

STATE OF TEXAS  
COUNTY OF TARRANT  
CITY OF GRAPEVINE

The Library Board of the Grapevine Public Library of the City of Grapevine, Texas met in Regular Session on the 17<sup>th</sup> day of April, 2017 at 6:30PM in the Board Room, Grapevine Public Library, 1201 Municipal Way, with the following members present to-wit:

Janice Cook	Chairman
Lynda Brown	Member
Debbie Venable	Acting Secretary
Bruce Rider	Member
Fred Sheffler	Member

constituting a quorum, with the following members of the City Staff:

Janis Roberson	Library Director
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Duff O'Dell, the City Council Liaison, and Susan Peabody and Janee Trasler, Board members, were not in attendance.

#### CALL TO ORDER

Janice Cook called the meeting to order at 6:30PM.

Citizen Comments – None

Motion by Bruce Rider, seconded by Lynda Brown, to approve the January 17, 2017 meeting minutes as written:

Ayes: Unanimous

Nays: None

#### Update on Quality of Life Request

Janis updated the board that the City Management had removed the mobile library request from the preferred list, primarily because of the personnel requirement involved in staffing it. They could not approve the request if they were not certain of having personnel to man the mobile library. The next step is for the mobile library request to go through the budget process to obtain permission to hire the staff to man the mobile unit. There was no formal action taken.

#### Discussion on Open House on March 4, 2017

Janis Roberson reported that the event was a great success, receiving rave reviews. The Perot exhibits were very popular. The cookies and punch were a nice touch. The Open House offered a great way to showcase everything that is new in the library. The event received front page publicity on the Courier. There was no formal action taken.

#### Discussion of the 2017-18 Budget

Janis informed the board that the budget process began this week and that she had asked for two additional full time staff members. Janis is not planning to make any other request but for the personnel. Circulation has greatly increased lately. The staff is currently focused on culling old items out of the collection. The average age of our collection is 2006. Thinning out the collection tends to cause people to notice the items still on the shelves. There was no formal action taken.

Discussion of Grant Applications

Janis has applied for two grants so far this year: 1) to NASA for a STEM grant to send Chris to two workshops; and 2) to the Texas Book Festival for \$2500 to purchase books for the mobile library. Janis has been notified that this one has been awarded to the Grapevine Library! There was no formal action taken.

Discussion of Foundation Donations

Janis reported that members of a family, who had previously visited with her about a donation, attended the March 4<sup>th</sup> Open House and observed all the activity in the children’s area. A few weeks later, Janis received from this family a \$2000 check to be designated for children’s programming. A few days later, the Hatcher Foundation sent an invitation to apply for one of their grants. The minimum grant available is \$10,000 and the due date is September 1<sup>st</sup>. Janis will definitely apply. A \$500 grant from the Currie Fund was received. It was used to provide some of the children’s entertainment at the Open House. There was no formal action taken.

Report on Expiring Terms of Office

Four trustee terms are expiring soon – Lynda, Janice, Debbie, and Janee. Lynda and Debbie did not receive the forms and will apply online. There was no formal action taken.

The next quarterly board meeting is scheduled for July 17, 2017 at 6:30PM.

ADJOURNMENT

Bruce Rider, seconded by Fred Sheffler, motioned to adjourn the meeting at 7:15PM. The motion prevailed by the following vote

Ayes: Unanimous

Nays: None

PASSED AND APPROVED BY THE LIBRARY BOARD OF THE CITY OF GRAPEVINE, TEXAS on the 17th day of July, 2017.

APPROVED:



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Janice Cook  
Chair

ATTEST:



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Debbie Venable  
Acting Secretary