017 meeting for approval.

Commissioner Rice moved and Commissioner Rhodes-Cantu seconded to accept the September 28, 2017 minutes as presented.

Ayes: Troeger, McHugh, Rice, Rhodes-Cantu & Anderson
Nays: None
Absent: None

Motion passed.

Item #4 - Consideration and discussion regarding the Executive Director position and take any necessary action

Interim Executive Director Everett and Greg Jordan City CFO updated the Board on the status of hiring a permanent Executive Director. Everett and Jordan reported they did not find a suitable candidate with the qualities the Board was looking for in the Executive Director position. Interim Executive Director Everett stated she would be interested in assuming the responsibilities permanently providing HUD granted a waiver. The Board discussed several options for moving forward.

The Board decided to go forward with the request for a waiver from HUD for Jane Everett to remain on as the Executive Director.

Commissioner Anderson moved and Commissioner McHugh seconded to go forward with the request for a waiver from HUD for Jane Everett to remain on as the Executive Director.

Ayes: Troeger, McHugh, Rice, Rhodes-Cantu & Anderson
Nays: None
Absent: None

Motion passed

Item #5 - Consideration and acceptance of the August and September 2017 monthly financial statements and take any necessary action.

The Board was provided electronic financial statements for the month of August and September 2017. Commissioner Rice reviewed the financial statements and found them to be acceptable.

Commissioner Rice moved and Commissioner McHugh seconded to accept the monthly financial statements for August and September 2017.

Ayes: Troeger, McHugh, Rice, Rhodes-Cantu & Anderson
Nays: None
Absent: None

Motion passed

Item # 6 - Report by the Ex Officio member of the Senior Advisory Board

Commissioner Troeger attended the Senior Advisory Board meeting and provided the Board with an update.

No action taken.

ADJOURNMENT

Commissioner McHugh moved and Commissioner Rhodes-Cantu seconded that the meeting be adjourned.

Ayes: Troeger, McHugh, Rice, Rhodes-Cantu & Anderson
Nays: None
Absent: None

Motion passed. Meeting adjourned at 5:07 p.m.

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY ON THE 21st DAY OF DECEMBER 2017.

APPROVED:



Linda Troeger, Chair

ATTEST:



Jane Everett,

Interim Executive Director